



Business Administration Advisory Committee

Meeting Agenda

Date: Tuesday, October 6, 2015

Time: 4:30—6:30 p.m.

Meeting Location: Penguin Union Building, Room 258-B

Agenda Item	Expected Outcome	Time
I. Call Meeting to Order – Committee Chair	N/A	
II. Welcome and Introductions – Committee Chair <ul style="list-style-type: none"> • Brenda Walstead, Interim Dean, Business & Health Sciences • Dr. Yusufu Kamara, Econ Professor 	New members/guests introduced	5 min.
III. Approval of Minutes from Last Meeting – Chair <ul style="list-style-type: none"> • April 21, 2015 	Corrections indicated and/or approval of minutes as written.	5 min.
IV. Office of Instruction Updates- & Advisory Committee Business-Cathy Sherick <ul style="list-style-type: none"> • Ethics training/OOI updates 		15 min.
V. Director/division chair Report <ul style="list-style-type: none"> • BAS Program Proposal - vote 		20 min.
VI. Work Plan-Committee Chair and Program Director/Division Chair <ul style="list-style-type: none"> • K-12 update • Academic Plan handout • Endowment – update-Lynn Andrews • Student club – funding update 	Implement strategies as outlined in work plan. If necessary, identify work groups.	30 min.
VII. Old Business-Follow-up- Committee Chair <ul style="list-style-type: none"> • Marijuana business course – progress • Steve Walsh Sabbatical update - Business Students' Smooth Transfer to Four-year Universities 		20 min.
VIII. New Business	New business items are addressed by the committee.	15 min.
IX. Summary of follow-up action items – Committee Chair	Summary of follow-up actions communicated to the committee.	5 min.
X. Establish next meeting date and adjournment – Committee Chair– 2nd Tuesday after each quarter begins.	Jan. 19, 2016 April 19, 2016	5 min.