

Maximum Credit Limit Appeal

Financial Aid Office

1933 Fort Vancouver Way
 Vancouver, WA 98663-3598
 (360) 992-2153 FAX (360) 992-2864
 finaid@clark.edu

INSTRUCTIONS: Please fill out this PDF form online. Since electronic submission of the forms is currently not available, we recommend mailing, faxing to 360-992-2864, or delivering the form to the Financial Aid Office. Use the "TAB" key to move from one field to another. After filling out the form, print it, then sign and date the bottom of the page (where it asks for a signature). After it has printed OK, click on the button labeled "Clear all data", to remove all information before closing this form.

Federal and State regulations require that you must make "satisfactory academic progress" toward completion of your intended program of study and successfully complete at least 75% of the total credits attempted with 2.0 GPA each year. Financial Aid funding is only available until you have attempted a maximum of 150% of the credits for your intended program.

For example, an AA requires 90 credits. 90 credits X 150% = 135 credits. Grades of F, U, W, Y, I and N (Audit) count toward your total attempted credits even though they are not considered completed credits. Credits earned from other colleges and attempted remedial, retake and elective classes are included in the maximum credits allowed.

We have reviewed your file and found that you are approaching the credit limit for your stated program. Therefore, this appeal is REQUIRED for you to receive future funding to finish your program. Please note: submitting this appeal is not a guarantee of financial aid eligibility and funding.

Print clearly using black or blue ink

Student ID Number 9 4 0 - -	Social Security Number - -
Last Name	First Middle Initial
Address	Apt. No. Day Phone ()
City	State Zip Evening Phone ()

Required Supporting Documentation

Attach the following documentation to this appeal form:

- Typed and signed** statement describing the basis for your appeal and reasons for going beyond the maximum credit limit.
- Copy of Degree Audit** completed with an Advisor. The Degree Audit needs to be signed by the Advisor and yourself. Please note that all transfer institution transcripts must be on file before an accurate audit can be completed. If you do not know the status of your transfer institution transcripts, please ask the Academic Advisor during your advising session. A late arriving transcript may delay the audit process.
- No** **Yes** Have you previously attended any other colleges and/or universities?
 (If Yes, please **attach** a list of **ALL** colleges/universities attended, dates of attendance and degrees/certificate(s) earned)

I certify that the attached information provided here is true and correct. I understand that providing false, misleading or partial information to obtain additional financial aid could result in termination of all aid and could lead to repayment of funds and/or prosecution under U.S. criminal code.

Student Signature _____ Date _____

For Office Use Only

Financial Aid Office Use Only

Worksheet Appeal List Registration SCR5-0000
 SMS Transcript SCR7-0000