

Clark College  
Academic Standards Committee  
Petition for Exception to Graduation Requirements

---

---

A student has the option of petitioning for an exception to the college policies related to graduation requirements. To be considered, the student must submit the following information:

1. Academic Standards Committee (ASC) petition for exception form
2. A type-written letter of explanation regarding the requested exception  
*Your statement is what the committee will use to make a decision about your request. It should include the following:*
  - *What you are petitioning*
  - *Why you are asking for the exception*
  - *Explanation of circumstances that have led to the petition request*
3. Documentation supporting the request, if available

The ASC generally meets monthly to review petitions. Please call the Evaluations Office for specific meeting dates at 360-992-2805.

Petitioners are notified by mail of the committee's decision approximately five business days following the meeting.

**Return your completed petition request to the Welcome Center in PUB 002.**

---

---

Name: \_\_\_\_\_ SID: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_

What program are you completing at Clark College?  AA  AST  AAS  Certificate  
What is the title of your program? \_\_\_\_\_

Do you intend to transfer to a 4-year university?  Yes  No  
If yes, which school? \_\_\_\_\_ to study \_\_\_\_\_

Check the box that best describes the focus of your petition:

Academic Residency Waiver  Credit Waiver  Distribution List Exception  Other

---

---

*For Committee Use Only*

Meeting Date: \_\_\_\_\_ Action:  Approved  Denied Conditions?  Yes  No

Explanation of Conditions: \_\_\_\_\_

---

Signature of Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_