

PATHWAYS CENTER

FREE

T-Building, Room 226 (360) 992-2747 pathways@clark.edu



JUNE 2017

Hours
 Mon, Wed, Thurs 8am – 5pm
 Tue 8:00am—6:30pm
 Fri 8:00am – 12:00pm

Monday	Tuesday	Wednesday	Thursday	Friday
May 29	30	31	1	2
MEMORIAL DAY CAMPUS CLOSED	MS Office Basics 11:00am to 12:00pm One Drive Basics 2:30pm to 3:30pm	MS Word Basics 11:00am to 12:00pm MS PowerPoint Basics 2:30pm to 3:30pm	MS Excel Basics 11:00am to 12:00pm	Open Lab 8:00am to 12:00pm
5	6	7	8	9
Intro to Dependable Strengths 11:00am to 12:00pm	Meet the Coaches 10:00 to 11:00am & 2:30pm to 3:30pm	How to Use Career Coach 11:00am to 12:00pm	Gmail Basics 2:30pm to 3:30pm	Open Lab 8:00am to 12:00pm
12	13	14	15	16
Canvas Basics 11:00am to 12:00pm	Meet the Coaches 10:00 to 11:00am & 2:30pm to 3:30pm	Resume Basics 11:00am to 12:00pm	Intro to Dependable Strengths 2:30pm to 3:30pm	Open Lab 8:00am to 12:00pm
19	20	21	22	23
Dependable Strengths Pre-Work 10:00am to 11:00am	Dependable Strengths Pre-Work 2:30pm to 3:30pm	Dependable Strengths Pre-Work 12:00pm to 1:00pm	CLOSED Graduation!	CLOSED
26	27	28	29	30
Dependable Strengths Day 1 9:00am to 2:00pm Pathways CLOSED	Dependable Strengths Day 2 9:00am to 2:00pm Pathways CLOSED	Dependable Strengths Day 3 9:00am to 2:00pm Pathways CLOSED	CLOSED	CLOSED



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1 on 1 Help



Use Computers



Learn Technology



Find Resources

If you need accommodation due to a disability in order to fully participate in a Pathways Center event, you should contact Clark College's Disability Support Services Office at (360) 992-2314 or 360-991-0901 (vp) or visit Penguin Union Building (PUB) room 013, two weeks prior to the event.

The Pathways Center provides support services that aid in the retention, completion, and transition of Transitional Studies students by offering activities, workshops, and connections to college and community partners so that students can achieve their personal, academic, and professional goals.

Sign up for the 3 Day Dependable Strengths Workshop!

When:

June 26th, 27th, & 28th

9:00am to 2:00pm

Where:

Clark College Main Campus

Room TBD

How to Sign-Up:

Contact the Pathways Center



What is Dependable Strengths?

- Interactive self-discovery workshop
- Identify your unique Dependable Strengths
- Build confidence and motivation towards your personal, professional, and academic goals
- Develop strategies for bringing your authentic self into the professional world

Academic Support

Meet the Coaches: Find out how Amanda, Alison, and Nicole can support your success.

Job Readiness

How to Use Career Coach: Learn how to use Career Coach to help you with your next job search, create a resume, and research careers and related majors.

Intro to Dependable Strengths: Discover how your good experience highlight strengths you didn't know you had in this interactive introduction.

Intro to Dependable Strengths: PRE-WORK EDITION: This session is for folks signed up for Dependable Strengths to complete their pre-work before the 3 day workshop.

Resume Basics with Career Coach: Use Career Coach to uncover your skills and develop your resume.

Technology Skills

Canvas Basics: Log in and set up your Canvas account. Find your syllabus, modules, discussion boards, and how to contact your instructors.

Gmail Basics: Learn how to use and navigate, send emails, and personalize your student email.

Microsoft Office Basics: Learn the universal functions of Microsoft Office programs.

One Drive Basics: Create your account and learn how to save documents to the cloud.

MS Excel Basics: An introduction to Excel functions like auto sum basic formulas, and making tables.

MS PowerPoint Basics: An introduction to creating and developing visual presentations.

MS Word Basics: An introduction to creating and formatting documents.

***Pathways workshops are open to all levels of learning including CAP, ESL, & college level students. We also welcome community members, staff, and faculty. There is no cost and no sign-up for Pathways Center workshops.**