

**STATEMENT RELATING TO STUDENT HANDBOOK  
2009/2010**

Student Identification Policy

Some outside agencies such as the State Board of Nursing and some off-campus clinical agency sites require access to student social security numbers for identification purposes. Therefore, nursing students are required to provide the Nursing Program with their social security numbers with the understanding that this information will only be shared with those agencies that require this information for student identification. All other department activities requiring student identification will be conducted according to the college policy and as mandated by state law (SB5509) using the confidential system of student code numbers.

SID# \_\_\_\_\_

I, \_\_\_\_\_, have reviewed the

**Policies and Practices for Nursing Students and the Code of Student Conduct in the Clark  
College Catalog.**

I understand that I am responsible for this material. I am also responsible to review and understand student handbook revisions, which will be made available on the nursing website upon notification by the nursing department.

I further understand that individual courses may have additional requirements.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Portfolio Statement

Each quarter the student is responsible to bring their updated portfolio to their clinical instructor no later than at final conference. Portfolios must be complete by week ten for the student to be eligible to sit for the final exam. Ineligibility to take the final exam will result in failure of the current course. A complete portfolio includes all required components up through the previous quarter.

I understand that I am responsible for my portfolio and meeting the deadlines.

Signed \_\_\_\_\_ Date \_\_\_\_\_