

CLARK COLLEGE
PHLEBOTOMY PROGRAM

Student Checklist for Program Entry Requirements

- ❖ The following items must be **completed and submitted** to the Allied Health Office in T-Building 123, or at your face-to-face orientation, **prior to the first day of 1st quarter class.**
- Orientation session prior to start of program (**mandatory**)
- A signed copy of **Confidentiality Statement** form
- A signed copy of **Acknowledgement of Hazards and Risks** form
- A signed copy of **Release of Information** form
- A signed copy of **Clinical Placement Agreement** form
- A completed **Student Information** form
- **Criminal Background checks** must be completed prior to the first day of your program using **castlebranch.com** and the access code for your program. The student access information is available on the Canvas online Phlebotomy Orientation site in the Criminal Background Check module. The results are secured online and accessed by program personnel (you do not need to provide a print out for your student file). Please allow up to 7 business days of processing time for completion.

Student Health and Immunization Requirements (as per clinical site requirements, additional details given at your face-to-face orientation).

- **Complete Medical Clearance** – Physical exam three (3) months prior to the program start date, utilizing the Phlebotomy Medical Clearance Form on Canvas.
- **MMR** (Measles, Mumps, Rubella) – Two (2) doses of MMR or proof of immunity (positive titer)
- **Hepatitis B** – Series of three (3) doses, and proof of immunity (positive titer)
- **Varicella** (Chicken Pox) - Two (2) doses of the Varicella vaccine or proof of immunity (positive titer)
- **Tetanus/Diphtheria** (Tdap) – (Tdap) 1-time dose of Tdap. Booster of Td every 10 yrs.
- **Tuberculosis Skin Testing** (PPD/TST) - Complete within three (3) months of the start of the program, if no prior yearly TB skin test, a negative two-step PPD/TST(1-3 weeks between Step 1 and Step 2). If having a previous negative PPD, once a year on or before the date of last negative test. In the case of a positive PPD/TST provide documentation of a clear chest x-ray, negative QFT-G or T-Spot blood test.
- **FLU Vaccine** - annual vaccine in the fall once the vaccine is available (spring cohort is exempt).

Upload your health and immunization documentation (above) along with the following copies of your certifications as listed below (this is done via castlebranch.com using a code provided in Canvas; additional details given at your face-to-face orientation):

- Current Healthcare Provider CPR card (American Heart Association guidelines) - certification must be kept current during the entire clinical experience, HLTH 124 (formerly FACPR 032) meets this requirement
- First Aid certification, HLTH 124 (formerly FACPR 032) meets this requirement.
- Copy of **AIDS Education** certificate (HEOC 120 or a minimum 7 hours AIDS Education certificate)
- Copy of current **Health Insurance** card (medical and accident, as per clinical site requirements)

Proof of satisfactory completion of courses below (prior to 2nd quarter) with a grade of “C” or better:

- CMST& 210 Interpersonal Communication OR CMST& 230, Small Group Communication
- BMED 111 Medical Terminology II* (*Must be 7-years current upon program entrance)