

CLARK COLLEGE PHLEBOTOMY

CERTIFICATE OF ACHIEVEMENT

For complete program information, including a cost sheet and application materials, refer to the Clark College website: www.clark.edu/phlebotomy

✓	TASKS AND MINIMUM REQUIREMENTS TO QUALIFY FOR SELECTION INTO PROGRAM
<input type="checkbox"/>	Complete the Clark College Application for Admission and the Phlebotomy Application . Return them to the Clark College Enrollment Services department with the non-refundable fees: \$25 for the admissions application fee for students new to Clark; \$50 for the program application fee (note: all fees subject to change). Date of Phlebotomy Application (fee paid date) will be considered in selecting students for entry into the program. Eligible students may be included in the selection process a maximum of two times before they must reapply.
<input type="checkbox"/>	Washington State Law [WAC 246-901-030(2)], requires that students have completed one of the following to be eligible for selection into the program: high school graduation, GED completion, or higher U.S. degree conferment. Students must attest that they have completed this requirement and explain how and when it was satisfied (application, page 2).
<input type="checkbox"/>	Submit official college transcripts if you have transfer credits you wish to apply to the program. Students who do not plan to apply transfer credits toward the program are not required to submit official transcripts.
<input type="checkbox"/>	The following course or placement level is required prior to program entry: WRITING: Completion of ENGL 098 or equivalent with a grade of “C” or better (2.0) or placement into ENGL& 101.
<input type="checkbox"/>	Obtain a minimum Clark College APPLICABLE GPA of 2.5 or above prior to program entry. Applicable GPA designated courses are: BMED 110, ENGL 098, HEOC 104, HEOC 100 or BIOL 164/165, BMED 111, CMST& 210 or CMST& 230
<input type="checkbox"/>	Complete each required preliminary course with a grade of “C” (2.0) or higher: <input type="checkbox"/> BMED 110 – Medical Terminology I (<i>must be 7-years current upon program entrance</i>) 3 cr. <input type="checkbox"/> HEOC 100 – Basic Concepts of Human Anatomy & Physiology with Lab <input type="checkbox"/> OR BIOL 164 AND BIOL 165 – Human Biology (<i>must be 7-years current upon program entry</i>). 4-5 cr. <input type="checkbox"/> HEOC 104 – Health Care Delivery & Career Exploration (<i>formerly HEOC 102</i>) 3 cr. <input type="checkbox"/> HEOC 120 – AIDS Education* 1 cr. <input type="checkbox"/> HLTH 124 – Healthcare Provider CPR and First Aid* (<i>formerly FACPR 032</i>) 1 cr.

*Contact Credentials regarding Credit for Prior Learning if you have current certifications: 360-992-2805

Phlebotomy Program

The Phlebotomy program starts twice a year, Fall and Spring quarters only.

All classes must be completed with a grade of “C” or higher (2.0) prior to second quarter:

FIRST QUARTER		
CMST& 210 or 230	Interpersonal Communication* OR Small Group Communication*	5 cr.
BMED 111	Medical Terminology II* (<i>Must be 7-years current upon program entrance</i>)	3 cr.
PHLE 115	Phlebotomy Education with Lab	3 cr.
PHLE 116	Basic Laboratory Skills for the Phlebotomist with Lab	3 cr.

* These courses may be completed prior to starting the program.

SECOND QUARTER		
PHLE 197	Phlebotomy Clinical Experience	5 cr.
PHLE 198	Phlebotomy Clinical Seminar	1 cr.

Clark College does not discriminate on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal in its programs and activities. Alternate format of this document is available upon request. Please contact Disability Support Services at (360) 992-2314 or (360) 991-0901 video phone.

Please note—completion of the Pre-Phlebotomy requirements does not guarantee entrance into the program. The Phlebotomy program has limited enrollment and Clark College reserves the right to determine admission status.

Important Notes Regarding Program Acceptance

- Students are ranked by application date, so it is important to apply early, even if you have not completed the minimum requirements! With an active application, you will be tracked quarterly and pulled into selection as soon as you qualify.
- In order to participate in the clinical externship, clinical sites may require any of the following; proof of current immunizations, additional background check, and drug screening. In order to complete the Hepatitis B series and titer prior to your clinical externship, it must be started a minimum of seven months in advance. Please see the program web site for details on immunizations and medical clearance requirements.
- Students enrolled in clinical courses are required to complete a comprehensive Criminal Background Check (as required by the clinical sites). Students should be aware that the clinical site may deny the student access and the student may not be able to complete their healthcare program based on the results of the background check.
- Students may be required to complete a drug screen before beginning their clinical experience at the request of the clinical site. Drug screening costs are the responsibility of the student (approximately \$37). If the clinical site finds the student's drug screen to be unsatisfactory, the student may be dismissed from the program (see substance abuse policy on the Phlebotomy website).
- Health Insurance - Proof of health insurance may be required by the clinical site. Keep in mind that you are responsible for your own health and testing requirements should an accident or injury occur. Clinical sites are not responsible for any injury that occurs during externship.

Program Progression

To successfully complete the Phlebotomy program, keep in mind the following:

- Students may be included in selection 2 times, after which their file becomes inactive and reapplication is necessary for further program admission consideration.
- All students must successfully complete PHLE 115 and PHLE 116 courses with grades of "C" (75%) or higher as well as meet the required number of blood draws, and receive instructor permission to progress into the clinical portion of the program.
- If a student is unable to continue with the clinical portion immediately following PHLE 115 and 116, they must return the Petition for Readmission Form to begin again with the next available cohort. **Students who wish to be considered for their second opportunity must notify the Allied Health Office and follow the Readmission procedure.**
- PHLE 115 and PHLE 116 may be repeated **one time only**.

Funding Sources

Please be aware that the Phlebotomy program does not qualify for some types of state and federal financial aid. Discuss your program of choice with your funding source **before** applying. Possible funding sources include the following:

WorkSource (360) 735-5000

Worker Retraining (360) 992-2274

Veterans Resource Center (360) 992-2112

Opportunity Grant (360) 992-2039

Workfirst (360) 992-2915

Basic Food Employment & Training (BFET)
(360) 992-2321

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In accordance with the Americans with Disabilities Act and the Rehabilitation Act of 1973, accommodations for students with disabilities will be considered at the student's request. The student may need to provide documentation of disability to the Disability Support Services Office to support his/her accommodation requests. Documentation guidelines and procedures can be found at www.clark.edu/DSS. Once the student is qualified by DSS as having a disability, requested accommodations will be considered. Accommodations for the classroom, laboratory, or clinical setting will be evaluated according to reasonableness. Accommodations that compromise patient care, or that fundamentally alter the essential functions of the program or activity, are not considered to be reasonable.