Clark College Academic Standards Policy Return to College Plan

Student ID Number: ___________________________ Quarter & year you plan to return: ____________

Full name: ______________________________________________________________________________

Major/program of study: ___________________________

To return to Clark College after a One-Quarter Academic Dismissal or a Four-Quarter Academic Dismissal, you must do the following:

1. Make an appointment with a designated staff person (retention specialist, academic advisor, or counselor) no later than three weeks before the first day of the quarter in which you plan to return.

2. Bring this completed form to your meeting. The staff person with whom you meet will:
   - review the challenges you identify below
   - suggest resources to assist you in addressing challenges
   - discuss your program of study and course options
   - explain the Academic Standards Policy
   - sign your registration form

Challenges

Below, check the boxes beside issues that have contributed to the academic difficulty you have experienced. Be honest. Your responses will highlight obstacles and allow you to identify resources to help manage them.

Academic

☐ overload  ☐ procrastination  ☐ poor time management  ☐ cannot prioritize  ☐ trouble taking notes in class or on readings  ☐ difficulty taking tests (nervousness, “blanking”)  ☐ possible or diagnosed learning disability  ☐ difficulty with reading (too much reading / trouble remembering what you read / read slowly)  ☐ difficulty with writing (too much writing / difficulty organizing essays or papers / problems with grammar, spelling, sentence structure)  ☐ difficulty with math or science  ☐ weak computer skills (Word, Excel, Internet, e-mail, Canvas)

Motivational

☐ have not chosen an educational or career path  ☐ are unsure about chosen educational or career path  ☐ don’t like the classes you are taking  ☐ do not want to be in school (here due to pressure from parents, spouse, partner)

Personal

☐ trouble balancing work, school, family, relationships  ☐ stress level impacts studying, assignments, taking tests  ☐ financial difficulties  ☐ difficult family situation  ☐ emotional concerns (anxiety, depression)  ☐ cultural concerns  ☐ sexual/gender identity  ☐ military veteran  ☐ international student  ☐ health issues  ☐ drug or alcohol use  ☐ other (write in):
1. Describe your long-term educational or career goals.

2. What would you like to accomplish this term?

3. This question to be completed with an advisor or the Student Success and Retention Manager.
What are your specific plans to overcome challenges and improve your academic progress next quarter? Include actions, resources, checkpoints, and with whom you will check in.

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**Academic Standards Policy Flow Chart**

- **Academic Concern**
  - Quarterly GPA below 2.0 for first time.

- **Academic Intervention**
  - Quarterly GPA below 2.0 for second time.
  - Must attend Academic Achievement Workshop.

- **One Quarter Dismissal**
  - Quarterly *and* cumulative GPAs below 2.0 after AC and AI statuses.
  - Must sit out for one quarter unless successful appeal.

- **Four Quarter Dismissal**
  - Quarterly *and* cumulative GPAs below 2.0 after AC, AI and 1QD statuses.
  - Must sit out for four quarters. No appeal.

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**Student Signature** ____________________________  **Date** ______________

**Staff Signature** ____________________________  **Date** ______________