



Clark College
BOT Meeting
Wednesday, November 14, 2018 5:00 PM (PST)
GHL 213



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BOT Meeting
Wednesday, November 14, 2018 5:00 PM (PST)
GHL 213

- I. Call to Order/Agenda Review - Chair
- II. Public Hearing - Proposed Administrative Code Amendment Regarding First Amendment Activities
- III. Student Success Speakers/Introductions - President Knight
 - International Students: Katelyn Livingston (Received Scottish scholarship); Kiho Takada (Received SEH scholarship); Nao Wakiyama (KWU student)*
 - Domestic Students who visited KWU's Summer Program: Brooke Petersen; Alexandra White; Jeanine Masumura*
- IV. Action Items - Chair
 - A. Cybersecurity BAS
 - Materials under separate cover*
 - B. First Amendment WAC
 - C. September 2018 Board Minutes
 - D. October 2018 Board Minutes
- V. Audience Statements - Chair
- VI. Constituent Reports
 - A. AHE - Kimberly Sullivan
 - B. WPEA
 - C. ASCC
 - D. Foundation - Lisa Gibert
- VII. Reports from Board Members
- VIII. Next Meeting
 - The next meeting of the Board of Trustees is currently scheduled for Wednesday, December 12, 2018 in the Ellis Dunn Community Room, GHL 213.*
- IX. President's Report
 - A. Math 092/096 Sequence - Prof. Kate Cook, Instructors Mark Eddinger and Teri Miller
 - B. Guided Pathways
 - C. Scorecards
 - D. Statistics
- X. Executive Session
 - An Executive Session will be held for the purpose of evaluating the performance of a public employee.*

XI. Adjournment

Time and order are approximate and subject to change.

Call to Order/Agenda Review

No documents for this item

WAC 132N-153-010 Title. WAC 132N-153-010 through ((132N-153-090)) 132N-153-150 shall be known as use of Community College District 14 facilities by college groups and noncollege groups for first amendment activities.

NEW SECTION

WAC 132N-153-100 Definitions. (1) "College groups" means individuals or groups who are currently enrolled students or current employees of the college, or guests of the college who are sponsored by a recognized student organization, employee organization, or the administration of the college.

(2) "College facilities" includes all buildings, structures, grounds, office space, and parking lots.

(3) "Expressive activity" includes, but is not necessarily limited to, informational picketing, petition circulation, the distribution of informational leaflets or pamphlets, speech-making, demonstrations, rallies, appearances of speakers in outdoor areas, protests, meetings to display group feelings or sentiments and/or other types of assemblies to share information, perspective or viewpoints.

(4) "Noncollege groups" means individuals, or combinations of individuals, who are not currently enrolled students or current employees of the college and who are not officially affiliated or associated with, or invited guests of a recognized student organization, recognized employee group, or the administration of the college.

NEW SECTION

WAC 132N-153-110 Statement of purpose. Clark Community College District 14 is an educational institution provided and maintained by the people of the state of Washington. College facilities are reserved primarily for educational use including, but not limited to, instruction, research, public assembly of college groups, student activities and other activities directly related to the educational mission of the college. The public character of the college does not grant to individuals an unlimited license to engage in activity which limits, interferes with, or otherwise disrupts the normal activities to which the college's facilities and grounds are dedicated. Accordingly, the college designates the common areas of the college as a limited public forum dedicated to the use of college groups, subject to the time, place, and manner limitations and restrictions set forth in this policy. Groups or individuals who are invited or permitted to engage in first amendment activities at the college do not represent an endorsement by Clark College or the board of trustees.

The purpose of the time, place and manner regulations set forth in this procedure is to establish procedures and reasonable controls for the use of college facilities. It is intended to balance the col-

lege's responsibility to fulfill its mission as a state educational institution of Washington with the interests of college groups seeking to assemble in common areas of the campus for expressive activity. The college recognizes that college groups should be accorded the opportunity to utilize the facilities and grounds of the college to the fullest extent possible. The college has designated certain facilities as public use areas open to noncollege groups as set forth herein.

NEW SECTION

WAC 132N-153-120 Use of facilities. (1) Subject to the regulations and requirements of this policy, groups may use the college's limited forums for expressive activities between the hours of 7:00 a.m. and 10:00 p.m.

(2) Groups are encouraged to notify the college safety and security department no later than twenty-four hours in advance of an event. However, unscheduled events are permitted so long as the event does not materially disrupt any other function occurring at the facility.

(3) All sites used for expressive activity should be cleaned up and left in their original condition and may be subject to inspection by a representative of the college after the event. Reasonable charges may be assessed against the sponsoring organization for the costs of extraordinary cleanup or for the repair of damaged property.

(4) All fire, safety, sanitation or special regulations specified for the event are to be obeyed. The college cannot and will not provide utility connections or hook-ups for purposes of expressive activity conducted pursuant to this policy.

(5) The event must not be conducted in such a manner to obstruct vehicular, bicycle, pedestrian, or other traffic or otherwise interfere with ingress or egress to the college, or to college buildings or facilities, or to college activities or events.

(6) The event must not create safety hazards or pose unreasonable safety risks to college students, employees or invitees to the college.

(7) The event must not substantially and materially interfere with educational activities inside or outside any college building or otherwise prevent the college from fulfilling its mission and achieving its primary purpose of providing an education to its students.

(8) The event must not materially infringe on the rights and privileges of college students, employees or invitees to the college.

(9) There shall be no overnight camping on college facilities or grounds. Camping is defined to include sleeping, carrying on cooking activities, or storing personal belongings for personal habitation, or the erection of tents or other shelters or structures used for purposes of personal habitation.

(10) College facilities may not be used for commercial sales, solicitations, advertising or promotional activities, unless:

(a) Such activities serve educational purposes of the college; and

(b) Such activities are under the sponsorship of a college department or office or officially chartered student club.

(11) The event must also be conducted in accordance with any other applicable college policies and regulations, local ordinances, and state or federal laws.

NEW SECTION

WAC 132N-153-130 Additional requirements for noncollege groups.

(1) College buildings, rooms, and athletic fields may be rented by noncollege groups in accordance with the college's facilities use policy. When renting college buildings or athletic fields, an individual or organization may be required to post a bond and/or obtain insurance to protect the college against cost or other liability in accordance with the college's facility use policy. When the college grants permission to use its facilities it is with the express understanding and condition that the individual or organization assumes full responsibility for any loss or damage.

(2) Noncollege groups may otherwise use college facilities for expressive activity as identified in this procedure.

(3) The college designates the following area(s) as the sole limited public forum area(s) for use by noncollege groups for expressive activity on campus:

(a) The public use areas may be scheduled. Scheduled groups have priority of use over unscheduled groups:

(i) On the college's main campus, the limited public forum is located on the circle pad approximate to the sun dial.

(ii) A secondary location is available on the lawn area south of the Japanese garden.

(iii) The limited public forum at Clark College at the Columbia Tech Center is the circle pad west of the main entry door.

(iv) The limited public forum location at the Clark Center at WSU Vancouver will be determined by WSU Vancouver policy.

(b) Please contact the vice president of administrative services for more information.

(4) Noncollege groups that seek to engage in expressive activity on the designated public use area(s) are encouraged to provide notice to the college safety and security office no later than twenty-four hours prior to the event, along with the following information solely to ensure:

(a) The area is not otherwise scheduled; and

(b) To give the college an opportunity to assess any security needs:

(i) The name, address, and telephone number of a contact person for the individual, group, entity or organization sponsoring the event;

(ii) The date, time and requested location of the event;

(iii) The nature and purpose of the event; and

(iv) The estimated number of people expected to participate in the event.

(5) When using college buildings or athletic fields, an individual or organization may be required to post a bond and/or obtain insurance to protect the college against cost or other liability in accordance with the college's facility use policy.

(6) When the college grants permission to use its facilities it is with the express understanding and condition that the individual or organization assumes full responsibility for any loss or damage.

NEW SECTION

WAC 132N-153-140 Distribution of materials. College groups may post information on bulletin boards, kiosks and other display areas designated for that purpose, and may distribute materials throughout the open areas of campus. Noncollege groups may distribute materials only at the site designated for noncollege groups. The sponsoring organization is encouraged, but not required to include its name and address on the distributed information. Postings must be date stamped and may be displayed no longer than thirty calendar days.

NEW SECTION

WAC 132N-153-150 Trespass. (1) Noncollege groups who violate these rules, any provision of the conduct code, or whose conduct jeopardizes the health or safety of others, will be advised of the specific nature of the violation, and if they persist in the violation, will be requested by the college president or designee to leave the college property. Such a request will be deemed to withdraw the license or privilege to enter onto or remain upon any portion of the college facilities of the person or group of persons requested to leave, and subject such individuals to arrest under the criminal trespass provisions of chapter 9A.52 RCW or municipal ordinance.

(2) Members of the college community (students, faculty, and staff) who do not comply with these regulations will be reported to the appropriate college office or agency for action in accordance with established college policies.

(3) When the college revokes the license or privilege of any person to be on college property, temporarily or for a stated period of time, that person may file a request for review of the decision with the vice president of administration or designee within ten days of receipt of the trespass notice. The request must contain the reasons why the individual disagrees with the trespass notice. The trespass notice will remain in effect during the pendency of any review period. The decision of the vice president of administrative services or designee will be the final decision of the college and should be issued within five work days.

REPEALER

The following sections of the Washington Administrative Code are repealed:

- WAC 132N-153-020 Statement of purpose.
- WAC 132N-153-030 Definitions.
- WAC 132N-153-040 Request for use of facilities.
- WAC 132N-153-050 Additional requirements for noncollege groups.
- WAC 132N-153-060 The role of the president in first amendment decisions.

WAC 132N-153-070 Criminal trespass.
WAC 132N-153-080 Posting of a bond and hold harmless
statement.
WAC 132N-153-090 Disclaimer.

Student Success Speakers/Introductions

No documents for this item

Action Items

No documents for this item

Cybersecurity BAS

No documents for this item



MEMORANDUM

TO: Robert K. Knight, President

FROM: Bob Williamson, Vice President of Administrative Services

DATE: October 1, 2018

RE: Washington Administrative Code – First Amendment Activities

Earlier this year, our Assistant Attorney General, Jennifer Mankowski Dixon, drafted new model policy language regarding time, place and manner of first amendment activities on college property. On June 5, 2018, Executive Cabinet approved replacing our existing administrative procedure on first amendment activities (510.090) with this new language. The next step is to repeal the college's corresponding Washington Administrative Code (WAC) 132N-153 and replace it with the text found in 510.090.

The major changes in the new policy and WAC include:

- The requirement for non-college groups to provide advance notification to Security of their intent to conduct activities on college property has been reduced from 48 to 24 hours.
- Unscheduled events are allowed so long as they don't disrupt any other function of the college.
- The five-hour per-day time limit for an event has been removed.
- The limit on the size of signs has been removed.
- The primary first amendment activity area has been moved from the Andersen Fountain/Chime Tower to the circle pad near the Sundial.
- The option of allowing non-college groups to use sound amplification has been removed.

The required public hearing for this WAC amendment has been scheduled to coincide with the November 14 meeting of the Board of Trustees. In preparation for that meeting I have attached for the Board's review the new WAC language as submitted to the state's Office of the Code Reviser. I will be available at the Board's October 17 work session to address any questions the trustees may have.

Thank you.

Clark College
Minutes of the Regular Meeting of the Board of Trustees
Wednesday, September 26, 2018
GHL 213

In Attendance:

Jack Burkman, Trustee
Jane Jacobsen, Vice Chair
Royce Pollard, Chair
Rekah Strong, Trustee

Trustees Absent:

Jada Rupley

Administrators:

Robert Knight, President
Dr. Sachi Horback, Vice President of Instruction
William Belden, Vice President of Student Affairs
Bob Williamson, Vice President of Administrative Services
Shanda Diehl, Associate Vice President of Planning & Effectiveness
Rashida Willard, Interim Associate Vice President of Diversity, Equity & Inclusion
Dr. Darcy Rourk, Interim Vice President of Human Resources & Compliance
Val Moreno, Chief Information Officer
Dr. Travis Kibota, Special Assistant to the President for Guided Pathways
Hannah Erickson, Interim Director of Communications & Marketing
Leigh Kent, Executive Assistant to the President

Administrators Absent:

Stefani Coverson, Vice President of Human Resources & Compliance
Kevin Witte, Vice President of Economic & Community Development

Others:

Jennifer Mankowski-Dixon, Assistant Attorney General
Joel Munson, Senior Vice President of Development, Clark College Foundation
Dr. Peter Williams, Dean of STEM
Dr. Selena Castro, Dean of Student Enrollment & Completion
Sarah Gruhler, Director of Student Life
Kimberly Sullivan, AHE President
Prof. Lisa Apfelbacher, Nursing
Francois Wevers, Director of Economic Partnerships & Customized Learning
Katherine, School for the Deaf Interpreter

I. **Call to Order/Agenda Review**

Chair Pollard called the meeting to order at 5:00 pm. He noted that the trustees held an executive session during the work session to discuss the president's evaluation for 2017-2018. When decisions are made on compensation, they will be made in an open meeting.

Chair Pollard honored Trustee Jack Burkman. This evening's meeting was the final meeting for Trustee Burkman, whose 10 years' of service as a Clark College board member is coming to an end. He has been involved in the Vancouver community for many, many years, and he has been instrumental in setting the stage for Clark to move forward.

President Knight said it has been a pleasure to work with Trustee Burkman during his two terms as a trusted advisor and confidant. In ten years, he has only missed one board meeting. President Knight thanked him for the advice and leadership over the years and said Trustee Burkman will continue to be an informal leader in Vancouver, but still a leader. President Knight, Executive Cabinet, and entire college appreciates the work he has done on behalf of Clark for these past ten years.

President Knight presented Trustee Burkman with a quilt made from Clark t-shirts as a thank you gift. Chair Pollard read a letter from Governor Inslee to Trustee Burkman thanking him for his service. Cake was then served to the assembled guests.

II. **Introductions**

Director of Student Life Sarah Gruhler introduced this year's student officers and planning board members. Each of them introduced themselves to the board with their names, board positions, and their areas of study. Student leaders are as follows:

Bryce Regian, ASCC President
Yoo Sang "Meika" Ahn, ASCC Vice President
Shalana Marshall, ASCC Finance Director
Alyssa Dolan, ASCC Executive Assistant
Randi Richards, ASCC Club Coordinator
Ndeye Astou Cisse, ASCC Promotions Coordinator
Kailee Hibbs, ASCC Activities Director
Taegon Lee, APB Cultural Events Coordinator
Maddie Forbes, APB Family Events Coordinator
Timothy Kintz, APB Educational Events Coordinator
Hong "Sophie" Nguyen, APB Awareness Events Coordinator

President Knight also thanked Dr. Darcy Rourk for her service as Interim Vice President of Human Resources over the past year and a half. This is her last meeting and she is leaving Clark to retire. He appreciates all she has done for the college.

III. Action Items

A. **BAS Policy—First Reading**

As discussed in the work session, changes will be made for a second approval by the IPT before a draft BAS moves forward to the SBCTC for approval. The policy will be edited and brought forward to the October meeting for consideration of approval at that time.

B. **Resolution/Letter in Support of Re-opening the I-5 Bridge Replacement Negotiations**

Vice Chair Jacobsen made a motion to approve the Resolution/Letter in Support of Re-opening the I-5 Bridge Replacement Negotiations with the correction to change the number of students served from 15,000 to 23,000 of unduplicated students.

Trustee Burkman seconded the motion and it unanimously passed. The correction

MOTION: will be made and Chair Pollard will sign the letter.

C. **August 2018 Board Retreat Minutes**

Trustee Burkman made a motion to approve the August 2018 Board Retreat Minutes.

MOTION: Vice Chair Jacobsen seconded the motion and it unanimously passed.

D. **August 2018 Board Minutes**

Trustee Burkman made a motion to approve the August 2018 Board Minutes. Trustee

MOTION: Strong seconded the motion and it unanimously passed.

IV. Audience Statements

Prof. Lisa Apfelbacher, Nursing, addressed the trustees, indicating that the college is not taking the concern of the nursing faculty seriously. They are feeling the impact of the loss of nurse educators. They feel the primary reason for their leaving is the low salary scale and the inability of Clark to compete with other nursing schools. They asked the President to acknowledge their contributions to the college and the value they bring to the local community. They will tell the accreditors the program is in danger and the State Nursing Board is concerned about the number of full-time tenure track instructors in the program.

Chair Pollard acknowledged their value to the college and community and directed the President to look into their request to see if there is anything that can be done to help them.

V. **Constituent Reports**

A. AHE

Prof. Sullivan thanked Trustee Burkman for his service and said how much she will miss him. The union worked with Dr. Horback over the summer and wanted to publicly welcome her. Ms. Coverson has been wonderful and insightful in their interactions.

The union met with President Knight today to discuss faculty salaries. With the settlement of the latest contract, the local K-12 teachers now earn an average of \$84,000 annually. Clark's average is \$64,000. Instructors will be lost to the K-12 system as well as the nursing faculty. Staff in the K-12 system also received increases and the AHE is concerned about keeping administrators. She and the president discussed lobbying the legislators in Olympia. The state government works very slowly and it may be necessary to request emergency funding the same way the Seattle Colleges have. She would welcome the opportunity to accompany President Knight to go to Olympia to pursue funding.

Chair Pollard agreed that this is a serious issue. The WACTC presidents have compensation in the number one position on their agendas this year. Chair Pollard is also willing to visit Olympia and acknowledged that the local legislators are very supportive of Clark. President Knight said the colleges cannot lobby the legislators but they can inform them of the situation and he would welcome any faculty, staff, student, or board member to go to Olympia with Prof. Sullivan and himself.

B. WPEA

There was no report from the WPEA this evening.

C. ASCC

D. There was no report from the WPEA this evening.

E. Foundation

Mr. Munson spoke to the board on behalf of Ms. Gibert who was away due to the passing of a family member. The Foundation raised \$4.5 million last year and have set a stretch goal of \$7 million this year. He is confident this amount can be surpassed.

He is expecting 400 attendees at the November 15 Savoring Excellence where the public portion of the campaign, "Promising Pathways", will be announced. The annual scholarship reception is scheduled for October 19, and he invited the trustees to attend. In response to a question from a trustee, he explained that Savoring Excellence is a showcase event, designed to display the students, faculty, programs, and outstanding alumni to the community. Its second function is to announce the Presidential Excellence Awards to outstanding philanthropic donors. It is not designed to be a fundraising event, but a "friendraising:" event that is self-supporting. The foundation prefers to use their resources to develop relationships with individuals who have the ability to make significant gifts to the college.

VI. **Reports from Board Members**

Trustee Burkman said that Opening Day was very well done. He has enjoyed watching the college grow and change over the past 10 years. President Knight did an exceptional job recognizing employees who received the presidential coins. He recognized Ms. Diehl for her work on accreditation and said he will miss working with such dedicated people at the college.

Two of Trustee Strong's favorite events are Opening Day and Commencement. Everyone who presented at Opening Day did a great job and the importance of accreditation was front and center. She hopes that the trustees can participate in Opening Day videos in the future.

Trustee Jacobsen congratulated Trustee Burkman on his tenure as a trustee. She has learned so much from him during her short time on the board. Everyone at the college, trustees included, must pay close attention to guided pathways. One thing to remember is that the pathways are all individualized, they are not a one-size fits all pathway. She reiterated that she learned a lot from the guided pathways conference in AZ last week. Clark's team worked together very well and we are lucky to have them working here.

Chair Pollard said Opening Day was very informative and everyone will need to know about guided pathways. Staff is the most important part of pathways so that they can help the students get where they need to be. He highlighted an article in The Columbian about Clark's pharmacy tech program being named best in the country. He attended the Athletic BBQ which was a wonderful event, showcasing student athletes, their families, supporters, and former baseball players.

VII. **President's Report**

President Knight reminded those gathered that accreditation is coming in a couple of weeks! He will be gathering input from faculty and staff in the coming weeks about replacing the Chief Diversity and Information Officer positions. The classified staff shared their concerns about salaries at the most recent open forum. He will be having a follow-up meeting with them on October 1. The K-12 strikes and subsequent contract ratifications have shone a light on how low community college salaries really are.

Running Start enrollment is ahead of target, and the college is reaching its budget numbers but is still not reaching the overall state enrollment targets. He believes the enrollment navigators will have a direct impact on new students. The college continues to reach out to build relationships with continuing students in order to retain them.

Action: Trustee Strong thanked Ms. Diehl for disaggregating enrollment data by race. She asked that the monthly scorecard highlight boxes be changed to have black printing on white background rather than white printing over a color.

Trustee Strong addressed the information in the Social Equity Scorecard. The numbers are not where they should be yet, but it will take a while to turn it around. Student Completion is not where it should be, but encouragement will make a huge difference to students when they are shown a different pathway.

A. Student Success Story—Shalana Marshall, ASCC Finance Director

Students need to be engaged with the staff who will guide and develop them. Ms. Marshall is among the ASCC officers who identify students to serve on tenure committees. She started working at Goodwill and enrolled in HS 21 at Clark in 2015. She received her diploma in 2016 and became a peer mentor for transitional studies students. She will receive her AAS in Business Administration and Certificates in Small Business Management and Accounting in Spring 2019, and would like to continue working at Clark as an advisor.

B. Faculty Presentation

Dr. Horback introduced Drs. Williams and Maruyama, and Bailey and student Mary McPherson. CURES is a project-based course that engages students in addressing an open-ended research question or problem of interest to a scientific community. It is interdisciplinary in nature and the question is never answered. There are many faculty across the college who are conducting research with students in CURES courses.

The project the group is working on is whether people are able to obtain the same benefits of interaction with companion animals in a virtual reality environment as they would with a live companion animal.

VIII. Next Meeting

The next meeting of the Board of Trustees is currently scheduled for Wednesday, October 17, 2018 in the Ellis Dunn Community Room, GHL 213.

IX. Executive Session

There was no executive session this evening.

X. Adjournment

There being no further business, the meeting adjourned at 6:29 pm.

Royce Pollard, Chair

Leigh Kent
Recorder
October 9, 2018

Clark College
Minutes of the Regular Meeting of the Board of Trustees
Wednesday, October 14, 2018
GHL 213

In Attendance

Jada Rupley, Vice Chair
Royce Pollard, Trustee
Rekah Strong, Trustee

Trustees Absent:

Jack Burkman, Trustee
Jane Jacobsen, Trustee

Administrators:

Robert Knight, President
Dr. Sachi Horback, Vice President of Instruction
William Belden, Vice President of Student Affairs
Bob Williamson, Vice President of Administrative Services
Stefani Coverson, Vice President of Human Resources & Compliance
Kevin Witte, Vice President of Economic & Community Development
Shanda Diehl, Associate Vice President of Planning & Effectiveness
Valerie Moreno, Chief Information Officer
Rashida Willard, Interim Director of Diversity, Equity & Inclusion
Dr. Travis Kibota, Special Assistant to the President for Guided Pathways
Leigh Kent, Executive Assistant to the President

Others

Jennifer Mankowski-Dixon, Assistant Attorney General
Lisa Gibert, President/CEO Clark College Foundation
Kimberly Sullivan, AHE President
Bryce, ASCC President

I. **Call to Order/Agenda Review**

Chair called the meeting to order at 5:05 pm. Trustees Burkman and Jacobsen are not in attendance this evening but there is a quorum present.

II. Introductions

There were no introductions this evening.

III. Action Items

A. **ASCC Revised Constitution**

Trustee Strong commended the ASCC for strengthening the language in the constitution's nondiscrimination statement affirming an inclusive environment for all members of the college community.

Trustee Rupley made a motion to approve the ASCC Revised Constitution. Trustee

MOTION: Strong seconded the motion and it unanimously passed.

B. **BAS Policy**

Trustee Rupley made a motion to approve the BAS policy with edits. Trustee Strong

MOTION: seconded the motion and it unanimously passed.

C. **Guided Pathways Budget**

Trustee Strong made a motion to approve the one-time use of board reserves to fund start-up costs for guided pathways. Trustee Rupley seconded the motion with the caveat that the college seek out an alternate source of funding for security cameras.

MOTION: The motion unanimously passed.

D. **Minutes from September 2018 Meeting**

Trustee Rupley made a motion to defer approval of the September minutes to November as the trustees who were present in September were not here this

MOTION: evening. Trustee Strong seconded the motion and it unanimously passed.

IV. Audience Statements

Several students and community members shared their thoughts with the president and board about a local group that is planning to hold a protest against a ballot issue about gun control at Clark on October 22 and WSUV on October 23. They are concerned that the presence of this group, which is associated with hate and recent violent protests in Portland, will foment more fear at Clark and bring

violence with them. They urged the college to close on October 22 to deny this group an audience and attention they are seeking.

One former Clark student, now at WSUV, said that since the white supremacist posters and other activities that have occurred at Clark, there is more scrutiny of Clark students who are transferring to WSUV.

Several students of color and of non-binary gender status, told of the hate that they see throughout the Vancouver community and at Clark which makes them feel unsafe on campus. Most of them will not be at school on Monday and urged the college be closed. They said that WSUV has encouraged staff and students to stay away from campus if they feel unsafe and want to know why Clark has not made the same statement.

Trustee Strong commended the students for their bravery and it is unacceptable to hear that they do not feel safe. She assured them that they were heard and there will be actions in response to the words they spoke.

V. **Constituent Reports**

A. **AHE**

On behalf of the Clark faculty, Professor Sullivan thanked the students and community members who spoke during public comments. They give everyone hope for the future because they stood up against hate.

Salary negotiations will start again on October 18. She would like the trustees to review a story from K5 in Seattle about the effect of initiative 200 that bans affirmative action and the effect of the initiative on the hiring and retention of faculty and students. The story outlines the challenges the state will face as long as they operate under this ban.

B. **WPEA**

There was no report from the WPEA this evening.

C. **ASCC**

Bryce Regian, ASCC President, presented his first report. The ASCC leadership attended trainings the first three weeks in September. They learned how to work together as a team, serve the student body, and do their own jobs. They attended the WA state student leadership conference in Olympia where they met their counterparts from other colleges.

The ASCC approved funding for a counselor in the Health Center to cover while the full-time counselor is on leave; and funding for the *Queer I Am Conference*. Clark is participating the Governor's voting registration challenge that also promotes civic engagement. The ASCC will plan events this year that will educate the college community on civic engagement.

Mr. Regian read a letter from the ASCC about the local hate group. Students are addressing ASCC leadership about this group and their discomfort about being on campus at the same time as the group is here. The ASCC affirmed their support of free speech and public demonstrations, but they urge civil discourse between individuals and groups. Because this group has failed to follow college guidelines and their past behaviors at other public events, the ASCC is asking the college administration to either cancel classes or grant students the ability to stay home without it having

an adverse effect on their grades. Closing the college would remove the group's ability to intimidate students and the ASCC is confident that the board and executive cabinet are taking necessary steps to protect students.

D. Foundation

Ms. Gibert's comments reaffirmed that the foundation works on behalf of the college but their work feels minimal as the college is being challenged. Clark College cares deeply about the students and they do listen to them.

George Fullerton, a foundation donor, provided over 20 scholarships for student athletes last year. Mr. Fuller recently passed, and he wanted to provide an opportunity for students so that they could make better lives for themselves. The foundation will host the annual Scholarship Reception on October 19 and celebrate awarding over \$1 million in scholarships this year.

VI. Reports from Board Members

Trustee Strong requested an executive session be held at the end of the meeting to discuss with legal counsel representing the agency matters relating to agency enforcement actions or, litigation or potential litigation.

Trustee Rupley requested a copy of the ASCC letter.

Action: Send a copy of the ASCC letter to the trustees.

VII. President's Report

President Knight acknowledged the issues that are facing the college right now. There are issues that the administration needs to fix and that have been known for many years. The college has been working on the issues for many years as well and have put them into the strategic plan to ensure they are addressed.

The college is working diligently to recruit and retain people of color. We have made a commitment to students to close the equity gap and it makes it difficult for students to be successful if they are not learning from people who look like them. The board, president, and executive cabinet are more committed than ever to achieving this goal.

During accreditation last week, the evaluators gave a commendation to advancing the Social Equity plan. It demonstrates the hard work that is taking place while recognizing that there is more to do.

The Patriot Prayer group announced they would be demonstrating on the main campus on October 22 against the gun control voter initiative. The college has met several times with law enforcement, and put a plan in place.

As a public institution, the college cannot legally deny access to someone who comes to the campus. If there is harassment or intimidation involved, law enforcement will step in to ensure the safety of the students, faculty, and staff.

Action: The college will commit to action and will work with the board to report each month what is being done to further equity at Clark.

Recently, the President, Vice President Williamson and student leaders met with C-Tran and an agreement was reached to hold C-Tran ticket prices for one year. Increases will then be stair-stepped over several years. C-Tran initially planned to double the cost of tickets this fall.

Regional pay continues to be a topic at the presidents' meetings. The King County colleges are asking for differential pay due to the high cost of living. Clark County's cost of living is not much different but the pay scales are considerably lower. President Knight will be advocating against regional pay for the colleges that will adversely impact Clark and other colleges not in King County.

Student Success Story

DSS has served over 600 students with various accommodations. Nine hundred students have reported disabilities, but not all request accommodations. Director of Disability Support Services and ADA Compliance Officer Megan Jasurda introduced Maddie Forbes, Activities Programming Board Family Events Coordinator.

Ms. Forbes attended the Washington State School for the Deaf and started at Clark in 2015. She plans to get her associates in Early Childhood Education in 2020. DSS has been instrumental in helping her succeed and she has received wonderful assistance from the tutoring center. She plans to return to the School for the Deaf after graduation.

Faculty Presentation

Dr. Horback thanked the students in attendance this evening for speaking out. The office of instruction sent an email to students this morning letting them know it there will be no retribution for students not attending class on Monday if they choose not to.

Michael Ashton and Lauren Zavrel from Larch discussed the innovations they have put in place to enhance the inmate student experience at Larch Correctional Center. With the assistance of Clark's IT department and the state board, they have started teaching with Canvas and have received national recognition for this innovation. They were also featured in a documentary by the company who makes Canvas.

Instructor Ashton "gamified" his classes to make the experience exciting and engaging for the students. Using game design and mechanics, each course tells a story that the student works through, earning points and gaining levels as they progress. It is a great equity tool. They can earn character points by reinforcing good habits and developing their human relationship skills that will help their re-entry upon release.

Instructor Zavrel has instituted a tutor training program. All of the teaching assistance are inmates, and they assist students in succeeding and receiving their GED. The tutors can become certified and it formalizes and validates the work they are doing.

Action: Plan a trip for the trustees to visit Larch and see the internship program

VIII. **Executive Session**

At 6:35 pm, the board convened an executive session under RCW 42.30.110(1) at 4:20 pm to discuss with legal counsel representing the agency matters relating to agency enforcement actions or, litigation or potential litigation. The executive session was expected to last until 6:55 pm. No final action will be taken during executive session.

At 6:55 pm, an announcement was made that the executive session would be extended to 7:30 pm.

The executive session under RCW 42.30.110(1) ended at 7:30 pm. The regular meeting was reconvened at 7:30 pm. No action was taken by the board during executive session.

IX. **Next Meeting**

The next meeting of the Board of Trustees is currently scheduled for Wednesday, November 14, 2018 in the Ellis Dunn Community Room, GHL 213.

X. **Adjournment**

There being no further business, the meeting adjourned at 7:30 pm.

Royce Pollard, Chair

Leigh Kent
Recorder
November 2, 2018

Audience Statements

No documents for this item

Constituent Reports

No documents for this item

AHE

No documents for this item

WPEA

No documents for this item

ASCC
BOARD OF TRUSTEES REPORT
November 2018

ACADEMIC EXCELLENCE

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

Progress

- **ASCC has engaged and interacted with over 5,800 people on Facebook, Twitter, and Instagram, and has begun to showcase current students who are achieving excellence on campus.**

SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

Progress

- **On Tuesday, October 9th, the ASCC participated in a conference call with other student leaders and WACTCSA representatives to discuss the upcoming legislative year, legislative priorities, and campus civic engagement.**
- **On Wednesday October 10th, APB brought the Ghanaian musician and dancer Okaidja to Clark, who showcased musical traditions and aspects of his culture to 216 students.**
- **On Tuesday, October 23rd, APB hosted Steve and Chitalu from Beyond Disabilities. They spoke about the different types of bullying and an explanation behind why people bully. They presented strategies to prevent and eradicate bullying to 216 students.**

ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

Progress

- **The ASCC Budget Committee approved three one-time funding requests. The first was for the amount of \$7,543.00 to allow the Realm Runners club to travel to PAX Unplugged, a convention where they can meet with industry leaders in the tabletop-gaming world.**
- **The second request was made by the International Education Day Committee in order to support activities scheduled for International Education Day on November 15th. The approved \$4,767.00 amount is expected to help serve over 700 attendees and will provide students an opportunity to learn about study abroad opportunities and other cultures.**
- **The third request was made by the Entrepreneur Club for the amount of \$2,515.00 to fund their Pitch Fest events at Clark College. The event will provide students an opportunity to pitch a business idea and gain support from local professionals. The approved amount will provide infrastructure for the event and help to support participants.**

ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

Progress

- **43 of 72 committee positions have been or are in the process of being filled.**
- **There are 17 clubs who have completed the chartering process and an additional 10 more who are still currently in the process.**
- **ASCC Student Government and APB leaders provided free pizza, soda, and candy to students during the Dig Pink Volleyball Game on October 24th. The team received \$23 in donations for the Penguin Pantry and served 71 people.**

**Foundation
November 2018**

❖ **Strategic Initiatives – Areas of significance:**

1. **Development:**

To date, more than \$4.6 million has been secured in gifts and pledges for FY2019. This surpasses the total raised in FY 2018 by more than \$200,000, and we still have eight months left in the fundraising year. In terms of the campaign, we plan to officially launch on November 15 at Savoring Excellence. This event is coming together very well, and currently we are essentially at capacity – which is 400 guests. We are trying to figure out how we can accommodate a few more tables both in terms of space and budget, but it is a good challenge to be faced with.

The October 19 scholarship reception was an enormous success. With over 250 people in attendance, scholarship recipients and donors alike enjoyed their interactions, and the event itself was filled with inspiring messages and impressive musical presentations. The theme of the event (and our scholarship fundraising initiative) is *I Promise Clark College*, which ties into the overall *Promising Pathways* campaign theme.

Partner pipeline development continues to look solid. Both the *total number of donors* and the *total number of new donors* is up for this time of year – that is, 10% and 55% increases, respectively. *Retained donors, total number of \$1,000+ donors* and *new major gift donors* are about where they were this time last year, which is what we would expect to find right before the push for calendar-year-end gifts.

Finally, this month will see the distribution of our latest endowment reports for all of our generous donors who have established endowed funds. Again, the reports tie into the *Promising Pathways* theme and will deliver, overall, very positive news to our donors both in terms of the performance of their endowed funds, but also the impact that these funds continue to have on the lives of our students, faculty and programs.

2. **Strategic Alignment:** *Builds on the mantra, “together we are stronger. Process to bridge and support communication between institutions, maintain transparency and collaborate advocacy at the local, state and federal levels.*

Over the past several weeks, foundation staff and board members joined the college in sending a message of unity to the community. The media coverage involving everything from bias based incidents, employee recruitment and retention of people of color, along with controversial protests around gun law initiatives and freedom of speech certainly tested our systems, our

communication strategies and our fortitude to solidify our college community. Recognizing the topics in question directly related to the college, the foundation remained steadfastly aligned with college messaging. The experience brought about a number of ways to strengthen this alignment, while getting messages out to all considered advocates.

- 3. Fiduciary Responsibility:** *Insuring compliance and fiduciary oversight to the organizations asset base. Clear reporting to board to make financial decisions, oversight of key financial processes and compliance with governing documents and transparency to college regarding support and assets available.*

The audit for the year ended June 30, 2018 nears completion. On site work has been completed by the auditors and the financial statements and associated notes are being assembled. Following the audit, the audit firm will report to the foundation's finance committee (November 2018) and board (December 2018). There are no issues that have been noted by the auditors and it is expected the foundation will once again receive a clean audit opinion.

- 4. Board Relations:** *Implement and maintain processes by which board insures its relevance through appropriate succession planning and evaluation of efforts. Identification, recruit and nomination of new board members, assessment of process for board member engagement.*

The foundation board is currently evaluating group and individual engagement strategies on how best to support the campaign through effective outreach and advocacy. This emphasis is creating a good deal of excitement and success around the participation in Savoring Excellence.

The board is also actively recruiting additional board members eager to support the college and the foundation. Unfortunately, Mr. Toby Warson and Ms. Tonya Rulli have elected to resign due to other obligations. Potential candidate names should be forwarded to Petr Burunov, Board Relations Chair, or Lisa Gibert at the Foundation.

Respectfully submitted,

Lisa Gibert, Foundation Chief Executive Officer
October 29, 2018

Attachments:

Development Dashboard
Annual Giving Comparison
Campaign Committed Gifts Report



Dashboard



Strategic Initiatives:

- Development
- Strategic Alignment
- Fiduciary Responsibility
- Board Relations

	Current fiscal year to-date	Prior fiscal year to-date	Prior fiscal year
Fiscal year	7/1/2018 - 10/5/2018	7/1/2017 - 10/5/2017	7/1/2017 - 6/30/2018
Total number of donors	539	491	2,076
Number of new donors acquired	157	101	858
Number of new major gift donors acquired	2	3	18
Number of \$1,000+ donors	63	64	224
Number of confirmed irrevocable planned gifts	2	0	3
Number of confirmed revocable planned gifts	0	0	2
Foundation board participation*	65%	84%	100%
College trustee participation	40%	80%	100%
Executive Cabinet participation	64%	88%	91%
Foundation staff participation	74%	100%	100%

*excludes ex-officio members

Soft credits are considered in this report, giving each constituent credit for gifts directly from them as well as gifts from a spouse/partner, personally-owned business, individual foundation or trust, donor choice program or donor advised fund.

Major gift donor is defined as a donor with a total gift commitment of \$10,000 or more during a single fiscal year. Matching gift commitments are considered in the donor's giving total.

Gift types considered: cash, recurring gift payment, pledge, property/stock, in-kind.



**Clark College Foundation
Annual Giving Comparison
as of October 12, 2018**

	FY2019	FY2018	FY2017	FY2016
TYPE				
Cash/Stock/Property	\$349,478	\$3,135,656	\$1,032,495	\$1,254,375
Pledge	\$208,537	\$99,974	\$1,015,831	\$4,442,124
In-kind	\$4,569	\$41,124	\$220,399	\$81,907
Deferred Irrevocable at Face Value*	\$4,110,000	\$1,158,712	\$100,000	\$9,953
TOTAL	\$4,672,584	\$4,435,467	\$2,368,725	\$5,788,359
SOURCE				
Board Members (includes ex officio)	\$22,858	\$95,380	\$641,410	\$111,404
Employees	\$10,369	\$36,108	\$54,078	
Alumni	\$288,478	\$1,039,995	\$185,508	\$380,645
Friends	\$105,170	\$615,815	\$545,993	\$331,164
Estates	\$4,150,000	\$1,087,717	\$26,200	\$23,000
Family Foundations and Trusts	\$3,550	\$850,600	\$337,988	\$4,450,530
Corporate & Community Foundations	\$40,950	\$499,208	\$222,342	\$140,220
Corporations/Other Organizations	\$50,855	\$204,394	\$353,892	\$343,482
Government Entities	\$353	\$6,249	\$1,314	\$7,914
TOTAL	\$4,672,584	\$4,435,467	\$2,368,725	\$5,788,359
PURPOSE				
Current Use				
Unrestricted	\$26,867	\$396,376	\$495,391	
Faculty Support	\$63	\$0	\$0	
Programs/Other	\$126,484	\$315,270	\$423,516	
Scholarships	\$122,745	\$717,393	\$377,189	
Sponsorships	\$8,300	\$13,384	\$34,600	
Technology/Equipment	\$0	\$0	\$0	
Endowed				
Unrestricted	\$0	\$0	\$0	
Faculty Support	\$0	\$0	\$0	
Programs/Other	\$54,000	\$80,243	\$33,456	
Scholarships	\$203,125	\$1,747,579	\$103,393	
Technology/Equipment	\$0	\$0	\$0	
Capital				
Culinary	\$21,000	\$6,370	\$780,515	
STEM	\$0	\$140	\$20,465	
Programs/Other	\$0	\$0	\$200	
Deferred Irrevocable at Face Value*				
Programs/Other	\$4,110,000	\$1,158,712	\$100,000	
TOTAL	\$4,672,584	\$4,435,467	\$2,368,725	\$0
*Number of irrevocable gifts secured		3	1	
Deferred Revocable at Face Value		\$1,010,000		

Clark College Foundation Campaign with Grant Awards

Committed Gifts Report

By Campaign Initiative

July 1, 2015 - October 12, 2018

	Endowment	Current	Capital	Irrevocable Planned Gift	In Kind	Total
Scholarships (\$8 MM)						
FISP	\$ -	\$ 48,100	\$ -	\$ 4,100,000	\$ -	\$ 4,148,100
Unit / Program Based	\$ 2,376,222	\$ 1,349,807	\$ -	\$ 20,012	\$ -	\$ 3,746,041
Foundation Unrestricted	\$ -	\$ 108,926	\$ -	\$ -	\$ -	\$ 108,926
Advanced Manufacturing (\$5 MM)						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Guided Pathways (\$4 MM)						
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financial Literacy	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000
Technology / Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Smart Classrooms	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Automotive (\$2 MM)						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ 6,162	\$ -	\$ -	\$ 178,761	\$ 184,923
Veteran's Resource Center (\$2 MM)						
Emergency Fund	\$ -	\$ 4,125	\$ -	\$ -	\$ -	\$ 4,125
Transportation / Childcare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transition Boot Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ 311,429	\$ -	\$ -	\$ 2,805	\$ 314,234
Craft Beverage (\$500 K)						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Culinary (\$10.5 MM)						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ -	\$ -	\$ 4,807,410	\$ 148,700	\$ -	\$ 4,956,110
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ 33,705	\$ -	\$ -	\$ 6,104	\$ 39,809
Mature Learning (\$1 MM)						
Program	\$ -	\$ 11,360	\$ -	\$ -	\$ -	\$ 11,360
Other						
Restricted	\$ 49,000	\$ 602,860	\$ 329,840	\$ 160,772	\$ 110,684	\$ 1,247,579
Unrestricted	\$ -	\$ 1,280,216	\$ -	\$ -	\$ 49,645	\$ 1,329,861
Total (\$35 MM)	\$ 2,425,222	\$ 3,791,690	\$ 5,137,250	\$ 4,419,484	\$ 347,999	\$ 16,131,646

Reports from Board Members

No documents for this item

Next Meeting

No documents for this item

November 2018 Board Report

Academic Excellence: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

Objective AE1: Implement and institutionalize practices that increase academic performance, retention, and completion.

- The Sociology department has submitted a proposal to shift the following courses from three to five credits: Soc 121--Marriage and Family Experiences in the U.S. and Soc 131--Race and Ethnicity in the U.S. This change will facilitate the inclusion of these courses as general education courses in degree program maps that require 5 to 15 credits of social science courses. (OOI)
- SOFA faculty advisors have been selected for the following programs: Graphic Design, Studio Art, Music, Early Childhood Education, Addiction Counselor Education, Baccalaureate of Applied Science in Human Services, and the Transfer AA/DTA concentration in Geography. They will begin advising students as a component of the new advising model beginning winter 2019. (OOI)

Social Equity: Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

Objective SE1: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.

- Career Services staff created new College 101/College Essentials curriculum utilizing the new career exploration tool, SuperStrong Assessment. The curriculum was designed and implemented to be accessible and inclusive by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. We created activities and assignments to meet the diverse needs of our students that used linguistic, kinesthetic, visual, social and solitary learning styles. (SA)

Objective SE2: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.

- The Sociology faculty are submitting the following courses to the proposed Power, Privilege, and Inequity (PPI) distribution list for the Transfer AA degree: Soc 101--Intro to Sociology, Soc 121--Marriage and Family Experiences in the U. S., Soc 131--Race and Ethnicity in the U. S., and Soc 230--Domestic Violence. The proposal for the PPI degree requirement and the finalized course distribution list will be submitted to Instructional Planning Team for consideration before the 2019-20 catalog deadline. (OOI)

Economic Vitality: Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

Objective EV3: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.

- Career Services connected with over 35 hiring organizations in October to establish relationships; raise awareness of Career Services; and promote open jobs, internships and volunteer opportunities to college students and alumni. This included (events and site visits). (SA)

Environmental Integrity: Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

Objective EI2: Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.

- Thirty-six staff members were involved in data validation on October 15-19. There were 2,194 student and employee records validated. A total of 51 issues were submitted to the project team for them to review and resolve. IT Services created a lab space in APH 210 for the ctLink project to use for data validation, testing, and small group training. Staff continue to participate in Common Process Workshops with colleagues from around the state. (P&E)
- On 10/4/2018, ten (10) surveillance cameras were ordered as part of the camera expansion project. The bulk of these devices will be installed in the Orange 2 parking lot. We anticipate 6-10 weeks before the cameras are delivered. Installation will be scheduled as soon as possible after delivery. On 10/04/2018, two (2) surveillance cameras were ordered as direct replacements for defective cameras at the CTC campus. We anticipate the same 6-10 week lead time. Once the cameras arrive, they will be put into service as soon as possible. (AS)

Math 092/096 Sequence

No documents for this item

Guided Pathways

No documents for this item

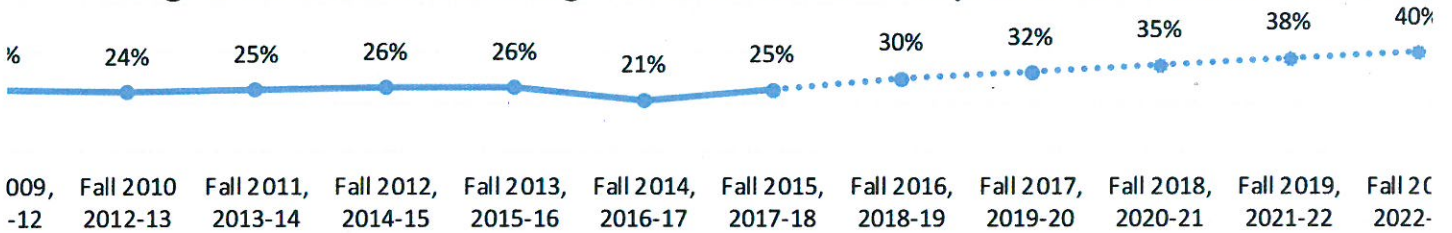
COMPLETION



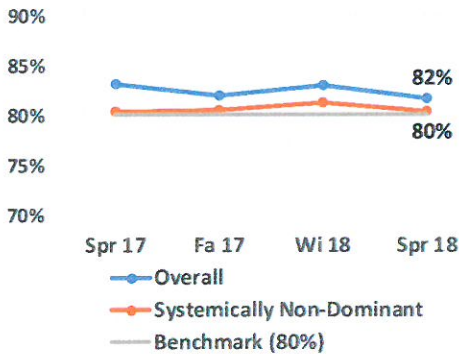
NOVEMBER 2018

Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity,

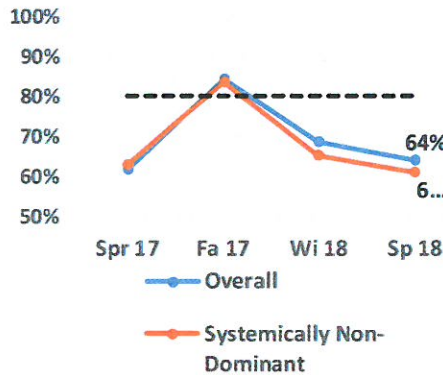
Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



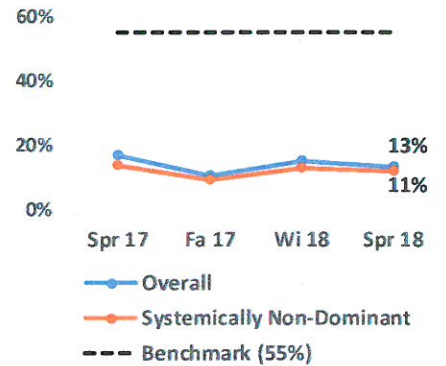
Course Success Rate: Certificate or Degree-Seeking Students



First-to-Second Quarter Retention: Certificate or Degree-Seeking Students



Transfer-Intent Students Completing College-Level Math Within First 4 Quarters Attended



Monthly Highlights

- ◇ Planning and Effectiveness developed a statistical/predictive model to identify students who are less likely to return the subsequent quarter. In November, Student Affairs will receive a list of students to connect with in order to identify individual needs and any barriers to returning for Winter quarter. Student Affairs staff will work with these students to address and alleviate those barriers.

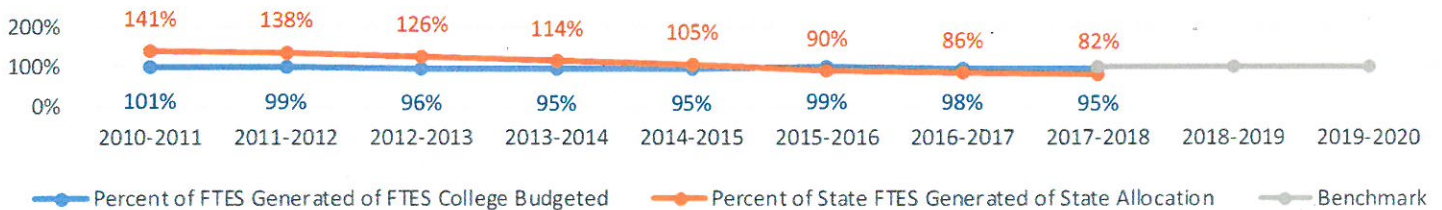
ENROLLMENT



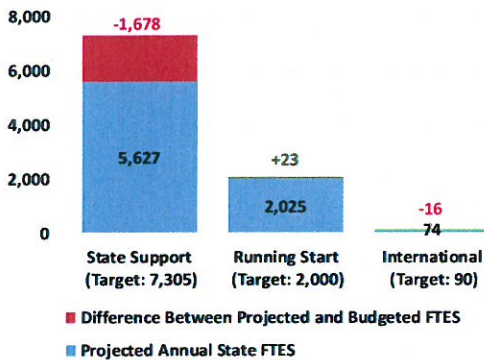
NOVEMBER 2018

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.

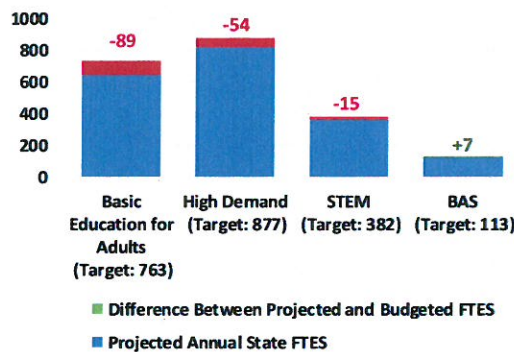
Percent of Full-Time Equivalent Students (FTES) Generated based on College Budget and State Allocation



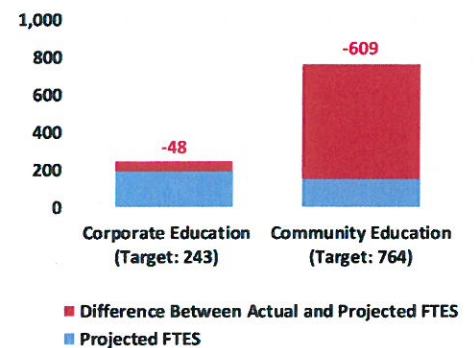
Projected Final Annual FTES Based on Current FTES (Oct 31)



Projected Priority FTES Based on Current FTES (Oct 31)



Projected Corporate and Community Education FTES



Monthly Highlights

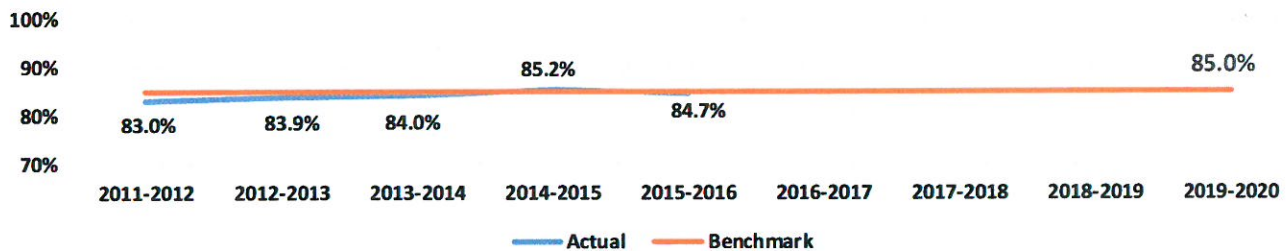
- ◇ Fall 2018: As of October 31st, Clark College is down 4% in state-supported FTES, compared to this day for Fall 2017 (Day 37; including state-support and Running Start FTES).

EMPLOYMENT/TRANSFER

NOVEMBER 2018

Clark College, in service to the community, guides individuals to achieve their educational and professional goals. Through the college's focus on student outcomes, the college aims to connect students to their long-term educational goals. For Clark College students these goals are most often employment and/or transferring to another higher education institution.

Percent of Graduates by Year Who Transfer and/or are Employed within 1 Year of Graduation



Monthly Highlights

- ◇ Representatives from Saint Honore' Bakery, a well-respected French bakery in Portland, were given a tour of the Professional Baking and Pastry Arts program and were extremely impressed by the level of training and productions our students experienced during the program. They are very excited about working with the program in the future to provide internship opportunities to our students.

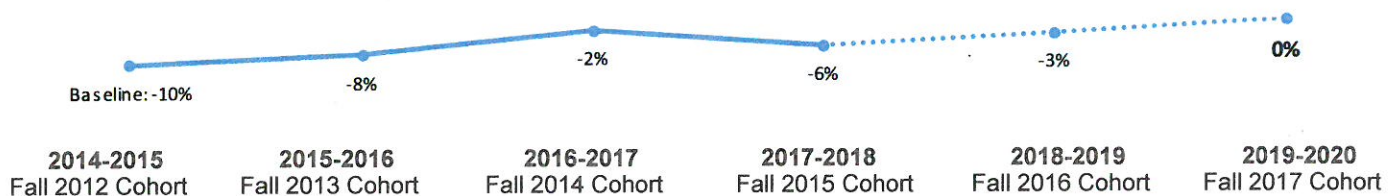
SOCIAL EQUITY



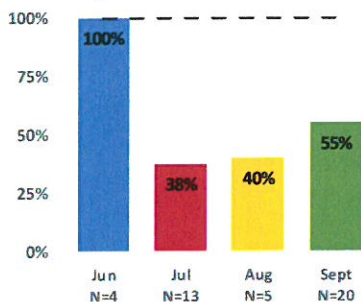
NOVEMBER 2018

Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.

First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups

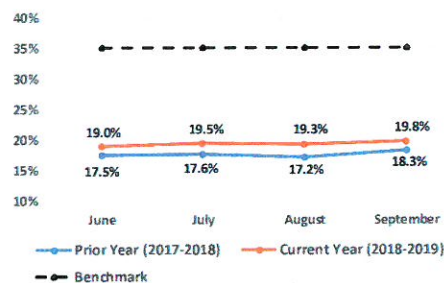


Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability



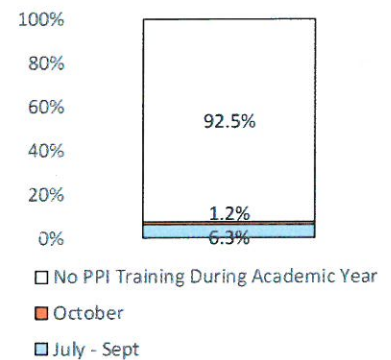
-- Benchmark: 100% of Applicant Pools

Percent of Employees Of Color or Employees with Reported Disability



-- Benchmark: 35% of Employees to Match Student Demographics

Percent of Employees Engaged in Professional Development Opportunities in PPI



□ No PPI Training During Academic Year
 ■ October
 ■ July - Sept

Monthly Highlights

- ◇ Based on the work with Canvas, Larch Corrections faculty have been sought out by the California Department of Corrections and Rehabilitation to assist with the improved utilization of Canvas. This highlights the tremendous work of faculty at Larch Corrections Center and their work to close the gap between what is offered on main campus and what can be offered in the corrections setting.
- ◇ Career Services collaboratively ratified their first Social Equity Statement: "Career Services staff honor all intersectional identities, and work to understand our own identities to be culturally competent in the services we provide. We are advocates committed to supporting and serving systemically non-dominant groups. We aim to remove barriers in the career exploration and job search process. Our intention is for our services to be fully accessible and students to become equitably marketable in the global economy."
- ◇ Due to the timing of the November board report, October and November data will be provided for the diversity of applicant pools during the December board report.

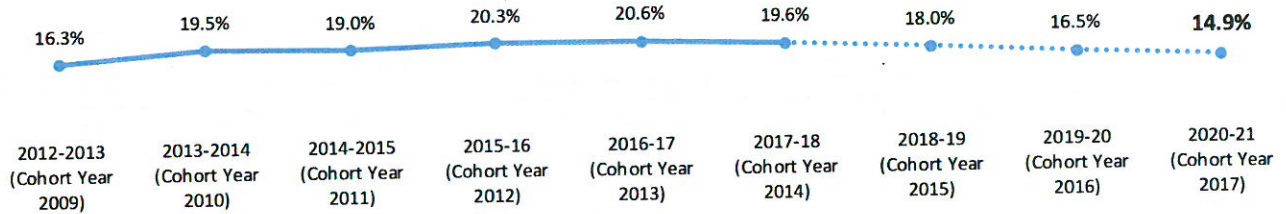
STUDENT DEBT



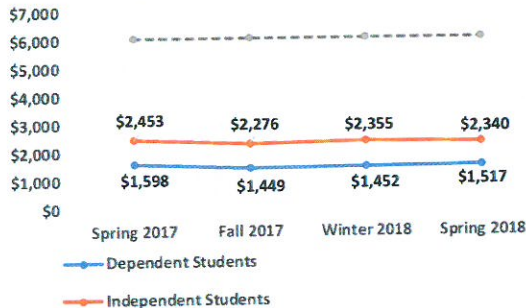
NOVEMBER 2018

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.

Student Three Year Loan Default Rate

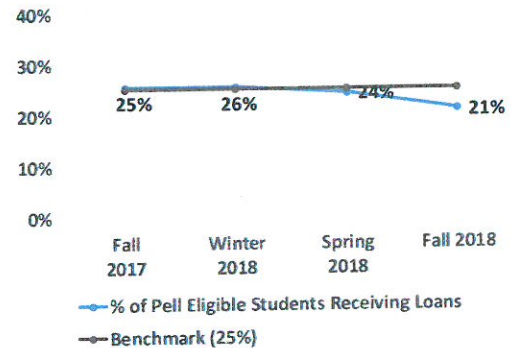


Average Loans Awarded and Received by Students, by Independent/Dependent Status



*Includes Educational Expenses and Cost of Living (Not Living with Parents)

Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)



Monthly Highlights

- ◇ To date, Automotive students have received \$42,700 of Foundation Scholarship dollars. This is in large part due to the active promotion of available funding by the Recruitment and Retention Specialist within the Automotive Department.

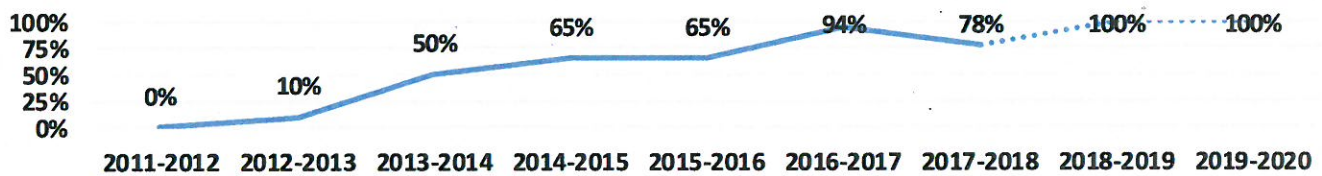
STUDENT LEARNING



NOVEMBER 2018

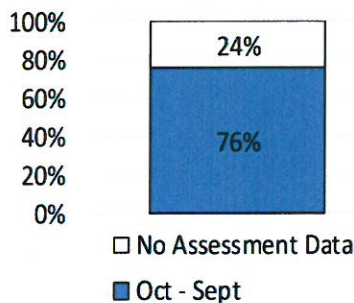
Clark College facilitates student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking. Clark College's degrees and certificates awarded are the result of a culmination of learning. The college aligns its curriculum with learning outcomes and applies evidence to continually advance student learning.

Programs that have made improvements based on assessment of program learning outcomes

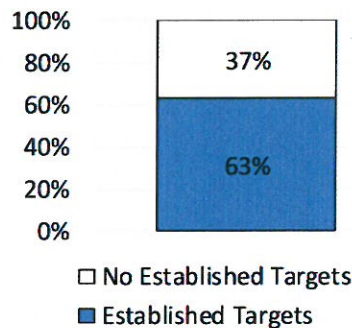


Due to faculty workload, the expectation is that faculty will complete their program assessment work by September 30th of the next

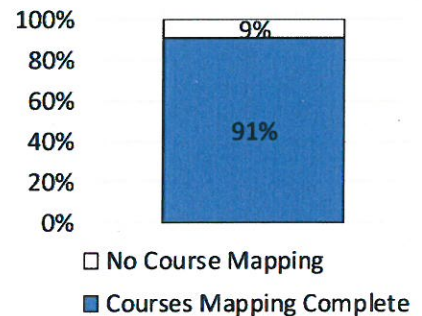
Proportion of Program Groups with Assessment Data On File



Proportion of Learning Outcomes with Established Learning Targets



Proportion of Programs that have Mapped Learning Outcomes to Courses



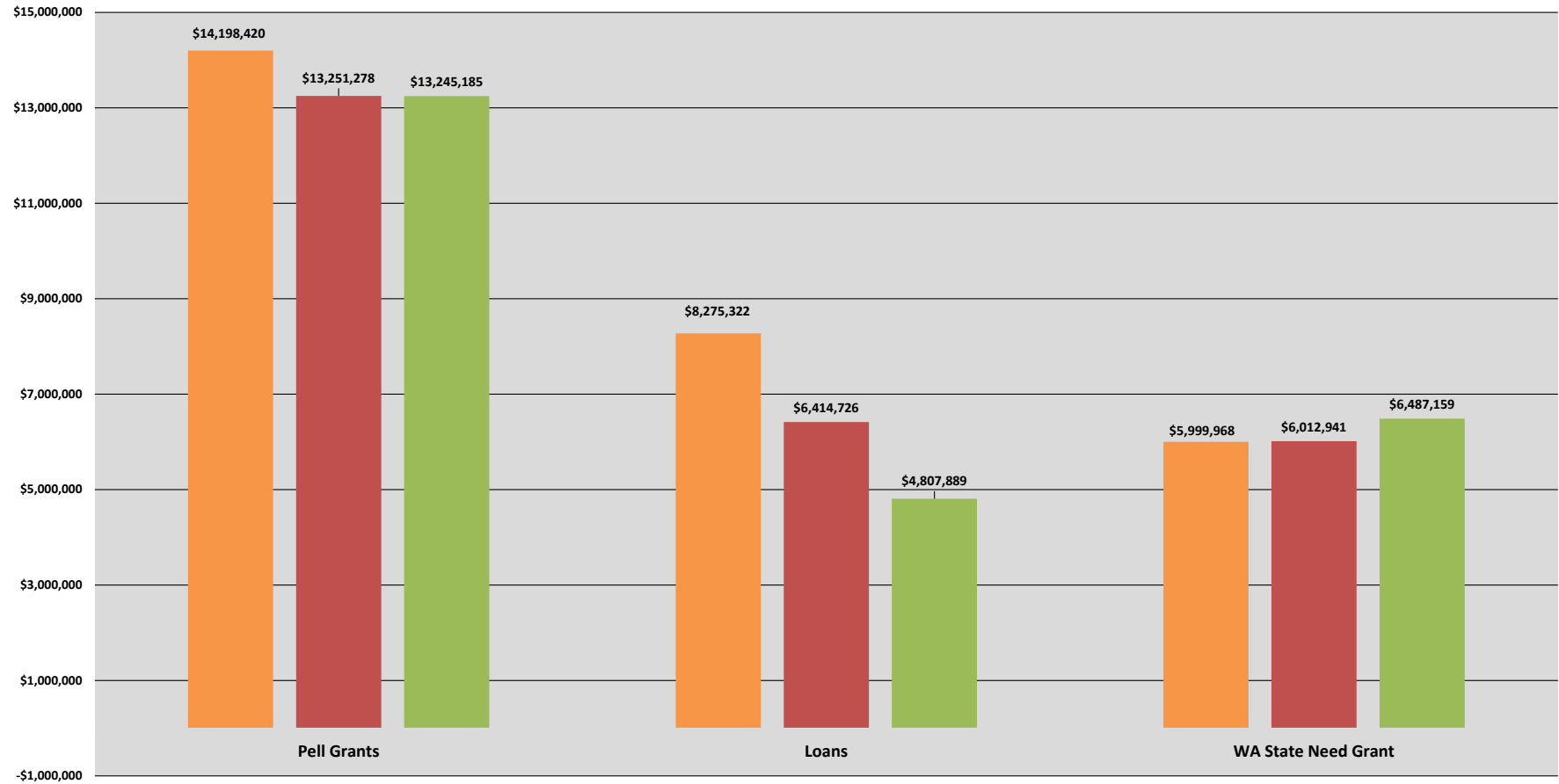
Monthly Highlights

- ◇ SOFA faculty have identified specific program-relevant career opportunities aligned with the following programs: Graphic Design, Studio Art, Music, Early Childhood Education, Addiction Counselor Education, Baccalaureate of Applied Science in Human Services, Drama, Psychology, Sociology, Women's Studies, Power, Privilege, and Inequity, Political Science, History, Geography, and Anthropology. The specific career opportunities identified will be used to help faculty create program maps that are well-aligned with the knowledge, skills, and abilities that students need to excel in their chosen careers.
- ◇ As a proactive response to the accreditation visit and recommendations, the offices of Instruction and Planning and Effectiveness brought a team together that consisted of admin, faculty, and instructional staff to strategize and discuss how to redesign our outcomes assessment. During this half day, we made progress on a strategic vision for outcomes assessment that would align course-level outcomes, program outcomes, and the college core themes. In addition, we were able to identify gaps and potential solutions for a holistic approach to our outcomes assessment process. This will be an ongoing process and though not complete, was an effective start to making the necessary change.

3 Year Comparison of Awards by Category
October YTD

- 2016-2017
- 2017-2018
- 2018-2019

Dollars (millions)

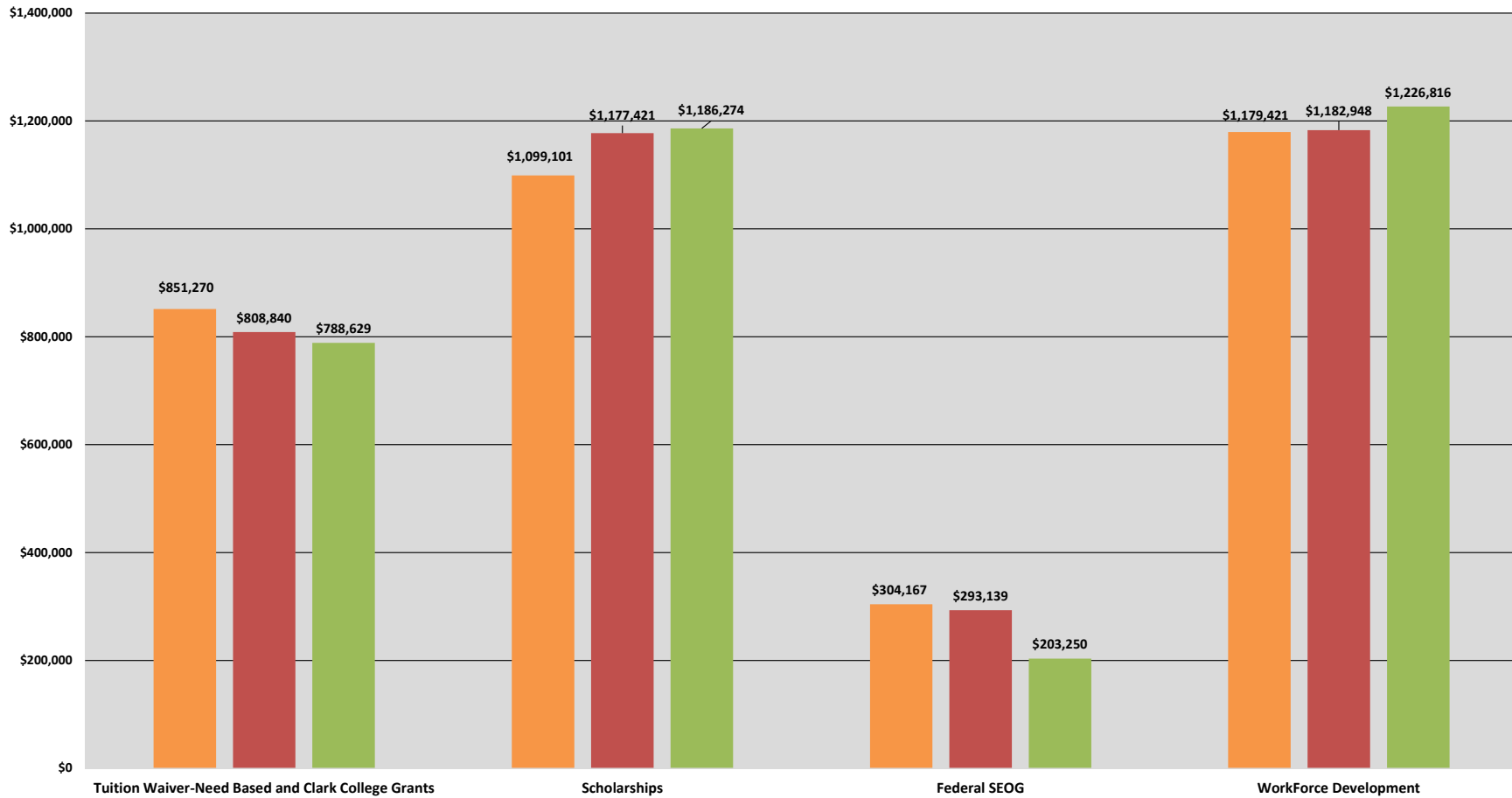


Note: WA State Need Grant includes College Bound Scholarships

3 Year Comparison Awards by Category (cont'd)
October YTD

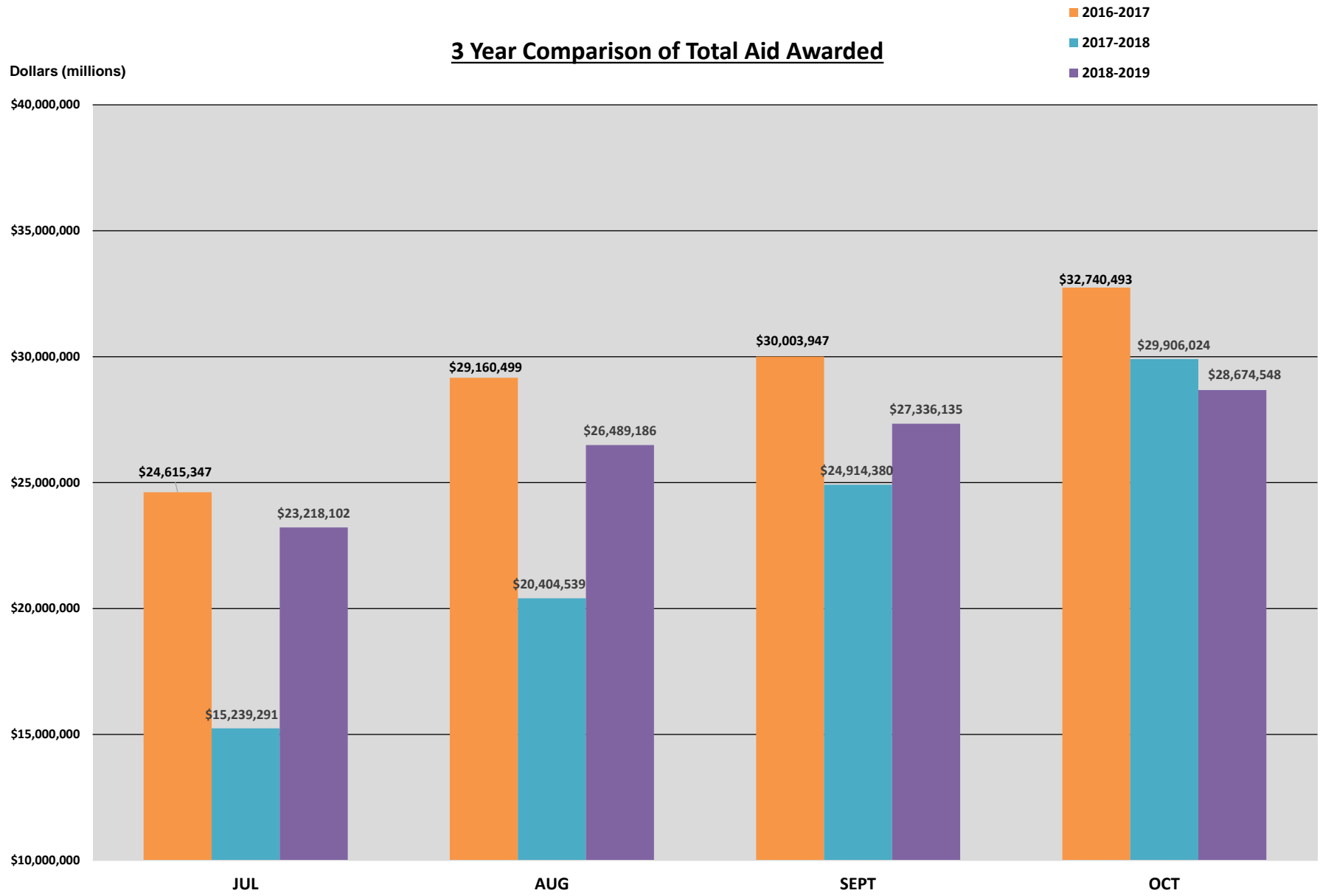
■ 2016-2017
■ 2017-2018
■ 2018-2019

Dollars (millions)

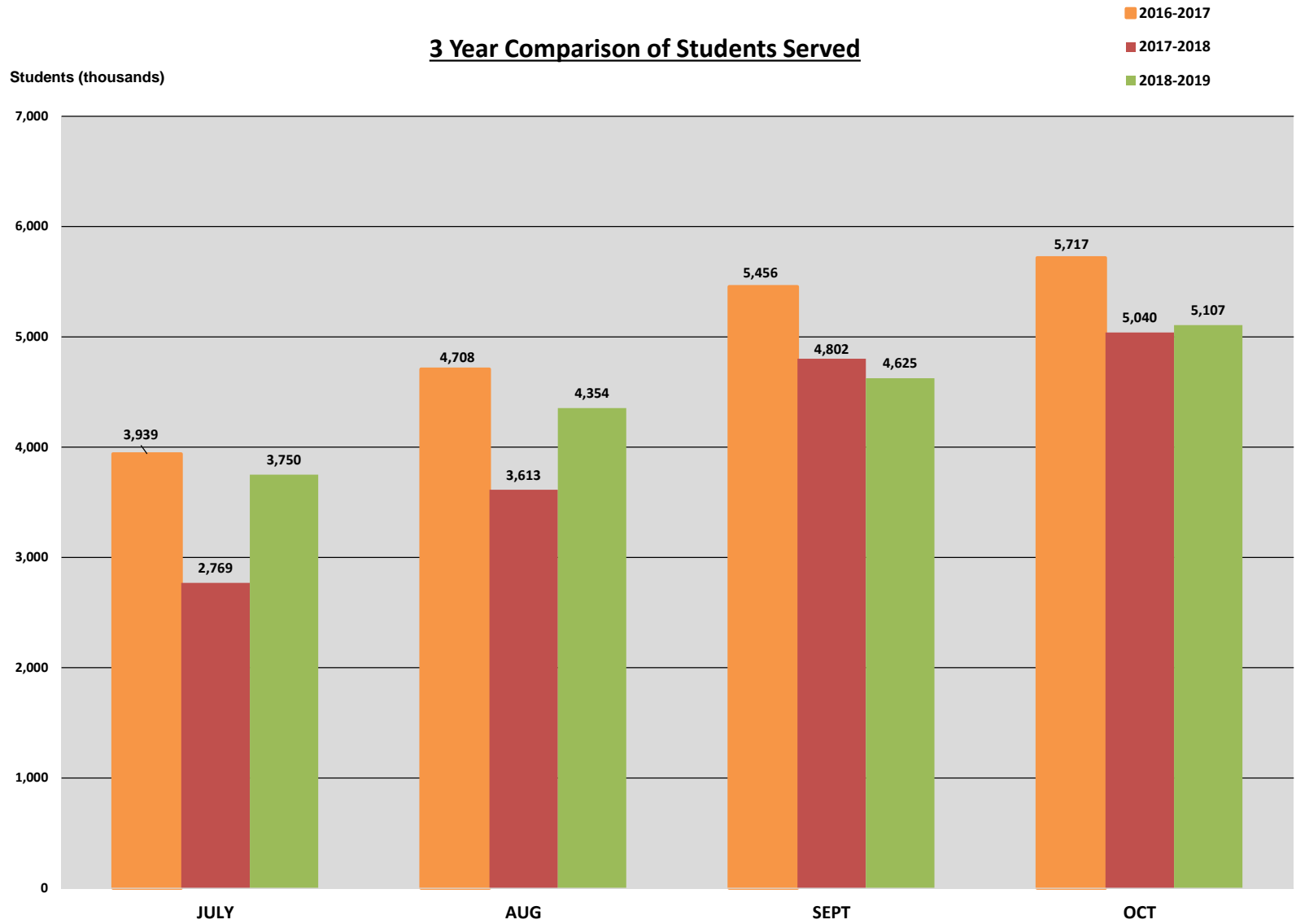


Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

3 Year Comparison of Total Aid Awarded



3 Year Comparison of Students Served



Clark College - Budget Status Report October 31, 2018

Sources of Funds (Revenues)	2018-19 Budget	Revenues to Date	Difference	% Budget Received
Operating Accounts				
State Allocation	33,526,833	8,173,056	(25,353,777)	24.4%
Tuition & ABE	17,069,608	7,649,986	(9,419,622)	44.8%
Running Start	14,126,000	1,332,837	(12,793,163)	9.4%
Excess enrollment	-	-	-	0.0%
Planned use of prior fund balance	368,480	-	(368,480)	0.0%
Dedicated, matriculation, tech, cont ed	5,170,274	2,089,979	(3,080,295)	40.4%
Total Operating Accounts	70,261,195	19,245,857	(51,015,338)	27.4%
Other Accounts				
Grants & Contracts less Running Start	3,579,974	899,953	(2,680,021)	25.1%
Internal Support & Agency Funds	1,183,859	575,255	(608,604)	48.6%
ASCC	2,055,984	670,192	(1,385,792)	32.6%
Bookstore	4,283,034	1,431,952	(2,851,082)	33.4%
Parking	532,243	172,271	(359,972)	32.4%
Campus Food Service	-	74,955	74,955	0.0%
Auxilliary Services	2,126,577	840,456	(1,286,121)	39.5%
Financial Aid	28,651,490	9,486,539	(19,164,951)	33.1%
Total Other Accounts	42,413,161	14,151,574	(28,261,587)	33.4%
Total Sources of Funds	112,674,356	33,397,431	(79,276,925)	29.6%

Uses of Funds (Expenses)	2018-19 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
Operating Accounts				
President	804,169	250,986	553,183	31.2%
Associate Vice President of Planning & Effectiveness	1,002,070	239,949	762,121	23.9%
Associate Vice President for Diversity & Equity	586,840	144,165	442,675	24.6%
Vice President of Instruction	40,423,821	10,332,026	30,091,795	25.6%
Vice President of Administrative Services	9,077,770	3,757,178	5,320,592	41.4%
Vice President of Student Affairs	9,171,608	3,074,612	6,096,996	33.5%
Vice President of Economic & Community Development	1,280,625	481,698	798,927	37.6%
Chief Information Officer	5,786,903	1,937,048	3,849,855	33.5%
Chief Communication Officer	1,030,657	363,025	667,632	35.2%
Vice President of Human Resources	1,096,732	411,349	685,383	37.5%
Bank/CC Fees	-	53,218	(53,218)	0.0%
Total Operating Accounts	70,261,195	21,045,254	49,215,941	30.0%
Other Accounts				
Grants & Contracts less Running Start	3,579,974	1,598,830	1,981,144	44.7%
Internal Support & Agency Funds	1,183,859	700,482	483,377	59.2%
ASCC	2,055,984	613,647	1,442,337	29.8%
Bookstore	4,283,034	1,484,122	2,798,912	34.7%
Parking	532,243	136,367	395,876	25.6%
Campus Food Service	-	429,426	(429,426)	0.0%
Auxilliary Services	2,126,577	677,554	1,449,023	31.9%
Financial Aid	28,651,490	10,362,670	18,288,820	36.2%
Total Other Accounts	42,413,161	16,003,098	26,410,063	37.7%
Total Uses of Funds	112,674,356	37,048,351	75,626,005	32.9%
Difference - Excess (Deficiency)	-	(3,650,921)		
Capital Projects- Foundation and Grant Contributions	-	-	-	0.0%
Capital Projects- Expenditures	9,773,596	488,275	9,285,321	5.0%

CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2018

	Fund Balance (minus non-cash assets) 6/30/18	Cash Balance (minus dedicated cash) 6/30/18	Required Reserves	Prior Commitments (prior to 7/1/18)	New Commitments (2018/19)	Total Available Cash
145	Grants and Contracts	4,118,768	2,466,334	150,000	398,480	1,917,854
147	Local Capital	130,302	-			-
148	Dedicated Local	3,783,142	(174,120)	-	-	(174,120)
149	Operating Fee	501,103	137,507			137,507
448	Print/Copy Machine	108,224	103,045			103,045
460	Motor Pool	124,636	123,348			123,348
522	ASCC	1,317,935	-			-
524	Bookstore	4,640,416	4,479,643	-		4,479,643
528	Parking	346,499	302,961			302,961
570	Other Auxiliary Enterprise	890,104	397,542	36,315		361,227
790	Payroll (clearing)	203,747				-
840	Tuition/VPA	152,043				-
846	Grants - Fin Aid	(862,835)				-
849	Student Loans	20,268				-
850	Workstudy (off-campus)	(2,053)				-
860	Institutional Financial Aid Fur Reserves*	977,638				-
			6,988,129			(6,988,129)
	Totals	16,449,937	7,836,260	6,988,129	186,315	398,480
						263,336

Fund Balance Less Commitments

Available Fund Balance Before Commitments	7,836,260
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		Prior Year Commitments		
Date	as of July, 2017	Fund	Amount	Total
4/9/2018	HIIM Obligation	145	150,000	150,000
				-
		524		-
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
3/13/2018	Basic Events-add TLC Days	570	6,000	
				36,315
Total Prior Commitments				186,315

New Commitments July 1, 2018 to present				
Date		Fund	Amount	Fund Total
7/1/2018	CTC Link Costs	145	300,000	
7/1/2018	Change Management Leadership Development	145	30,000	
7/1/2018	PPI Training	145	41,563	
7/1/2018	Diveristy.edu	145	13,875	
8/14/2018	TLC Days	145	13,042	
				398,480
Total New Commitments				398,480

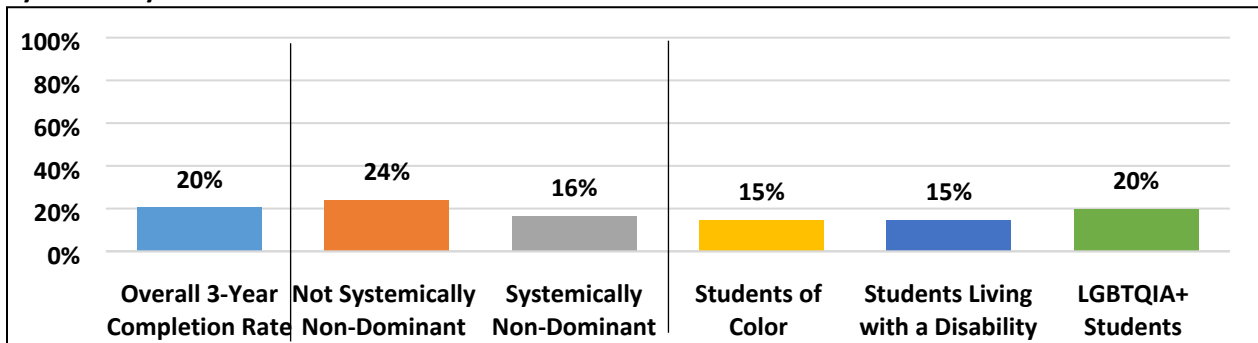
Required Reserves	
10% of \$69,881,286	6,988,129
Fund Balance After Commitments and Required Reserves	263,336

Completion Rates by Systemically Non-Dominant Status

Three-Year Completion Rate for Fall 2015 Non-Running Start: First-Term, Degree-Seeking Students by Systemically Non-Dominant Status

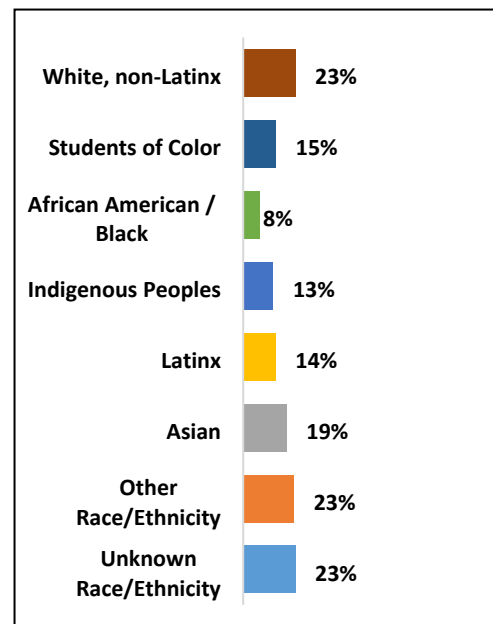
	Non-Running Start: First-Term, Degree-Seeking Students	
Three-Year Completion Rate	1,298	20%
Not Systemically Non-Dominant Students	718	24%
Systemically Non-Dominant Students	580	16%
Students of Color	417	15%
Students Living with a Disability	95	15%
LGBTQIA+ Students	151	20%

Three-Year Completion Rate for Fall 2015 Non-Running Start: First-Term, Degree-Seeking Students by Systemically Non-Dominant Status



Three-Year Completion Rate for Fall 2015 Non-Running Start: First-Term, Degree-Seeking Students by Student Race/Ethnicity

	Non-Running Start: First-Term, Degree-Seeking Students	
Three-Year Completion Rate	1,298	20%
White, non-Latinx	784	23%
Students of Color	417	15%
African American / Black	80	8%
Indigenous Peoples	75	13%
Latinx	138	14%
Asian	93	19%
Other Race/Ethnicity	31	23%
Unknown Race/Ethnicity	97	23%



Executive Session

No documents for this item

Adjournment

No documents for this item