



CLARK COLLEGE
BOARD OF TRUSTEES



VISION

Clark College inspires learners to excel, transforms lives, and strengthens our increasingly diverse community.

MISSION

Clark College, in service to the community, guides individuals to achieve their educational and professional goals.

Clark College Board of Trustees

Wednesday, November 18, 2015

Ellis Dunn Community Room, GHL 213

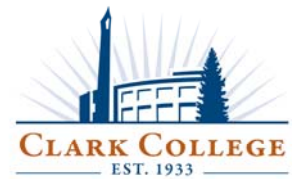
Board Work Session Agenda	Accountable	Purpose	Time Estimate
Call to Order	Chair Burkman		4:00 pm.
Board Work Session-Standing Items			
<ul style="list-style-type: none"> North County 			No report this evening
Hot Topics			
<ul style="list-style-type: none"> Instructional Programming Budget Reductions 	Dr. Cook	Informational	4:00-5:00 pm

Business Meeting Agenda	Accountable	Purpose	Time Estimate
Call to Order/Agenda Review	Chair Burkman		5:00 pm
Introduction of Men's Soccer and Women's Cross Country Teams	President Knight	Informational	5:05 pm
Audience Statements— <i>3 minutes each</i>	Chair Burkman	Informational	5:15 pm
Action Items			
<ul style="list-style-type: none"> AHE Contract Salary/Workload Revisions Minutes from October 28, 2015 	Chair Burkman	For Approval	5:25-5:30 pm
Constituent Reports— 15 minutes			
<ul style="list-style-type: none"> AHE WPEA ASCC Foundation 	Kimberly Sullivan Billie Garner Sarah Swift Judy Starr	Informational	5:30-5:40 pm
Reports from Board Members— 10 minutes	Chair Burkman Vice Chair Rupley Trustee Pollard Trustee Strong	Informational	5:40-5:45 pm
President's Report— 30 minutes			
<ul style="list-style-type: none"> Student Success Story Faculty Presentation— <i>Native Plant Propagation Center</i> Academic Excellence Social Equity Economic Vitality Environmental Integrity 	Jose Barcelos Espindola-Neto Erin Harwood, STEM Coordinator/Prof. Kathleen Perillo President Knight	Informational	5:45-5:55 pm 5:55-6:05 pm 6:05-6:15 pm
Future Topics		Watch List	
College Safety	Review of College Policies	Accreditation	
Enrollment Changes	Service Learning	GISS Student Completion	
Facility Plan	Standard 2 Highlights	STEM	
K-12	Strategic Plan		
PPI Certificates	The Changing Face of Our Students		
Next Meeting			
<i>The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, December 9, 2015 in the Ellis Dunn Community Room.</i>			
Executive Session			
<i>An Executive Session may be held for any allowable topic under the Open Public Meetings Act.</i>			
Adjournment			
<i>Time and order are approximate and subject to change</i>		Chair Burkman	

Clark College Board of Trustees Table of Contents

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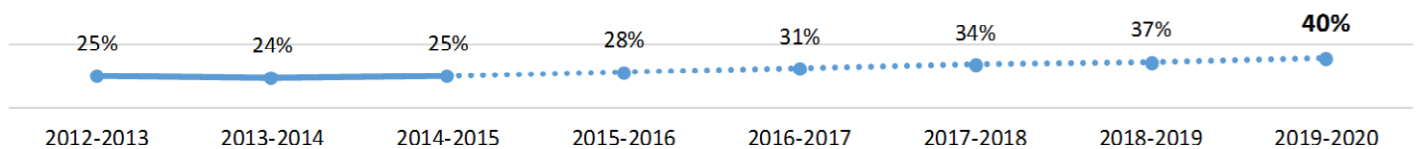
COMPLETION



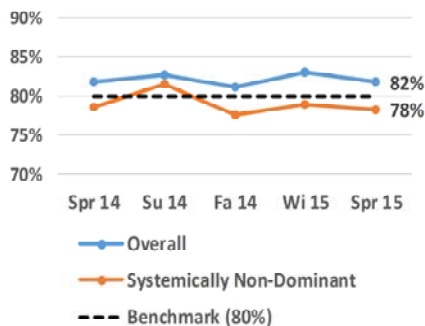
November 2015

Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity, economic vitality, and environmental integrity.

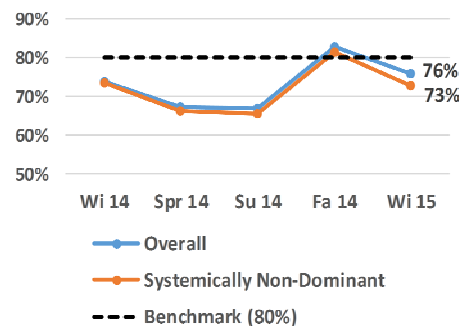
Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



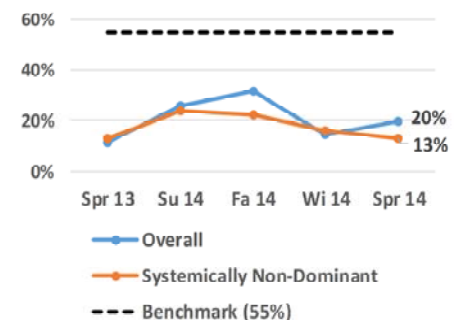
Course Success Rate: Certificate or Degree-Seeking Students



First-to-Second Quarter Retention: Certificate or Degree-Seeking Students



Transfer-Intent Students Completing College-Level Math Within First 4 Quarters Attended



Monthly Highlights

- ◇ **College Essentials (COLL 101).** For Fall 2015, COLL 101 was expanded to 29 sections of COLL 101, with 658 students enrolled (an increase of 6 sections and 117 students from Fall 2014). Fourteen of the College Essentials (COLL 101) classes are part of a First-Quarter Learning Community, which combines COLL 101 with core coursework, including pre-college math and/or pre-college writing, to create a cohort-based learning environment. As a first step in preparing new students with the tools provided in College 101, the college is working to make College 101 a requirement of the AA degree.
- ◇ **Convened AA Advisory Committee.** The AA Advisory Committee was convened to create coherent pathways through the AA degree for students.
- ◇ **Call Campaign for First-Term Students.** Students in their first-term are now being contacted by a college representative to check-in with them and ask how the college can support them.

ENROLLMENT/BUDGET



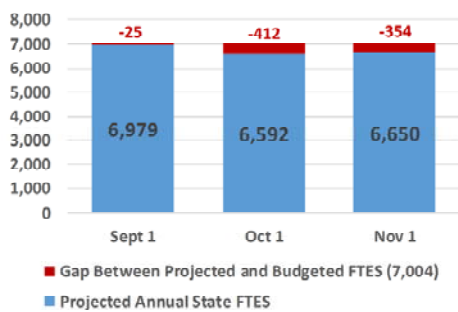
November 2015

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.

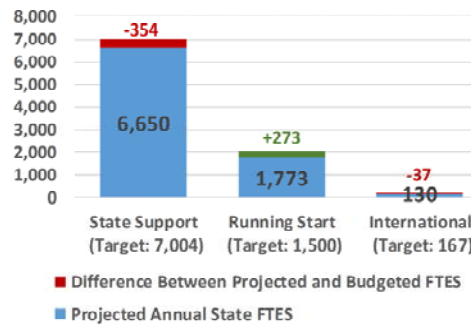
Educational Attainment in Clark College Service District (Washington State: 41.4% [2009-2013])



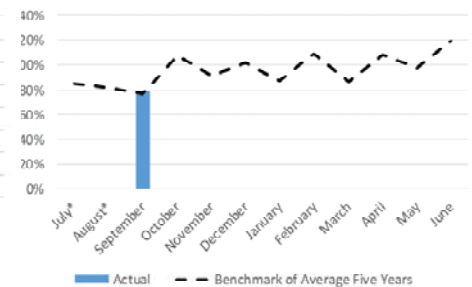
Projected Annual State FTES Compared to Budgeted FTES



Projected Annual FTES Based on Current FTES (Nov 1)



Percent of Annual Revenue Spent Monthly 2015-2016



* Indicates that data is unavailable

Monthly Highlights

- ◇ **New Student Orientation Center.** The New Student Orientation Center was created and opened during Fall 2015, which allows students to complete the student entry process in a single location (e.g. placement testing, online orientation, advising and class registration), with one-on-one assistance available to guide students through the process.
- ◇ **Call Campaign for Students who Stopped Out.** In partnership with the Clark College Foundation, students who have stopped out without earning a degree or certificate are receiving a phone call inviting them to re-enroll at Clark College to earn a credential.
- ◇ **Running Start.** Running Start enrollments currently exceed budget projections and may compensate for loss of state support and international tuition revenue.

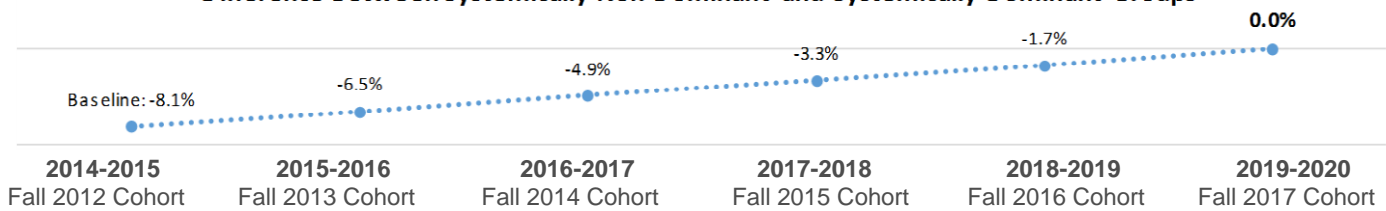
SOCIAL EQUITY



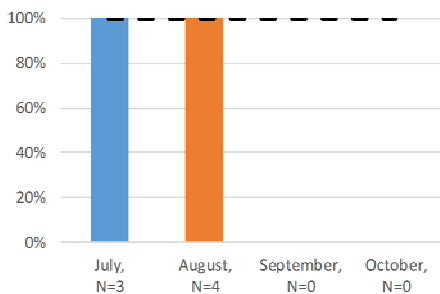
November 2015

Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.

First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups

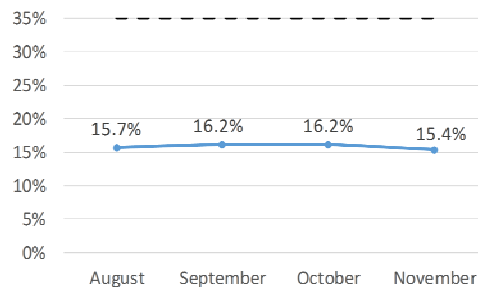


Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability



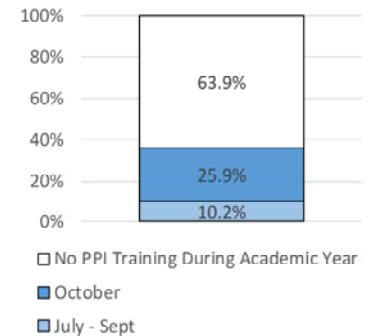
-- Benchmark: 100% of Applicant Pools

Percent of Employees Of Color or Employees with Reported Disability



-- Benchmark: 35% of Employees to Match Student Demographics

Percent of Employees Engaged in Professional Development Opportunities in PPI



Monthly Highlights

- ◇ **Mandatory Training for Hiring Managers:** All hiring managers are now required to complete an extensive two-hour equity-in-hiring training to mitigate the influence of bias in hiring.
- ◇ **Mandatory Training for All Employees.** All employees are required to complete the *Bridges: Building a Supportive Community* training. The purpose of the training is to create gender equity and increase safe environments in compliance with U.S. Department of Education, Title IX regulations and Violence Against Women Act (VAWA).
- ◇ **Diversity Outreach Manager:** The college permanently funded the Diversity Outreach Manager position to improve recruitment efforts that increase diverse applicants for open employee positions at the college.

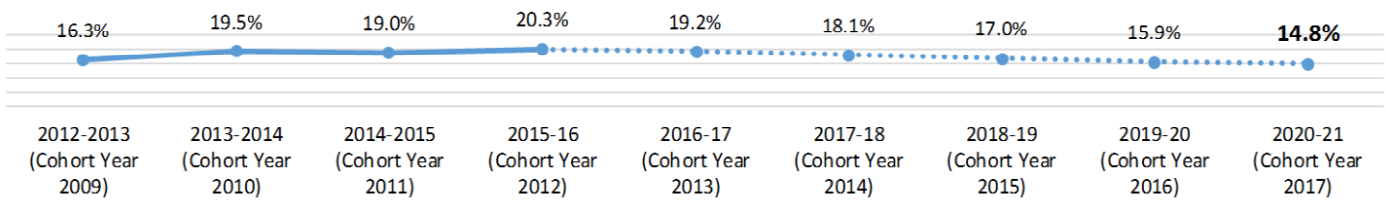
STUDENT DEBT



November 2015

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.

Student Three Year Loan Default Rate



Student Debt Indicator #1

Student Debt Indicator #2

COMING SOON

COMING SOON

Monthly Highlights

- ◇ **College 101.** During November, students enrolled in College 101 (658 students, an increase of 117 students from Fall 2014) received financial literacy education to gain the skills and knowledge to make informed and effective decisions with all of their financial resources.
- ◇ **Financial Literacy Coach.** The college now employs a financial literacy coach who provides individual financial coaching, assists students with developing short/long term financial goals, budgeting, credit, loan repayment plans and asset building strategies.
- ◇ **Scholarships.** The Clark College Foundation awarded scholarships to 304 students for Fall 2015, which is 29 more students than Fall 2014. The total awards amounts to \$227,700, a 30% increase from Fall 2014.
- ◇ **Call Campaign.** Financial Aid staff has begun reaching out to all students who have stopped out without earning a degree or certificate and have defaulted on a loan. This outreach is intended to help former students re-enroll and earn a degree or certificate to become gainfully employed.

ACTION ITEMS

ACTION ITEMS

APPENDIX A

PROPOSED FULL-TIME FACULTY SALARY SCHEDULE

2015-2016 Academic Year Salary

RANGE	2014-2015 SALARY
A	\$48,200
B	\$51,266
C	\$54,528
D	\$57,997
E	\$61,688
F	\$65,613
G	\$69,788

Vocational Certificate \$500

Earned Doctorate \$900

Approved by the Board of Trustees _____

Proposed Faculty Contract Language for Approval

1. Art studio load reduced from 18 contact hours to 16- retroactive to Fall 2014.
2. COLL 101 classes do not count toward the 90% teaching load limit for adjuncts. The limit shall be four contact hours per quarter. Effective April 1, 2015.
3. For consistency, all references to family members in the contract, bereavement leave, etc....., will add the terms step-mother and step-father. Effective April 1, 2015.
4. Full Professor Language: Fifteen full professor positions are available. Full professor faculty are selected from faculty at the top step of the salary schedule and based on *seniority of the date of the first signed full-time or probationary contract* ~~advancement credits earned~~ and written acceptance of terms. If two faculty have the same *date of hire* ~~number of advancement credits~~, priority will be determined by RIF list seniority. After three years of fulfilling the required duties, faculty members will retain the full professor title if they choose to forego the duties. However, their pay will revert to the top step on the salary schedule. Only faculty who are currently teaching during the academic year for which he/she is to serve as a full professor is eligible for the promotion. In the event of a one quarter sabbatical, the full professor should review his/her options with the Vice President of Instruction. Faculty who are scheduled for two or more quarters of sabbatical will be ineligible until he/she returns. Salary: Top Step + 4%.
September 1, 2015

Approved by the Board of Trustees _____

ACTION ITEMS

Minutes of the Business Meeting of the Board of Trustees
 Clark College, District No. 14
 October 28, 2018
 Ellis Dunn Room GH1 213

	TOPIC	DISCUSSION	ACTION
I.	CALL TO ORDER/REVIEW OF THE AGENDA	<ul style="list-style-type: none"> Chair Burkman called the meeting to order at 5:30 pm. The order of the agenda was changed to move the Student Success speaker to first on to allow a block of time for public comments regarding budget reductions.. 	<p>A MOTION was made by Trustee Pollard to change the order of the agenda. The motion was seconded by Vice Chair Rupley and passed unanimously.</p>
II.	ACTION ITEMS		
	<ul style="list-style-type: none"> President’s Contract Chair Burkman said that the trustees spoke at length at October’s retreat about the President’s performance, and all agreed that he has done an exceptional job this year advocating in support of Clark College. President Knight insisted on not being treated any differently than any other employee, but he needs fair compensation. <p>Trustee Pollard agreed that during very difficult times President Knight has done a great job. In comparison to other presidents of community colleges in Washington, his remains very low. With the difficulties the college is experiencing, this is not the time to increase President Knight’s salary further, but the trustees agree that they will need to increase it significantly in order to keep him or to attract a new president should he leave.</p> <p>Vice Chair Rupley said President Knight has taken on difficult things on behalf of the college this year and has done yeoman’s job of bringing inequities to the attention of our legislators and the SBCTC. For many years during the recession, Clark took on an additional number of FTES and always received the “short end of the stick” from the state. He always stood as a vote of one against the other presidents. As the college looks forward, the board will ask him to work on increasing student enrollment and completion rates.</p> <p>Trustee Strong agreed that President Knight has done an exceptional job and reiterated that he put himself in conflict with the other presidents to advocate for Clark and the board is very appreciate of it. His compensation does need to be right sized in comparison to other presidents who have smaller colleges but earn more. She Thanked him for doing amazing work.</p>		<p>A MOTION was made by Vice Chair Rupley to extend the president’s appointment from August 3, 2007 through midnight August 31, 2018. The motion was seconded by Trustee Pollard and passed unanimously.</p> <p>A MOTION was made by Vice Chair Rupley to provide the president an annual salary of \$188,373 effective July 1, 2015. This reflects a three percent increase that follows the increase received by all other Clark ees. The motions was seconded by Trustee Pollard and passed unanimously.</p>

	TOPIC	DISCUSSION	ACTION
		<ul style="list-style-type: none"> Minutes from September 23, 2015 board meeting. Minutes from September 25, 2015 special board meeting. Minutes from October 6 and 9 board retreat. 	<p>A MOTION was made by Trustee Pollard to approve the minutes from the September 23, 2015 board meeting. The motion was seconded by Trustee Strong and passed unanimously.</p> <p>A MOTION was made by Trustee Pollard to approve the minutes from the September 25, 2015 special board meeting. The motion was seconded by Trustee Strong and passed unanimously.</p> <p>A MOTION was made by Trustee Pollard to approve the minutes from the October 6 and 9, 2015 board retreat. The motion was seconded by Vice Chair Rupley and passed unanimously.</p>
	STUDENT SUCCESS STORY	<ul style="list-style-type: none"> Mr. Belden intro Kelly Jones, the new Veterans Resource Manager. Ms. Jones retired from the Army as a SGM after 26 years of active duty. Ms. Jones greatly appreciates President Knight’s support of the VRC. She introduced this evening’s two student success speakers, Andrew Cline and Tiara Simpson. They are serving as Veteran Navigators as part of the AmeriCorps program. Mr. Cline served for four years in the Marine Corps as a computer network specialist and is now majoring in chemical engineering. Ms. Simpson is currently on active duty as a medic in the National Guard after having previously served in the Army. Her plans include getting her RN at Clark, transferring to WSU-V for her bachelor’s and then enlisting in the Army or Navy as a nurse. 	
III.	BUSINESS MEETING		
A.	<p>Statements from the Audience—the following people spoke in support of instructional programs that are being considered for budget reductions or elimination:</p> <p>Paralegal: Prof. Layne Russell, students and representatives of local legal offices Jim Mayhew, Chris Williams, Cassie Crawford, Mickey Thompson, Jay McParland, Yolanda Wilson Vanveen, Liwen Boesch, Tony Parkin, Robbin McCollum, Casey Fisher, Lynn Hissman, Jennifer Stone, and Janet Linton.</p> <p>French: Sheryl Meservey, Union High School and Prof. Doug Mrazek.</p>		

	TOPIC	DISCUSSION	ACTION
		Prof. Layne Russell also distributed binders with signed petitions in support of the Paralegal Program to the trustees. French instructor from union HS.	<ul style="list-style-type: none"> Chair Burkman thanked all the guests for speaking. He indicated no decisions would be made tonight, but their comments have been made part of the board's record. The trustees appreciate their input as it is very important that they hear from all the stakeholders involved.
B.	Constituent Reports		
B1.	AHE Report	<ul style="list-style-type: none"> Ms. Sullivan shared the results of a faculty survey taken regarding the budget cuts. The faculty understands and are ready for deep cuts and development of a measurable and sustainable baseline of programs. They prefer that once decided, that things move rapidly; they prefer not to make the cuts slowly or over a long period of time. They would like to be able to work within a stable budget so they can know what to expect moving forward. Ms. Sullivan is gathering information together in preparation to work through the RIF process with the administration The faculty realizes that this is a new reality, and everyone is figuring out how to participate in it. This situation has changed the perception of themselves as instructors and is changing the image of the college. They agree it is time to innovate and look at the types of changes that will bring about innovation. The overarching goals of the process for the faculty is to ensure sustainability, minimize the effect on students, minimize job loss, and ensure cohesive pathways. Ms. Sullivan was very pleased to announce that salary negotiations have already been completed. 	<ul style="list-style-type: none"> Chair Burkman thanked Ms. Sullivan for being a great partner and seeing this new reality. The college wants to work in partnership with the AHE. He agreed that we are living in a different world and must all learn how to innovate. President Knight complimented Ms. Sullivan on her leadership through this process. It is a breath of fresh air to have her understand what the college is facing and what everyone is going through.
B2.	WPEA	<ul style="list-style-type: none"> There was no report from the WPEA this evening. 	
B3.	ASCC	<ul style="list-style-type: none"> ASCC President Sarah Swift talked about the open forum President Knight hosted on October 8. He and Dr. Cook discussed the budget cuts and it was a good opportunity for students' voices to be heard. The Involvement Fair took place on September 30. It is one of the larger ASCC events focused on getting students involved. The Club Coordinator is advocating composting this year and bins can be found around the main campus. A "Beyond Disabilities" event will take place on October 29 in recognition of Disability Month. 	<ul style="list-style-type: none"> Vice Chair Rupley asked about this year's state student association agenda. She asked if their initiatives are in priority order. Ms. Gruhler said she will verify, but does not believe they are in priority order.

	TOPIC	DISCUSSION	ACTION
B4.	Foundation	<ul style="list-style-type: none"> • Ms. Gibert is excited that ASCC President Sarah Swift will be performing at the Taste of Scotland event in January. • The foundation has approved funds to join in partnership with the college to undertake a Branding and Awareness exercise. • The goal is to create a huge amount of awareness in the community and draw people to the college. 	
C.	Statements & Reports from Board Members	<ul style="list-style-type: none"> • Chair Burkman attend the auditor's exit conference and was pleased to report that there were no findings or management letters. They performed a very thorough analysis of the college's finances and were very complimentary about Clark's staff. President Knight gave all the credit to Business Manager Sabra Sand and Internal Auditor Tanya Kerr. • Chair Burkman said the Scholarship Event was well attended and was a very touching event. • He offered his congratulations to the Cannell Library on their 25th Anniversary and reminded everyone that the Native American Pow-Wow is on Friday, November 6. • He offered a heartfelt thank you to Trustee Mike Ciraulo for his service to the college, as he has moved out of state and is no longer eligible to serve. The board is awaiting the governor's action to appoint a new trustee. • Vice Chair Rupley attended the annual ACCT conference in San Diego. She will be sending a summary report of the sessions to the other trustees. She heard some excellent speakers and was impressed with one session, the "Urgency of Now", which was about accountability and the way community colleges have done business in the past. She found the most interesting speaker to be one who spoke of the need to recruit faculty and students in different ways based upon when their birth year. 	
D.	Faculty Presentation	<ul style="list-style-type: none"> • Instructor Fred Rosenzweig discussed a new initiative, the I-DEA (Integrated Digital English Acceleration) pilot program, which is changing the transitional education program. This program will be a large part of the college's future. • I-DEA is funded by the Gates Foundation and has adopted I-BEST best practices. Non-English speaking students work through three levels of English by discussing a topic of the week and using the English skills they have to solve various types of problems. 	

	TOPIC	DISCUSSION	ACTION
E.	<p>President's Report/Hot Topics</p> <p>Security</p> <p>Budget Reduction</p>	<ul style="list-style-type: none"> • President Knight said that enrollment has not changed since last month, but the college expected this to occur. Clark is on budget for targeted FTES. • President Knight met with the Clark County Sheriff and will be meeting with Vancouver PD's Chief and Assistant Chief at the request of the board to discuss security at the college. • The Sheriff requested President Knight to find out if the college's security guards' radio frequency is compatible with the Sheriff's Office. This will be helpful in contacting their dispatchers quickly should something happen. The Sheriff also recommend a panic button be installed in the President's office. • College Council will be doing another survey in January/February to ask the college community about their views on armed security. The last survey indicated that students are supportive of armed security while faculty and staff are not. • Community colleges are not allowed to have a police force or armed security on their campuses. The presidents will be discussing what the colleges want to do about ensuring safety at their locations. • On Tuesday, November 3, Dr. Cook will release Instruction's recommendations for budget reductions. President Knight will Bob will make final recommendation to the board in November. 	<ul style="list-style-type: none"> • The board said they would prefer police on campus like the K-12 schools have rather than armed security guards. • The budget will be the topic of November's work session. • Vice Chair Rupley requested a presentation from Clark's Financial Literacy Coach at a future work session on what the college is doing to help students achieve financial literacy. • Chair Burkman said that he will develop work session topics in advance to prepare for the next several months.
IV.	FUTURE TOPICS		WATCH LIST
	College Safety Enrollment Changes Facility Plan K-12 PPI Certificates Review of College Policies	Service Learning Standard 2 Highlights Strategic Plan The Changing Face of Our Students Financial literacy	Accreditation GISS Student Completion STEM
V.	DATE AND PLACE OF FUTURE MEETING		
	The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, November 18, 2015 in the Ellis Dunn Community Room, GH 213.		
VI.	EXECUTIVE SESSION		
	No Executive Session was held this evening.		
VII.	ADJOURNMENT		
	There being no further business, the meeting adjourned at 6:58 pm.		

Jack Burkman, Chair

Leigh Kent, Recorder
 October, 2, 2015

Minutes of the Business Meeting of the Board of Trustees
 Clark College, District No. 14
 October 28, 2015/2016
 Ellis Dunn Community Room, GHL 213

TRUSTEES PRESENT

Jack Burkman
 Royce Pollard
 Rekah Strong
 Jada Rupley

FACULTY

Kimberly Sullivan	AHE President
Fred Rosenzweig	Instructor

TRUSTEES ABSENT

N/A

GUESTS AND OTHERS

Bonnie Terada	Assistant Attorney General Clark College Foundation President
Lisa Gibert	ASCC President The Independent The Independent

ADMINISTRATORS

Robert Knight	President
Dr. Tim Cook	Vice President of Instruction
William Belden	Vice President of Student Affairs
Robert Williamson	Vice President of Administrative Services
Kevin Witte	Associate Vice President of Economic & Community Development
Leigh Kent	Executive Assistant to the President

Sarah Swift, President
 Cameron Wright
 Nathan Taylor
 Prof. Layne Russell
 Prof. Doug Mrazek
 Jim Mayhew
 Chris Williams
 Cassie Crawford
 Mickey Thompson
 Jay McParland
 Yolanda Wilson Vanveen
 Liwen Boesch
 Tony Parkin
 Robbin McCollum
 Casey Fisher
 Lynn Hissman
 Jennifer Stone
 Janet Linton
 Sheryl Meservey

ADMINISTRATORS ABSENT

Shanda Diehl	Associate Vice President of Planning & Effectiveness
Dr. Chato Hazelbaker	Chief Information and Communication Officer

ACADEMIC EXCELLENCE

**PRESIDENT'S REPORT
NOVEMBER 2015**

ACADEMIC EXCELLENCE

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

- On October 9, *The Columbian* published Indy sports editor Becca Robbins' story about a September NWAC poll ranking three Clark athletic coaches. The piece noted how both the men's and women's soccer coaches and the volleyball coach earned recognition from their colleagues from throughout the conference. The story was published as part of our Voices from Clark College partnership with the Columbian. (OOI)

- On October 16, Drs. Phil Jones and Travis Kibota (Biology) participated in the first of three Systems Biology workshops (planned jointly by the SBCTC and the Institute for Systems Biology), that will focus on integrating research and quantitative data analysis into the community Biology curriculum. Rebecca Martin (Biology) will join them at the Winter and Spring workshops. This participation is part of a broader departmental initiative to produce a more active, engaging, and relevant learning environment for students across the Biology curriculum. (OOI)

- On October 24, forty marine biology students and faculty member Rebecca Martin assessed the health of the intertidal zone at Haystack Rock in Cannon Beach. Students applied their learning through a biodiversity survey and water quality study. The field experience is a new addition to the core curriculum of the class. (OOI)

- Jill Darley-Vanis (English faculty) and Carol Hsu (Engineering faculty) are included in a National Science Foundation proposal from WSU-Vancouver titled "Crossing the Threshold by Supporting Writing Transfer as Engaged Learning in Introductory Engineering Laboratories." (OOI)

ACADEMIC EXCELLENCE

- This Fall, Erin Harwood, STEM Coordinator, implemented a new monthly STEM Seminar Series. The first presentation was on October 16, by Biology faculty member Steven Clark, and covered professional and student research on the American Pika. On October 30, English Professor and Faculty Outcomes Assessment Liaison Joe Pitkin presented on “The Science Behind Science Fiction.” The STEM Seminar Series sustains an inclusive and dynamic curriculum and environment that reflects our diverse college community. (OOI)
- Director of Security Ken Pacheco and Emergency Program Manager Tom Buckley provided active shooter/lockdown presentations to Student ambassadors at their October staff meeting and made four separate presentations to faculty and staff on October 9. Progress being measured: engage faculty, administrators, and staff in professional development experiences that enhance student learning. (AS)
- The College’s first Learning and Assessment day was held October 9. This one-day event provided a variety of professional development opportunities for administrative/exempt, classified, and temporary hourly employees. One-hundred twenty four (124) employees responded to a follow up survey, with 96% of respondents indicating they were satisfied with the quality of the event. Two common open-ended comment themes were:
 - Investment in professional development opportunities made respondents feel the institution values and appreciates its employees.
 - Interest in increasing part-time employee participation.

Progress being measured: engage faculty, administrators, and staff in professional development experiences that enhance student learning. (HR)

- Fall quarter enrollments for Economic and Community Development open enrollment classes are 8% above prior year (1,746), totaling 1,881 enrollments. The strongest performance is professional development, which is up 25% (327 enrollments compared to 262 in 2014). (ECD)
- A recent change to state and federal reporting on students’ program intents prompted quick action to be taken by Clark College. Through the Office of Instruction, Student Affairs, and several affected instructional departments, a task force was created to address the vocational versus transfer intent coding needed to fund students through various allocations including Perkins and Worker Retraining. Within the month of October a resolution was formed that would maintain Clark’s compliance while at the same time making sure students were supported and involved in the identification of their program pathway. (SA)

SOCIAL EQUITY

SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

Progress—

An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- On October 29, Clark College hosted a Women in STEM Town Hall at Columbia Tech Center. With the goal of raising STEM education Awareness among women, the Town Hall had several excellent speakers along with a quality panel discussion. The Women in STEM Town Hall was part of a series coordinated by partners Women's Funding Alliance, Washington STEM, and the Southwest Washington STEM Network. (OOI)
- The International Club held a welcome event for new international students on October 2. Sixty-five international and local students, faculty, and staff attended the event. Support of the International Club is part of the International Program's retention strategy. Thirty-three new international students from 16 countries enrolled for fall quarter 2015. (SA)
- Many of our low income students may not be aware of financial assistance programs available through DSHS or may have difficulty visiting the DSHS office now that it has relocated to east Vancouver. On October 23, a DSHS representative was invited to spend the day at Clark to provide general information on DSHS programs, recommend services based on need, and assist students with the application process. Fourteen students received DSHS services. Armetta Burney, Associate Director of Financial Aid for Workforce Education Services, is working with DSHS to offer the service once a month. (SA)
- Karen Driscoll, Director of Financial Aid, and Tim Cook signed a letter of intent to participate as a Department of Education experimental site that would allow Clark to offer reduced Pell Grants to incarcerated students at Larch Correctional Facility. Qualifying institutions will be notified in early spring. If selected, funding will be available to students in fall 2016. (SA)

SOCIAL EQUITY

- The Multicultural Retention Manager, Felisciana Peralta, and the Diversity Outreach Coordinator, Rosalba Pitkin, attended the SWWCAN meeting on October 16, 2015 at the Bates Center for Educational Leadership (Roosevelt Elementary School). Felisciana Peralta had the opportunity to sit on a Panel at the event to discuss DREAMers in the Education Systems. There were over 20 community educational partners in attendance. (ODE)

- The Teaching and Learning Center and Office of Diversity & Equity hosted the Power and Privilege in the Classroom Series: Privilege, Advocacy and Responsibility on October 27, 2015. There were four students that spoke about being advocates at Clark College and what they learned through their experiences. There were 11 employees and 20 students present with a total of 31 in attendance. (ODE)

ECONOMIC VITALITY

ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

Progress—

An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- Construction of the new STEM building continues on schedule. The installation of the glass curtain on the north façade is nearly complete. A few panels have been purposely left out of the south façade to provide access for material lifted up to the third and fourth floors. The curtain wall and closure of the outer face of the building is critical to controlling the temperature and humidity in the building. These factors have to be within a certain range before the drywall seams can be mudded, finishes applied, and painting can begin.

The site subcontractor is grading the south side of the building where the old Yellow 2 parking lot was once in use, developing the rough contours of what will become the lawn area. This includes the removal of two large oak trees along Ft. Vancouver Way.

Hazmat is still being uncovered on the north side of the building, where the main water line and fire line trenches are located. Remediation is taking place now, with the hazmat being trucked to The Dalles to a certified hazmat landfill. Progress being measured: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)

- Economic & Community Development's Customized Learning and Professional Development teams delivered a presentation at a regional meeting of workforce development partners for the ReBoot NW grant. The presentation highlighted the educational programs and support services that Clark College provides, in partnership with WorkSource, to train long-term unemployed individuals. The presentation laid the foundation for a partnership with the Southwest Washington Workforce Development Council, Worksystems Inc., and WorkSource to offer short-term training programs to prepare individuals for re-employment who have been unemployed for longer than 27 weeks. (ECD)

ECONOMIC VITALITY

- Economic & Community Development (ECD) partnered with the Columbia Willamette Workforce Collaborative to host a manufacturing industry convening at the Clark College Columbia Tech Center campus. The event aimed to address the region's manufacturing plan, and how best to align training and workforce services in order to bridge skill gaps and develop a workforce to meet manufacturers' needs. The event included an optional tour of the Mechatronics program and laboratories. In addition, ECD met with the Southwest Washington Workforce Development Council, to discuss the current shortage of trained construction workers and certified nurse assistants, and to strategize on short-term programs and pipelines to better meet employer demand. (ECD)
- Customized Learning launched two new programs in November: a cohort of Certified Production Technician training funded for \$42,800 by a grant from the Southwest Washington Workforce Development Council, and \$12,000 in Lean training for Elkhart Plastics through the Customized Training Program funding from the State Board for Community and Technical Colleges. (ECD)
- On November 4, Chris Lewis, Mechatronics Department Head, Michelle Giovannozzi, Director of Economic Development & Community Partnerships, and Kevin Witte, Associate Vice President Economic and Community Development, gave Pam Peiper, Deputy Area Director for Congresswoman Jaime Herrera Beutler, a tour of the Clark College Mechatronics Program. Pam had requested a tour of the program after hearing about how good the program was from a number of our local businesses. The purpose of the tour was to familiarize Pam with the program so that she could help Clark College by supporting federal grant requests on behalf of the program, the program will be applying for a National Science Foundation grant, and to be able to help explain the program to companies who may have a need for trained mechatronics workers, but who may not know Clark College has a mechatronics program. (ECD)
- Jane Walster, Director of International Programs, met with four representatives, including Dr. Abdullah Algheraibi, from the Saudi Arabian Cultural Mission (SACM), at Seattle Central Community College on October 7. The meeting was designed by SACM to network with schools in Washington State that enroll Saudi Arabian students sponsored by their government. The result of this meeting was an invitation to Clark College to visit the SACM WA DC office and discuss an agreement between Clark College and the Saudi government. Forty-one Saudi students, funded by SACM, are enrolled at Clark College for fall quarter 2015. (SA)
- Jane Walster, Director of International Programs, and Nguyen Huynh, International Specialist, met with Jennifer Woods and Young Oh, Senior International Trade Specialists representing the US Commercial Service/U.S. Department of Commerce at the Regional NAFSA Conference in Boise, Idaho on October 22. The International Trade Specialists assist in finding viable educational partners in selected areas around the world. Follow up discussions will focus on recruiting agents and students in China. Clark College enrolled 14 students from China for fall quarter 2015. (SA)
- Jody Shulnak, International Recruitment and Outreach Manager, facilitated a visit with President Weiron Quian and Dean Jiping Lu, from Tianjin College of Commerce, Jack Shi Wu, an interpreter

ECONOMIC VITALITY

and businessman residing in Tianjin, China, Liang Chang, a Clark College agent, Adnan Hamideh, Heather King, Brenda Walstead, Steve Walsh from the Clark College Business Division and several international students from China on October 23. The visit was to share information about Tianjin College and Clark College and discuss possible connections between the colleges. (SA)

- The Financial Aid office has implemented a loan default management prevention plan. They are currently contacting 150 delinquent loan borrowers by phone and email to discuss repayment options. Students that are otherwise in good standing and have not completed their degree can defer loan repayment if they re-enroll and are invited to return to Clark to determine courses need to complete degree requirements. (SA)
- The Financial Aid Office received a \$56,000 check from KMR Group Foundation to fund 16 Clark students up to \$3,500 each during the 2015-2016 academic year. Students must be enrolled full-time, and maintain a 3.0 cumulative GPA to retain scholarship eligibility. (SA)
- Career Services hosted the 2015 Holiday Season Job Fair on October 21. There were 11 employers at the event: Best Buy, Burlington, FedEx Ground, Frito-Lay, JC Penney, Kelly Services, Ontrac, Pacific Coast Fruit Company, Premiere Valet, Toys R Us, and UPS. Approximately 265 job seekers attended and spoke with employers about part-time seasonal opportunities. (SA)
- Craig Ebersole, Financial Literacy Coach, has now conducted 69 initial coaching appointments and 11 of those students have returned for follow up advising. (SA)

ENVIRONMENTAL INTEGRITY

ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

Progress—

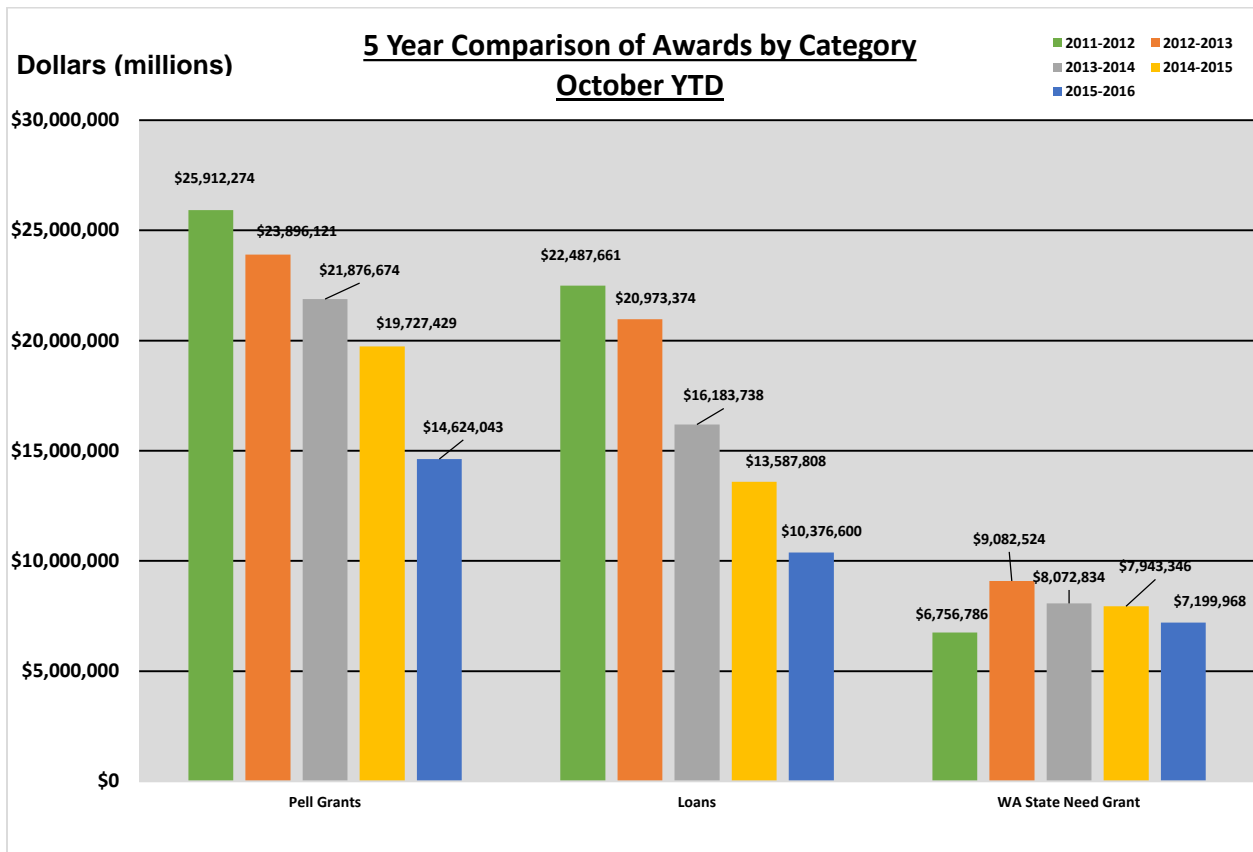
An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- This fall, Rebecca Martin's integrated environmental class (ENVS 109) continued its partnership with Clark County Parks by removing invasive plants in regional parks. As the partnership enters its third year, students have spent more than 500 hours improving the habitat in the county's greenspaces and monitoring the success of their efforts in an ongoing ecological assessment. (OOI)
- Surveying faculty Tim Kent and Matt Faulkner, along with 2 surveying students, spent time in October mapping out North Campus for Environmental Science classes. The 10 acre plot will be marked with approximately 400 monuments in a 10 meter grid system for students to sample and analyze. (OOI)

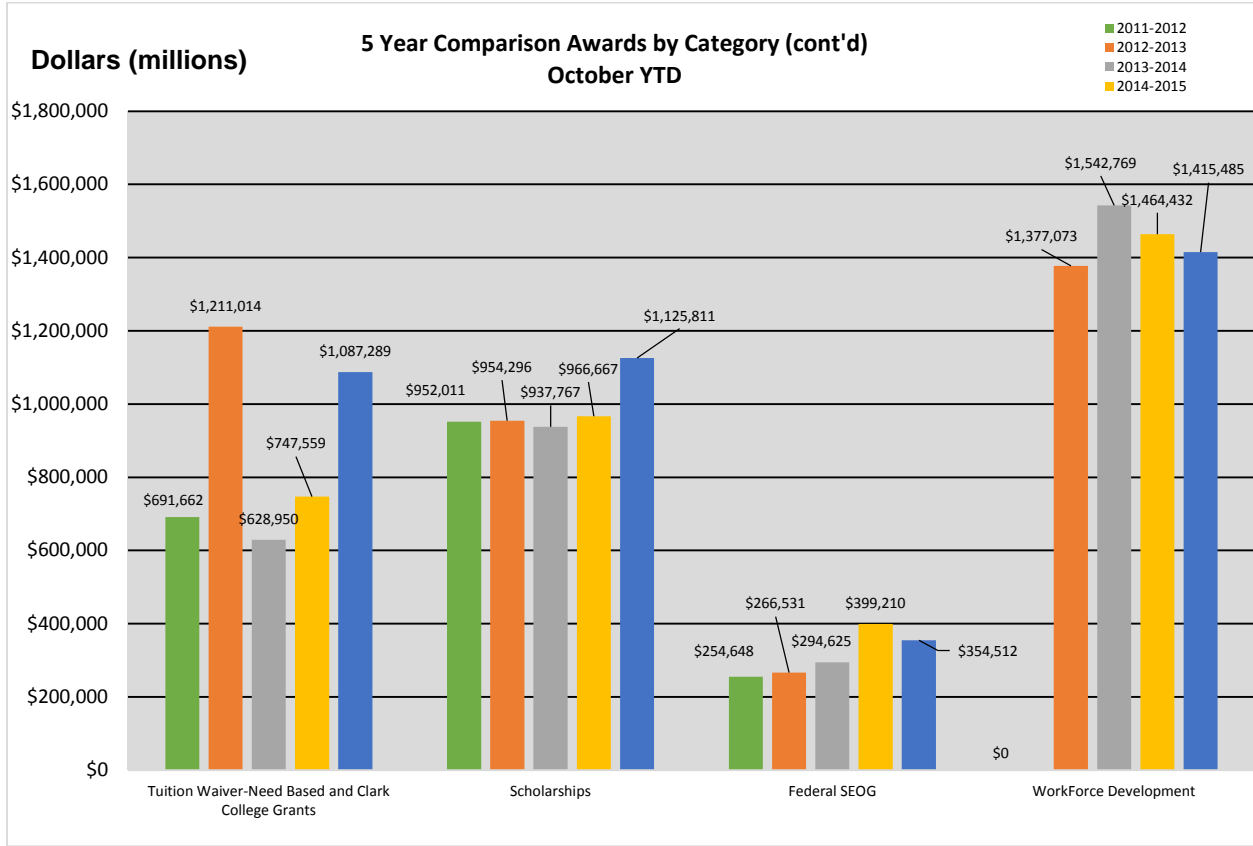
STATISTICS

STATISTICS (PAGE 1)

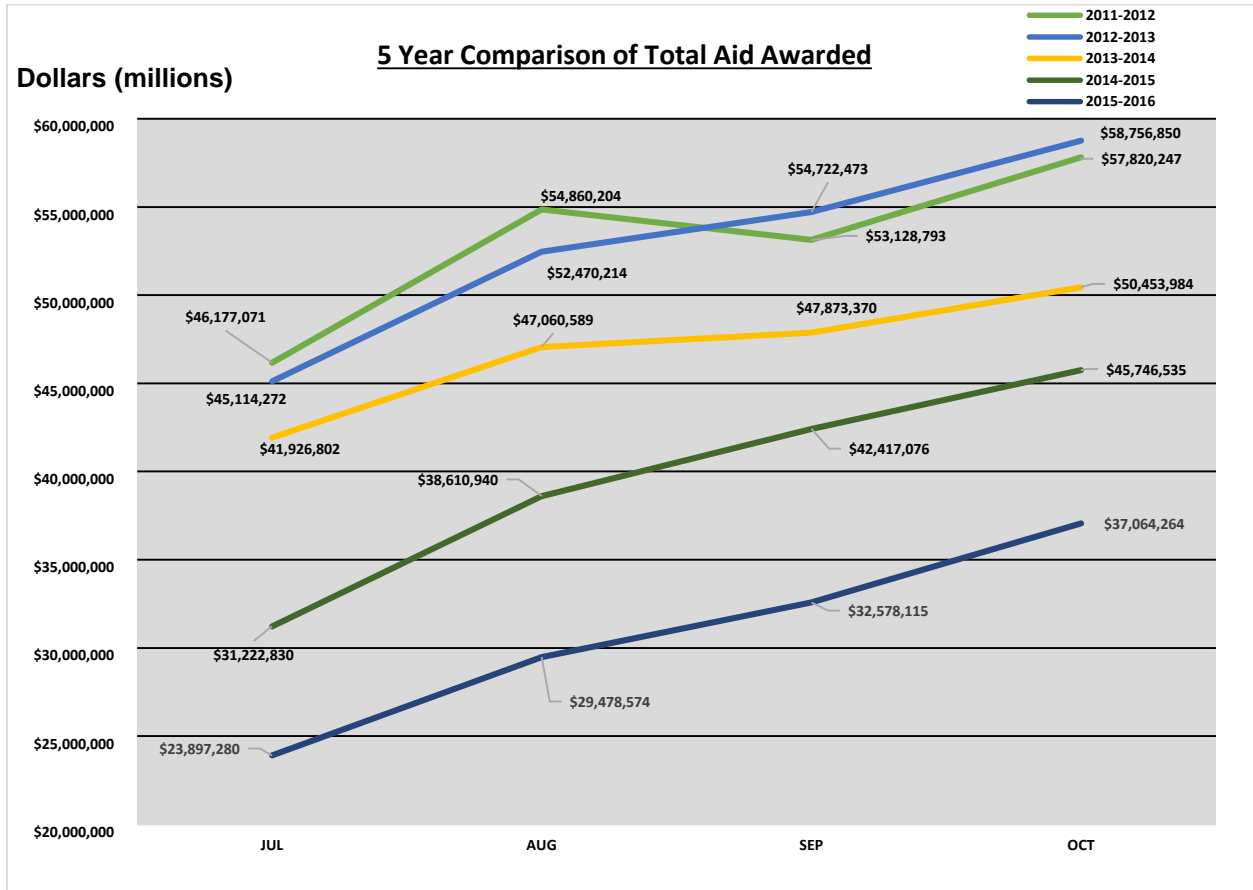


Note: WA State Need Grant includes College Bound Scholarships

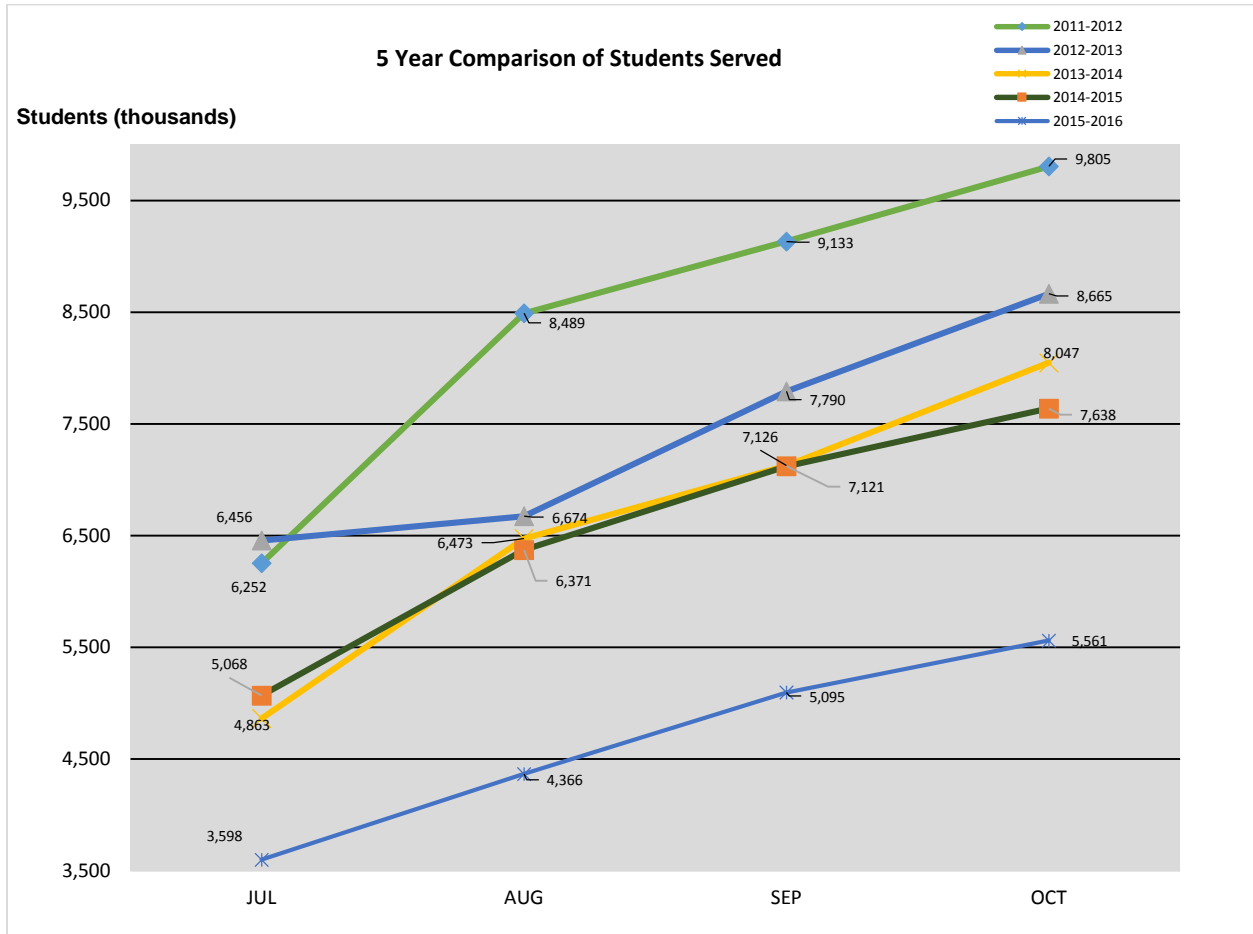
STATISTICS (PAGE 2)



Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs



STATISTICS (PAGE 4)



Clark College - Budget Status Report October 31, 2015

Sources of Funds (Revenues)	2015-16 Budget	Revenues to Date	Difference	% Budget Received
<u>Operating Accounts</u>				
State Allocation	29,804,399	10,138,299	(19,666,100)	34.0%
Tuition & ABE	19,633,947	9,434,864	(10,199,083)	48.1%
Running Start	8,297,157	550,706	(7,746,451)	6.6%
Excess enrollment	-	-	0	0.0%
Planned use of prior fund 148 balance	592,598	-	(592,598)	0.0%
Dedicated, matriculation, tech, cont ed	4,620,337	1,548,081	(3,072,256)	33.5%
Total Operating Accounts	62,948,438	21,671,949	(41,276,489)	34.4%
<u>Other Accounts</u>				
Grants & Contracts less Running Start	4,466,860	915,008	(3,551,852)	20.5%
Internal Support & Agency Funds	1,160,452	573,332	(587,120)	49.4%
ASCC	1,921,106	645,199	(1,275,907)	33.6%
Bookstore	4,533,413	1,890,028	(2,643,385)	41.7%
Parking	529,738	141,692	(388,046)	26.7%
Auxilliary Services	1,347,080	392,495	(954,585)	29.1%
Financial Aid	44,502,333	11,392,924	(33,109,409)	25.6%
Total Other Accounts	58,460,982	15,950,676	(42,510,306)	27.3%
Total Sources of Funds	121,409,420	37,622,625	(83,786,795)	31.0%

Uses of Funds (Expenses)	2015-16 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<u>Operating Accounts</u>				
President	774,704	214,604	560,100	27.7%
Associate Vice President of Planning & Effectiveness	573,104	278,880	294,224	48.7%
Special Advisor for Diversity & Equity	367,334	115,345	251,990	31.4%
Vice President of Instruction	38,291,501	10,023,396	28,268,105	26.2%
Vice President of Administrative Services	7,666,866	3,344,942	4,321,924	43.6%
Vice President of Student Affairs	8,436,254	2,850,650	5,585,604	33.8%
Associate Vice President of Economic & Community Dev	1,176,100	383,719	792,381	32.6%
Chief Communication & Information Officer	4,677,291	1,727,845	2,949,446	36.9%
Associate Vice President of Human Resources	985,284	330,481	654,803	33.5%
Bank & credit card fees	-	96,056	(96,056)	
Total Operating Accounts	62,948,438	19,365,918	43,582,520	30.8%
<u>Other Accounts</u>				
Grants & Contracts less Running Start	4,466,860	1,701,578	2,765,282	38.1%
Internal Support & Agency Funds	1,160,452	598,023	562,429	51.5%
ASCC	1,921,106	535,260	1,385,846	27.9%
Bookstore	4,533,413	1,931,276	2,602,137	42.6%
Parking	529,738	217,443	312,295	41.0%
Auxilliary Services	1,347,080	550,004	797,076	40.8%
Financial Aid	44,502,333	11,422,964	33,079,369	25.7%
Total Other Accounts	58,460,982	16,956,548	41,504,434	29.0%
Total Uses of Funds	121,409,420	36,322,466	85,086,954	29.9%
Difference - Excess (Deficiency)	-	1,300,160		
Capital Projects- Expenditures	4,275,957	9,435,075	(5,159,118)	220.7%

c. Bob Knight, Bob Williamson, Sabra Sand
e. Cindi Olson, Nicole Marcum, Bill Belden, Bob Williamson, Sabra Sand
Linda Tuve, Accounting - Oct. 10, 2015

CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2015

	Fund Balance (minus non-cash assets) 6/30/15	Cash Balance (minus dedicated cash) 6/30/15	Required Reserves	Prior Commitments (prior to 7/1/15)	New Commitments (2015/16)	Total Available Cash
145 Grants and Contracts	4,660,291	3,418,289			1,502,419	1,915,870
145 CIS	377,797	377,797			377,797	-
147 Local Capital	34,991	-				-
148 Dedicated Local	4,168,089	721,775		63,998	528,600	129,177
149 Operating Fee	362,371	111,284				111,284
440 Central Store (Catalog)	19,014	19,014				19,014
448 Print/Copy Machine	(199)	(199)				(199)
460 Motor Pool	79,023	79,023				79,023
522 ASCC	1,319,724	-				-
524 Bookstore	3,926,048	3,926,048		2,000,000		1,926,048
528 Parking	335,974	335,974				335,974
570 Other Auxiliary Enterprise	1,090,871	325,247		30,315		294,932
790 Payroll (clearing)	208,490					-
840 Tuition/VPA	(196,795)					-
846 Grants - Fin Aid	84,651					-
849 Student Loans	18,637					-
850 Workstudy (off-campus)	(2,750)					-
860 Institutional Financial Aid Fui Reserves*	1,151,517		4,200,358			(4,200,358)
Totals	17,637,744	9,314,252	4,200,358	2,094,313	2,408,816	610,765

*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board
(Reserves amount is an estimate until budget is finalized)

Fund Balance Less Commitments

Available Fund Balance Before Commitments	9,314,252
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Prior Year Commitments

Date	as of July, 2014	Fund	Amount	Total
7/1/2014	Gorge-Student Affairs position	148	12,998	
7/22/2013	STEM Grant	148	25,000	
11/27/2013	Security Street Legal Carts - 2	148	26,000	
				63,998
10/21/2014	Culinary Remodel-use of reserves	524	2,000,000	
				2,000,000
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
				30,315
Total Prior Commitments				2,094,313

New Commitments July 1, 2014 to present

Date		Fund	Amount	Fund Total
8/1/2015	CTC Cash Flow Shortage-FY 2016	145	375,733	
8/1/2015	CTC Cash Flow Shortage-FY 2017	145	375,733	
7/1/2015	Culinary A & E	145	650,000	
7/1/2015	Director of Grants	145	100,953	
				1,502,419
7/1/2014	Funds formerly held at CIS	145	377,797	
				377,797
8/18/2015	CTC Link Cost	148	375,000	
8/18/2015	Diversity Recruitment Plan	148	19,000	
8/18/2015	Teaching and Learning Days	148	7,600	
8/18/2015	Networking Position	148	60,000	
10/6/2015	SEAM Consultant	148	27,000	
10/6/2015	Branding	148	40,000	
				528,600
Total New Commitments				2,408,816

Required Reserves

10% of \$62,003,584 less \$2,000,000* 4,200,358

Fund Balance After Commitments and Required Reserves	610,765
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* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14