



# CLARK COLLEGE

## BOARD OF TRUSTEES



## **VISION**

Clark College inspires learners to excel, transforms lives, and strengthens our increasingly diverse community.

## **MISSION**

Clark College, in service to the community, guides individuals to achieve their educational and professional goals.

**CLARK COLLEGE BOARD OF TRUSTEES**  
**Wednesday, September 23, 2015**  
**Ellis Dunn Community Room, GHL 213**  
**AGENDA**

**This is the last time the Board of Trustees will be using this agenda format. In October, a new agenda will be used that is focused on the College's mission, core themes, and objectives in alignment with accreditation requirements.**

**BOARD WORK SESSION**

**4:00-4:50 p.m.**

- ◆ 2015-2016 Budget, *Bob Williamson* 4:00-4:20
- ◆ Military Waiver, *Sabra Sand* 4:20-4:30
- ◆ Academic Plan Update, *Miles Jackson, Rachele Bakic* 4:30-5:20

**BUSINESS MEETING**

**I. CALL TO ORDER**

**5:00 P.M.**

**II. ACTION ITEMS**

- ◆ Vice Chair Election
- ◆ 2016 Board Meeting Dates Page 26

**Consent Agenda**

- ◆ Minutes from Board of Trustees Meeting Pages 27-34

**III. BUSINESS MEETING**

A. Review of the Agenda

B. Statements from the Audience

C. Constituent Reports

1. AHE No written report this month
2. WPEA No written report this month
3. ASCC No written report this month
4. Foundation

D. Statements and Reports from Board Members

E. President's Report

*Military Waiver Recommendation*

*Introductions:*

*2015-2016 Student Government Leadership*

*Toccara Stark, Director of Marketing*

*Faculty Presentation:*

*I-DEA Program, ESL Faculty*

*Enrollment Report*

Academic Excellence

Pages 2-4

Social Equity

Pages 6-8

Economic Vitality

Page 10-11

Environmental Integrity

Pages 13-16

Statistics

Pages 18-24

**IV. FUTURE TOPICS**

- ◆ College Safety
- ◆ Enrollment Changes
- ◆ Facility Plan
- ◆ K-12
- ◆ PPI Certificates
- ◆ Review of College Policies
- ◆ Service Learning
- ◆ Standard 2 Highlights
- ◆ Strategic Plan
- ◆ The Changing Face of Our Students

**WATCH LIST**

- ◆ Accreditation
- ◆ GISS Student Completion
- ◆ STEM

**V. DATE AND PLACE OF FUTURE MEETING**

*The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, October 28, 2015 in the Ellis Dunn Room.*

**VI. EXECUTIVE SESSION**

*An Executive Session may be held for any allowable topic under the Open Public Meetings Act.*

**VII. ADJOURNMENT**

*Time and order are approximate and subject to change.*

# ACADEMIC EXCELLENCE

**PRESIDENT'S REPORT  
SEPTEMBER 2015**

**ACADEMIC EXCELLENCE**

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

*Progress*

- Summer marked Transitional Studies' launch of High School 21+, a new accelerated pathway for students to obtain their high school diploma at Clark College. The implementation of High School 21+ has relied on strong collaboration between Transitional Studies, Enrollment Services, Advising, and Communications and Marketing. Approximately 80 students have expressed interest by submitting transcripts and another 40 have enrolled in the program and have developed an educational plan. **The most exciting news is that four High School 21+ students received their high school diplomas over the summer and will be transitioning into college-level coursework at Clark College in the fall.** A recent media release from Communications and Marketing also stirred interest in the program from The Columbian, which will run a feature article on High School 21+ during fall quarter. (OOI)
- Adriana Thomas, Program Manager for the Health e-Workforce grant, partnered with faculty members to facilitate revision of the Pharmacy Technician and Nursing curriculum, infusing it with health informatics technology. The curriculum has now been shared with the nine colleges within the Health e-Workforce Consortium and posted to a national curriculum dissemination website for faculty members across the country to use. (OOI)
- Adriana Thomas, Program Manager for the Health e-Workforce grant, shared resources, including Electronic Medical Record (EMR) simulations and Carnegie Mellon/Stanford Open Learning Initiative (OLI) Course content, with faculty in the Allied Health, Nursing, and BMED departments. This content is available through Bellevue College and is for faculty members to utilize when incorporating health informatics technology concepts into their curriculum. (OOI)

## ACADEMIC EXCELLENCE

- Clark Orchestra Director Dr. Don Appert has been selected as a semi-finalist for the American Prize In Composition 2015--Orchestra (professional division) for his recent composition, "Fantasy for Contrabass and String Orchestra". The composition was premiered by Bill Athens and the Oregon Sinfonietta in November of 2014.- (OOI)
- On June 21, Clark College band director Rich Inouye and the Clark College Band performed the national anthem before the Oakland Athletics baseball game at the O.co Coliseum. Over 39,000 fans were in attendance. (OOI)
- On May 29, the Math Division hosted its sixth annual Tournament of Anti-Derivatives (TOAD), in which approximately 20 students competed in two action-packed rounds of integral calculus competition to crown the antiderivative champion. This competition also served as a food raiser for the Clark County Food Bank Coalition. (OOI)
- During 2014-15 there were more than 45,000 student visits to the tutoring centers, with 875 of those visits coming through eTutoring. (OOI)
- Students accessed over four million online library items during 2014-15, an increase of 1,350,000 when compared with 2013-14. (OOI)
- A total of 27 Clark College faculty, full- and part-time, successfully completed a three-day, intensive eLearning summer institute on the topic of Effective Instructional Technologies for application in web-enhanced, hybrid, and online courses during the weeks of August 17, and 24. Requirements included implementation of a new use of instructional technology within an upcoming course. (OOI)
- Teaching and Learning Days – The first annual Teaching and Learning Days Conference was held on August 18-19, 2015. During this two-day event, classified, part-time, and administrative/exempt employees of Clark College participated in professional development activities, including learning more about the programs and initiatives driven by the Clark College 2015-2020 Strategic Plan. Although classes and vital student support services remained open, the college was essentially closed to the public. Records indicate that 341 employees attended some or all of the 39 different workshops that focused on personal growth, best practices, skill building and work/life balance. A follow-up evaluation of the event garnered 198 responses, a 58% response rate. Overall, comments were highly favorable. (OOI)
- Conversation Cafes continued for international students through summer term 2015. International students practice English and make friends at the "café" on alternate Thursday afternoons in the International Programs office. Conversation Cafes are a part of the International Program retention strategy. (SA)
- An International Student Success Event was held on August 13 for students who receive a GPA of 3.0 or better, or who increase their GPA by at least 1.0. Each participant was presented a student

## ACADEMIC EXCELLENCE

success certificate. The Students Success Events, held each term, are a part of the International Program retention strategy. (SA)

- In spring quarter, the College awarded approximately 1,050 degrees and certificates. (SA)
- Enrollment Services and Advising collaborated to launch an Orientation Center in August located in the Assessment Center. Students are able to complete their COMPASS or CASAS test, complete the student orientation, and also meet with a Program Specialist to plan their first quarter coursework in one location. (SA)
- Enrollment Services collaborated with all Student Affairs departments, Communications and Marketing, as well as Instruction, to develop and implement a new version of an online student orientation. The orientation was launched in August and feedback has been positive thus far. In-person online orientation sessions as well as the orientation Center options are still available. (SA)
- Enrollment in Economic and Community Development continuing education classes (includes Professional Development, Community Education, Mature Learning and Cooking classes) increased 18% in 2014-15 (6,741) over 2013-14 (5,683). Over 150 new classes were developed and 21 new instructors were added to the program. Enrollment in cooking classes increased 108% in 2014-15 (490) compared to the prior year (236). (ECD)
- Continuing Education's fall class schedule "Explorations" was sent to 125,000 Clark County households the week of August 24, 2015. Collectively, Community Education, Mature Learning and Professional Development are offering 188 classes, including 54 new classes (29%). New community partners include Woodland's Holland America Bulb Farm and Laura Heldreth of Washington State University Master Gardeners, introducing classes for the Home and Garden Section. Continuing Education will be partnering with CAMP (Complementary and Alternative Medical Providers of SW Washington) to offer new classes on Pain Management and Immunity Cooking. Clark College art instructor Aubrey Hillman is scheduled to teach a jewelry making class "Ring & Pendant Workshop" and new professional development instructors are bringing expertise in video editing and grant writing. (ECD)
- Continuing Education Program Manager Tracy Reilly-Kelly represented Clark College at Representative Jaime Herrera Beutler's first annual Southwest Washington Senior Resource Fair on August 5, 2015. Over 400 seniors attended the fair held at the Armed Forces Reserve Center. The fair offered a wide range of community resources for seniors, including the Mature Learning program that was highlighted in Representative Herrera Beutler's pre-event invitation. (ECD)
- Collaboration with the Greater Vancouver Chamber of Commerce is increasing the visibility of the Economic & Community Development (ECD) professional development program. Bonnie Peterson, Director of Professional and Personal Development, presented to the Chamber's Small Business Advisory Council on September 8, 2015. In addition, ECD instructors are candidates to be featured in an upcoming Chamber publication and training series. The Chamber has also agreed to promote select individual classes through their member communication. (ECD)



# SOCIAL EQUITY

## SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

### *Progress*

- Brianna Lisenbee, Employer Relations Specialist, taught two Student Success workshops about networking on May 21 and July 16. Students and community members were taught networking skills, provided with tips and had a chance to practice what they learned in each workshop. (SA)
- The new full-time Veterans Resource Center Manager, Kelly Jones, was hired and began work July 7. Kelly participated in the hiring process for Clark's two new Vet Corps Navigators, Andrew Cline and Tiara Simpson, who are funded in partnership with AmeriCorps. (SA)
- Craig Ebersole, Financial Literacy Coach in Career Services, presented a workshop on "Assisting Students in Poverty" during Clark's Teaching & Learning Days on August 18 and 19 in collaboration with the Working Families Success Network (WFSN) Resource Coaches. The presentation was well received with the first day attendance in standing room only. This presentation is an important step in fulfilling requirements of the WFSN grant to provide learning opportunities for faculty and staff to improve services to students living in poverty. (SA)
- Jody Shulnak, International Recruitment and Outreach Manager, and Nancy Young, International Educational Planner, along with four (4) international students presented a workshop titled "International Journey" for Clark's Teaching & Learning Days on August 18. The workshop was designed to help Clark employees practice active listening skills and understand the long cultural, linguistic and bureaucratic journey international students take before becoming a student in the U.S. (SA)
- Maria Masson attended the Hispanic Chamber of Commerce meeting in downtown Vancouver with members of the Office of Diversity and Equity to represent HR in reaching candidates of color, specifically Hispanic candidates. This is a hiring practice that challenges systems of power, privilege, and inequity. (HR)
- The Diversity Outreach Manager, Dolly England and Director of HR, Sue Williams presented a Diversity Recruitment and Hiring Plan to Executive Cabinet on August 18. Goals of the plan include implementing diversity recruitment and hiring strategies to intentionally recruit for career opportunities at Clark College and deliberately apply principles of social justice in the hiring process.

## SOCIAL EQUITY

The plan has four strategies:

- Develop and implement a multifaceted, multicultural media recruitment campaign.
- Improve all components of the internal hiring process and procedures.
- Outreach with professional associations and other networking groups to effectively source, attract, and engage diverse talent.
- Generate a pipeline of highly qualified diverse candidates.

Executive Cabinet approved the plan as well as permanent funding for the Diversity Outreach Manager and one-time funding to support a variety of recruitment activities. Portions of the plan have already been implemented; ongoing funding for the Diversity Outreach Manager position ensure that the full plan can be put into action over the next five years. (HR)

- Diversity Outreach Manager, Dolly England, and Director of Human Resources, Sue Williams, developed and implemented a new training around best practices for equitable hiring committees titled “Equity Hiring” for the Teaching and Learning Days on August 18 – 19. There were over 55 participants in attendance over both days. This training will be offered multiple times throughout the year and will be required of all hiring managers and search committee members. (HR)
- Maria Masson, Assistant Director of Human Resources, and Rosalba Pitkin, Diversity Outreach Coordinator, attended the first State of Washington Latino Leadership Luncheon in Tumwater, WA on September 8 to support our new Diversity Recruitment and Hiring Plan by networking with Latinos in Washington State government. (HR)
- Diversity Outreach Manager, Dolly England, together with Human Resources staff at Clark County, hosted the SW Washington HR Community Group meeting on August 11, 2015. The topic for this meeting was “Best Practices for Hiring Committees”. There were 10 community organizations that participated in this meeting. (HR)
- Diversity Outreach Manager, Dolly England, and HR Consultant 1, Guisela Eberle attended the Hispanic Chamber Employment and Business Fair in Portland on June 30. There were over 45 people at the event. (HR)
- Diversity Outreach Manager, Dolly England, and HR Consultant Assistant 2, BaoTruc Price attended the City Career Fair on August 26, 2015. There were over 150 people at the event. (HR)
- The Office of Diversity and Equity hosted an Open House on June 10, 2015. The Social Equity Plan was introduced to the college community at the event. There were over 200 people in attendance. (D&E)
- The Multicultural Retention Manager, Feliciano Peralta, Professor –ECE and Psychology, Debra (Debi) Jenkins, Trustee Rekah Strong, Diversity Outreach Coordinator, Rosalba Pitkin, and Special Advisor for Diversity and Equity, Sirius Bonner, attended the Women and Hidden Color event on June 24 hosted at the Oregon Department of Transportation Building in Portland. Professor Debra Jenkins was the keynote speaker during this event. There were over 100 people at the event. (D&E)

## SOCIAL EQUITY

- The staff of the Office of Diversity and Equity presented the Social Equity Plan at the Healthy Living Collaboration meeting on July 8, 2015 for community involvement. There were over 50 people in attendance. (D&E)
- Diversity Outreach Manager, Dolly England, Special Advisor for Diversity and Equity, Sirius Bonner, and Diversity Outreach Coordinator, Rosalba Pitkin, attended the Washington State Commission on African American Affairs-hosted Town Hall Meeting on July 17, 2015 in Vancouver, WA. There were over 15 people in attendance. (D&E)
- Diversity Outreach Manager, Dolly England, was appointed by Governor Jay Inslee to represent SW Washington on the Commission on African American Affairs in August 2015. Her term will expire in November 2017. (D&E)
- Diversity Outreach Coordinator, Rosalba Pitkin, worked with the Washington State Board for Community and Technical Colleges (SBCTC) and the Washington State Commission on Hispanic Affairs to create a radio announcement on educational opportunities for community colleges in the State of Washington. The radio segment played on July 23, 2015 across Washington State on the Spanish channels. (D&E)
- Diversity Outreach Coordinator, Rosalba Pitkin, attended the conference on the U.S. Citizenship and Immigration Services (USCIS) on August 11, 2015. The conference discussed the return of certain three-year employment authorization documents that were issued to the Deferred Action for Childhood Arrivals (DACA) students. (D&E)

# ECONOMIC VITALITY

## ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

### *Progress*

- On September 5, the Clark County Recovery Forum was held in Gaiser Hall. Addictions Counseling Program faculty Marcia Roi and Jim Jensen participated in the forum and engaged in program recruiting and outreach activities. The forum theme was "Join the voices of recovery! Visible, vocal, valuable!", and the event featured the inspiring stories of local residents who have made long-term recoveries from alcohol and drug addiction. (OOI)
- On July 22, Dean Peter G. Williams welcomed attendees to the 2015 Top Projects Reception and Awards Presentation. Clark College and Skanska were the primary sponsors of the Vancouver Business Journal's Top Projects Awards, which took place outside the Clark College STEM Building. Tours of the STEM Building construction were provided to the construction and development community that joined in the celebration. (OOI)
- During spring quarter 2015, Business Services underwent a GASB 68 Pension audit conducted by the state Auditor's Office (SAO). We are pleased to report the audit went very well with no findings. For 2015-16, the College will be undergoing three additional audits conducted by the SAO. The first, beginning September 10, will be an accountability audit. Historically, accountability audits were conducted by the SAO every year. Budget cuts during the recession greatly eliminated their ability to conduct these audits, but sufficient funding is available now for the work to resume. Accountability audits focus primarily on process, internal controls, and the safeguarding of public assets. They also examine compliance with laws, rules, and regulations of all types. The SAO expects returning to annual accountability audits and we look forward to this partnership. Second, during the same time period that the accountability audit will be conducted, the SAO will also conduct a Consolidated Annual Financial Report (CAFR). Agencies are selected at random for this audit. It is intended to verify data that is provided as part of the statewide CAFR. Lastly, the College will undergo what is now an annual Financial Statement Audit, likely beginning in December. The purpose of this audit is to provide assurance that the details reported in the College's annual financial statements are accurate and free of material misrepresentation. This will be the second audit of this type for the College. (AS)

## ECONOMIC VITALITY

- Running Start FTES are up by 12% over last fall at the same date. RS headcount enrolled for fall as of September 8 was 2,221, a new record. There are 167 more new students eligible for fall quarter than last fall. (SA)
- Clark College and the Clark College Foundation have signed an agreement to convert international student enrollments from state-support to contracted FTEs effective September 1, 2015. This allows the college to retain operating dollars in support of building international student enrollment. Beginning July 1, 2016, all international enrollments must be coded as contracted FTEs. This change is being implemented early at Clark in preparation for the state-wide change in the funding model. (SA)
- Clark College's participation in the grant writing component of NSF's Mentor Connect is coming to a close. In anticipation of a potential federal government shutdown, the team is preparing to submit their proposal two weeks earlier than the RFP requires so that it doesn't get caught in any technical confusion a shutdown may cause. The proposal is titled Rural Access Mechatronics Program (RAMP) and is intended to expand access to rural students that are interested in becoming mechatronics technicians so that graduates can fill the workforce gap. The team includes Chris Lewis as the Principal Investigator (PI), Ken Luchini as the Co-Principal Investigator (Co-PI) and Genevieve Howard. (P&E)
- Kevin Witte, Associate Vice President of Economic & Community Development was elected as the Vice Chair of the Bridgeview Housing Board of Directors. Bridgeview Housing is a non-profit organization that works closely with the Vancouver Housing Authority, the Community Foundation and many other local organizations to break the intergenerational poverty cycle by providing resources to people in Clark County that can enable them to become self-reliant. Currently, Bridgeview manages a number of programs including Housing Works, Early Childhood Education and Family College Focus. (ECD)
- Economic & Community Development was awarded a \$20,000 grant from the Bank of America Foundation, in collaboration with the Office of Instruction, to develop a credit-based Professional Edge (employment readiness/pre-apprenticeship) program. (ECD)
- In July 2014, Economic and Community Development increased the staffing at CTC's Corporate Conference Center from one part-time person to a full-time employee. The pricing structure for space rental was evaluated and adjusted to reflect the rates of comparable venues in the area. The rental agreement was revised to include a deposit and cancellation fee and new marketing materials were developed to promote the space. As a result, rental contracts increased 35% in 2014-15 (103) over 2013-14 (86), increasing revenue 24% in 2014-15 (\$60,000) over 2013-14 (\$48,500). (ECD)

# ENVIRONMENTAL INTEGRITY



## ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.  
Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

### *Progress*

- On August 26 Clark College participated in a full-day joint emergency response exercise with Vancouver Police, Vancouver SWAT, Clark County Sheriff's Office, and Portland Police Department's hostage negotiation team from Portland Police Department. Held in the Health Sciences Building on the main campus, the exercise provided an opportunity for local law enforcement and Clark College to establish better communication and coordinated response procedures in the event of an actual emergency that might involve an active shooter and hostages. Tom Buckley, Emergency Manager, and Ken Pacheco, Security Director, were present during the entire drill. (AS)
- In July, staff in Risk Management and Facilities Services coordinated and implemented corrections to findings identified during inspections conducted by the Vancouver Fire Marshall in April and May. Of the 202 deficiencies cited by the Fire Marshall, more than 90% were corrected in time for the follow-up site visit. The remaining items are being addressed. The College received no fines or penalties. (AS)
- Facilities Services recently completed a repair in the Red 2 parking lot to replace crumbling islands and asphalt. Islands are smaller to increase sight lines and create space for a proposed future pedestrian walkway from the Bus Rapid Transit station on Ft. Vancouver Way onto the main campus. (AS)
- Through a grant from the state's Department of Commerce, Facilities Services is implementing several energy savings initiatives, including new exterior LED lighting and ultra-low usage toilets, urinals, and faucets. Work on the grant is about 60% complete. (AS)
- Thanks to good weather this summer, construction of our new STEM building continues apace. Below is the latest status report from Project Manager Jim Watkins. (AS)

Since the project has topped out, and the roof substantially completed, the contractor has not been supplying aerial photos recently. Exterior shots of the main elevations will be the major source of visual information in the future, including images from the project camera at this link: <http://www.clark.edu/clark-and-community/about/campus-locations/stembuilding.php>.

The aluminum structure for the glass curtain wall on both facades is being installed, and glass installation is proposed to begin in the next few weeks. The south façade shows the more

## ENVIRONMENTAL INTEGRITY

completed curtain wall structure at the left, while the entrances and canopy structural steel is at the right side of the photo.

Facilities Services has reviewed the landscaping along Ft. Vancouver Way that was to be provided as part of the City of Vancouver's "Great Streets" initiative and has determined that maintaining this additional landscaping (including irrigation provided by the College) would have an adverse cost impact on our budget. We have discussed this with the City and have decided that, instead of a line of shrubs between trees, we will extend the concrete walk all the way to the curb and provide planters only at the major trees along the street. This will reduce future maintenance and irrigation costs, as well as minimize safety concerns with grounds personnel working right next to the street.

The building interior is getting crowded with most of the wall framing in place, as well as service systems being installed in the framing, such as electrical and plumbing.

Work on the second floor slab on grade is continuing, with rebar going down now. The main air handling units were installed in the basement on August 6. Work continues connecting them to the building ductwork for environmental control.

The stairs at the west end of the building are being welded into place. As soon as this is done the curtain wall and concrete features will be installed.

Adam Kuby, the artist selected by the STEM Public Art Selection Committee, joined committee members for walkthrough of the building on August 27 to review options for art installation.

ENVIRONMENTAL INTEGRITY

South Facade



## ENVIRONMENTAL INTEGRITY

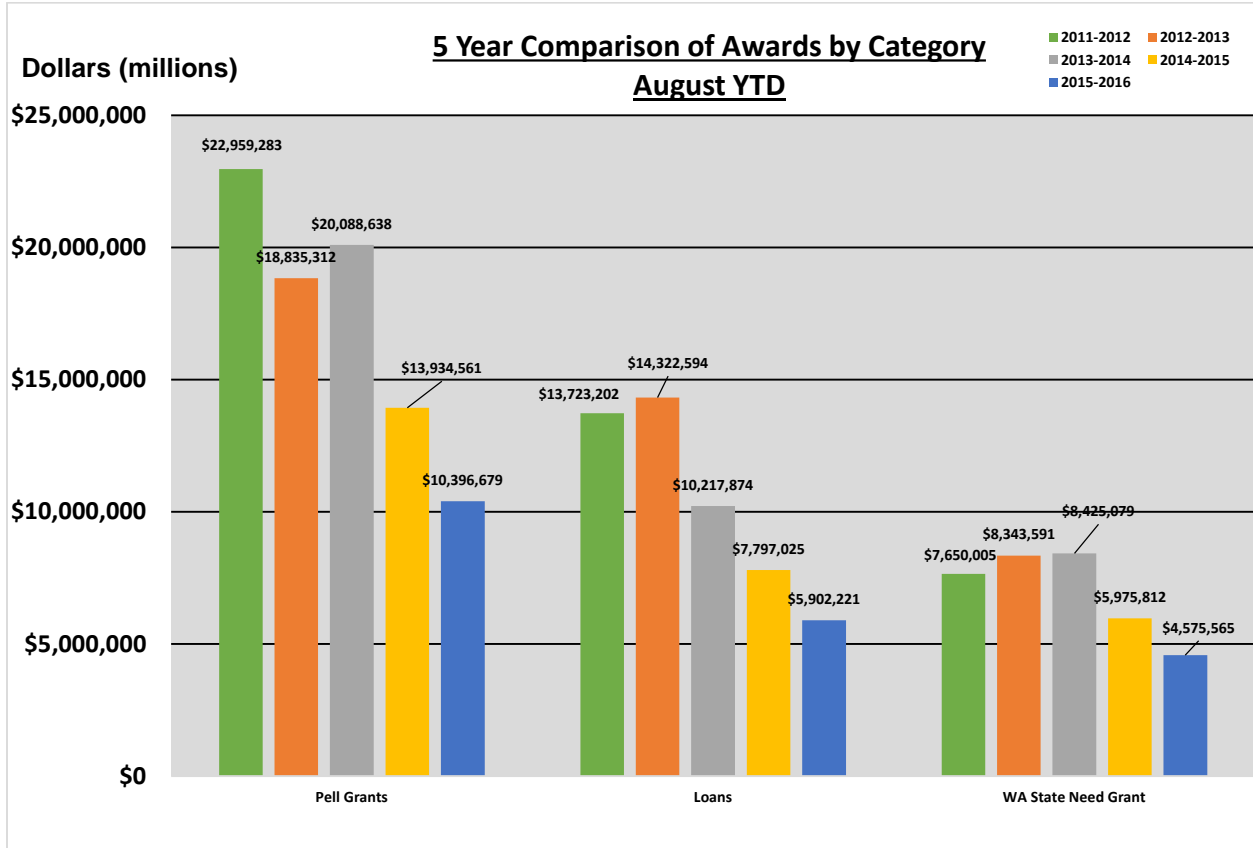
North Façade



- The HR benefits team improved the communication pieces that go out to employees about their benefits in order to integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions. This included creating a benefits page for our New Employee Success Training manual that goes out to all classified, hourly, administrative, and exempt new employees. Additionally we revamped the communication letters that go out to faculty about their summer benefits and their eligibility for benefits for the next academic year under two-year averaging. HR also completed guidelines that assist adjunct faculty to determine whether they are eligible to retire and what benefits they may have upon retirement. (HR)
- In June three quarterly general benefits sessions were held including the first at CTC in order to be more accessible to employees not on the main campus. Also in June, HR conducted two training sessions for supervisors on understanding the benefits eligibility rules when scheduling part-time employees. During the August Teaching and Learning Days, HR conducted two general benefits sessions which were attended by over 40 people. (HR)
- Maria Masson, Human Resources Benefits Manager, took over the Title IX Coordinator role, attended Title IX Investigator training, and is currently coordinating two Title IX complaints. (HR)

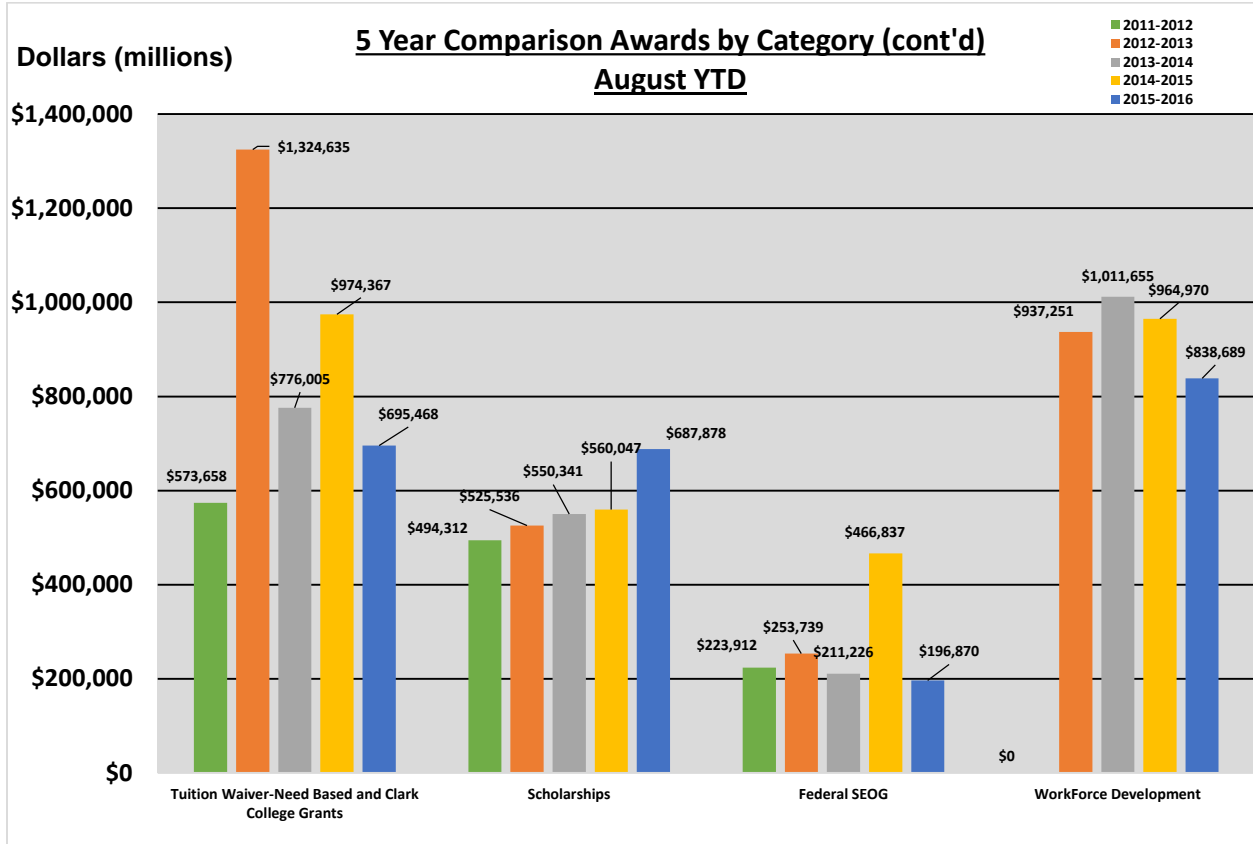
# STATISTICS

STATISTICS



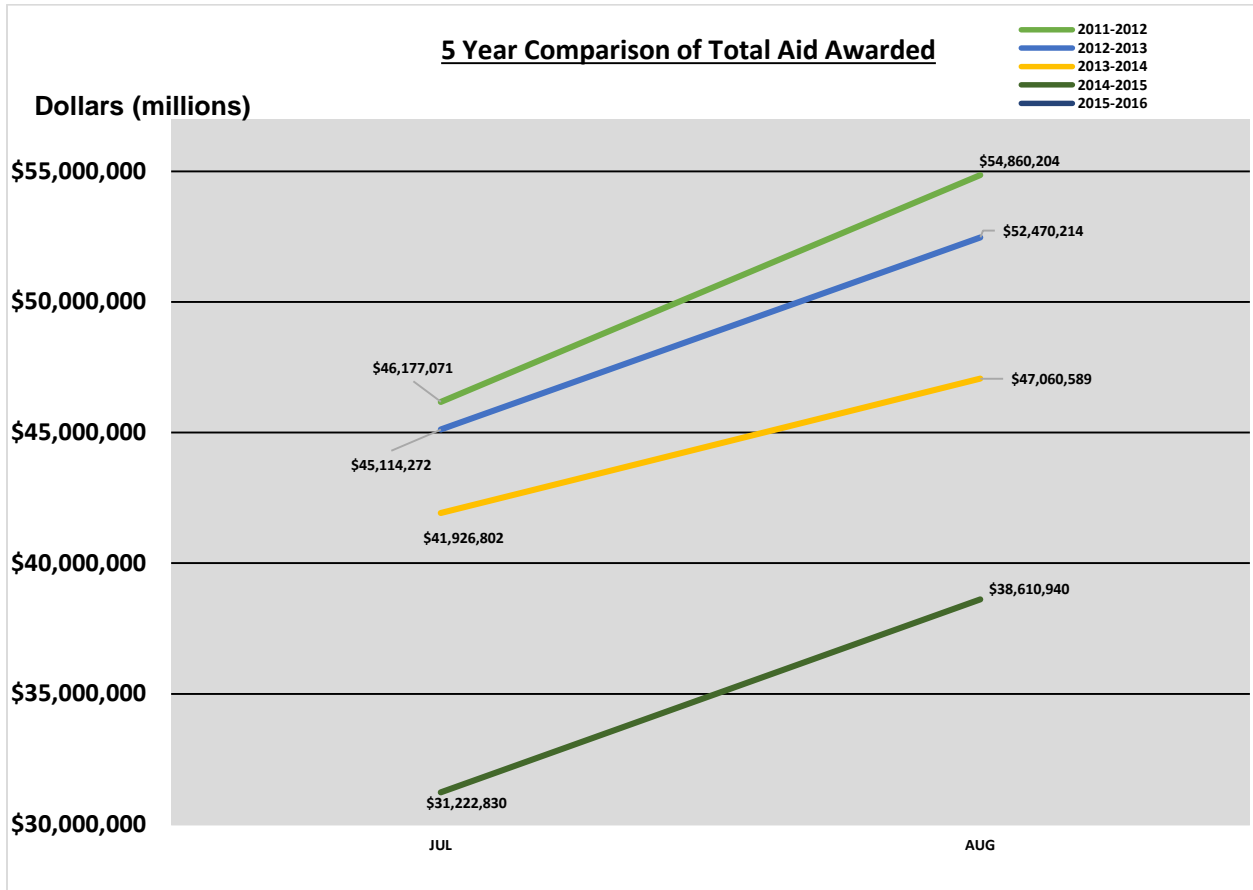
NOTE: WA State Need Grant Includes College Bound Scholarships

STATISTICS



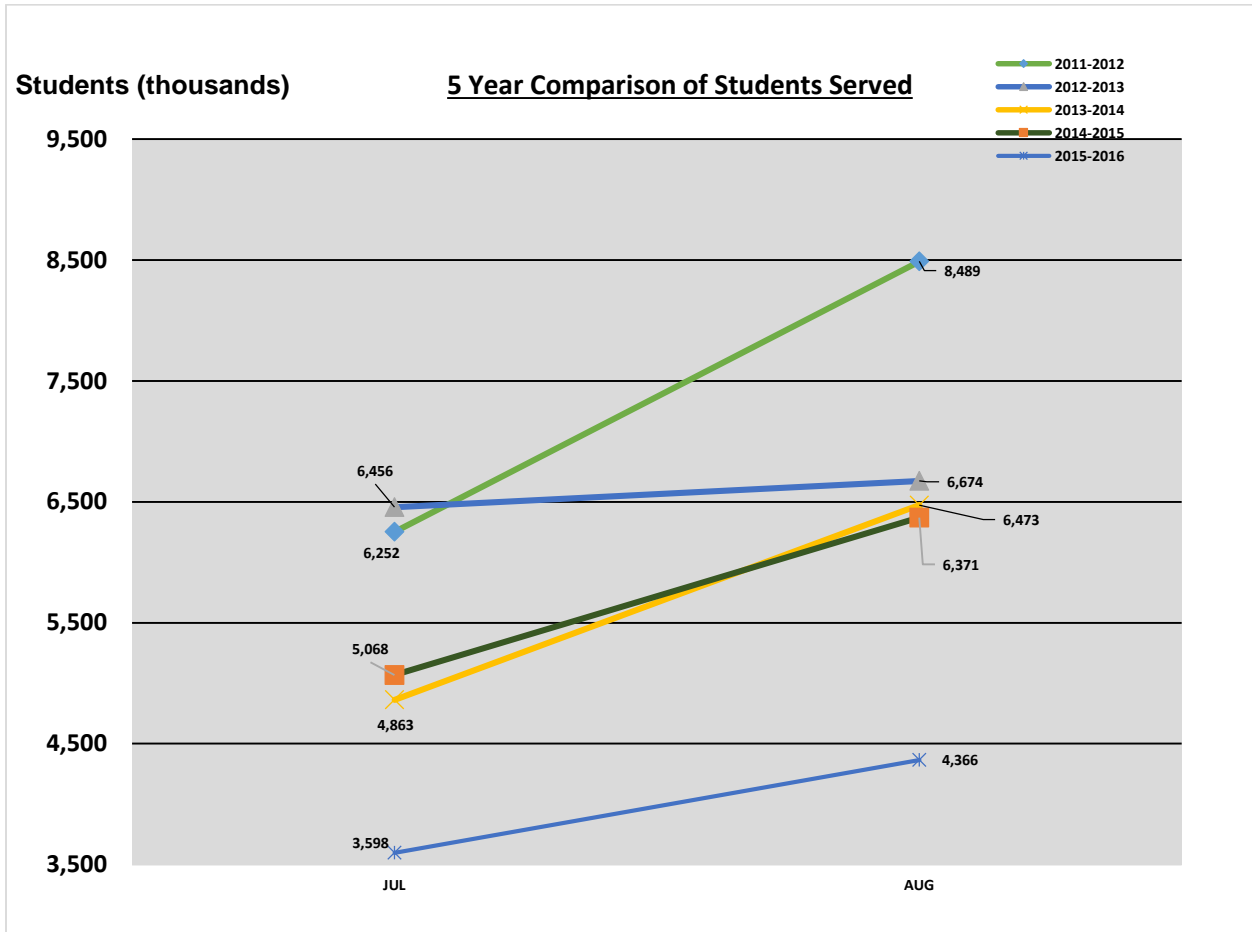
NOTE: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs.

STATISTICS





STATISTICS



## Clark College - Budget Status Report 6/30/15 - final

Sources of Funds (Revenues)	2014-15 Budget	Revenues to Date	Difference	% Budget Received
<b><u>Operating Accounts</u></b>				
State Allocation	26,586,177	26,586,177	0	100.0%
Tuition & ABE	19,566,355	21,377,095	1,810,740	109.3%
Running Start	7,344,703	7,863,094	518,391	107.1%
Excess enrollment	4,153,586	1,522,982	(2,630,604)	36.7%
Planned use of prior fund 148 balance	724,776	-	(724,776)	0.0%
Dedicated, matriculation, tech, cont ed	4,138,186	4,025,970	(112,216)	97.3%
<b>Total Operating Accounts</b>	<b>62,513,783</b>	<b>61,375,319</b>	<b>(1,138,464)</b>	<b>98.2%</b>
<b><u>Other Accounts</u></b>				
Grants & Contracts less Running Start	5,784,404	4,504,298	(1,280,106)	77.9%
Internal Support & Agency Funds	1,130,013	1,294,445	164,432	114.6%
ASCC less PUB	1,974,023	1,947,602	(26,421)	98.7%
Bookstore	4,469,634	5,060,841	591,207	113.2%
Parking	463,861	424,122	(39,739)	91.4%
Auxilliary Services	1,368,170	1,444,378	76,208	105.6%
Financial Aid	50,516,073	45,435,137	(5,080,936)	89.9%
<b>Total Other Accounts</b>	<b>65,706,178</b>	<b>60,110,822</b>	<b>(5,595,356)</b>	<b>91.5%</b>
<b>Total Sources of Funds</b>	<b>128,219,961</b>	<b>121,486,141</b>	<b>(6,733,820)</b>	<b>94.7%</b>

Uses of Funds (Expenses)	2014-15 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b><u>Operating Accounts</u></b>				
President	872,855	691,334	181,521	79.2%
Associate Vice President of Planning & Effectiveness	449,187	449,140	47	100.0%
Special Advisor for Diversity & Equity	370,757	337,771	32,986	91.1%
Vice President of Instruction	37,859,282	36,136,759	1,722,523	95.5%
Vice President of Administrative Services	8,370,741	7,937,406	433,335	94.8%
Vice President of Student Affairs	8,136,001	7,872,060	263,941	96.8%
Associate Vice President of Economic & Community Dev	1,063,074	945,908	117,166	89.0%
Chief Communication & Information Officer	4,543,034	4,342,958	200,076	95.6%
Associate Vice President of Human Resources	848,852	682,498	166,354	80.4%
Bank & credit card fees		253,221	(253,221)	
<b>Total Operating Accounts</b>	<b>62,513,783</b>	<b>59,649,055</b>	<b>2,864,728</b>	<b>95.4%</b>
<b><u>Other Accounts</u></b>				
Grants & Contracts less Running Start	5,784,404	5,119,580	664,824	88.5%
Internal Support & Agency Funds	1,130,013	1,330,082	(200,069)	117.7%
ASCC less PUB	1,974,023	1,866,589	107,434	94.6%
Bookstore	4,469,634	4,906,937	(437,303)	109.8%
Parking	463,861	450,133	13,728	97.0%
Auxilliary Services	1,368,170	1,379,013	(10,843)	100.8%
Financial Aid	50,516,073	45,244,850	5,271,223	89.6%
<b>Total Other Accounts</b>	<b>65,706,178</b>	<b>60,297,185</b>	<b>5,408,993</b>	<b>91.8%</b>
<b>Total Uses of Funds</b>	<b>128,219,961</b>	<b>119,946,239</b>	<b>8,273,722</b>	<b>93.5%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>1,539,902</b>		
Capital Projects- Expenditures	20,149,089	15,097,814	5,051,275	74.9%

**CLARK COLLEGE**  
**Fund and Cash Balances**  
as of July 1, 2015

	<b>Fund Balance</b> (minus non-cash assets) <b>6/30/15</b>	<b>Cash Balance</b> (minus dedicated cash) <b>6/30/15</b>	<b>Required Reserves</b>	<b>Prior Commitments</b> (prior to 7/1/15)	<b>New Commitments</b> (2015/16)	<b>Total Available Cash</b>
145 Grants and Contracts	4,660,291	3,418,289			1,502,419	1,915,870
145 CIS	377,797	377,797			377,797	-
147 Local Capital	34,991	-				-
148 Dedicated Local	4,168,089	721,775		63,998	461,600	196,177
149 Operating Fee	362,371	111,284				111,284
440 Central Store (Catalog)	19,014	19,014				19,014
448 Print/Copy Machine	(199)	(199)				(199)
460 Motor Pool	79,023	79,023				79,023
522 ASCC	1,319,724	-				-
524 Bookstore	3,926,048	3,926,048		2,000,000		1,926,048
528 Parking	335,974	335,974				335,974
570 Other Auxiliary Enterprise	1,090,871	325,247		30,315		294,932
790 Payroll (clearing)	208,490					-
840 Tuition/VPA	(196,795)					-
846 Grants - Fin Aid	84,651					-
849 Student Loans	18,637					-
850 Workstudy (off-campus)	(2,750)					-
860 Institutional Financial Aid Fui Reserves*	1,151,517		4,200,358			(4,200,358)
<b>Totals</b>	<b>17,637,744</b>	<b>9,314,252</b>	<b>4,200,358</b>	<b>2,094,313</b>	<b>2,341,816</b>	<b>677,765</b>

\*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board  
(Reserves amount is an estimate until budget is finalized)

## Fund Balance Less Commitments

<b>Available Fund Balance Before Commitments</b>	<b>9,314,252</b>
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### Prior Year Commitments

Date	as of July, 2014	Fund	Amount	Total
7/1/2014	Gorge-Student Affairs position	148	12,998	
7/22/2013	STEM Grant	148	25,000	
11/27/2013	Security Street Legal Carts - 2	148	26,000	
				<b>63,998</b>
10/21/2014	Culinary Remodel-use of reserves	524	2,000,000	
				<b>2,000,000</b>
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
				<b>30,315</b>
<b>Total Prior Commitments</b>				<b>2,094,313</b>

### New Commitments July 1, 2014 to present

Date		Fund	Amount	Fund Total
8/1/2015	CTC Cash Flow Shortage-FY 2016	145	375,733	
8/1/2015	CTC Cash Flow Shortage-FY 2017	145	375,733	
7/1/2015	Culinary A & E	145	650,000	
7/1/2015	Director of Grants	145	100,953	
				<b>1,502,419</b>
7/1/2014	Funds formerly held at CIS	145	377,797	
				<b>377,797</b>
8/18/2015	CTC Link Cost	148	375,000	
8/18/2015	Diversity Recruitment Plan	148	19,000	
8/18/2015	Teaching and Learning Days	148	7,600	
8/18/2015	Networking Position	148	60,000	
				<b>461,600</b>
<b>Total New Commitments</b>				<b>2,341,816</b>

### Required Reserves

10% of \$62,003,584 less \$2,000,000*	<b>4,200,358</b>
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<b>Fund Balance After Commitments and Required Reserves</b>	<b>677,765</b>
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\* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14

# ACTION ITEMS

ACTION ITEMS

2016 Board of Trustees Meeting Schedule—Proposed

January 27	4:00 work session 5:00 meeting	PUB 258C GHL 213
February 24	4:00 work session 5:00 meeting	PUB 258C GHL 213
March 11 Tenure Executive Session	9:00 am-12:00 noon	PCR
March 16 (Tenure Vote) (early due to Spring Break)	4:00 work session 5:00 meeting	PUB 258C GHL 213
April 27 (Tenure Vote)	4:00 tenure executive session 5:00 meeting	PUB 258C GHL 213
May 25	4:00 work session 5:00 meeting	PUB 258C GHL 213
June 8 (early due to Summer Break)	4:00 work session 5:00 meeting	PUB 258C GHL 213
July 27 Annual Retreat	Tentative—location TBD	
August 24	4:00 work session 5:00 meeting	PUB 258C GHL 213
September 28	4:00 work session 5:00 meeting	PUB 258C GHL 213
October 26	4:00 work session 5:00 meeting	PUB 258C GHL 213
November 16 (early due to Thanksgiving)	4:00 work session 5:00 meeting	PUB 258C GHL 213
December 7 (early due to Winter Break)	4:00 work session 5:00 meeting	PUB 258C GHL 213

Minutes of the Business Meeting of the Board of Trustees  
 Clark College, District No. 14  
 June 10, 2015  
 Ellis Dunn Room GH1 213

	TOPIC	DISCUSSION	ACTION
I.	CALL TO ORDER	<ul style="list-style-type: none"> <li>Chair Strong called the meeting to order at 5:05.</li> </ul>	<ul style="list-style-type: none"> <li>The order of the agenda was changed.</li> <li>Statements from the Audience will be heard at the beginning of the meeting.</li> <li>There will be changes to the order in which Action Items and the Consent Agenda are discussed and approved.</li> </ul>
	STATEMENTS FROM THE AUDIENCE	<ul style="list-style-type: none"> <li>Vice President Belden introduced Athletic Director Ann Walker who introduced the Clark track team coaches and students who received awards at latest track events.</li> <li>Track Head Coach Bob Williams thanked the President, Vice President of Student affairs and the Board of Trustees for honoring the student athletes and providing them the opportunity to be part of the Penguin Nation. He is looking forward to the future success of Clark’s cross country and track programs. He is pleased to serve with Associate Head Coach Kristie Brookes and Assistant Coach Chris Wetzel. Kristie is best women’s track coach he has ever had the honor to work with. The college is also very lucky to have Chris Wetzel.</li> <li>Coach Williams spoke about each student athlete individually and highlighted the accomplishments of each: Alanni Wingert, Guadalupe Mendoza, and Thomas Normandeu. In his 40 years of coaching, he said that Alanni Wingert is one of most fierce competitors he has ever seen. She finished third in the 800 meters. Discus thrower Guadalupe Mendoza dedicated herself to being a good thrower and, in the process, became one of team’s leaders. She finished second in the discus and fifth in the shot put. Thomas Normandeu, is in his second year of track; he was seeded second and came in third in the 800 meters. The college expects big things from him next year.</li> <li>Dean Peter Williams introduced journalism instructor, DeeAnne Finken, who announced that the Clark College student newspaper, <i>The Independent</i>, received three top awards in the Pacific Northwest Association of Journalism Educators competition for best in news reporting, editing, and production. <i>The Indy</i> placed above 12 other community colleges from Oregon and Washington. She was very impressed by the dedication, hard work, and integrity of this year’s staff. She thanked the ASCC for their support which allows students to put in many hours outside of class time hours so that they receive real classroom learning along with practical, ethical journalism.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
		<ul style="list-style-type: none"> <li>There were 39 students on <i>The Indy's</i> staff this year; Ms. Finken introduced the students who were able to attend this evening:  Tori Benavente, Copy Editor  Liepa Braciulyte, Life Editor  Steven Cooper, News Editor  Zach McMahon, Videographer  Jamie Rapiewicz, Advertising Manager  Becca Robbins, Reporter  Savannah Scott, Arts &amp; Entertainment Editor  Nathaniel Taylor, Reporter  Tyler Urke, Managing Editor and Sports Editor  Marvin Pena, Circulation manager  Bron Wickum, Reporter</li> </ul>	



ACTION ITEMS	
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<b>II.</b>	<b>ACTION ITEMS—First Reading</b>
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	<ul style="list-style-type: none"> <li> <p>• 2015-2016 Board of Trustee Officer Elections</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 40%;">Chair</td> <td style="width: 20%;"></td> <td style="width: 40%;">Jack Burkman</td> </tr> <tr> <td>Vice Chair</td> <td></td> <td>Mike Ciraulo</td> </tr> </table> </li>   <li> <p>Clark College Foundation Board of Directors</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 40%;">Foundation Board Position #1:</td> <td style="width: 20%;"></td> <td style="width: 40%;">Jada Rupley</td> </tr> <tr> <td>Executive Committee Position #2:</td> <td></td> <td>Rekah Strong</td> </tr> <tr> <td>Board Chair/Vice Chair Committee:</td> <td></td> <td>Jack Burkman/Mike Ciraulo</td> </tr> <tr> <td>Representative to WA State Assoc. of College Trustees (ACT)</td> <td></td> <td>Jada Rupley, Primary; Rekah Strong, Alternate</td> </tr> <tr> <td>Workforce Education Liaison</td> <td></td> <td>Jack Burkman</td> </tr> <tr> <td>Shared Governance Committee</td> <td></td> <td>Jack Burkman</td> </tr> <tr> <td>Facilities Master Plan</td> <td></td> <td>Royce Pollard</td> </tr> <tr> <td>North County Master Plan Committee</td> <td></td> <td>Mike Ciraulo</td> </tr> <tr> <td>Planning/Accreditation Committee</td> <td></td> <td>Jack Burkman</td> </tr> </table> </li>   <li> <p>• 2015-2016 College Budget Resolution</p> </li>   <li> <p>• 2015-16 Sabbatical Requests</p> </li>   <li> <p>• Consideration of Tenure—Modify List of Candidates</p> </li> </ul>	Chair		Jack Burkman	Vice Chair		Mike Ciraulo	Foundation Board Position #1:		Jada Rupley	Executive Committee Position #2:		Rekah Strong	Board Chair/Vice Chair Committee:		Jack Burkman/Mike Ciraulo	Representative to WA State Assoc. of College Trustees (ACT)		Jada Rupley, Primary; Rekah Strong, Alternate	Workforce Education Liaison		Jack Burkman	Shared Governance Committee		Jack Burkman	Facilities Master Plan		Royce Pollard	North County Master Plan Committee		Mike Ciraulo	Planning/Accreditation Committee		Jack Burkman	<p><b>MOTION:</b> Vice Chair Burkman made a motion to move the following items from the Consent Agenda back to First Reading so that they could be voted upon individually. The motion was seconded by Trustee Pollard and was unanimously approved:</p> <ul style="list-style-type: none"> <li>• 2015-2016 Sabbatical Requests</li> <li>• Consideration of Tenure</li> <li>• 2015-2016 ASCC Budget</li> </ul> <p><b>MOTION:</b> Vice Chair Burkman made a motion to make a change to Foundation Board Position #2 (Executive Committee). Chair Strong will continue in that position in 2015-2016. The motion was seconded by Trustee Pollard and was unanimously approved.</p> <p><b>MOTION:</b> Vice Chair Burkman made a motion to adopt the 2015-2016 College Budget Resolution. The motion was seconded by Trustee Pollard and was unanimously approved:</p> <p><b>MOTION:</b> Vice Chair Burkman made a motion to approve the 2015-2016 Sabbatical Requests. The motion was seconded by Trustee Rupley and was unanimously approved:</p> <p><b>MOTION:</b> Vice Chair Burkman made a motion to modify the list of candidates for tenure, removing the name of candidate Joshua Groesz, who has resigned from the college. The motion was seconded by Trustee Pollard and was unanimously approved.</p>
Chair		Jack Burkman																																	
Vice Chair		Mike Ciraulo																																	
Foundation Board Position #1:		Jada Rupley																																	
Executive Committee Position #2:		Rekah Strong																																	
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North County Master Plan Committee		Mike Ciraulo																																	
Planning/Accreditation Committee		Jack Burkman																																	

ACTION ITEMS			
	<ul style="list-style-type: none"> <li>Consideration of Tenure—Beth Jochim, Nursing</li> </ul> <p>Trustee Pollard said he was very impressed with this Ms. Jochim’s enthusiasm and her students’ evaluation comments; he feels that, once again, the college has made a great choice hiring. Chair Strong said Ms. Jochim her commitment to the college was evident in her interview. Her career path in pediatric nursing will expose students to the local community and future partnerships. Trustee Rupley said this tenure appointment is a move towards the future for Clark as pediatric nursing is early intervention to children.</p>		<p><b>MOTION:</b> Vice Chair Burkman moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committees at the May 27special executive session, grant tenure to Beth Jochim, Nursing, effective with the beginning of Fall Quarter 2015. The move was seconded by Trustee Pollard and was unanimously approved.</p>
	<p><b>CONSENT AGENDA</b></p> <ul style="list-style-type: none"> <li>Minutes from the May 27, 2105 Board Meeting.</li> </ul>		<p><b>MOTION:</b> Trustee Pollard made a motion to approve the Consent Agenda. The motion was seconded by Vice Chair Burkman and unanimously approved.</p>
	TOPIC	DISCUSSION	ACTION
III.	<b>BUSINESS MEETING</b>		
A.	<p><b>Constituent Reports AHE</b></p>	<ul style="list-style-type: none"> <li>Ms. Sullivan congratulated the students who were recognized tonight. She noted that <i>The Indy</i> students were a very persistent group this year and since you cannot hide from them, you should just agree to an interview with them!</li> <li>She then read a brief statement from faculty program directors and club advisors expressing their concern for the five programs that could be denied a budget this year without due process. They are requesting a process of transparency in the future. Faculty hopes to work with the ASCC to build stability into the programs so advisors can work with the students more and be less worried about the budget. She will bring a proposal to the board in the fall.</li> <li>Ms. Sullivan attended the American Democracy Project conference on civic engagement. She said it was an energizing conference and Looks forward to talking with faculty about it in the fall. It was great to spend time with Dr. Cook and Vice Chair Burkman who were also in attendance.</li> </ul>	
B.	<p><b>WPEA</b></p>	<ul style="list-style-type: none"> <li>Mr. Garner said many WPEA members attended open forums that Dr. Cook offered on budget savings.</li> <li>He recognized Michelle Bagley and Lorraine Leedy for their work on the new structure of Orientation Week this fall. The WPEA is looking forward to the Ice Cream Social but no date has yet been set for the BBQ.</li> <li>Staff are following President Knight’s budget emails to the college closely and are wondering about anticipated layoffs.</li> </ul>	<ul style="list-style-type: none"> <li>President Knight said that everyone is waiting on the state legislature and keeping the college community abreast of the latest budget news. He believes budget negotiations will go down to the wire of June 30.</li> </ul>

	TOPIC	DISCUSSION	ACTION
C.	ASCC	<ul style="list-style-type: none"> <li>ASCC President Emmah Ferguson gave her final report to the trustees. The students are almost ready to depart for the summer. The only ASCC position still open for 2015-2016 is the Club Coordinator; all other officers are in place for the new year.</li> <li>Spring Thing is the year's last event on June 12. It has been a great year and Ms. Ferguson thanked the trustees for their support.</li> </ul>	<ul style="list-style-type: none"> <li>Vice Chair Burkman asked Ms. Ferguson what she saw as her greatest learning this year. She responded that she had not identified herself as a leader prior to this year and now, after having led the ASCC, she has gained the confidence to see herself as a leader.</li> <li>Presidents Knight Bob and Ferguson held their final mentoring meeting last week. President Knight said the whole ASCC team has done a great job this year. They stayed in solidarity for the full year; he applauds them for their good work done, and wished them all good luck in the future.</li> </ul>
D.	Foundation	<ul style="list-style-type: none"> <li>Ms. Gibert was very sad that the college and the community lost one of its most dear philanthropists, Ed Lynch. The loss has been felt by everyone in the local community. His example provided a wonderful opportunity to invest in the community and she is confident local leaders will carry on Ed's work.</li> <li>The Foundation will be starting an Ed and Dollie Lynch Engineering Scholarship with seed money provided by the Lynch family. Ms. Gibert will be in contact with Kiewit management to let them know of the new scholarship.</li> <li>The Foundation will be awarding \$534,000 in scholarship funding for the fall quarter. There will be another award process in the fall, and she anticipates the total scholarships to be awarded this year at \$750,000.</li> </ul>	
D.	Statements & Reports from Board Members	<ul style="list-style-type: none"> <li>Trustee Burkman reported on the American Democracy Project conference. The focus was on how to have students help colleges lead and reach out on civic engagement.</li> <li>He acknowledged a recent <i>Columbian</i> article about the educational programs at the Larch Correctional Facility. Trustee Pollard agreed that it is a great program and one of most impactful for students.</li> <li>Trustee Pollard said it is very difficult to describe the impact Ed Lynch had on communities across the United States, from Williamsburg, VA to Alaska. Ed believed in giving back; he always told people not to forget to pay it back—someday they will have the ability to help others as they were helped. His legacy will continue to live on.</li> <li>Trustee Pollard recognized the student athletes and <i>The Indy</i> staff members. These are dedicated students who give of themselves. There are great opportunities offered to our students and they in turn become ambassadors to the college. He told the ASCC that they handled themselves very professionally through this year's budget process.</li> </ul>	<ul style="list-style-type: none"> <li>Vice Chair Burkman asked ASCC President Emmah Ferguson to come back in 10 years and tell the trustees and foundation where she is and what she is doing.</li> </ul>

	TOPIC	DISCUSSION	ACTION
E.	President's Report	<ul style="list-style-type: none"> <li>• Vice President Belden asked Director of Advising Kelsey Dupere to introduce this evening's student presenter, Kayla Demaray. Kayla was a work study student in the Advising Department and will be graduating next week. She spoke about how much help and support she received from students and staff alike during her time at Clark.</li> </ul>	
E.	President's Report	<ul style="list-style-type: none"> <li>• Dr. Cook introduced Welding Instructor Caleb White. The welding program is so successful that students often have jobs waiting for them even before they graduate.</li> <li>• The welding program is completing the first year of its new curriculum. In addition to welding, the students now also learn to build fabrication equipment so they are prepared to take on any task their employer asks of them.</li> <li>• The program includes applied math as well as collaboration with other units so students learn how to work with a team. There are three sections of 16 students now, and they can accommodate 18 per section.</li> <li>• By 2020, there will be 290,000 unfilled welding jobs in the United States.</li> <li>• Vice President Williamson reported on the college's financial audit. To ensure compliance with accreditation standards, the board's official minutes must record that the state performed a financial statement review as of June 30, 2014. Through her efforts in working with the state and the auditors, Sabra Sand is now recognized as state leader and is called upon for advice and help by other colleges now undergoing their own audits. Mr. Williamson discussed the audit process and the accreditation standards, the types of audits the college will receive, the role of board and presidents. He also discussed the individual elements that comprise a financial statement, and how organizations use financial statements for various operating purposes.</li> <li>• The college received a clean opinion on the financial statements. There was one internal control finding where a fixed capital asset was valued incorrectly. There is no action required by the board; the minutes do illustrate that the trustees did discuss the during their June 10, 2015 work session.</li> <li>• President Knight reported that the presidents voted on the allocation model at the May WACTC meeting. The new model will take effect July 1, 2016. It took two years of the presidents working together to fix the model. There is still a long way to go and a lot more work still needs to be done, but the model will be fairer than it has been. He believes it will take another four years to see the full impact of the changes made. He expects Clark will see an additional \$1 million in state allocations over the next four years.</li> <li>• Clark will receive some additional funding from a college that is paying back the system due to overage counts in their FTES. There will not be any additional funding in the 2015-16 budget, but will receive about 25% of it in 2016-2017. Overall, the presidents are making progress, though not as quickly as he had initially hoped.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
E.	President's Report	<ul style="list-style-type: none"> <li>• President Knight is finding that local people and organizations want to partner with Clark College. Leatherman wants to tour the Mechatronics Department and is interested in hiring Clark students. Dick Hannah Automotive Group is interested in funding a scholarship and he is working with their staff members to arrange a time for him to meet with Dick Hannah.</li> <li>• Ed Lynch wished to donate his collection of 20,000+ 30,000 books to Clark; the college has not yet committed to taking the entire collection, but the Lynch family will offer funds to house the collection. Michelle Bagley, Dean of Clark Libraries and Academic Success Services, is looking for community interns to work during the next month to inventory each book.</li> <li>• Mr. Witte and Ms. Silverman met with the nonprofit OregonBest about joining a grant funding coalition. It was a positive meeting, and OregonBest does want Clark as part of the coalition. Clark is making huge effort in the grant area under Ms. Silverman's guidance. The efforts should bring dividends over the next year.</li> <li>• A location for advanced manufacturing/maker center is still being sought. The college is meeting with various organization and looking at three or four location options. A facility will be needed within next couple of months in order for the college to apply for a grant by fall.</li> <li>• Representatives from the Portland FBI field office met with executive cabinet yesterday with an update and making sure Clark has proper security practices in place.</li> <li>• As of June 10, summer enrollment is on target from last year. Running Start FTES are up by 11% over last year. Because of extra funding from the Cleary Act, the college is hoping to receive increased Running Start reimbursements which are tied to local school funding rates.</li> </ul>	<ul style="list-style-type: none"> <li>• Chair Strong thanked Ms. Sand for all her work on the audit. The trustees are very confident in their fiduciary responsibility and are pleased to have her overseeing the audit.</li> <li>• Trustee Rupley asked if the college is in discussions with the Cowlitz tribe about training employees for their new casino. Mr. Witte has met with them twice and has more meetings scheduled. The tribe has assured him that Clark is their trainer of choice. The tribe has offered to conduct cultural awareness training for Clark staff as well as looking at scholarships for Native American students. President Knight has suggested erecting a long house on the North County campus.</li> </ul>

IV.	FUTURE TOPICS	WATCH LIST
	College Safety Enrollment Changes Facility Plan K-12 PPI Certificates Review of College Policies Service Learning Standard 2 Highlights Strategic Plan The Changing Face of Our Students	Accreditation GISS Student Completion STEM
V.	<b>DATE AND PLACE OF FUTURE MEETING</b> <ul style="list-style-type: none"> <li>The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, September 23, 2015 in the Ellis Dunn Community Room, GH1 213.</li> <li>The trustees will be holding their annual retreat on August 11, 2015 in Room 430 at CTC. Should there be business to conduct before September, the trustees will hold a special meeting at the end of the retreat on August 11.</li> </ul>	
VI.	<b>EXECUTIVE SESSION</b> <ul style="list-style-type: none"> <li>No Executive Session was held this evening.</li> </ul>	
VII.	<b>ADJOURNMENT</b> <ul style="list-style-type: none"> <li>Chair Strong told everyone how much she enjoyed serving in the position this year. She is now happy to pass chair duties to Vice Chair Burkman. Vice Chair Burkman thanked her for her service.</li> <li>There being no further business, the meeting adjourned at 6:35 pm.</li> </ul>	

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Rekah Strong, Chair

Leigh Kent  
 Recorder  
 June 26, 2015

Minutes of the Business Meeting of the Board of Trustees  
 Clark College, District No. 14  
 June 10, 2015  
 Ellis Dunn Community Room, GHL 213

**TRUSTEES PRESENT**

Jada Rupley  
 Rekah Strong  
 Jack Burkman  
 Royce Pollard

**TRUSTEES ABSENT**

Mike Ciraulo

**ADMINISTRATORS**

Robert Knight	President
Dr. Tim Cook	Vice President of Instruction
William Belden	Vice President of Student Affairs
Robert Williamson	Vice President of Administrative Services
Dr. Chato Hazelbaker	Interim IT Director and Chief Communications Officer
Leigh Kent	Executive Assistant to the President

**ADMINISTRATORS ABSENT**

Shanda Diehl	Associate Vice President of Planning & Effectiveness
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**FACULTY**

Kimberly Sullivan	AHE President
Caleb White	Welding Instructor
Dee Anne Finken	Journalism Instructor

**GUEST AND OTHERS**

Bonnie Terada	Assistant Attorney General
Lisa Gibert	Clark College Foundation/President
Lori Silverman	Interim Director of Grants Management

**GUEST AND OTHERS**

Tori Benavente	<i>Independent Copy Editor</i>
Liepa Braciulyte	<i>Independent Life Editor</i>
Steven Cooper	<i>Independent News Editor</i>
Zach McMahon	<i>Independent Videographer</i>
Jamie Rapciewicz	<i>Independent Advertising Manager</i>
Becca Robbins	<i>Independent Reporter</i>
Savannah Scott	<i>Independent Arts &amp; Entertainment Editor</i>
Nathaniel Taylor	<i>Independent Reporter</i>
Tyler Urke	<i>Independent Managing Editor and Sports Editor</i>
Marvin Pena	<i>Independent Circulation Manager</i>
Bron Wickum	<i>Independent Reporter</i>
Bob Williams	Head Coach
Kristie Brookes	Associate Head Coach
Chris Wetzel	Assistant Coach
Thomas Normandeau	Student
Guadalupe Mendoza	Student
Alanni Wingert	Student
Kelsey Dupere	Director of Advising
Kayla Demaray	Student