Clark College
BOT Meeting
Wednesday, August 22, 2018 5:00 PM (PDT)
GHL 213

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I.   Call to Order/Agenda Review - Chair Pollard

II. Introductions - President Knight

III. Action Items - Chair Pollard

   A. 2018-2019 Election of Officers/Commitees

   B. Board of Trustee Policy Manual and Mission Statement Revisions
      Full Board Policy Manual in the work session packet.

   C. Approval of President's Contract Addendum and Salary Adjustment (2% COLA)

   D. Proposed 2019 Board Meeting Dates

   E. June 13, 2018 Board of Trustee Meeting Minutes

IV. Audience Statements - Chair Pollard

V.   Constituent Reports

   A. WPEA - Billie Garner

   B. Foundation - Lisa Gibert

VI. Reports from Board Members

VII. President's Report

   A. Guided Pathways

   B. Scorecards

   C. Statistics

VIII. Next Meeting
   The next meeting of the Board of Trustees is currently scheduled for Wednesday, September 26, 2018 in the Ellis Dunn Community Room, GHL 213.

IX. Executive Session
   An Executive Session may be held for any allowable topic under the Open Public Meetings Act.

X.   Adjournment
   Time and order are approximate and subject to change.

Call to Order/Agenda Review

No documents for this item

No documents for this item

Action Items

No documents for this item

Board of Trustees Meeting
August 22, 2018

Election of Board Officers and Committee Appointments

Board policy 100.C20 states that in June of each year the Board shall elect from its membership a chair and vice-chair to serve for the ensuing year. The chair and vice-chair of the Board are elected for a term of one year and assume office on July 1.

1. Chair   Royce Pollard

2. Vice Chair   Jane Jacobsen

Committee appointments to be made for 2018-2019 include:

3. Clark College Foundation Board of Directors

    Foundation Board (Position #1):   _____

    Executive Committee (Position #2):   _____

    Board Chair/Vice Chair (BOD/BOT) Committee: _____

4. Representative to Washington State Association
    of College Trustees (ACT)   _____ Primary
                                                        _____ Alternate

5. Workforce Education Liaison   _____

6. Shared Governance Committee   _____

7. Facilities Master Plan   _____

8. Planning/Accreditation Committee   _____

9. North County Master Plan Committee   _____

100.A60 BOUNDARIES OF THE DISTRICT

The fourteenth district shall encompass the counties of Clark, Skamania, and that portion of Klickitat county not included in the sixteenth district as defined by RCW 28B.50.040.

100.A70 COLLEGE MISSION

MISSION STATEMENT

Clark College, in service to the community, guides individuals to achieve their educational and professional goals. (8/2018)

Clark College provides opportunities for individuals from diverse backgrounds to pursue their educational goals. The College offers accessible, comprehensive education; provides services to support student success; and fosters community partnerships that enhance student learning. The College focuses on professional/technical training, academic transfer, pre-college and basic skills, personal development, and cultural enrichment. (4/2008)

100.B00 **GOVERNANCE**

100.B10 COMPOSITION OF THE BOARD

The Board consists of five members appointed by the Washington State Governor and confirmed by the Washington State Senate.

Every trustee shall be a resident and qualified elector of the District. No trustee may be an employee of the community college system, a member of the board of directors of any school district, or a member of the governing board of any public or private educational institution.

The Board shall organize itself by electing a chair from its members. The Board shall adopt a seal and may adopt such resolutions, rules and regulations as it deems necessary for its own government. The president of the College shall serve as, or may designate another person to serve as, the secretary of the Board, who shall not be deemed to be a member of the Board. (per RCW 28B.50.100)

100.B20 VACANCIES

Any vacancy occurring in the Board shall be filled by appointment by the governor of the State of Washington and confirmed by the Senate. If the vacancy occurs prior to the expiration of any term, the new Board member shall be appointed only for the remainder of the term. When the vacancy occurs at the end of a term, the new Board member shall be appointed for a term of five years. (per RCW 28B.50.100)

100.B21 ORIENTATION OF NEW BOARD MEMBERS

ADDENDUM TO CONTRACT

This addendum to Robert K. Knight's employment contract extends the appointment on August 3, 2007 through midnight, August 31, 2021.

The annual salary shall be one hundred ninety nine thousand, five eleven dollars ($199,511), effective July 1, 2018 upon signature by all parties and subject to whatever additional increases may be provided by the Board periodically during the term of the contract. The term of the contract is not affected.

Executed this _____ day of _____, 2018

_____
Royce E. Pollard, Chair for, and on behalf of,
Board of Trustees of Community College District 14

Accepted:

_____
Robert K. Knight, President
Community College District 14

September 24, 2014
August 26, 2015
October 28, 2015
August 24, 2016
September 28, 2016
June 19, 2017
September 20, 2017
August 22, 2018

1

Clark College 2019 Board of Trustees Meeting Schedule Approved , 2018		
January 23	3:30 work session 5:00 meeting	PUB 258C GHL 213
February 27	3:30 work session 5:00 meeting	PUB 258C GHL 213
Review Tenure Notebooks TBD	9:00 am-5:00 pm	PCR
Tenure Executive Session(s) March 8 March 11 (if needed)	9:00 am-12:00 noon	PCR
March 13 (Tenure vote) (Early due to Spring Break)	3:30 work session 5:00 meeting	PUB 258C GHL 213
April 24	3:30 work session 5:00 meeting	PUB 258C GHL 213
May 22	3:30 work session 5:00 meeting	PUB 258C GHL 213
June 12 (Early due to Commencement)	3:30 work session 5:00 meeting	PUB 258C GHL 213
July 24 Retreat (holding 9:00-5:00 for a placeholder)	TBD	TBD
August 28	3:30 work session 5:00 meeting	PUB 258C GHL 213
September 25	3:30 work session 5:00 meeting	PUB 258C GHL 213
October 23	3:30 work session 5:00 meeting	PUB 258C GHL 213
November 13 (Early due to Thanksgiving)	3:30 work session 5:00 meeting	PUB 258C GHL 213
December 11 (Early due to Winter Break)	3:30 work session 5:00 meeting	PUB 258C GHL 213

Creation Date 8/15/2018

8/15/2018 10:44:30 AM

<u>In Attendance</u>
Jada Rupley, Chair
Royce Pollard, Vice Chair
Jack Burkman, Trustee
Jane Jacobsen, Trustee
Rekah Strong, Trustee

<u>Administrators</u>
Robert Knight, President
Dr. Tim Cook, Vice President of Instruction
Bob Williamson, Vice President of Administrative Services
William Belden, Vice President of Student Affairs
Dr. Chato Hazelbaker, Chief Communications Officer
Val Moreno, Chief Information Officer
Kevin Witte, Vice President of Economic & Community Development
Dr. Loretta Capeheart, Associate Vice President of Diversity, Equity & Inclusion
Shanda Diehl, Associate Vice President of Planning & Effectiveness
Dr. Darcy Rourk, Interim Vice President of Human Resources & Compliance
Leigh Kent, Executive Assistant to the President

<u>Others</u>
Jennifer Mankowski-Dixon, Assistant Attorney General
Lisa Gibert, President/CEO Clark College Foundation
Kimberly Sullivan, AHE President
, ASCC President
, Student

I.   <u>Call to Order/Agenda Review</u>

     Chair Rupley called the meeting to order at 5:03 pm. There were two additions to the agenda under
     Action Items. The trustees will be voting on an Applied Bachelor's Degree in Cybersecurity this
     evening and election of Board Officers for the 2018-2019 year.

II.   <u>Introductions</u>

Professor Mike Godson of the Automotive Department introduced student Zak Thompson, one of the graduates of the first Dick Hannah/Honda cohort. Mr. Thompson is graduating with his ASC Master Certificate and Honda credentials. It has been a pleasure for the faculty to watch the development and growth of the program as well as receive such strong support from the college administration. This program is an example of what can be done when business and education work together. Mr. Thompson spoke about his classmates and the support he received at the dealership. The employees of the dealership helped him learn to be a better technician and set milestones.

Athletic Director Chris Jacob introduced Chloe Lindbo and Kolten Snyder, NWAC Track and Field champions. Ms. Lindbo won the heptathlon and Mr. Snyder won the men's javelin throw. Ms. Lindbo will be continuing in track at Sacramento State. Mr. Snyder is an Army veteran and was a member of the Old Guard at Ft. Myer, VA.

III.   <u>Action Items</u>

Mr. Williamson presented the athletic expenditures budget, which now has to be approved separately. This law is required of all four-year colleges and universities but the community colleges are now required as well even though they are not members of the NCAA.

A.   2018-2019 College Budget.

MOTION: Trustee Burkman made a motion to approve the 2018-2019 college budget. Trustee Jacobsen seconded the motion and it unanimously passed.

B.   2018-2019 ASCC Budget

MOTION: Vice Chair Pollard made a motion to approve the 2018-2019 ASCC budget. Trustee Jacobsen seconded the motion and it unanimously passed.

C.   2018-2019 Athletic Department Expenditures

MOTION: Trustee Burkman made a motion to approve the 2018-2019 Athletic Department budget as per the June 5 memo. Vice Chair Pollard seconded the motion and it unanimously passed.

D.   May 2018 Board of Trustee Minutes

MOTION: Trustee Jacobsen made a motion to approve the minutes of the May 2018 board meeting. Trustee Burkman seconded and the motion passed with a majority of the trustees voting in favor. Chair Rupley and Trustee Strong abstained as they were absent from the May meeting.

E. Addition of the Bachelor's in Applied Science in Cybersecurity

This topic was moved forward from the work session. Presentations need to be made to the SBCTC board in July 2018 for consideration of implementing a new program. Since action cannot be taken in a work session, the topic was moved to the board meeting to authorize moving forward to the state.

MOTION:	Trustee Burkman made a motion to approve moving a BAS in Cybersecurity to the SBCTC board for consideration. Trustee Jacobsen seconded the motion and it unanimously passed.

F. 2018-2019 Election of Board Officers

MOTION:	Trustee Burkman made a motion to approve Royce Pollard as Chair for the 2018-2019 year. Trustee Jacobsen seconded the motion and it unanimously passed.

MOTION:	Trustee Strong made a motion to approve Jane Jacobsen as Vice Chair for the 2018-2019 year. Trustee Burkman seconded the motion and it unanimously passed.

The remaining committee assignments will be set at the August 2018 meeting.

IV. **Audience Statements**

There were no statements from the audience this evening.

V. **Constituent Reports**

A. **AHE**

Prof. Sullivan did not have anything to report this evening other than that the union expects to wrap up bargaining by Thursday of this week. She and Prof. Mixon had final labor/management meeting today with President Knight and Dr. Cook. She looks forward to seeing the trustees at commencement on Thursday night; although she will not be speaking this year, she will be joining them on stage.

Chair Rupley thanked Prof. Sullivan for keeping the trustees informed this year and attending the boarded meetings.

B. **WPEA**
There was no report from the WPEA this evening.

C. **ASCC**

Finance Director Ken Teong reported in Ms. Moe's absence this evening. The ASCC written report stood as submitted.

D. **Foundation**

Ms. Gibert said it has been a very busy year and the Foundation is preparing for their annual audit. She is pleased to report that 100% of the college and Foundation boards and the Foundation staff have donated this year.

A $10,000 account for student emergency funds will be opened for Student Affairs by a donor provided 100 people from the college make donations.

VI. **Reports from Board Members**

Chair Rupley thanked Dr. Cook for his years of service to Clark College and taking the lead on guided pathways. President Knight read the Ode to Tim Cook and thanked him for being his right hand on the Executive Cabinet, the college fence mender and conciliator. He wished Dr. and Mrs. Cook the best. He also presented Dr. Cook with a Presidential Coin as he has gone so far above and beyond that he is well deserving of one.

Trustee Strong was very excited and pleased about the Foundation retreat. She learned a great deal about dark fiber and what it means to Clark. The college and Foundation have become true partners and are working so well together. Trustee Strong was the keynote speaker at this year's Student of Color luncheon; she really enjoys connecting with them and hearing their stories.

Trustee Burkman is pleased that there are so many opportunities to hear from students this time of year. He attended the computer expo yesterday and heard about the importance of doing research and design instead of building first. He attended the Boschma Farms open house today and learned about beaver dams and wetlands restoration. He thanked Dr. Cook for his service. Dr. Cook was a professor when Trustee Burkman came on the board and Burkman feels Cook is absolutely ready to be a president.

Trustee Jacobsen said the Foundation retreat was a very special time for the boards to share. She appreciated that it was coordinated by the Foundation instead of an outside event planner. She attended the Community Foundation's annual event that honored the Kirkland's. Trustee Strong was on the video highlights; Clark was also mentioned several times at the event and how strong a presence the college is in the community. It is so exciting for Dr. Cook to be moving to Clackamas Community College; she is very happy for him and Mrs. Cook.

Vice Chair Pollard felt the Foundation retreat was the most refreshing one the Foundation and college have ever had and he enjoyed the great speakers, pertinent information and what is being done for the college and community. He wished Dr. Cook well and will miss him, but knows he will do a great job in Clackamas.

VII. **President's Report**

President Knight announced that Dr. Sachi Horback will be the new Vice President of Instruction. She will be coming from Pierce College and starts on July 2.

Stefani Coverson will be Vice President of Human Resources and Compliance as of August 16. She is joining Clark from Seattle University. He thanked Trustee Strong for meeting with Ms. Coverson and her family. She will be the fourth new Executive Cabinet member in the past year.

There was a main campus lockdown two weeks ago. A person called the Vancouver PD and said he had shot two police officers and will shoot more. The text announcement that went out at the end of the lockdown said it had been a drill but it was an actual lockdown. The college is performing an analysis of the event and will better communicate with the board and community should there be a future occurrence.

Sen. Lynda Wilson visited the Veterans Resource Center today. She is sponsoring a veterans mental health bill and is seeking Clark's support to move it forward. The bill is specific to higher ed and she is looking to put services on college campuses. She was very impressed with the VRC.

President Knight, Mr. Witte, and Brad Skinner attended a Siemens customer conference in Portland. They later met with Siemens executives to discuss a partnership between the college and the company in the area of advanced manufacturing. Mr. Witte is speaking with colleges back east who have entered into partnerships with Siemens as well.

President Knight met with the CEO of PeaceHealth Southwest WA Medical Center to request assistance in finding nursing instructors. There are not enough tenure track faculty to run the program. Clark would like assistance with funding instructors or having their nurses do some of the instructing. Dr. Walstead will be meeting with their Chief Nursing Officer. Their CEO said they are willing to work with the college.

The governor's office has asked President Knight for names of potential trustees. He has forwarded one name and will talk to the current trustees for more suggestions to submit.

The college is also looking at an apprenticeship program with SEH and will use classes already in place. President Knight met with them yesterday about a possible Fall 2018 start date.

He thanked Trustee Strong for speaking at the Student of Color Luncheon and Ms. Moreno for speaking at the Queer Student Luncheon.

There is a question as to whether the ctcLink software is ADA accessible. PeopleSoft is not ADA compliant but the college is moving forward to comply. Clark's DSS is a leader in the state and the state approached them about a solution. The ADA software will need to be incorporated into ctcLink and there is a question on who will bear the cost of the implementation.

Student Success Story

Mr. Belden and Mr. Maduta introduced Valeria Flores, this evening's student success speaker. She will be this year's student commencement speaker and will be attending WSUV in the fall. Ms. Flores had initially planned to be a nurse but found her calling in speech therapy working with disabled children.

VIII.   <u>Faculty Presentation</u>

Dr. Cook introduced Kristin Sherwood and Narek Daniyelyan who discussed College in the High School and College 101. CIHS allows students to stay in their high school and receive college credit. It is very similar to Running Start but serves students who have barriers to joining Running Start or who are not ready for college. High school teachers are approved by Clark to teach the classes. The program is especially good for rural students who cannot get to Clark each day.

Ms. Sherwood has been managing COLL 101 for the past year and was just appointed as a tenure track professor yesterday after 15 years at Clark.

Clark will be partnering with the Battle Ground Center for Agriculture, Science and Environmental Education and the Mill A school district in Bingen to bring CIHS to them. Clark will also be partnering with Evergreen Public Schools, Henrietta Lacks, and Legacy High School to bring COLL 101 to them. This will give students an opportunity to be introduced to Clark before they register. He recognized the faculty members who were instrumental in creating the partnerships: Bruce Elgort, Bob Hughes, Travis Kibota, Rebecca Marting, Kathleen Petrillo, Kristin Sherwood, Paul Casillas, Joe Cavalli, Steven Clark, Adam Coleman, Jill Darley-Vanis, Elizabeth Donley.

Dr. Cook reported that course mapping for all of the college programs has been completed. Communications & Marketing will be distributing them for public use shortly. Trustee Burkman called this a huge accomplishment and urged the college to celebrate this milestone. Dr. Cook said celebrations will be built into the activities for Opening Day 2018.

Dr. Kibota is leading the updating of the guided pathways timeline which will take place over the course of this summer.

The college's accrediting body will complete a review of the college in October. Ms. Diehl will provide updates to the Board and will have meetings with the Chair and Vice Chair to prepare for the accrediting visit. The accreditors will include the Executive Vice President of the NWCCU and faculty members and administrators from colleges outside of Washington State.

IX.   <u>Next Meeting</u>

The next meeting of the Board of Trustees is currently scheduled for Wednesday, August 22, 2018 in the Ellis Dunn Community Room, GHL 213.

X.   <u>Executive Session</u>

There was no executive session this evening.

XI.   <u>Adjournment</u>

There being no further business, the meeting adjourned at 6:34 pm.

_____   Leigh Kent
Jada Rupley, Chair   Recorder
                                                                                          July 8, 2018

Audience Statements

No documents for this item

Constituent Reports

No documents for this item

WPEA

No documents for this item

No documents for this item

Reports from Board Members

No documents for this item

August 2018 Board Report

Academic Excellence: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

Objective 1: Implement and institutionalize practices that increase academic performance, retention, and completion.

- As of July 1, Tech Hub was restructured under IT to provide consistent, seamless technology support for students and college employees. (OOI)
- After a year of working with Disability Support Services on recruitment, Tutoring Services hired a tutor to work specifically with hearing-impaired students on writing. (OOI)
- Tutor-led group study sessions are being piloted during summer quarter. Pilot groups include Business Law and Business Math. The goal is to reach more individuals in high-fail rate classes that have limited tutoring resources. (OOI)
- Almost 90% of peer tutors in Tutoring Services have completed training and earned CRLA (College Reading & Learning Association) tutor certification, an internationally accepted standard of skills and training. (OOI)
- Adjustable height tables have been added to the Writing & Language Center, the Transitional Studies Tutoring Center, and the STEM Center to improve equitable access for all students. (OOI)

Objective 2: Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.

- On June 11, 2018, the Instructional Planning Team (IPT) discussed a proposal to add a Power, Privilege, and Inequity course distribution requirement to the AA-DTA degree. Further consideration of the proposal will occur in the fall 2018 IPT meetings. (OOI)

Objective 4: Create and advance accessible, integrated, and technology-enriched learning environments.

- The education programs at Larch corrections are piloting the use of laptops that will allow students to work on homework and other assignments in the evening and weekends in their living units. The faculty and staff at Larch Corrections Center have been instrumental in getting the laptop pilot off the ground, as well as integrating the use of Canvas and other OERs (Open Educational Resources) into their coursework. These changes will allow the education department to offer hybrid and online classes, which will greatly increase the number of students we serve. (OOI)

Social Equity: Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

Objective 7: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.

- In partnership with Disability Support Services, eLearning funds were allocated to extend the temporary Accessibility Technician position through March 29, 2019. The Accessibility Technician, working within Instructional Design, provides workshops and individualized support for faculty to make course content accessible. The Accessibility Technician has also been tapped to review program information sheets, program maps, and other Guided Pathways documents to ensure they meet accessibility standards. (OOI)

Economic Vitality: Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

Objective 11: Align program offerings with regional workforce needs to include technical and work-readiness skills.

- The Mechatronics Department successfully completed the second year of the NSF RAMP (National Science Foundation Rural Access Mechatronics Program) grant. The RAMP grant has provided funding to develop and deliver the first seven classes of the Mechatronics program in a hybrid modality. Upon completion, students earn a certificate of completion in Mechatronics Fundamentals and can enter the workforce or continue within the Mechatronics program. This is the second year of a three-year grant and was the first year that classes were offered in a hybrid modality. To date, there have been two cohorts of students completing the certificate and local industry has been enthusiastic about the training opportunity for incumbent and entry level employees. (OOI)
- With a grant from the Center of Excellence for Marine, the Welding Department has completed the self-study and all application materials necessary to pursue American Welding Society (AWS) certification. Upon successful completion of the certification process, the Clark College Welding Department will become a certified welding facility, which will allow students to earn industry certifications onsite prior to graduation. In addition, community members and local industry can utilize our facility for certification and re-certification purposes. The next step in the process is a site visit, which will happen in late August or September. (OOI)

Environmental Integrity: Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

Objective 16: Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.

- More than 50 staff have been involved in Business Process Fit Gap sessions at Clark and SBCTC, Common Process Development Workshops, and Student Information work sessions. These groups have completed homework assignments for the configuration of PeopleSoft for our October 2019 Go Live, along with Change Impact Plans. New people are becoming involved in the project and orientation sessions have been help to help people learn about the work being done on the project. (P&E)
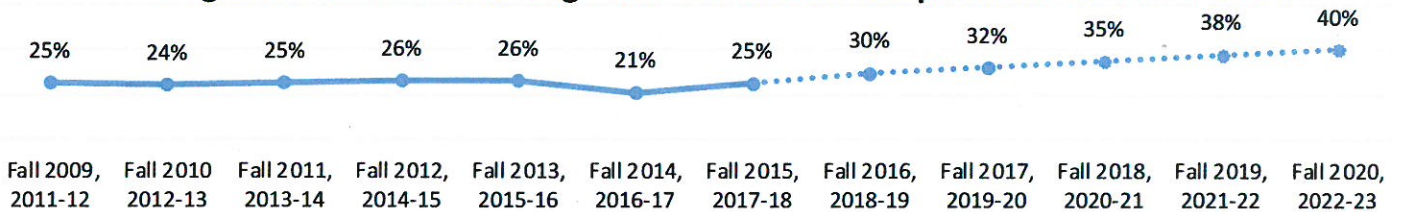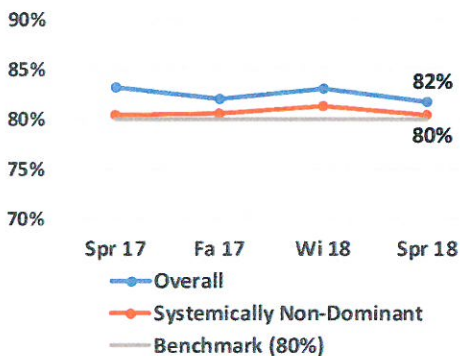
No documents for this item

COMPLETION

Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity, economic vitality, and environmental integrity.
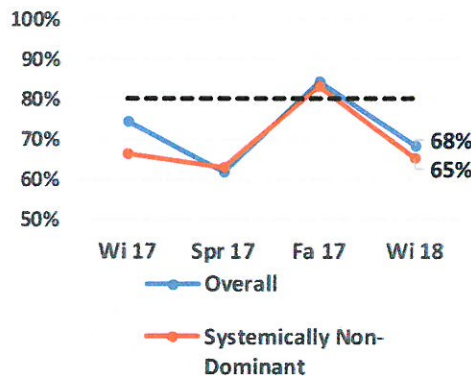
Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years
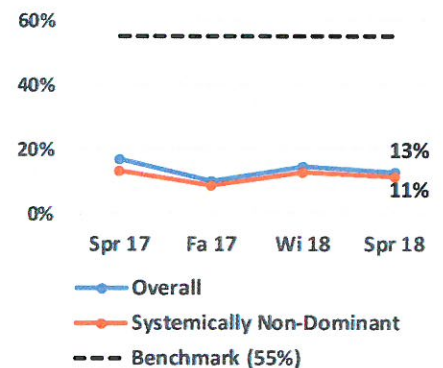
25%	24%	25%	26%	26%	21%	25%	30%	32%	35%	38%	40%
Fall 2009, 2011-12	Fall 2010, 2012-13	Fall 2011, 2013-14	Fall 2012, 2014-15	Fall 2013, 2015-16	Fall 2014, 2016-17	Fall 2015, 2017-18	Fall 2016, 2018-19	Fall 2017, 2019-20	Fall 2018, 2020-21	Fall 2019, 2021-22	Fall 2020, 2022-23

Course Success Rate: Certificate or Degree-Seeking Students

82%
80%

Spr 17   Fa 17   Wi 18   Spr 18
- Overall
- Systemically Non-Dominant
- Benchmark (80%)

First-to-Second Quarter Retention: Certificate or Degree-Seeking Students Students

68%
65%

Wi 17   Spr 17   Fa 17   Wi 18
- Overall
- Systemically Non-Dominant

Transfer-Intent Students Completing College-Level Math Within First 4 Quarters Attended

13%
11%

Spr 17   Fa 17   Wi 18   Spr 18
- Overall
- Systemically Non-Dominant
- Benchmark (55%)

Monthly Highlights

◊ All new students who have registered for summer/fall courses received mandatory pre-term advising. The plan to provide pre-term advising to all new students is an intentional step in the enrollment process for any degree/certificate-seeking student.

◊ Advising Services purchased and is implementing a real-time scheduling software for queuing and appointment booking in order to improve access to advisors and professional staff. The tool will roll out September 2018 and will allow students to view/book times with staff from a mobile phone or other personal device.

◊ A business plan for guided pathways has been drafted. The draft plan outlines the action steps for each guided pathway essential practice and includes required resources. The guided pathways essential practices have been identified by the Community College Research Center and are listed in their Scale of Adoption Assessment. The action steps for each essential practice was determined based on improving creating equitable outcomes for all students.

EMPLOYMENT/TRANSFER

Clark College, in service to the community, guides individuals to achieve their educational and professional goals. Through the college's focus on student outcomes, the college aims to connect students to their long-term educational goals. For Clark College students these goals are most often employment and/or transferring to another higher education institution.

Percent of Graduates by Year Who Transfer and/or are Employed within 1 Year of Graduation

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Actual	83.0%	83.9%	84.0%	85.2%	84.7%				
Benchmark									85.0%
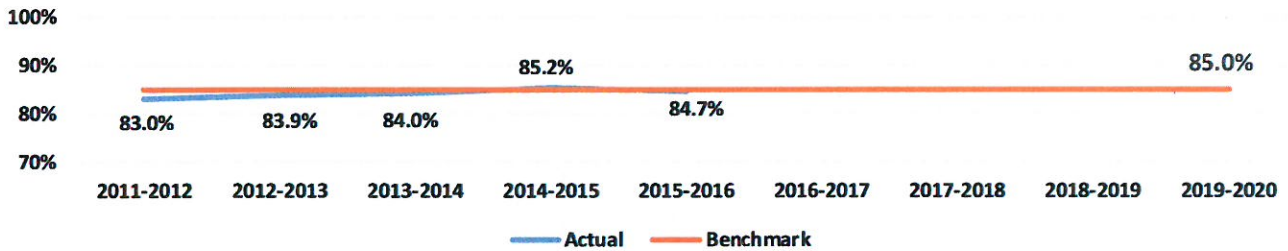
Monthly Highlights

◊ The Welding and Transitional Studies Departments have developed an new Welding I -BEST curriculum to support students in Welding 102. The new I-BEST will be taught for the first time in Fall 2018.

ENROLLMENT

CLARK COLLEGE EST. 1933

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. T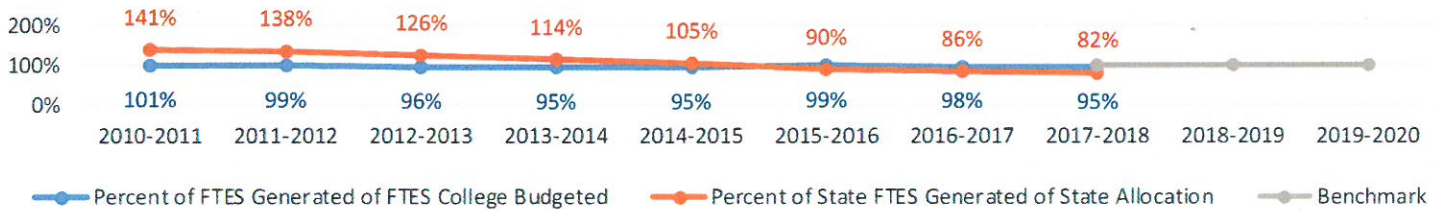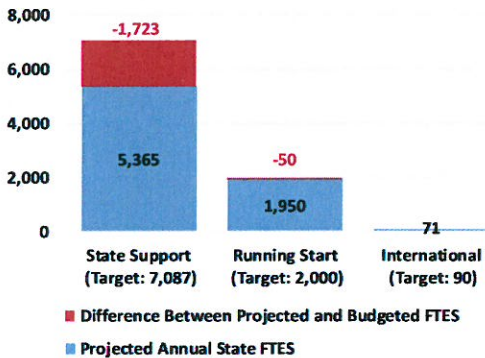hrough the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.
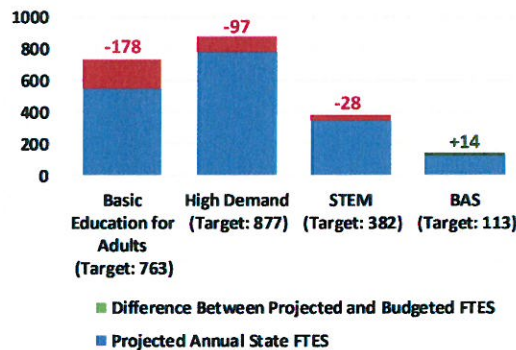
Percent of Full-Time Equivalent Students (FTES) Generated based on College Budget and State Allocation

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
State FTES	141%	138%	126%	114%	105%	90%	86%	82%		
College Budgeted	101%	99%	96%	95%	95%	99%	98%	95%		

—●— Percent of FTES Generated of FTES College Budgeted   —●— Percent of State FTES Generated of State Allocation   —●— Benchmark

Projected Final Annual FTES Based on Current FTES (Aug 7)

- State Support (Target: 7,087): 5,365, -1,723
- Running Start (Target: 2,000): 1,950, -50
- International (Target: 90): 71

■ Difference Between Projected and Budgeted FTES
■ Projected Annual State FTES

Projected Priority FTES Based on Current FTES (Aug 7)

- Basic Education for Adults (Target: 763): -178
- High Demand (Target: 877): -97
- STEM (Target: 382): -28
- BAS (Target: 113): +14

■ Difference Between Projected and Budgeted FTES
■ Projected Annual State FTES

Projected Corporate and Community Education FTES

- Corporate Education (Target: 243): -112
- Community Education (Target: 764): -56

■ Difference Between Actual and Projected FTES
■ Projected FTES
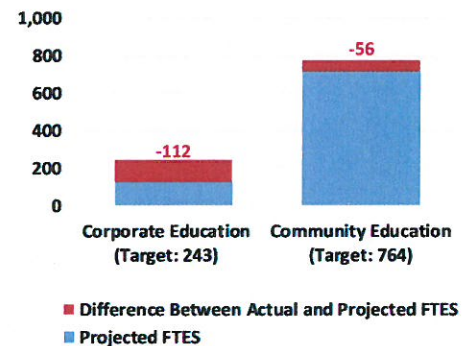
Monthly Highlights

◊ Enrollment in online and hybrid classes increased from 2166 FTE in 2016-17 to 2409 FTE in 2017-18 (11% increase).

◊ Clark College and the Transitional Studies Division negotiated and signed an MOU and IFA with Workforce Southwest Washington and other community partners under the Workforce Innovation and Opportunity Act, Title II "to create and maintain strong relationships that will support a workforce development infrastructure resulting in ever-increasing prosperity in our communities."

SOCIAL EQUITY

CLARK COLLEGE
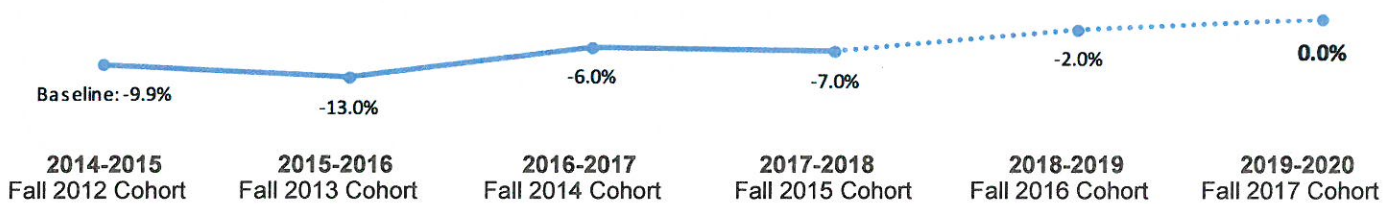EST. 1933

Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the col-

First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups
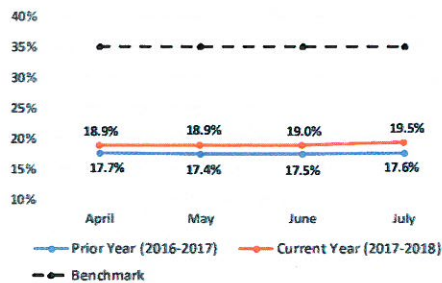

2014-2015 Fall 2012 Cohort	2015-2016 Fall 2013 Cohort	2016-2017 Fall 2014 Cohort	2017-2018 Fall 2015 Cohort	2018-2019 Fall 2016 Cohort	2019-2020 Fall 2017 Cohort

Baseline: -9.9% -13.0% -6.0% -7.0% -2.0% 0.0%

Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability

Mar N=2	Apr N=5	May N=1	Jun N=4
50%	60%	100%	100%
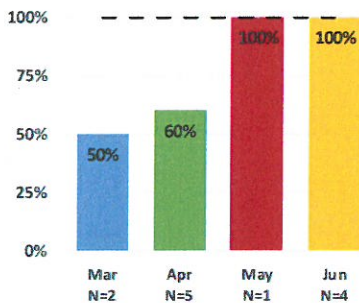
- - Benchmark: 100% of Applicant Pools

Percent of Employees Of Color or Employees with Reported Disability

	April	May	June	July
Prior Year (2016-2017)	17.7%	17.4%	17.5%	17.6%
Current Year (2017-2018)	18.9%	18.9%	19.0%	19.5%

—•— Prior Year (2016-2017)   —•— Current Year (2017-2018)
—•— Benchmark

- - Benchmark: 35% of Employees to Match Student Demographics

Percent of Employees Engaged in Professional Development Opportunities in PPI

70.7%
1.3%
28.0%

☐ No PPI Training During Academic Year
☐ June
☐ July - May
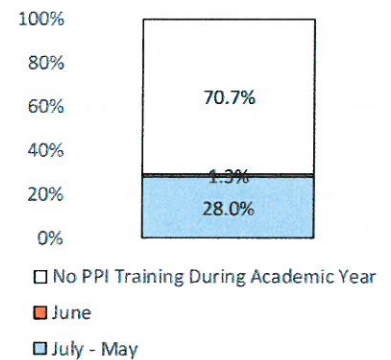
Monthly Highlights

◊ The new BAS in Human Services degree includes the ability to analyze power, privilege and inequity-related outcome "Individualizing care." This outcome measures the extent to which students effectively take into consideration the influence of characteristics such as race, ethnicity, culture, gender, sexual orientation, and disability in development and implementation of social services.

◊ Computer Technology instructor recently received grants from the national organizations Teach Access and the Partnership on Employment & Accessible Technology (PEAT), as well as the Washington State Board for Community and Technical Colleges (SBCTC), to incorporate accessibility principles into computer science curriculum. The instructor was just one of 13 faculty members across the nation to receive this grant and the only instructor from a community college to do so. The instructor plans to use the funds to enhance the current curriculum so that it expands its teaching of Universal Design principles.
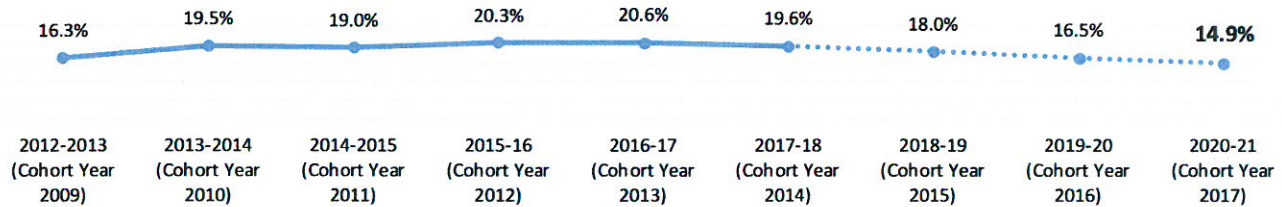
STUDENT DEBT

CLARK COLLEGE
EST. 1933

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.

Student Three Year Loan Default Rate

16.3%	19.5%	19.0%	20.3%	20.6%	19.6%	18.0%	16.5%	**14.9%**
2012-2013 (Cohort Year 2009)	2013-2014 (Cohort Year 2010)	2014-2015 (Cohort Year 2011)	2015-16 (Cohort Year 2012)	2016-17 (Cohort Year 2013)	2017-18 (Cohort Year 2014)	2018-19 (Cohort Year 2015)	2019-20 (Cohort Year 2016)	2020-21 (Cohort Year 2017)

Average Loans Awarded and Received by Students, by Independent/Dependent Status

	Spring 2017	Fall 2017	Winter 2018	Spring 2018
Independent Students	$2,453	$2,276	$2,355	$2,340
Dependent Students	$1,598	$1,449	$1,452	$1,517

— Dependent Students
— Independent Students

*Includes Educational Expenses and Cost of Living (Not Living with Parents)

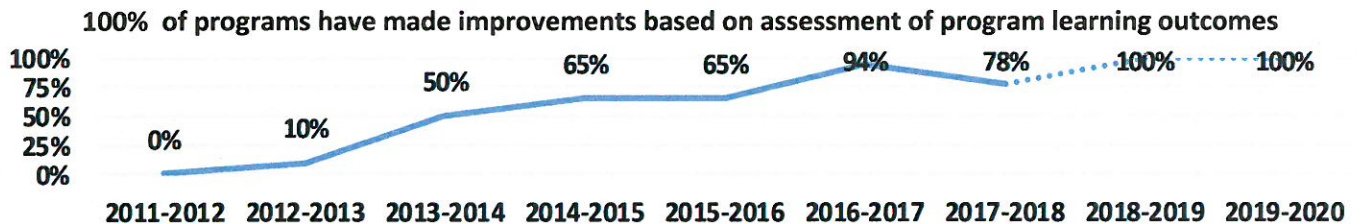## Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)

Spring 2017	Fall 2017	Winter 2018	Spring 2018
26%	25%	26%	24%

— % of Pell Eligible Students Receiving Loans
— Benchmark (25%)
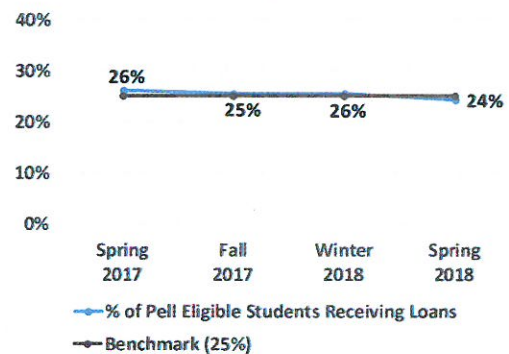
Monthly Highlights

STUDENT LEARNING
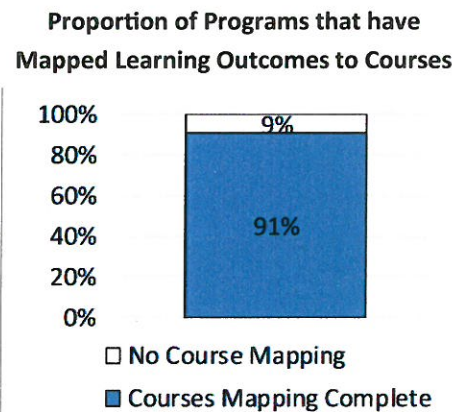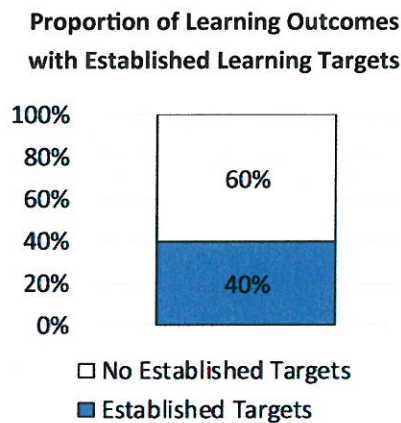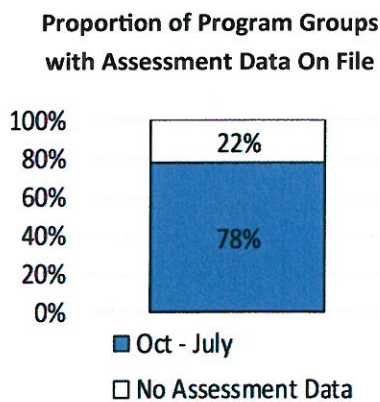
Clark College facilitates student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking. Clark College's degrees and certificates awarded are the result of a culmination of learning. The college aligns its curriculum with learning outcomes and applies evidence to continually advance student learning.

100% of programs have made improvements based on assessment of program learning outcomes

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	0%	10%	50%	65%	65%	94%	78%	100%	100%

Due to faculty workload, the expectation is that faculty will complete their program assessment work by September 30th of the next

Proportion of Program Groups with Assessment Data On File

- 22% (No Assessment Data)
- 78% (Oct - July)

■ Oct - July
□ No Assessment Data

Proportion of Learning Outcomes with Established Learning Targets

- 60% (No Established Targets)
- 40% (Established Targets)

□ No Established Targets
■ Established Targets

Proportion of Programs that have Mapped Learning Outcomes to Courses

- 9% (No Course Mapping)
- 91% (Courses Mapping Complete)

□ No Course Mapping
■ Courses Mapping Complete

Monthly Highlights

◊ The Intensive English Language Program (IELP) has completed a year-long process of curriculum redesign and development that will make the program more affordable in a climate of declining International Student enrollment. The newly designed curriculum is being taught for the first time in Summer 2018.

◊ The Clark College English Department developed a proposal to redesign its composition sequence in a co-requisite model, focusing on addressing equity gaps and reducing the time pre-college students take to earn college-level English credits. The proposal has been approved by college leadership and preliminary work has begun.

Clark College - Budget Status Report
June 30, 2018
final

Sources of Funds (Revenues)	2017-18 Budget	Revenues to Date	Difference	% Budget Received
Operating Accounts				
State Allocation	33,689,126	33,689,064	(62)	100.0%
Tuition & ABE	18,503,195	17,698,082	(805,113)	95.6%
Running Start	11,568,511	11,430,828	(137,683)	98.8%
Excess enrollment	-	-	-	0.0%
Planned use of prior fund balance	512,100	-	(512,100)	0.0%
Dedicated, matriculation, tech, cont ed	5,222,239	5,306,219	83,980	101.6%
Total Operating Accounts	**69,495,171**	**68,124,193**	**(1,370,978)**	**98.0%**
Other Accounts				
Grants & Contracts less Running Start	4,530,238	4,151,049	(379,189)	91.6%
Internal Support & Agency Funds	1,146,902	1,274,127	127,225	111.1%
ASCC	2,039,254	1,907,474	(131,780)	93.5%
Bookstore	4,239,403	3,902,119	(337,284)	92.0%
Parking	513,488	529,454	15,966	103.1%
Auxilliary Services	1,504,151	2,387,601	883,450	158.7%
Financial Aid	30,382,616	30,585,735	203,119	100.7%
Total Other Accounts	**44,356,052**	**44,737,559**	**381,507**	100.9%
Total Sources of Funds	**113,851,223**	**112,861,752**	**(989,471)**	**99.1%**

Uses of Funds (Expenses)	2017-18 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
Operating Accounts				
President	948,345	823,874	124,471	86.9%
Associate Vice President of Planning & Effectiveness	1,023,465	943,453	80,012	92.2%
Special Advisor for Diversity & Equity	518,095	444,425	73,670	85.8%
Vice President of Instruction	39,770,537	39,743,800	26,737	99.9%
Vice President of Administrative Services	9,879,053	9,795,375	83,678	99.2%
Vice President of Student Affairs	8,961,340	8,643,458	317,882	96.5%
Associate Vice President of Economic & Community Dev	1,384,593	1,215,508	169,085	87.8%
Chief Information Officer	4,566,278	4,254,469	311,809	93.2%
Chief Communication Officer	1,021,680	1,002,033	19,647	98.1%
Associate Vice President of Human Resources	1,085,528	1,017,071	68,457	93.7%
Bank/CC Fees, International tr	336,257	270,394	65,863	
Total Operating Accounts	**69,495,171**	**68,153,860**	**1,341,311**	**98.1%**
Other Accounts				
Grants & Contracts less Running Start	4,530,238	4,567,486	(37,248)	100.8%
Internal Support & Agency Funds	1,146,902	1,230,282	(83,380)	107.3%
ASCC	2,039,254	1,993,423	45,831	97.8%
Bookstore	4,239,403	3,798,703	440,700	89.6%
Parking	513,488	464,666	48,822	90.5%
Auxilliary Services	1,504,151	2,453,662	(949,511)	163.1%
Financial Aid	30,382,616	30,448,432	(65,816)	100.2%
Total Other Accounts	**44,356,052**	**44,956,655**	**(600,603)**	**101.4%**
Total Uses of Funds	**113,851,223**	**113,110,515**	**740,708**	**99.3%**
Difference - Excess (Deficiency)	**-**	**(248,763)**		
Capital Projects- Foundation and Grant Contributions	23,355	23,355	-	100.0%
Capital Projects- Expenditures	7,248,338	6,486,858	761,480	89.5%

CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2018

		Fund Balance (minus non-cash assets) 6/30/18	Cash Balance (minus dedicated cash) 6/30/18	Required Reserves	Prior Commitments (prior to 7/1/18)	New Commitments (2018/19)	Total Available Cash
145	**Grants and Contracts**	4,118,768	2,466,334		150,000	385,438	**1,930,896**
147	**Local Capital**	130,302	-				**-**
148	**Dedicated Local**	3,783,142	(174,120)		-	-	**(174,120)**
149	**Operating Fee**	501,103	137,507				**137,507**
448	**Print/Copy Machine**	108,224	103,045				**103,045**
460	**Motor Pool**	124,636	123,348				**123,348**
522	**ASCC**	1,317,935	-				**-**
524	**Bookstore**	4,640,416	4,479,643		-		**4,479,643**
528	**Parking**	346,499	302,961				**302,961**
570	**Other Auxiliary Enterprise**	890,104	397,542		36,315		**361,227**
790	**Payroll (clearing)**	203,747					**-**
840	**Tuition/VPA**	152,043					**-**
846	**Grants - Fin Aid**	(862,835)					**-**
849	**Student Loans**	20,268					**-**
850	**Workstudy (off-campus)**	(2,053)					**-**
860	**Institutional Financial Aid Fur**	977,638					**-**
	Reserves*			6,988,129			**(6,988,129)**
	Totals	**16,449,937**	**7,836,260**	**6,988,129**	**186,315**	**385,438**	**276,378**

S.SAND 8/6/18

Fund Balance Less Commitments

Available Fund Balance Before Commitments			7,836,260

Prior Year Commitments

Date	as of July, 2017	Fund	Amount	Total
4/9/2018	HIIM Obligation	145	150,000	
				150,000
				-
		524		
				-
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
3/13/2018	Basic Events-add TLC Days	570	6,000	
				36,315
	Total Prior Commitments			**186,315**

New Commitments July 1, 2018 to present

Date		Fund	Amount	Fund Total
7/1/2018	CTC Link Costs	145	300,000	
7/1/2018	Change Management Leadership Development	145	30,000	
7/1/2018	PPI Training	145	41,563	
7/1/2018	Diveristy.edu	145	13,875	
				385,438
				-
	Total New Commitments			**385,438**

Required Reserves

10% of $69,881,286	6,988,129

Fund Balance After Commitments and Required Reserves	**276,378**

Dollars (millions)

3 Year Comparison of Awards by Category
July YTD

■ 2016-2017
■ 2017-2018
■ 2018-2019

	Pell Grants	Loans	WA State Need Grant
2016-2017	$10,738,875	$5,292,428	$5,578,092
2017-2018	$6,175,859	$3,042,087	$3,597,399
2018-2019	$11,091,288	$2,351,549	$7,111,200

$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$0
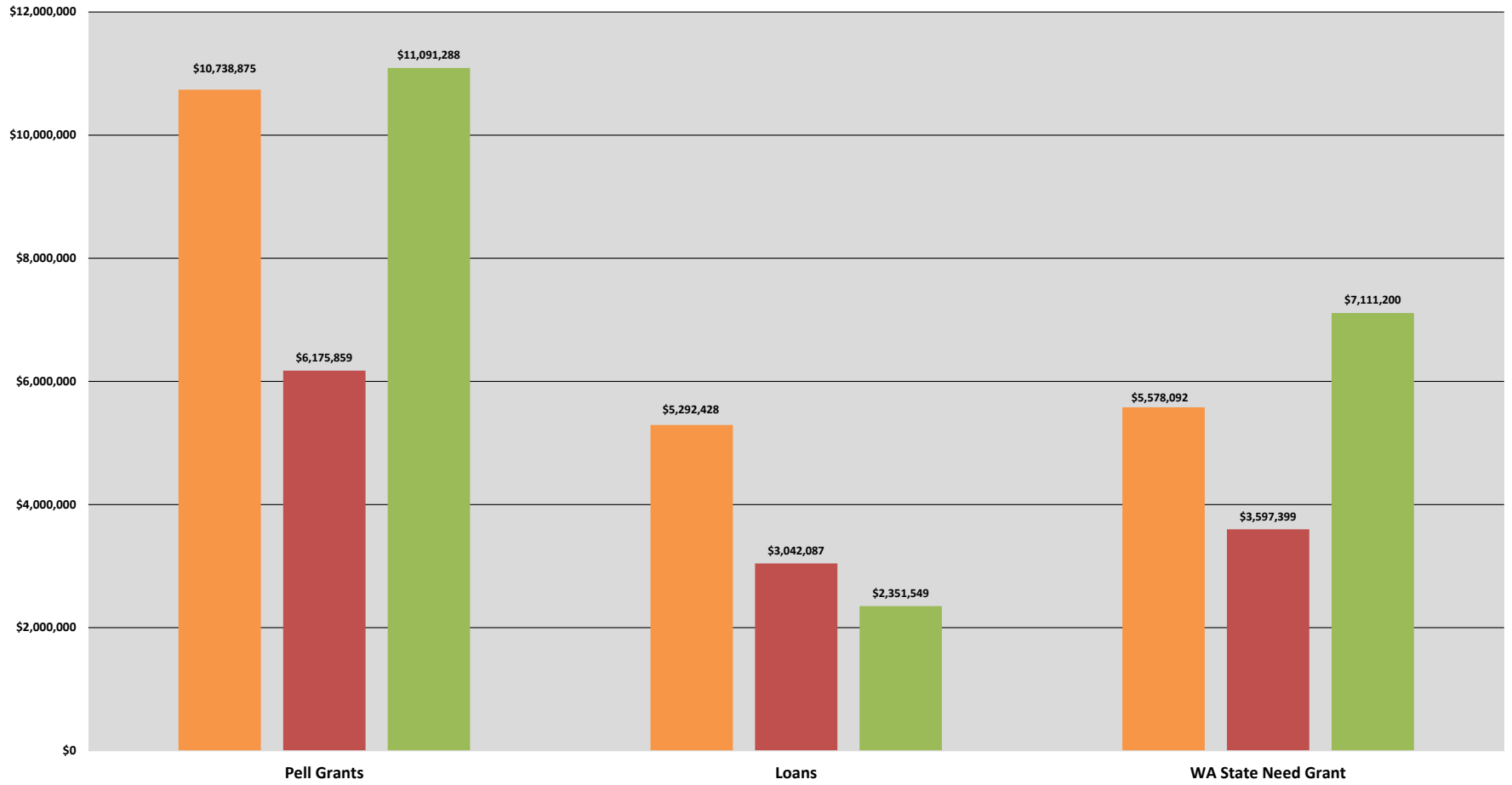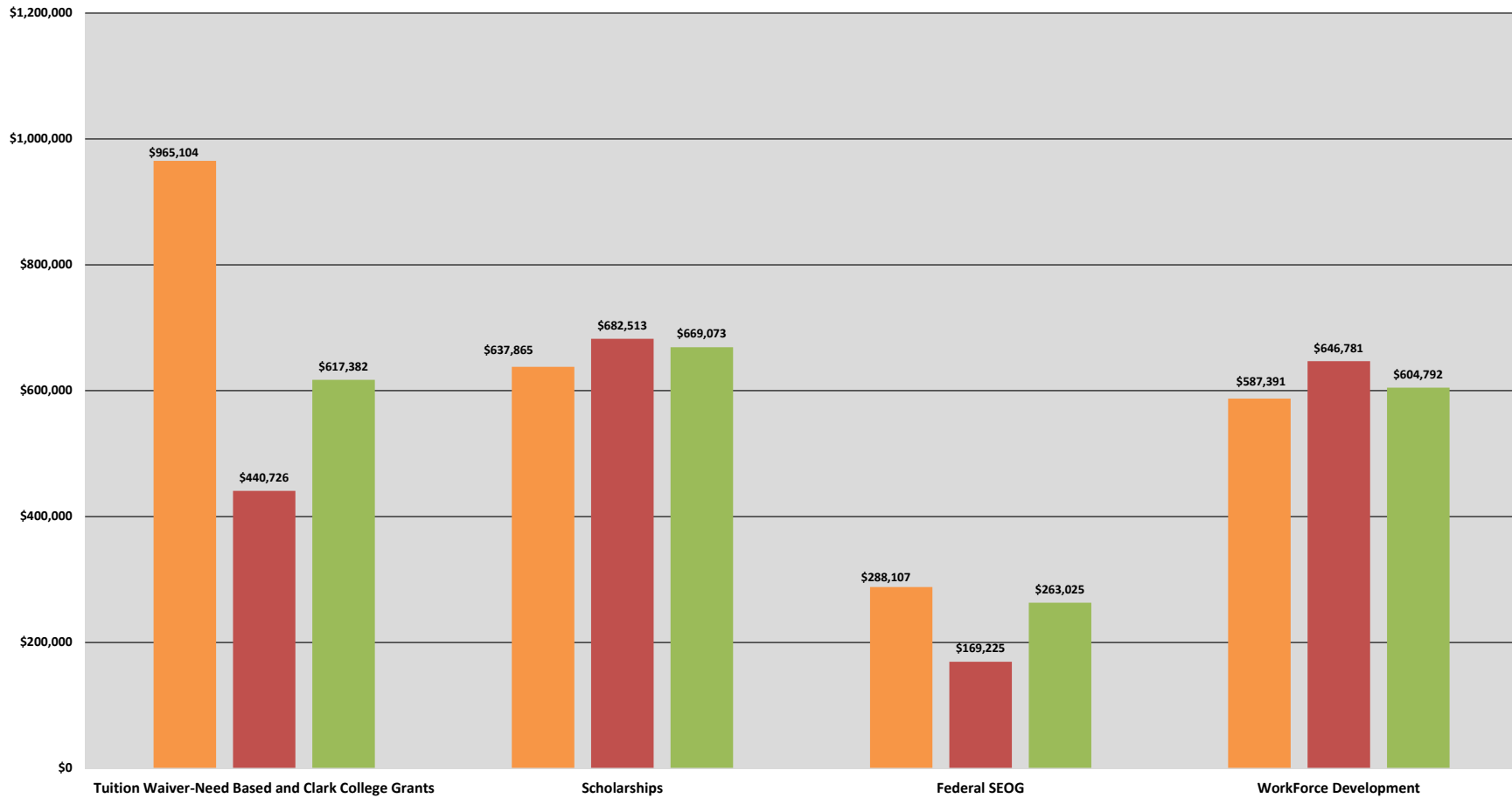
Note: WA State Need Grant includes College Bound Scholarships

3 Year Comparison Awards by Category (cont'd)
July YTD

Dollars (millions)
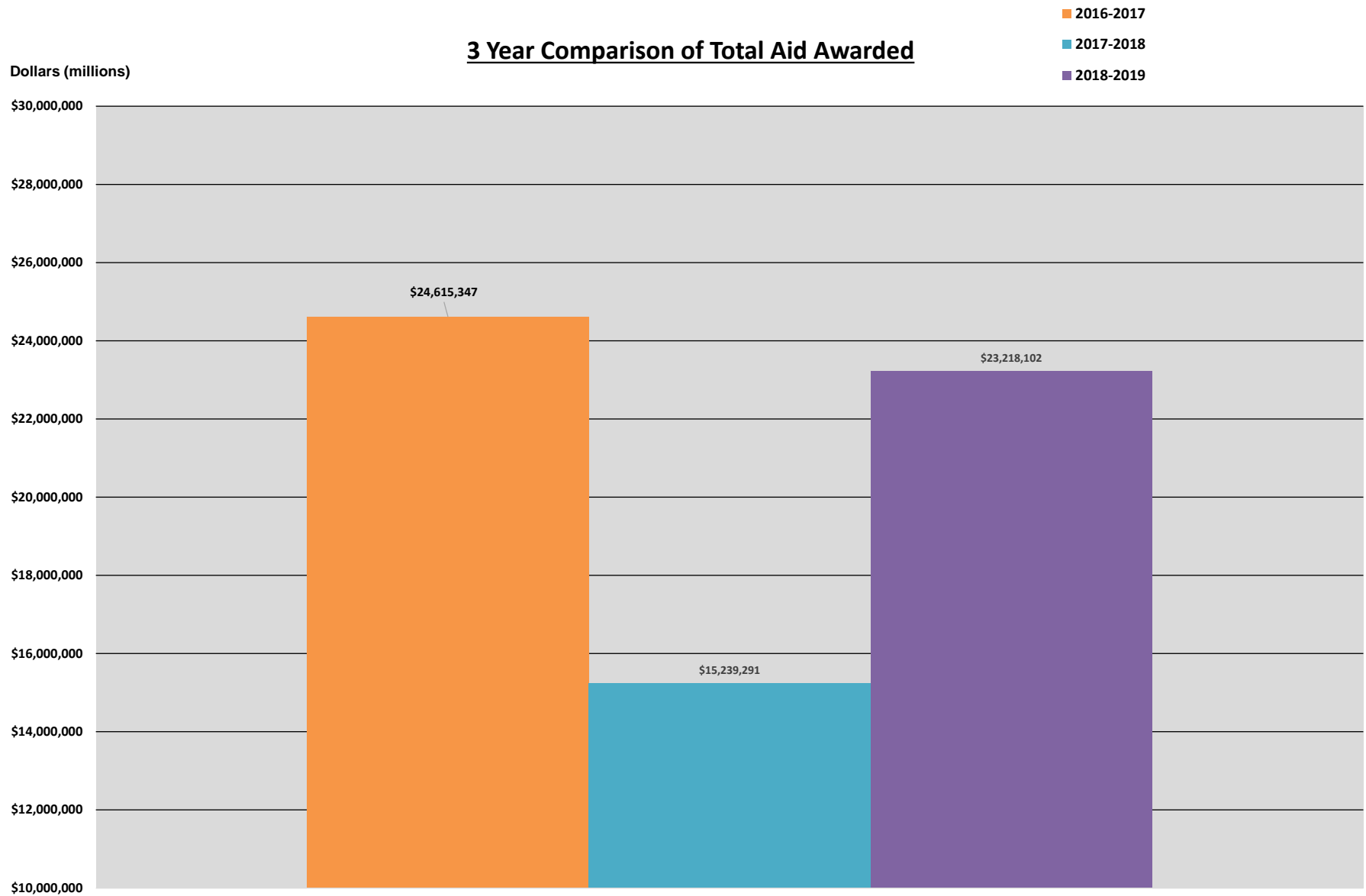
Legend:
- 2016-2017
- 2017-2018
- 2018-2019

| Category	2016-2017	2017-2018	2018-2019
Tuition Waiver-Need Based and Clark College Grants	$965,104	$440,726	$617,382
Scholarships	$637,865	$682,513	$669,073
Federal SEOG	$288,107	$169,225	$263,025
WorkForce Development	$587,391	$646,781	$604,792

Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

3 Year Comparison of Total Aid Awarded

Dollars (millions)

Legend:
- 2016-2017
- 2017-2018
- 2018-2019

- $24,615,347 (2016-2017)
- $15,239,291 (2017-2018)
- $23,218,102 (2018-2019)

JULY

Note: 2018-2019 Awarding is still in progress

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3 Year Comparison of Students Served

Students (thousands)

- ■ 2016-2017
- ■ 2017-2018
- ■ 2018-2019

JULY
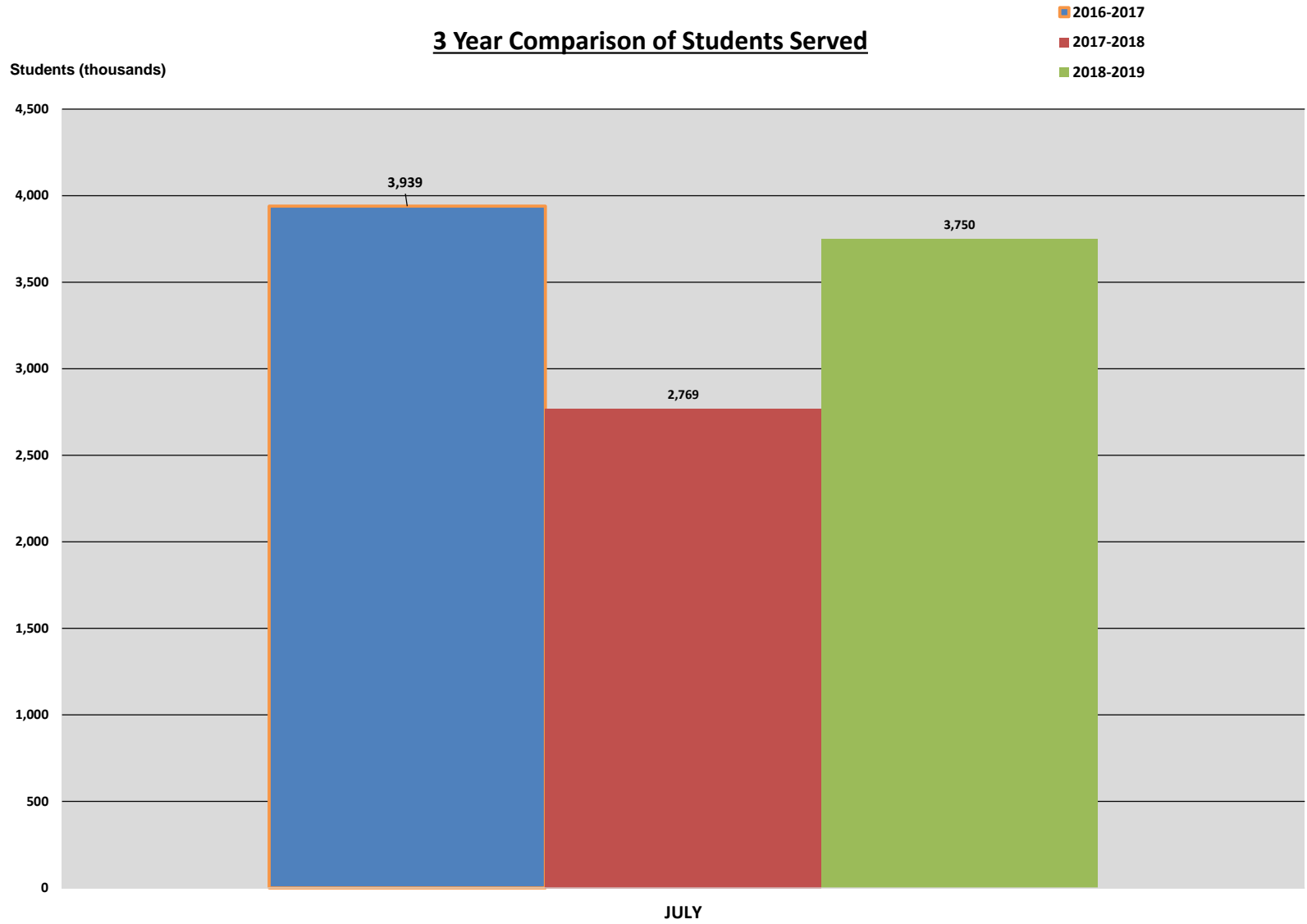
Next Meeting

No documents for this item

Executive Session

No documents for this item

Adjournment

No documents for this item