



Clark College  
BOT Meeting  
Wednesday, August 23, 2017 5:00 PM (PDT)  
GHL 213



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GHL 213

- I. Call to Order/Agenda Review - Chair Rupley
- II. Introductions - President Knight
- III. Action Items - Chair Rupley
  - A. Budget Resolution Extension
  - B. Approval of June 14, 2017 Board Minutes
- IV. Audience Statements - Chair Rupley
- V. Constituent Reports
  - A. AHE - Kimberly Sullivan
  - B. WPEA - Billie Garner
  - C. ASCC  
*No report for August.*
  - D. Foundation - Lisa Gibert
- VI. Reports from Board Members
- VII. President's Report
  - A. August Report
  - B. Student Success Story  
*There is no student presentation during the month of August.*
  - C. Faculty Presentation  
*There is no faculty presentation during the month of August.*
  - D. Highlights
  - E. Statistics
- VIII. Next Meeting  
*The next meeting of the Board of Trustees is currently scheduled for Tuesday, September 19, 2017 in the Ellis Dunn Community Room, GHL 213.*
- IX. Executive Session  
*An Executive Session may be held for any allowable topic under the Open Public Meetings Act.*
- X. Adjournment  
*Time and order are approximate and subject to change.*

## Call to Order/Agenda Review

*No documents for this item*

## Introductions

*No documents for this item*

## Action Items

*No documents for this item*

**RESOLUTION NO. 150**

**A RESOLUTION** of the Board of Trustees of Clark College, Community College District 14, State of Washington, authorizing the expenditure of state and local funds in an amount equal to the 2016-17 budget, until a formal budget is adopted for 2017-18.

**WHEREAS** the State Board of Community and Technical Colleges has not yet finalized allocations for 2017-18; and

**WHEREAS** Clark College District 14 cannot complete its budget for 2017-18 until state allocations have been finalized; and

**WHEREAS** it is necessary to provide continuity of College operations until allocation decisions are finalized; and

**WHEREAS** final analysis and discussion will occur prior to the September 2017 Board meeting;

**BE IT HEREBY RESOLVED** that the Board of Trustees of Clark College, Vancouver, Washington authorizes:

- Expenditure of state and local funds in an amount equal to the 2016-17 budget; and

**ADOPTED** by the Board of Trustees of Clark College at its regular meeting held June 14, 2017.

**SIGNED AND APPROVED** by the Chair of the Board and the President of Clark College this 14<sup>th</sup> day of June, 2017.

CLARK COLLEGE  
COMMUNITY COLLEGE DISTRICT 14  
By:

JACK BURKMAN  
Chair, Board of Trustees

ATTEST:

Robert K. Knight  
President, Clark College  
Secretary, Board of Trustees

Clark College  
Minutes of the Regular Meeting of the Board of Trustees  
Wednesday, June 14, 2017  
GHL 213

**In Attendance**

Jack Burkman, Chair  
Jada Rupley, Vice Chair  
Jane Jacobsen, Trustee  
Royce Pollard, Trustee  
Rekah Strong, Trustee

**Administrators**

Robert Knight, President  
Dr. Tim Cook, Vice President of Instruction  
Bob Williamson, Vice President of Administrative Services  
William Belden, Vice President of Student Affairs  
Dr. Chato Hazelbaker, Chief Communications & Information Officer  
Kevin Witte, Vice President of Economic & Community Development  
Shanda Diehl, Associate Vice President of Planning & Effectiveness  
Dr. Loretta Capeheart, Associate Vice President of Diversity, Equity, and Inclusion  
Leigh Kent, Executive Assistant to the President

**Others**

Jennifer Mankowski-Dixon, Assistant Attorney General  
Lisa Gibert, President/CEO Clark College Foundation  
Kimberly Sullivan, AHE President  
Sarah Gruhler, Director of Student Life  
Sarah Moe, ASCC President  
Bill Skates, ASCC Finance Director  
Kia Peden, Student

I. **Call to Order/Agenda Review**

Chair Burkman called the meeting to order at 5:10 pm. There were no changes to the agenda and he called for a motion to approve.

MOTION: Trustee Jacobsen made a motion to approve the agenda as presented. Trustee Pollard seconded the motion and it unanimously passed.

II. Introductions

President Knight was very pleased to introduce Clark's new Associate Vice President of Diversity, Equity, & Inclusion, Loretta Capeheart, Ph.D. Dr. Capeheart has deep experience in social equity and has previously worked at the Portland Police Bureau and as a faculty member in a four-year university. She has taught extensively and authored a book about social justice. Dr. Capeheart holds a B.A. in psychology, and an M.A. and Ph.D. in Sociology.

The Office of Diversity and Equity has done great work over the past couple of years with the development of the Social Equity Plan, expansion of the Diversity Center and growth of the office. The college applauds the work that has been done so far, and it is now time to move further forward in closing the equity gap and becoming a more inclusive institution.

Dr. Capeheart thanked President Knight for the warm welcome and said she is very excited to join the staff of Clark College and has spent a wonderful first week getting to know everyone.

III. Action Items

A. **Consideration of Tenure**

Vice Chair Rupley moved that the Board of Trustees, after **having given reasonable consideration** to the recommendations of the Tenure Review Committee at the June 14, 2017 special executive session, grant tenure to Kate Cook, effective with the beginning of Fall Quarter 2017. Trustee Jacobsen seconded the motion and it passed unanimously.

**MOTION:**

Trustee Pollard said that the trustees have looked at a large number of tenure notebooks over the years, and Ms. Cook's is one of the best the trustees have ever seen and they are happy to have her teaching at Clark. The trustees put credence on student comments and they have had wonderful things to say about her. Trustee Strong said there were many comments from students about how Ms. Cook helped make math make sense to them. Vice Chair Rupley has learned over the years that assessment testing doesn't matter as much as building relationships with students and Ms. Cook has excelled at doing this. Trustee Jacobsen commented that having a sense of humor is always welcome in a person and you don't always get to see this in in a math professor. It's because of Ms. Cook's skills and dedication that students actively try to get into her classes. Chair Burkman said that reading her notebook was particularly enjoyable and some students said her class was the first time some of them have ever understood math.

B. **Approval of Sabbaticals**

The following faculty members have requested sabbatical leave during the 2017-2018 academic year:



FACULTY	DEPARTMENT	NUMBER OF QUARTERS	QUARTERS REQUESTED
Laurie Brown	Nursing	2	Winter 2018 Spring 2018
Elizabeth Donley	English	1	Spring 2018
Mary Evens	Business	2	Summer 2017 Fall 2017
Deena Godwin	Communication Studies	1	Fall 2017
Erin Staples	Health	3	Fall 2017 Winter 2018 Spring 2018

**MOTION:** Trustee Pollard made a motion to approve the sabbatical requests for the 2017-2018 academic year. Trustee Jacobsen seconded the motion and it passed unanimously.

The trustees requested that, after each sabbatical is completed, in addition to their written reports that the faculty members meet with the board to give a presentation to the board and share what they learned while they were away.

Faculty members may submit sabbatical requests once every seven years. To apply for a sabbatical, they must submit a plan and application for approval. They must speak with their departments when they submit their application so coverage for their classes can be found. The departments must have a plan on how to backfill when someone is on sabbatical. A faculty committee reviews all of the applications and forwards their recommendations to Dr. Cook. Faculty members on sabbatical receive 100% of their salary for the first quarter they are away. If they take two quarters, they receive between 80-85% of their salary. They receive 65% of salary if they take a full year off. .

**C. 2017-2018 ASCC Budget**

ASCC Finance Director Bill Stokes entertained questions from the trustees about his presentation at this evening's work session. The trustees commended him and the ASCC Executive Council for holding the student groups accountable for submitting their budget requests within designated timelines and holding firm on ASCC rules. Not submitting requests on time is not fair to other groups who do and it puts the ASCC at great risk to not follow its own policies and procedures. It is the responsibility of program managers to ensure compliance. Mr. Stokes acted appropriately with the non-compliant group.

**MOTION:** Trustee Jacobsen made a motion to approve the 2017-2018 ASCC Budget. Vice Chair Rupley seconded the motion and it passed unanimously.

#### **D. 2016-2017 College Budget Continuing Resolution #150**

Approval of this resolution will allow the college to continue operations at the 2016-2017 funding level, using local funds, in the event the legislature does not pass a budget by June 30. The legislature may be going into a third special session as they have not made any financing decisions yet. President Knight is confident that there will be a budget by the end of the month, but the board must pass the resolution as a formality as they will not be having a regular meeting again until August.

Trustee Pollard made a motion to approve the 2016-2017 College Budget Continuing Resolution #150. Vice Chair Rupley seconded the motion and it passed unanimously.

#### **E. 2017-2018 Election of Board Officers**

Board policy 100.C20 states that in June of each year, the Board shall elect from its membership, a chair and vice-chair for the ensuing year. The chair and vice-chair of the Board are elected for a term of one year and assume office on July 1.

Trustee Strong made a motion to approve Vice Chair Rupley as chair for the 2017-2018 year. Trustee Jacobsen seconded the motion and it passed unanimously.

Vice Chair Rupley made a motion to approve Trustee Pollard as vice chair for the 2017-2018 year. Trustee Jacobsen seconded the motion and it passed unanimously.

Committee assignments for the 2017-2018 year will be made at the August 2017 meeting.

#### **F. Approval of May 24, 2017 Board Minutes**

Trustee Pollard made a motion to approve the minutes from the May 24, 2017 board meeting. Trustee Strong seconded the motion and it passed unanimously.

#### **IV. Audience Statements**

Students from the Students for Life Club addressed the trustees: John Guiher, Anna Pavliuk and Aaron Rasmussen. The students asked the trustees to look into expanding pregnancy and parenting options to students beyond what Planned Parenthood and Sea-Mar offer. They would like to see services from Options 360, a non-political and non-religious organization crisis pregnancy center, available for students who would like to know about options other than abortion. Chair Burkman thanked the students for bringing the subject to the board's attention and assured them that President Knight would look into it and get back with them.

V. **Constituent Reports**

A. **AHE**

President Knight announced that Professor Kimberly Sullivan was overwhelmingly re-elected as AHE president this week. She has served as president for six years, and served in the faculty senate for more than 20.

Ms. Sullivan said the AHE and college are still working through negotiations. This year they worked through a large number of housekeeping items and are now focused on scheduling summer negotiations where they will discuss salary and workload.

This year the negotiating team will be addressing adjunct faculty issues. Adjunct teaching status keeps the economic walls intact between tenure track faculty and adjuncts instead of increasing equality as education is supposed to do, and she shared some statistics with the trustees. Twenty-five percent of part-time teachers' families receive public assistance. Many adjuncts have an equal or greater level of education than she does, and they cannot be called a professor, but have to be called "instructor". This reinforces the dominant, two-tiered system. Ms. Sullivan will be meeting with Dr. Capeheart for assistance in incorporating PPI further into Clark curriculums.

B. **WPEA**

There was no report from the WPEA this evening.

C. **ASCC**

This was ASCC President Sarah Moe's last time addressing the trustees. Next year's officers have been selected and the ASCC is interviewing next week for student relations/promotions coordinator, the final position to be filled. It is a very difficult position to fill as the skillset needed is very heavy on social media and adobe knowledge.

The Executive Council approved \$8,000 in one-time funds which leaves their fund balance a little over \$600,000. The Oswald Awards ceremony went very well with 160 students recognized and 400 guests in attendance.

The ASCC and college have finalized a one-year pilot MOU agreement that opens PUB 161, the Fireside Lounge, to students only Monday-Friday from 8:00 am-2:00 pm beginning in September. Any events scheduled during that timeframe must permit students to attend unless prior permission is received from the ASCC Executive Council. The college may schedule the room for meetings and events that exclude students any time after 2:00 pm on weekends, all day during the weekend, and during breaks.

President Knight complemented Ms. Moe and her leadership team for a wonderful, very professional job this year. On behalf of the board, Chair Burkman thanked her and said how much they appreciate all the work ASCC did this year.

#### D. Foundation

Vice Chair Rupley complemented Ms. Gibert on how much the trustees like the Foundation's new fundraising dashboard exhibits. Ms. Gibert said next year's plan is to develop a financial dashboard in addition to the fundraising dashboard in order to maintain transparency. Trustee Strong also likes the dashboard and is pleased that it shows the college's trustees are all donating to the Foundation.

The Foundation hosted the McClaskey Foundation with a hard hat tour of the new culinary facility on June 13. The McClaskeys were very pleased with the progress and are excited about the new programs.

#### VI. Reports from Board Members

Chair Burkman thanked the Native American Culture Club for hosting the Indigenous Cultures celebration. It was a full day of celebration and was a very enjoyable event. He gave kudos to everyone working on the Food Pantry Committee for advancing the opening of the center. A recent article about the pantry in *The Columbian* focused our community on how our students sometimes have to make choices between eating or buying books.

Trustees Jacobsen and Strong attended a recent Foundation board meeting. The highlight of the meetings was seeing the two organizations' marketing teams present the new branding project. It's nice to see the collaboration and connection between the college and Foundation.

Vice Chair Rupley said the trustees conducted the President's annual evaluation at this evening's work session. One of his expectations is to have a strong community presence and he has taken this to heart and is always out in the community. Last evening, Evergreen Schools' Superintendent John Deeder's retirement party took place. It was a very somber event until President Knight was asked to speak. He presented his humorous recollections of Superintendent Deeder in the form of an official resolution, full of whereases and wherefores. It made the event incredibly light and relevant and was absolutely awesome. She acknowledged President Knight for his service to the community and to the college.

#### VII. President's Report

President Knight thanked the Foundation for donating \$150,000 of their one-time moving funds to the college. The money will be used for various projects that the college was not able to fund this year due to budget cuts.

The college is currently fine-tuning the wording on the guided pathways metamajors. This is a significant step towards implementing guided pathways and staff will be working diligently over the summer to complete them.

Lieutenant Governor Cyrus Habib met with Dr. Cook, Mr. Belden, and Mr. Witte yesterday. The Lieutenant Governor is visiting all public and private colleges and universities throughout Washington

State. He is trying to leverage his position to further education and get businesses involved in education throughout the state. He is very interested in a workforce education website that would aggregate two- and four-year college programs. A student would enter in their classes and the app would tell them where to go to finish their education. Lt. Governor Habib also wants to utilize his position to involve business leaders in making sure business and colleges are in alignment. Mr. Belden said he seeks to create a “college-going culture” in Washington and to lower the barriers to education for residents, including veterans and students with disabilities. He wants to connect students with living-wage jobs and Lt. Governor Habib was very surprised and impressed by Clark’s large population of Running Start and first generation students. He understands the students who are on the technical track as well as the academic track. He was very engaged in the conversation and was very well-informed.

President Knight commended the students who received Oswald Awards this year. It was a very well-attended, very professional event.

President Knight, Dr. Cook, and Mr. Belden recently met with all of the Educational Service District 112 (ESD 112) superintendents to discuss Running Start. The college will work to ensure there is more individual communication with the school districts. Clark will schedule visits to the districts and present information to them regarding Clark’s offerings. It is important to get onto the high schools’ counselors' schedules and start an advisory group with the districts and students represented on it.

Trustee Strong thanked the students who spoke today during the Audience Statements portion of the agenda. The board process is very formal and it takes a great deal of courage to address the trustees. She wanted the students to know that the trustees heard them today; this is the students’ meeting and is why the trustees are here; she hopes that the college community continues to speak out because this board time is their forum.

### **Student Success Story**

Mr. Belden introduced Director of Advising John Maduta who introduced Student Success Speaker Kia Peden. Ms. Peden was hired by advising services to support credentials as work study student and she became so much more to everyone in the unit. She is graduating next week with a business transfer degree and plans to attend WSUV. She was the recipient of an Oswald Award the other night.

Ms. Peden discussed returning to school as a mature student and wanted everyone to know that it is never too late to go back to school, that no one’s time ever passes. She encourages students to join a club when you go back to school. She is very supportive of College 101 as it makes one very familiar with the campus and all of Clark’s resources. She was very dependent on advising and acknowledged math professor Paul Casillas for making math understandable to her. She thanked the staff in advising and credentials. She sees their dedication and commitment to students every day and feels they are sometimes overlooked because they are not visible on campus every day.

President Knight thanked Ms. Peden for mentioning College 101. It is important to help students complete this course as it will pay dividends in the future as they learn all the college has to offer.

VIII. **Next Meeting**

The next meeting of the Board of Trustees is currently scheduled for Wednesday, August 23, 2017 in the Ellis Dunn Community Room, GHL 213.

IX. **Executive Session**

There was no executive session this evening.

X. **Adjournment**

There being no further business, Chair Burkman called for a motion to adjourn.

**MOTION:** Trustee Strong made a motion to adjourn the meeting at 6:25 pm. Trustee Jacobsen seconded the motion and it passed unanimously.

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Jack Burkman, Chair

Leigh Kent  
Recorder  
June 27, 2017

## Audience Statements

*No documents for this item*

## Constituent Reports

*No documents for this item*



AHE

*No documents for this item*

WPEA

*No documents for this item*

ASCC

*No documents for this item*

**Foundation  
August 2017**

❖ **Strategic Initiatives – Areas of significance:**

1. **Development:** *Increase donor participation, fundraising and efficiency in operations.*

Despite the fact that summer may offer a bit of a respite for some on the academic side, for the foundation – things could not be busier. It's the beginning of a new fundraising year, and an opportunity to reflect on the previous one.

Last year, the foundation raised nearly \$2.4 million in cash and pledges. Of the three major fundraising goals, the foundation surpassed two of them: the so-called "foundational" fundraising level (gifts of \$1-\$250K) saw an increase of nearly \$400K above the goal of \$2 Million, and a \$600K increase from the previous year. Unrestricted fundraising also came in nearly \$300K higher than the original goal of \$200,000. The goal for transformational gift level (gifts of >\$250,000) fell short. This is mostly because of the policies regarding the recording of a major campaign gift that is currently held by another entity. However, the foundation is still pursuing this gift in hopes of securing it in a way that will allow us to fully count the value of the gift – even though it is held outside of the foundation's control. The good news is that despite this counting situation, the foundation is the recipient of the annual income earned from the corpus of the outside-held gift, and will continue to receive it in perpetuity.

Summer has also been a very busy time with regard to events. Summer saw two additional *Conversations*; salon-type activities that advance outstanding college programs, students and alumni. Cody Messick '10, and one of the team of scientists who confirmed the existence of gravitational waves generated by two giant black holes colliding more than one billion years ago. He spoke about what it was like to be part of what scientists are calling "the scientific discovery of the 21<sup>st</sup> century." Rick Takach, Foundation board member and generous donor, hosted a *Conversation* at his home featuring academic leaders and instructors from the new programs at the Tod and Maxine McClaskey Culinary Institute which opens in the fall.

**Next Steps:** Upcoming events include a book signing with Clark College alumnus and friend, Tom Mears, CEO of Burgerville and Holland Properties. Tom's new book, *Serve with Love*, talks about his journey from struggling student to successful businessman and community pillar. That event is on August 22. In October, the foundation will hold its annual scholarship reception which draws together hundreds of students and the generous donors who support them. *Savoring Excellence*, the foundation's signature social event, will be held November 2 on campus. This dinner show will feature some of Clark's amazing

students, faculty and alumni in musical and theatrical performances, and highlight some of the college's most generous and supportive community partners.

2. **Strategic Alignment:** *Builds on the mantra, "together we are stronger. "Develop a process in which foundation involvement is improved, agree upon matrix that establishes the campaign components, collaborate advocacy at local, state and federal levels to support higher education and philanthropic initiatives and report annually to college trustees.*

Due to a number of scheduling challenges the director/trustee meeting has not occurred this summer. Alignment has been focused around united messaging directed at state representatives responsible for passing the capital budget. Joint advocacy involved dual participation in the governor's tour of Ridgefield and messaging that could be sent by directors to representatives to encourage support for our campus building at Boschma Farms.

3. **Fiduciary Responsibility:** *Clear reporting to board to make financial decision, oversight of key financial processes and compliance with governing documents, transparency to college regarding support and assets available and maximizing foundation assets.*

The finance committee continues to develop the financial dashboard to create a more meaningful report. In addition, they are considering board education topics to address during meetings thereby further increasing understanding of key financial processes.

The executive committee continues their review of the foundation bylaws. This review will result in bylaws that more closely reflect current foundation operations and has been a beneficial exercise to bring more awareness to the bylaws and governing structure.

The foundation has reported on its "non-performing assets" to the college's executive cabinet and foundation board. These assets are characterized by land that is held by the foundation but not currently being used to maximize their educational and/or financial capacity (1 - corner of Fourth Plain and Fort Vancouver Way and 2 - Ridgefield/Clark College at Boschma Farms land identified during the visioning process for commercial usage).

Meetings have taken place with foundation personnel, Bob Knight and the owner of a building/land near the Fourth Plain/Fort Vancouver Way corner. This owner's property is important to the corner project and the owner has expressed a willingness to work with the college in future development. He is an alumnus

of the college and his family has deep, positive ties with the institution. A future meeting with legal counsel has been agreed upon and in the process of being scheduled.

No commercial development plans have been set for either land holding. A process will be established to create taskforces that will identify the vision and proposed improvements for college trustee and foundation board approval.

4. **Board Relations:** *Review and define a process for finding, recruiting and nominating new board members, further clarity of expectations of board members, annual review and evaluation of the performance of board members and understanding the colleges and foundation's vision and goals.*

Jim Parish, our newest foundation board member, has served in the restaurant and restaurant services industry since 1991. Through Parish Partners, Jim provides expertise on strategy, brand growth and development, management and company measurement systems, financing strategies and acquisition/disposition transactions. It is a pleasure to welcome Mr. Parish to the board.

## 5. Other Notable Activities

Weber Arboretum Update:

Work continues in processing full asset transfer of the Weber Arboretum to the E. Jane Weber Arboretum nonprofit that was created for this purpose. Current status of transfer is as follows:

1. Daniel Rogers and Lisa Gibert are working with Roy Platt, attorney at Landerholm, to create the documents necessary to transfer the Weber property and the accompanying investment assets to the nonprofit created as noted above. Documents drafted to-date include the Conveyance Agreement, a Quit Claim Deed, an Endowment Fund Assignment and a Cemetery Fund Assignment. On July 25, 2017, a meeting to discuss these initial drafts provided a much better idea of the next steps. Key questions at this juncture involve the restrictive use of the property and whether the restrictions will be transferred with the property. In addition, excise tax issues and the applicability of those costs when no compensation is exchanging hands is being researched, especially as it involves a transfer from one nonprofit to another.

2. Initial conversations have been conducted with the Community Foundation for Southwest Washington in relation to the transfer of investments from Clark College Foundation's investment pool to a fund established there to support the activities of the arboretum. It is anticipated that the foundation will be the donor to the community foundation, thereby providing the seed money for the maintenance and operation of the arboretum. The agreement associated with the structure of this fund(s) will be made between the officers of the nonprofit and the community foundation. The foundation will have no further involvement in the assets once the transfer is complete. Although the community foundation has been approached about the managing these funds, they will conduct their own due diligence on the fund and determine whether or not they will accept the donation. It was determined that the officers of the arboretum have been in contact with the community foundation and they are working on how the funds will be managed. Total investment assets at this time are approximately \$500K. Most of these assets are held in an endowment with annual distributions made to support the property.
3. The John Stanger House, located on the Weber Arboretum, will celebrate its 150<sup>th</sup> anniversary this month. Though the hope was to celebrate the anniversary and the transfer of the property at the same time, due to the significant details yet to be resolved, a transfer this month is unlikely. *The Columbian* has been gathering information for a story focusing on the future of the property; however, a story on the transfer of the property is a bit premature at this time.
4. The status of the concept of an eventual transfer to the City of Vancouver is unknown. Periodically, the city reaches out to the foundation to ask about the property, but no further meetings have been conducted. A partnership of this type would need to be discussed with the Weber Arboretum trustees or the new nonprofit board officers. CCF has no knowledge of any conversations being conducted between these institutions.

### **Clark College in in the News**

Clark College has had a great deal of media attention this past month. Attached are copies of the following articles:

1. Vancouver Business Journal, June 23, 2017, *Excitement builds ahead of Clark College's culinary re-launch*

2. *Philanthropy Magazine, Summer 2017, Revving Economic Engines at Community Colleges.*  
Note: Clark College is mentioned on pages 23 and 24
3. *The Columbian, July 18, 2017, Inslee visits Ridgefield, glimpses its future*  
Note: President Knight was on the tour to talk about the upcoming Clark College at Boschma Farms campus
4. *The Reflector, July 25, 2017, Gov. Inslee tours Ridgefield's progress*  
Note: Clark College campus among focuses of trip for governor
5. *The Columbian, July 26, 2017, Arboretum's future uncertain as oversight struggles*
6. *The Columbian, July 26, 2017, Clark College honors outstanding alumni*

Respectfully submitted,

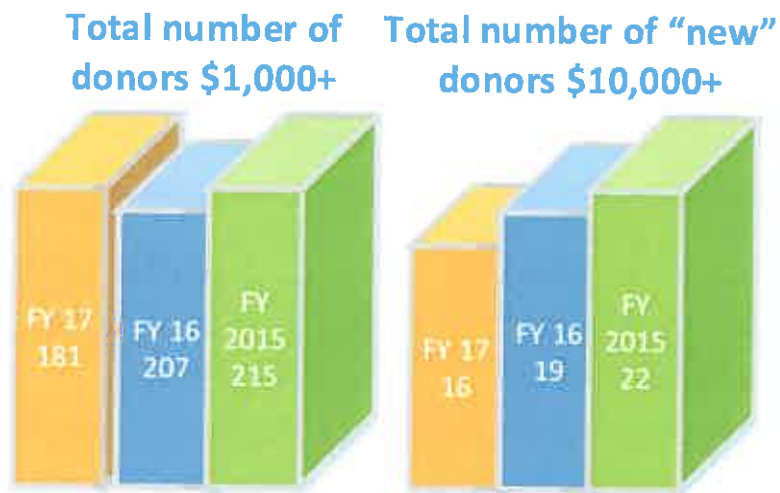
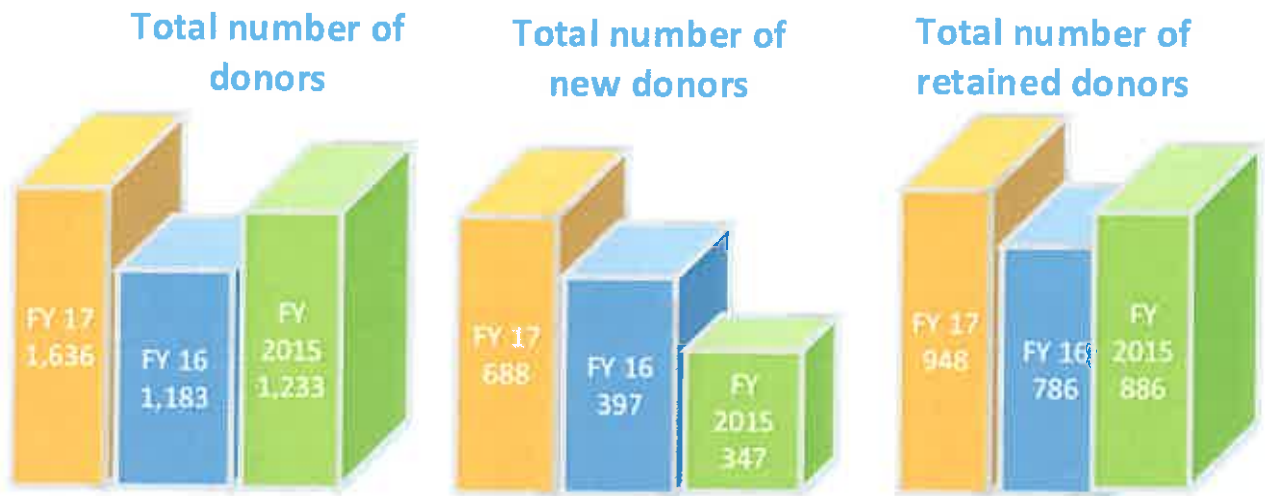
Lisa Gibert  
Foundation President/CEO  
August 10, 2017

**Attachments:**

Development Dashboard  
Contributions Received  
Financial Dashboard



# Clark College Foundation Dashboard 7/25/17



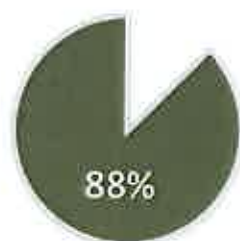
## Giving Participation



Foundation Board



College Trustees



College Executive Cabinet



Foundation Staff



**Clark College Foundation  
Annual Giving Comparison  
as of June 30, 2017**

	FY2017	FY2016	FY2015	FY2014
<b>TYPE</b>				
Cash/Stock	\$1,032,495	\$1,254,375	\$1,654,918	\$3,081,014
Pledge	\$1,015,831	\$4,442,124	\$171,375	\$959,001
In-kind	\$220,399	\$81,907	\$55,319	\$3,977,944
Deferred Irrevocable at Face Value*	\$100,000	\$9,953	\$62,425	\$70,377
<b>TOTAL</b>	<b>\$2,368,725</b>	<b>\$5,788,359</b>	<b>\$1,944,037</b>	<b>\$8,088,336</b>
<b>SOURCE</b>				
Board Members (includes ex officio)	\$641,410	\$111,404	\$53,710	\$19,145
Employees	\$54,078			
Alumni	\$185,508	\$380,645	\$746,654	\$471,947
Friends	\$545,993	\$331,164	\$542,097	\$790,592
Estates	\$26,200	\$23,000	\$6,083	\$67,130
Family Foundations and Trusts	\$337,988	\$4,450,530	\$292,295	\$849,804
Corporate & Community Foundations	\$222,342	\$140,220	\$187,560	\$872,903
Corporations/Other Organizations	\$353,892	\$343,482	\$106,480	\$5,013,073
Government Entities	\$1,314	\$7,914	\$9,158	\$3,742
<b>TOTAL</b>	<b>\$2,368,725</b>	<b>\$5,788,359</b>	<b>\$1,944,037</b>	<b>\$8,088,336</b>
<b>PURPOSE</b>				
<b>Current Use</b>				
Unrestricted	\$495,391			
Faculty Support	\$0			
Programs/Other	\$423,516			
Scholarships	\$377,189			
Sponsorships	\$34,600			
Technology/Equipment	\$0			
<b>Endowed</b>				
Unrestricted	\$0			
Faculty Support	\$0			
Programs/Other	\$33,456			
Scholarships	\$103,393			
Technology/Equipment	\$0			
<b>Capital</b>				
Culinary	\$780,515			
STEM	\$20,465			
Programs/Other	\$200			
Deferred Irrevocable at Face Value*				
Programs/Other	\$100,000			
<b>TOTAL</b>	<b>\$2,368,725</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
*Number of irrevocable gifts secured	1			

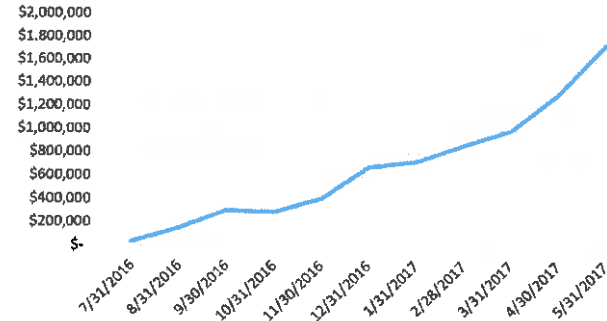


# Financial Dashboard as of May 31, 2017

## Contributions/Donations Received YTD

	5/31/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013
Unrestricted	\$ 321,610	\$ 1,022,196	\$ 638,948	\$ 4,160,435	\$ 255,114
Temporarily Restricted	1,339,881	4,128,267	805,178	2,438,795	1,171,269
Permanently Restricted	89,125	346,685	220,404	1,413,888	355,779
<b>Total</b>	<b>\$ 1,750,616</b>	<b>\$ 5,497,148</b>	<b>\$ 1,664,530</b>	<b>\$ 8,013,119</b>	<b>\$ 1,782,162</b>

Cumulative Contributions/Donations



Program	5/31/2017		6/30/2016		6/30/2015		6/30/2014		6/30/2013	
	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted
Program	\$ 215,545	\$ 442,764	\$ 432,044	\$ 643,482	\$ 434,710	\$ 369,297	\$ 1,022,134	\$ 495,843	\$ 487,460	\$ 338,608
Boschma Farms land acquisition	407,407	-	1,244,444	-	444,444	-	3,087,087	-	-	-
Capital projects - STEM/Dental Hygiene	175,000	252,559	-	1,537,786	5,415	175	-	1,983,477	-	170,725
College & Community Relations	77,113	-	46,821	-	37,931	-	48,995	-	37,433	-
Scholarships	8,612	896,769	9,416	848,625	19,353	672,913	4,702	620,867	5,797	601,526
<b>Total</b>	<b>\$ 883,677</b>	<b>\$ 1,592,092</b>	<b>\$ 1,732,724</b>	<b>\$ 3,029,893</b>	<b>\$ 941,853</b>	<b>\$ 1,042,385</b>	<b>\$ 4,112,868</b>	<b>\$ 3,100,186</b>	<b>\$ 530,690</b>	<b>\$ 1,110,854</b>

## College Support Expended YTD

Program	5/31/2017		6/30/2016		6/30/2015		6/30/2014		6/30/2013	
	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted
Program	\$ 215,545	\$ 442,764	\$ 432,044	\$ 643,482	\$ 434,710	\$ 369,297	\$ 1,022,134	\$ 495,843	\$ 487,460	\$ 338,608
Boschma Farms land acquisition	407,407	-	1,244,444	-	444,444	-	3,087,087	-	-	-
Capital projects - STEM/Dental Hygiene	175,000	252,559	-	1,537,786	5,415	175	-	1,983,477	-	170,725
College & Community Relations	77,113	-	46,821	-	37,931	-	48,995	-	37,433	-
Scholarships	8,612	896,769	9,416	848,625	19,353	672,913	4,702	620,867	5,797	601,526
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## Scholarships

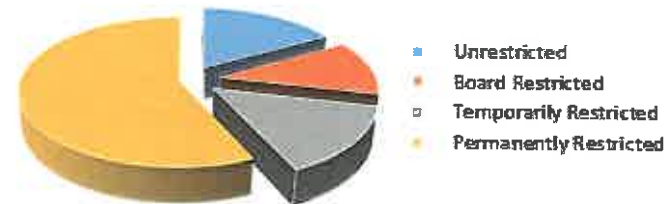
	5/31/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013
Number of scholarship awards	675	846	789	743	719
Total number of Clark College Students (Spring Census)	10,184	10,536	11,061	11,720	12,805

\*Cost of tuition (Spring 2017) - 12 credits for 3 qtrs. = \$3,528. Excludes books or additional fees such as nursing, labs, etc.\*

## Net Assets by Type

	5/31/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013
Unrestricted	\$ 15,470,515	\$ 16,624,408	\$ 15,961,059	\$ 15,253,942	\$ 10,889,899
Board Restricted	11,048,240	9,774,110	10,265,962	9,845,338	9,203,390
Temporarily Restricted	13,800,133	13,839,146	12,338,865	11,470,005	10,851,721
Permanently Restricted	53,085,497	48,493,356	50,371,696	48,310,509	43,338,562
<b>Net Assets</b>	<b>\$ 93,404,385</b>	<b>\$ 88,731,020</b>	<b>\$ 88,937,582</b>	<b>\$ 84,879,794</b>	<b>\$ 74,283,572</b>

Net Assets at 5/31/2017

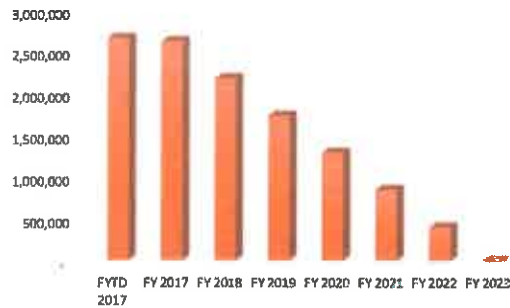


<b>Unrestricted Net Assets</b>	<b>5/31/2017</b>	<b>6/30/2016</b>	<b>6/30/2015</b>	<b>6/30/2014</b>	<b>6/30/2013</b>
<b>Assets</b>					
Cash	\$ 176,639	\$ 434,119	\$ 493,183	\$ 517,523	\$ 578,370
Investments	5,171,263	7,797,334	7,174,405	6,783,040	9,601,876
Pledges Receivable	130,388	65,880	62,090	73,939	70,322
Prepays/Deposits/Other Assets	177,887	120,217	116,667	127,934	114,022
Land/building/equipment	12,733,912	13,038,307	13,041,589	12,896,207	1,239,686
<b>Liabilities</b>					
A/P/Other Liabilities	(404,922)	(1,957,849)	(675,487)	(516,391)	(714,377)
Note Payable	(2,514,652)	(2,873,600)	(4,251,388)	(4,628,310)	-
<b>Unrestricted Net Assets</b>	<b>\$ 15,470,515</b>	<b>\$ 16,624,408</b>	<b>\$ 15,961,059</b>	<b>\$ 15,253,942</b>	<b>\$ 10,889,899</b>

**Projected  
Unrestricted Net  
Assets Available  
(Balance in Future  
Years)**

6/30/2017	\$ 2,911,177
6/30/2018	2,344,732
6/30/2019	1,825,288
6/30/2020	1,305,843
6/30/2021	811,399
6/30/2022	316,954
6/30/2023	\$ (115,453)

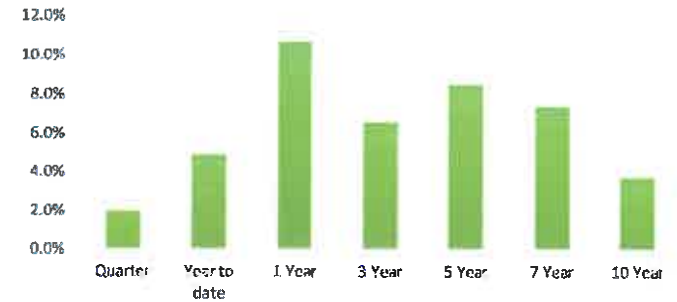
**Boschma Debt Paydown (payments  
\$37,037/month)**



**Endowment  
Distribution Details**

	<b>Projected</b>				
	<b>FY 18</b>	<b>FY 17</b>	<b>FY 16</b>	<b>FY 15</b>	<b>FY 14</b>
College Program	\$ 1,228,783	\$ 1,187,928	\$ 1,153,185	\$ 1,049,170	\$ 911,842
Unrestricted	1,733,043	1,704,605	1,650,472	1,455,009	1,344,005
College Program Reserves	207,367	201,368	248,212	203,443	160,332
	<b>\$ 3,169,193</b>	<b>\$ 3,093,901</b>	<b>\$ 3,051,869</b>	<b>\$ 2,707,622</b>	<b>\$ 2,416,179</b>

**Investment Pool Returns - Through  
5/31/17**



## Reports from Board Members

*No documents for this item*

## President's Report

*No documents for this item*

# ACADEMIC EXCELLENCE

**PRESIDENT'S REPORT  
AUGUST 2017**

**ACADEMIC EXCELLENCE**

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- Patrick Willis, Career Advisor, initiated and led the summer quarter phone and email outreach campaign to all summer enrolled students coded AAU (Associate of Arts – Undecided) to assist them with career and major decision-making. He also contacted faculty with at least one registered AAU student per class section to provide them with information and resources to share with their undecided students. The campaign reached all 64 registered AAU students via email and phone, and all faculty representing 103 class sections. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion. (SA)*
- Austin Keever, Financial Literacy Coach, attended Clark's Transitional Studies Student Success Fair on July 19. He met with approximately 89 participants and provided information on program services and resources available through Clark College. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion. (SA)*
- Advising Services and Career Services created an 85-minute career and academic planning session for summer Penguin Welcome Days. Faculty were invited to provide instructional perspective to new students entering for the fall and to participate in conversations about rigor, classroom expectations,



teaching modality, etc., and to be available to students after the event. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (SA)

- In July and August, the Economic and Community Development continuing education program offered Summer Camps for Kids, including six week-long camps. ECD collaborated with the College's Art and STEM departments to offer an Art Camp and three STEM camps. Each day of the art camp focused on a style of art with a theme, including ceramics, photography, illustration, digital art, and jewelry making and metal arts. The STEM camps offered hands-on activities in biology, astronomy, chemistry, math, robotics, archaeology and engineering. In addition, the continuing education Cooking School offered two cooking camps, in which the kids cooked healthy meals and snacks and used technology to create cooking show videos for YouTube. A total of 113 students, ages 9-14, attended the six camps. *Progress being made: Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.* (ECD).
- Online registration for fall continuing education open enrollment classes begins on August 14, 2017. The cover theme of the fall class schedule Explorations is "Branch Out" for professional and career development. New instructor-led professional development classes include Technology & Work Place Etiquette, Foundation of Supervisory Leadership, Effective Presentations, Agile Business, QuickBooks Payroll, and The Modern Job Interview Workshop. Continuing with a fall theme of, "Turn Over a New Leaf" for community education, new dance, music and fitness classes are featured, along with visual arts and travel. The Mature Learning lineup is around murder, mystery and intrigue. Classes include Criminomics, A History of Firearms, Caravaggio: Bad Boy of the Renaissance, and Drug Crimes. The fall class schedule will be mailed to residents of Clark County the week of August 21, 2017. *Progress being made: Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.* (ECD).

# SOCIAL EQUITY

## SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- Disability Support Services promoted the State Board's online Accessibility class and four Clark employees, two faculty and two staff members, participated this summer. Participants learned tools to create accessible content and gather resources to implement accessibility in their online course content. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (SA)*
- Megan Jasurda and Kate Poffenroth, Disability Support Services, collaborated with John Maduta, Advising Director, on a new initiative to invite returning spring quarter DSS students to advising appointments a week early. Students who report having a disability have increased 11% this summer compared to last summer. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (SA)*
- Advisors Kira Freed, Carmen Roman, and Wendé Fisher met with students from the summer quarter Transitional Studies Fast Track class on July 26 to share program information about students' areas of interest. Three small groups of two or three students interviewed advisors about programs of study at Clark. The advisors shared information about programs' requirements, career outlook and information, and steps to begin college-level courses at Clark College such as placement testing and Financial Aid. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (SA)*
- Diversity Outreach Specialist, Rosalba Pitkin, with other Clark College staff in Student Affairs such as Lizette Drennan, Mallory Graves, Patricia Marley and Michelle Mussen, attended the Undocumented Summit at the University of Washington on June 14. The purpose of the summit is to build effective best practices in working with systemically non-dominant populations and immigrant students as well

## SOCIAL EQUITY

as learn of the updated education laws affecting DREAMer students. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion; Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI)

- Operations Manager, Rashida Willard, and other staff from the Black Employee Resource Group and Black Student Union President, Ndeye “Astu” Cisse, represented Clark College at the Juneteenth Celebration on June 17 at Clark College. President Knight was also in attendance. The day featured activities to celebrate the Emancipation Proclamation. Clark staff and students spoke to 150 people about being a part of the Clark College community. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI) (HR)(AS)
- The Office of Diversity and Equity hosted an end of the year celebration on June 21. There were over 150 people who attended the event. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI)
- Associate Vice President of Diversity, Equity and Inclusion, Dr. Loretta Capeheart, attended the Greater Portland, Inc. Diversity in Leadership Series meeting on June 28. She met with the Columbia River Economic Development Council (CREDC); Brittany Bagent, Director of Research and Economic Strategy and Mike Bomar, President. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI)
- The Office of Diversity and Equity met with Dr. Obie Ford, Campus Director of Equity and Diversity at WSU Vancouver, and Anthony Kelley, Director of Diversity Center at WSU Vancouver, on June 26. The purpose of the meeting is to build relationship and work cohesively to provide resources for both institutions as well as the community. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.* (DEI)
- Diversity Outreach Specialist, Rosalba Pitkin, and Pathways Program Specialist, Flyn Alexander, attended the Saturday in the Park - Vancouver Pride Day event on July 8 at Esther Short Park. During this event, staff had the opportunity to educate attendees who asked regarding the vocabulary for the LGBTQ community. Clark College representatives spoke to approximately 300 people about being a part of the Clark College community. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI)(HR)
- Diversity Outreach Manager, Dolly England, represented the college at the City Career Fair and Diversity Hiring Panel in Kent, WA on July 18. Dolly spoke with 91 job seekers at this event. The event was part of the package of Career Fairs that take place across the country. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (HR)

## SOCIAL EQUITY

- Associate Vice President of Diversity, Equity and Inclusion, Dr. Loretta Capeheart, met with Jennifer Lule of the Accountable Community of Health which is part of the Medicaid conversion project in the region on July 27. This organization is providing an equity workshop in Vancouver and is seeking to build equity into their work. This relationship will inform Clark College regarding the impact of the Medicaid conversion on our students as health care consumers and as they enter health related education and careers. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes; Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI)
- Associate Vice President of Diversity, Equity and Inclusion, Dr. Loretta Capeheart, met with Sharon Lumbantobing and Leslie Harrington Smith of Clark County on July 27. They would like to establish an equity advisory board for the County Council. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI)
- The Community Wide Diversity Events Committee helped support the 3 Days of Aloha event that took place at Clark College on July 27-29 with the Ke Kukui Foundation. The Thursday and Friday portion of the event held at Clark College was filled with Hula and Craft workshops, and a Pa'ina (party) and Fashion Show. Over 412 people attended the workshops and approximately 320 people participated in the Pa'ina. Clark College also had a booth on day two and at three of the events held at Esther Short Park to promote recruitment of new employees and new students. Clark representatives spoke to approximately 1,500 people about being a part of the college community. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.* (DEI)(HR)(SA)
- Diversity Outreach Specialist, Rosalba Pitkin, worked with the Latino/a Bar Association of Washington - Zaida Rivera to coordinate a Free Legal Clinic for the Clark College students and community. The event was held on July 29. Volunteers from local organizations such as LULAC, LCRG, and OneAmerica helped facilitate the event. Eleven attorneys from the Clark County Volunteer Lawyers Program and Bar Association helped over 50 Clark College students and community members with free legal advice. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion; Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequality.* (DEI)

# ECONOMIC VITALITY

## ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- The Financial Aid Loan Committee made calls in July to 112 students and e-mailed 346 students who are delinquent in student loan payments with details on their current debt. In addition, the committee made calls to approximately 150 students who need to complete their Exit Counseling requirement. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing cost.* (SA)
- In July, the Financial Aid Office (including Workforce Educational Services), assisted in the Calling Campaign to 200 students who have been accepted for Fall 2017 admissions, but have not yet registered for classes. *Progress being made: Improve college affordability for students by expanding access to and financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing cost.* (SA)
- Nguyen Huynh, International Admissions Manager, participated in an Access America Education (AAE) international recruiting fair in Vietnam from June 16-19. While in Vietnam, Nguyen met with prospective students, parents and nine (9) agent partners in Ho Chi Minh City and Hanoi. The number of international students from Vietnam has increased from eight (8) students in fall 2013 to 15 students in fall 2016. *Progress being made: Maximize the college's return on investment by responsibly allocating available resources.* (SA)

## ECONOMIC VITALITY

- International Programs enrolled 51 students from 18 countries for summer term 2017. New students represent China, South Korea, Taiwan and Vietnam. *Progress being made: Maximize the college's return on investment by responsibly allocating available resources. (SA)*
- International Programs assisted Clark student Castine Cruz who received a Gilman Scholarship in the amount of \$3,000 to study Spanish in Costa Rica from August 19-September 16, 2017. She is the first Clark College student to receive this competitive national scholarship. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy and managing costs. (SA)*
- During August, the Recruitment & Outreach Team has reached out to over 1,500 students who have been accepted for fall 2017 admissions, but have not yet registered for classes. Over 200 students responded to the initial email, and nearly 100 student appointments have been made to meet with an Enrollment Specialist. This outreach will continue throughout the summer. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
- Led by Employer Relations Specialist Scott Clemans, Career Services completed the build-out, customization and launch of a new career services management system, Symplicity CSM. This new system will host the online Penguin Jobs board. Symplicity's user interface and search capabilities will help employers and job-seeking students, alumni and community members more easily connect with each other; its powerful analysis and reporting tools will help Career Services determine how to better focus our job development efforts. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (SA)*
- Scott Clemans, Employer Relations Specialist, attended four municipal business association events and spoke individually with over 40 businesses and other organizations in June and July to establish relationships and raise awareness of the employer services offered by Career Services. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (SA)*
- Austin Keever, Financial Literacy Coach, led 20 one-on-one student-coaching sessions in July. He shared resources and tools students can use to reach financial wellness. He helped students create a spending plan that represents their current habits and then he used the spending plan to identify student needs. He also had students create an action plan so they have clear next steps to reach their chosen goals. Summary emails were sent post-coaching with an outline of discussion points and a reminder of next steps/tools. *Progress being made: Improve college affordability for students by*



## ECONOMIC VITALITY

*expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*

- Austin Keever, the Financial Literacy Coach, led *Finance Your Dreams*, and *Destroy Debt* workshops for Clark students and community members in June and July. He also led three sessions at Penguin Welcome Days on *How to Pay for College* on July 18 and 24. His workshops covered the financial aid process for grants, scholarships, work-study, and loans from application to disbursement of refunds. Emphasis was on loan management, budgeting for degree completion, and campus resource locations. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
- Credential Evaluations surpassed their annual goal of awarding 200 credits of Credit for Prior Learning (CPL) with an unprecedented 311 credits accounted for in the 2016-2017 academic year. CPL contributes to higher rates of completion, based on community college best practices and is both a cost-saving option for students to accelerate completion and to fill in missing requirements for a program. CPL allows experiential learning to replace the customary quarter term hours needed for traditional credit awarding. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
- John Maduta, Director of Advising Services, and other members of Student Affairs in collaboration with Instructional administrators created a new guiding policy on program teach-out that encompasses all steps needed for successful program termination. Teach-out is the state-mandated process designed to ease a student's completion of a program that has been removed from the college's inventory of program offerings (e.g., Paralegal, Medical Radiography, etc.). Prior to this work, no formal process was identified locally, however it was requested that a guiding document be created to ensure all students be served equitably through a teach-out regardless of what program they are completing. *Progress being made: Align program offerings with regional workforce needs to include technical and work-readiness skills. (SA)*
- During the 2016/2017 academic year, Workforce Education Services awarded 12 students with Emergency Grant funding. Grant recipients received funding to help with car repairs, rent, and utilities. The Emergency Grant program is designed to provide financial assistance to students who encounter extraordinary events or circumstances that could negatively impact their ability to complete the quarter. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*

## ECONOMIC VITALITY

- Workforce Education Services received an additional \$10,000 in Opportunity Grant funds for 2016-2017 for students that needed additional assistance at the end of the year. We also received \$77,000 in BFET (Basic Food, Employment, & Training) funds to support students with tuition and books for summer and fall 2017. These programs help students who are low income and/or receiving federal food benefits. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Rebecca Kleiva, Worker Retraining Program Specialist, conducted weekly presentations at WorkSource to provide potential students with information about Clark College and Workforce Education Services programs. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- The South Central Workforce Council (SCWC) has contracted with Economic & Community Development (ECD) to deliver Upskill and Backfill training to employees of a consortium of four large high tech manufacturing companies located in Skamania County. All these companies are part of a cluster of organizations supporting the high growth Unmanned Aerial Vehicle (UAV) industry in the Columbia Gorge area. The SCWC is funding the training through a Talent and Prosperity for All (TAP) grant. The intent of the TAP grant is to provide both Upskill and Backfill training to companies that need to train, promote and backfill their workforce. The training program consists of Upskill Leadership and Trade classes combined with Professional Skills Backfill classes. A total of 467 training hours will be delivered between July 2017 and September 2018. There are 75 Upskill participants and 57 Backfill participants. *Progress being made: Align program offerings with regional workforce needs to include technical and work-readiness skills.* (ECD)

# ENVIRONMENTAL INTEGRITY

## ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

*Progress—*

*An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.*

*An activity that involves partners within the community—identify the partner and purpose of the partnership.*

- Upon the recommendation of the Emergency Management and Planning Committee, Executive Cabinet approved a proposal to enhance emergency alert communication by adopting a program that will automatically enroll faculty, staff and students into the RAVE emergency text messaging system the College has been using for a number of years. Members of the college community can still, at their own initiative, choose not to participate but unless otherwise notified the default position will be to opt in. This approach is considered a best practice at colleges and universities across the country and ensures that a larger percentage of faculty, staff and students receive emergency notifications. *Progress being measured: integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions. (AS)*
- In support of fostering a better understanding of the needs of consumers of mental health services among the college community, two officers from the Security and Safety Department participated in the Vancouver Police Department's Crisis Intervention Team (CIT) certification course. As a result, Security staff are now better versed in how to identify and communicate with those suffering from a potential mental health crisis. They are also more knowledgeable of the mental health resources available in the area. The intent of CIT training is to provide better service to a potentially vulnerable component of the college community and to reduce the need for law enforcement response to campus. *Progress being measured: integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions. (AS)*
- Progress continues to be made with the Culinary remodel project. The last of the roofing membrane has been installed, and the exterior of the building is starting to look 'finished'. Many of the exterior windows on the courtyard side are installed, and the clerestory is nearly complete. Outside of the building, the plaza area is taking shape with concrete recently poured for the wall, and the exterior slab is close to being poured. Inside the building, the mechanical is finishing up, drywall is being installed on the walls, and the kitchen hoods are being installed. Over the next few weeks, the flooring is expected to be installed, and the 'finishing touches' installations will be going on which include installation of fixtures, painting, the architectural fins in the dining commons, and the exterior roll-up glass doors. *Progress being measured: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)*



To: Clark College Board of Trustees and President Knight

From: Susan Maxwell, Clark College ctclink Project Director

Date: August 10, 2017

RE: August 2017 ctclink update

I would like to share some updates with you about the ctclink project.

- The lawsuit brought by the ctclink implementation partner, Ciber, has been settled. Major provisions of the settlement include:
  - Washington paid Ciber \$2.6 million;
  - All liabilities and obligations were terminated between Ciber and the State of Washington;
  - SBCTC was granted ownership rights to the Services, Work Product, Deliverables, and Ciber Solutions;
  - Buyout of applicable non-compete agreements for the Ciber employees retained by SBCTC; and
  - Resolution of legal barriers to give SBCTC a direct relationship with CenturyLink for hosting services.
- SBCTC has hired a ctclink Project Director, Christy Campbell. She began work June 1<sup>st</sup> and has met a number of times with the pilot schools to assess their needs, held phone calls with all the college Project Managers (PMs) and Executive Sponsors, and convened a two day Project Manager Summit in July to discuss a more collaborative model for the project.
- The Office of the Chief Information Officer (OCIO) of Washington State has set some requirements that the ctclink project must meet in order to receive approval to implement additional schools:
  - Remediation for the pilot schools (Community Colleges of Spokane and Tacoma Community College) must be complete. The ctclink project reports that 78% of the remediation work has been completed.
  - The fiscal books must be closed at all pilot schools for FY16 and FY17. This work is on track to be completed by the end of September, 2017.
  - An Investment Plan must be submitted and approved by the OCIO. This plan has ten requirements which are all being addressed by the project team.
- SBCTC is expecting that the plan to implement ctclink at the other community and technical colleges will be developed and approved at the Washington Association of Community and Technical College's (WACTC) Presidents technology group at the October meeting. All colleges are expected to be converted to the upgraded version of PeopleSoft by the end of 2021.
- ctclink Project Director, Christy Campbell, formed six subgroups to address the following issues, many of which are required for the Investment Plan:

- Governance Model. Looking at a more permanent governance structure which will meet the needs of the project as it moved out of the remediation phase. Project Managers and Executive Sponsors will be incorporated into the new governance model.
- Integrated Project Plan. This effort is being led by a group of PMs who want to ensure that the work the colleges are required to do will be accurately incorporated into an overall work plan.
- Communications Plan. Making updates to the existing Communications Plan with a focus on templates for colleges to use. This work will be integrated with the Organizational Change Management plan.
- Organizational Change Management (OCM) Plan. Making updates to the existing OCM plan and including more information about how colleges will address change.
- Training Plan. Reviewing and updating the Training Plan. Looking at how to provide more training to the trainers and how colleges can share training resources.
- Collaboration and document site. Creating a new site for project documents to be stored, college samples to be shared, and college data to be securely transferred to SBCTC. In addition, this site needs to serve as a tool for collaboration between all project participants.
- The ctLink project is asking that all colleges identify an Executive Sponsor who will be actively engaged. Shanda Diehl, Associate Vice President of Planning and Effectiveness, will step into the role of Executive Sponsor for Clark College.

## Student Success Story

*No documents for this item*

## Faculty Presentation

*No documents for this item*



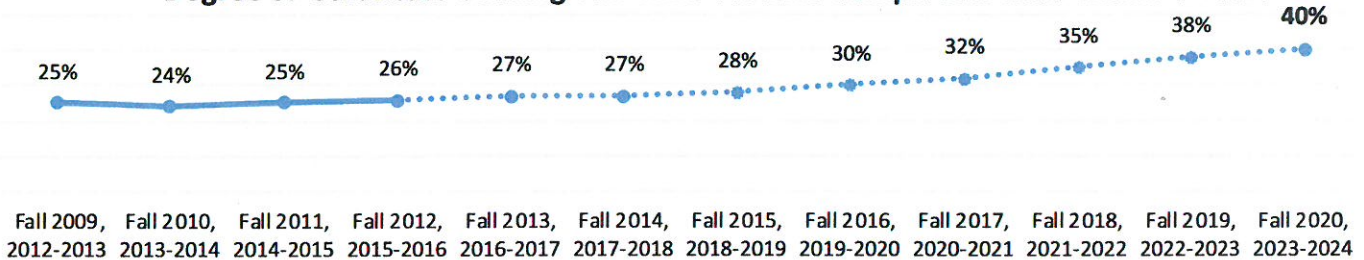
# COMPLETION



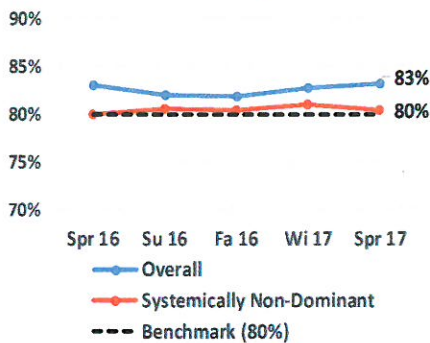
AUGUST 2017

*Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity,*

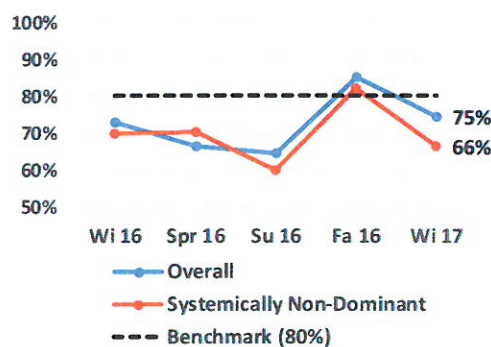
## Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



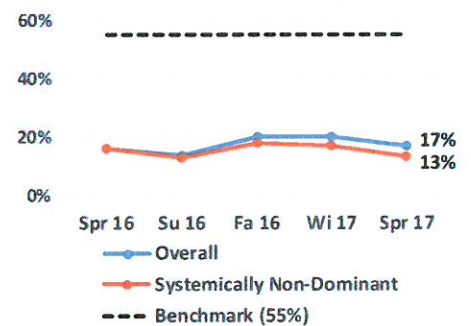
### Course Success Rate: Certificate or Degree-Seeking Students



### First-to-Second Quarter Retention: Certificate or Degree-Seeking Students



### Transfer-Intent Students Completing College-Level Math Within First 4 Quarters



## Monthly Highlights

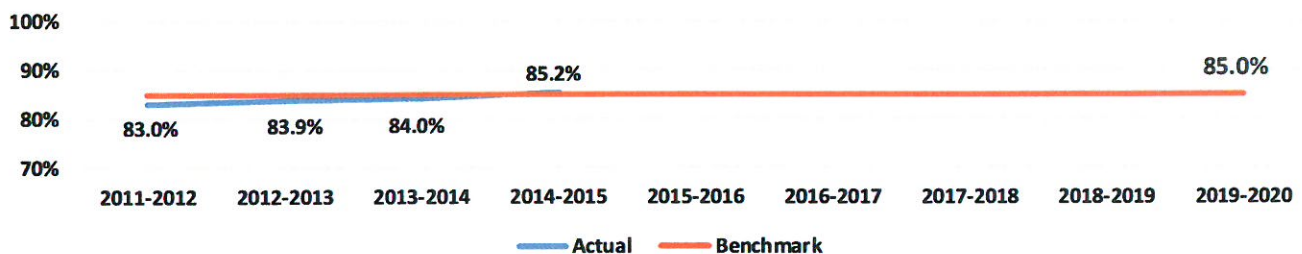
- ◇ Credential Evaluations surpassed their annual goal of 200 credits of Credit for Prior Learning (CPL) with 311 credits accounted for in 2016-2017 academic year.
- ◇ Penguin Welcome Days was redesigned for students entering Fall 2017. The redesign includes a session that focuses on areas of study of students' intended or possible career pathway(s). The sessions are facilitated by a combination of student services staff and faculty who provide an interactive overview of the programs Clark offers. The redesign was based on student feedback and national best practices in orientations. (New students who had attended Penguin Welcome Days in 2016-2017 were significantly more likely to be retained.)

# EMPLOYMENT/TRANSFER

AUGUST 2017

*Clark College, in service to the community, guides individuals to achieve their educational and professional goals. Through the college's focus on student outcomes, the college aims to connect students to their long-term educational goals. For Clark College students these goals are most often employment and/or transferring to another higher education institution.*

**Percent of Graduates by Year Who Transfer and/or are Employed within 1 Year of Graduation**



## Monthly Highlights

- ◇ Two of Clark College machining students were accepted to participate in Boeing's summer internship program.
- ◇ Mechatronic capstone students presented their final project to multiple advanced manufacturing representatives.
- ◇ Clark College hosted an information session for advanced manufacturing companies within the service district to announce a new pilot mechatronics certificate designed for incumbent workers. The college also hosted four information sessions about the new pilot mechatronics program for potential students.
- ◇ Welding, mechatronics, and machining departments are partnering with Kapstone to provide training to employees to meet demand.

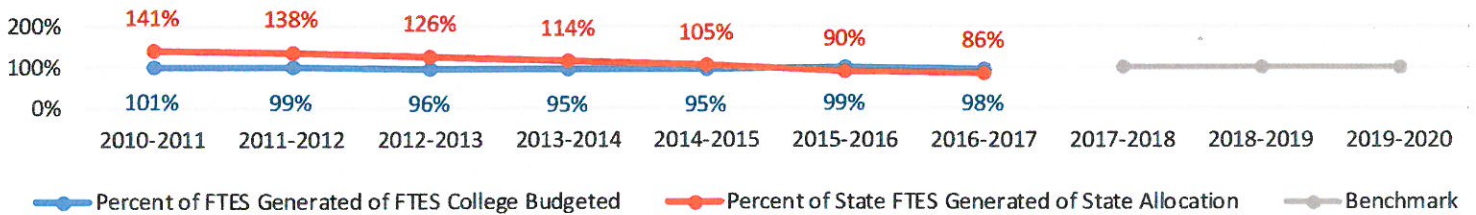
# ENROLLMENT



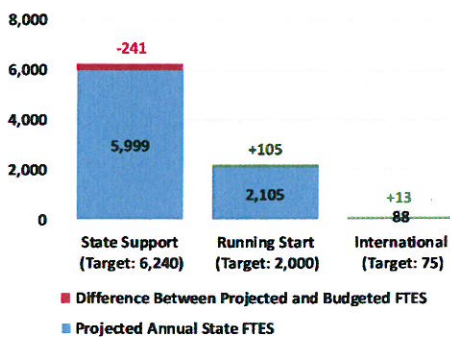
AUGUST 2017

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.*

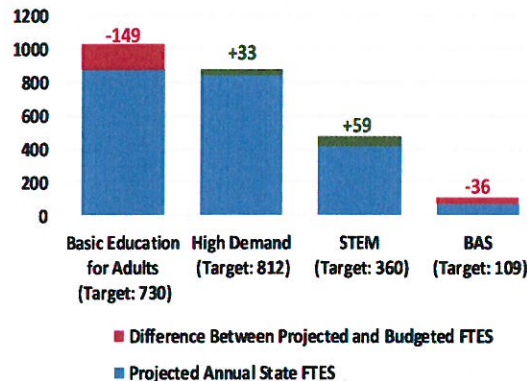
Percent of Full-Time Equivalent Students (FTES) Generated based on College Budget and State Allocation



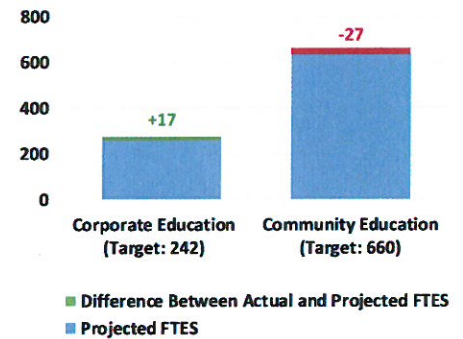
Projected Final Annual FTES Based on Current FTES (Aug 1)



Projected Priority FTES Based on Current FTES (Aug 1)



Projected Corporate and Community Education FTES Based on Current FTES (Aug 1)



## Monthly Highlights

- International Programs enrolled 51 students from 18 countries for summer term 2017.
- Enrollment Services and Marketing & Communications collaborated to develop a new welcome packet that is sent to students once they have applied.
- A consultant from American Association of Collegiate Registrars and Admissions Officers (AACRAO) assessed Clark's enrollment process to include instruction, communications and marketing/web, business services, student services, and how all of these align with guided pathways. The consultant's official recommendations are expected to be provided to the college in September.
- Workforce Education Services received \$77,000 in BFET funds and \$10,000 in Opportunity Grant funds to support student tuition and book expenses.

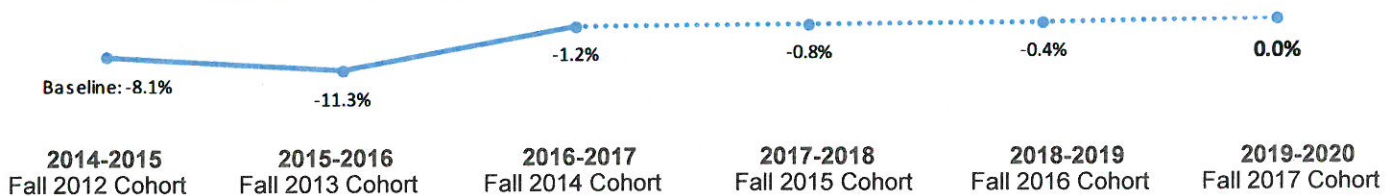
# SOCIAL EQUITY



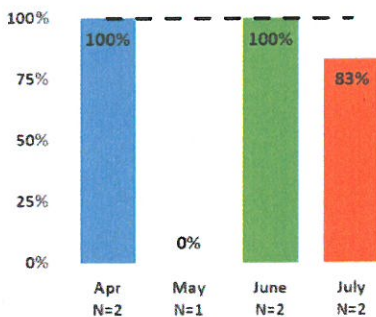
AUGUST 2017

*Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.*

**First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups**

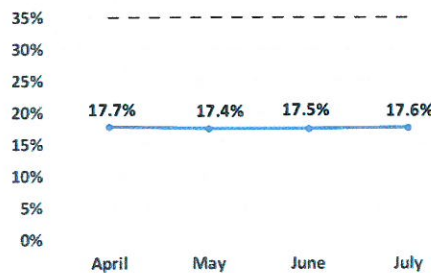


**Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability**



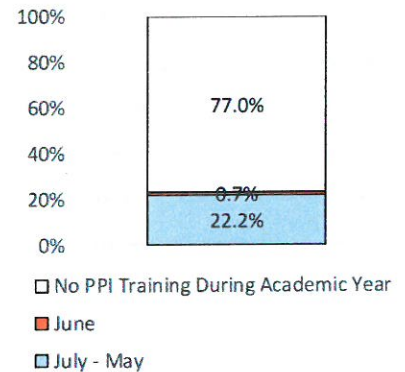
-- Benchmark: 100% of Applicant Pools

**Percent of Employees Of Color or Employees with Reported Disability**



-- Benchmark: 35% of Employees to Match Student Demographics

**Percent of Employees Engaged in Professional Development Opportunities in PPI**



## Monthly Highlights

- ◇ Disability Support Services provided training on Accessibility of Power Point so that faculty can provide blind or low vision students with descriptions of the visual content in their course materials.
- ◇ Clark College was represented at Saturday in the Park - Vancouver Pride Day event on July 8 at Esther Short Park to provide information on resources and education for LGBTQ communities at Clark College.
- ◇ The Office of Diversity and Equity met with Dr. Obie Ford, Campus Director of Equity and Diversity at WSU Vancouver, and Anthony Kelley, Director of Diversity Center at WSU Vancouver, on June 26 to build relationship and work cohesively to provide resources for both institutions as well as the community.
- ◇ The Community Wide Diversity Events Committee helped support the 3 Days of Aloha event that took place at Clark College on July 27-29, 2017 with the Ke Kukui Foundation. The Office of Diversity and Equity and Enrollment Services (Welcome Center) provided information at the 3 Days of Aloha – Ho'i ke Festival on July 28 – 29.
- ◇ Workforce Education Services Coach attended Community Across Barriers Poverty Training at Portland State University, and received a certification in Poverty Training.

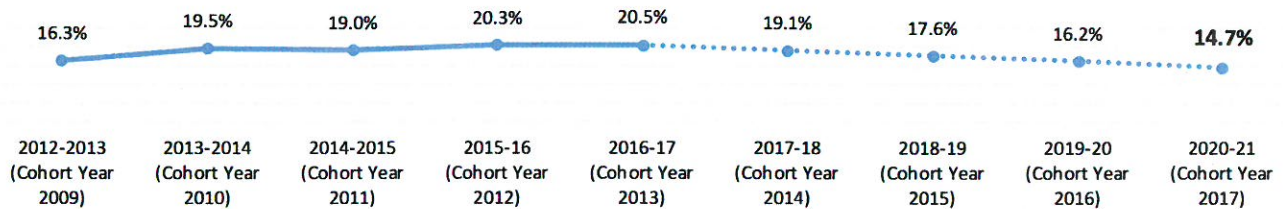
# STUDENT DEBT



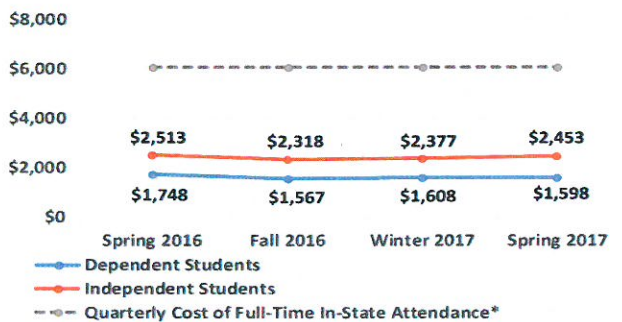
AUGUST 2017

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.*

Student Three Year Loan Default Rate

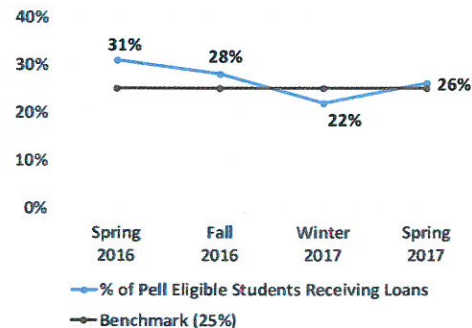


Average Loans Awarded and Received by Students, by Independent/Dependent Status



\*Includes Educational Expenses and Cost of Living (Not Living with Parents)

Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)



## Monthly Highlights

- Financial Aid, in partnership with Career Services, conducted financial literacy sessions at Penguin Welcome Days and a session entitled "Managing Your Student Loans after Clark".
- Financial Aid hosted a "Pretzels with \$ALT" event to inform students about their Exit Counseling requirement and answer repayment questions.
- Financial Aid initiated an outreach to more than 600 students who are in loan repayment or who need to complete their Exit Counseling requirement.
- The Financial Literacy Coach met with 20 students individually and presented the following two workshops: Finance Your Dreams (13 students) and Destroy Debt (6 students); additionally, he is presenting three (3) workshops during each Penguin Welcome Day and was present at the Transitional Studies Student Success Fair, which 89 students attended.
- Advising Services and other members of Student Affairs, in collaboration with Instructional administrators, created a new guiding policy on program teach-out that encompasses all steps needed for a successful program termination.

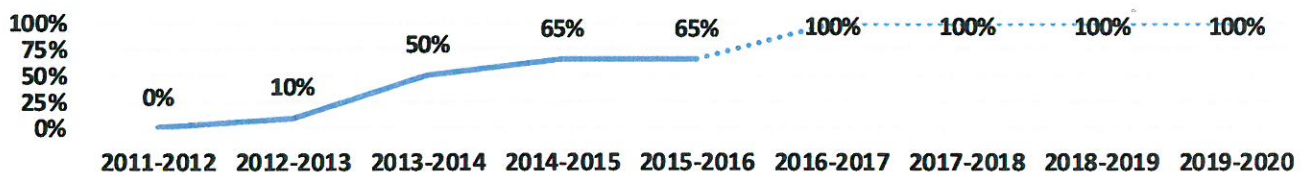
# STUDENT LEARNING



AUGUST 2017

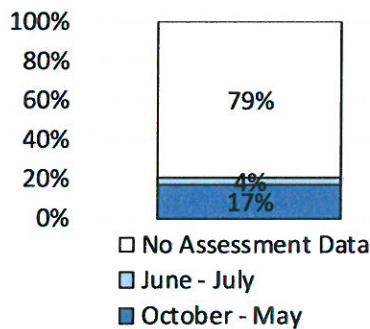
*Clark College facilitates student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking. Clark College's degrees and certificates awarded are the result of a culmination of learning. The college aligns its curriculum with learning outcomes and applies evidence to continually advance student learning.*

100% of programs have made improvements based on assessment of program learning outcomes

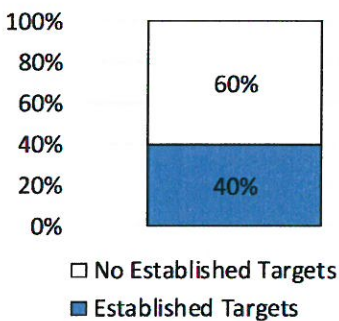


Due to faculty workload, the expectation is that faculty will complete their program assessment work by September 30th of the next

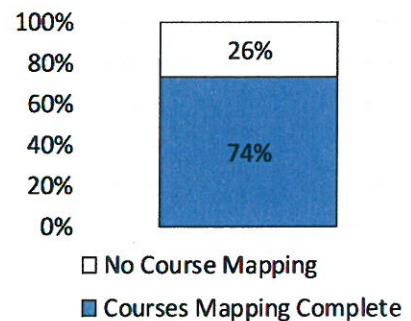
Proportion of Programs with Assessment Data On File



Proportion of Learning Outcomes with Established Learning Targets



Proportion of Programs that have Mapped Learning Outcomes to Courses



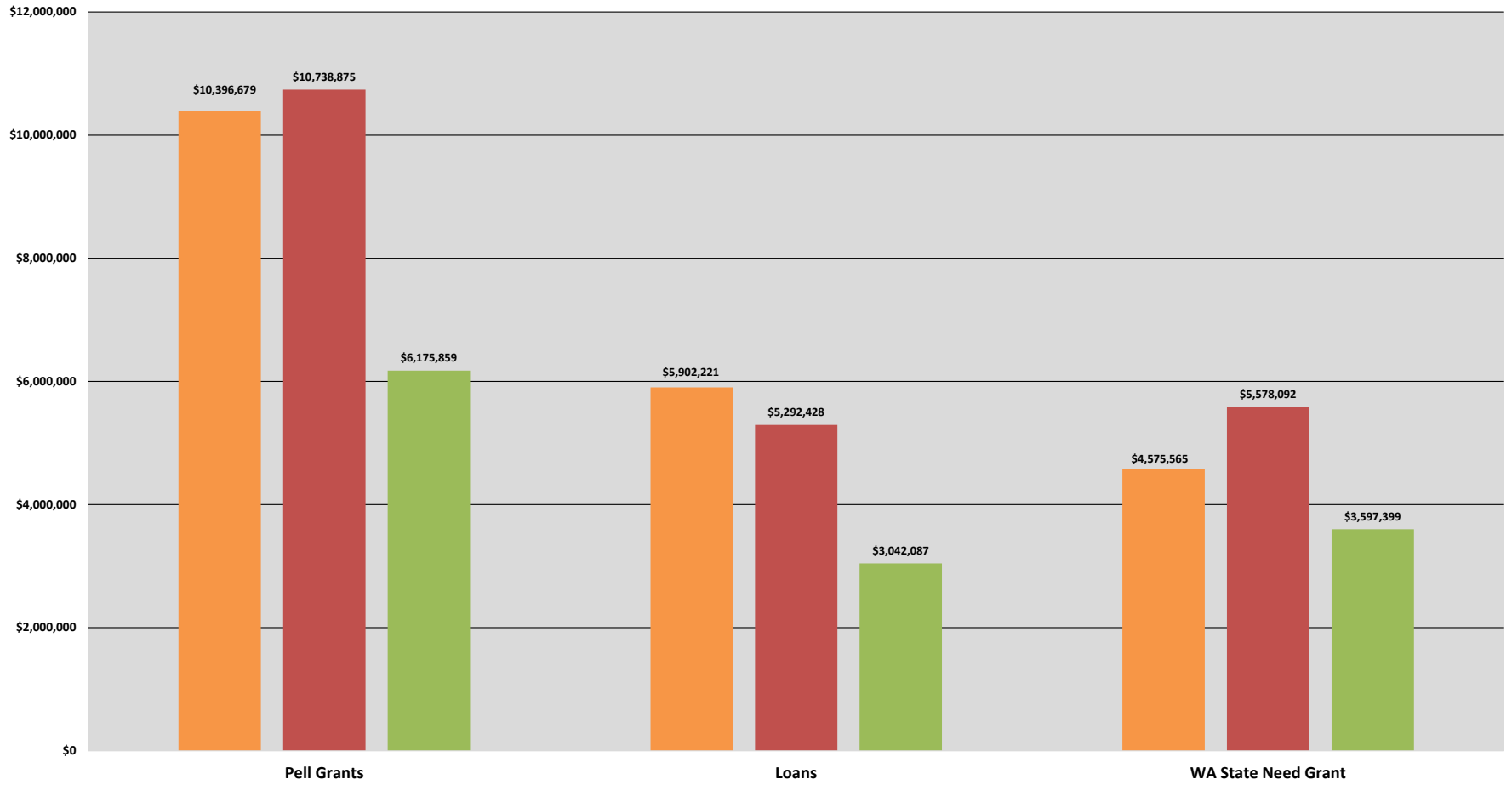
## Monthly Highlights

- ◇ Clark student Castine Cruz received a Gilman Scholarship for \$3,000 to Study Abroad in Costa Rica from August 19-September 16, 2017. Castine is the first Clark College student to receive this competitive national scholarship.

**3 Year Comparison of Awards by Category**  
**July YTD**

■ 2015-2016  
■ 2016-2017  
■ 2017-2018

Dollars (millions)

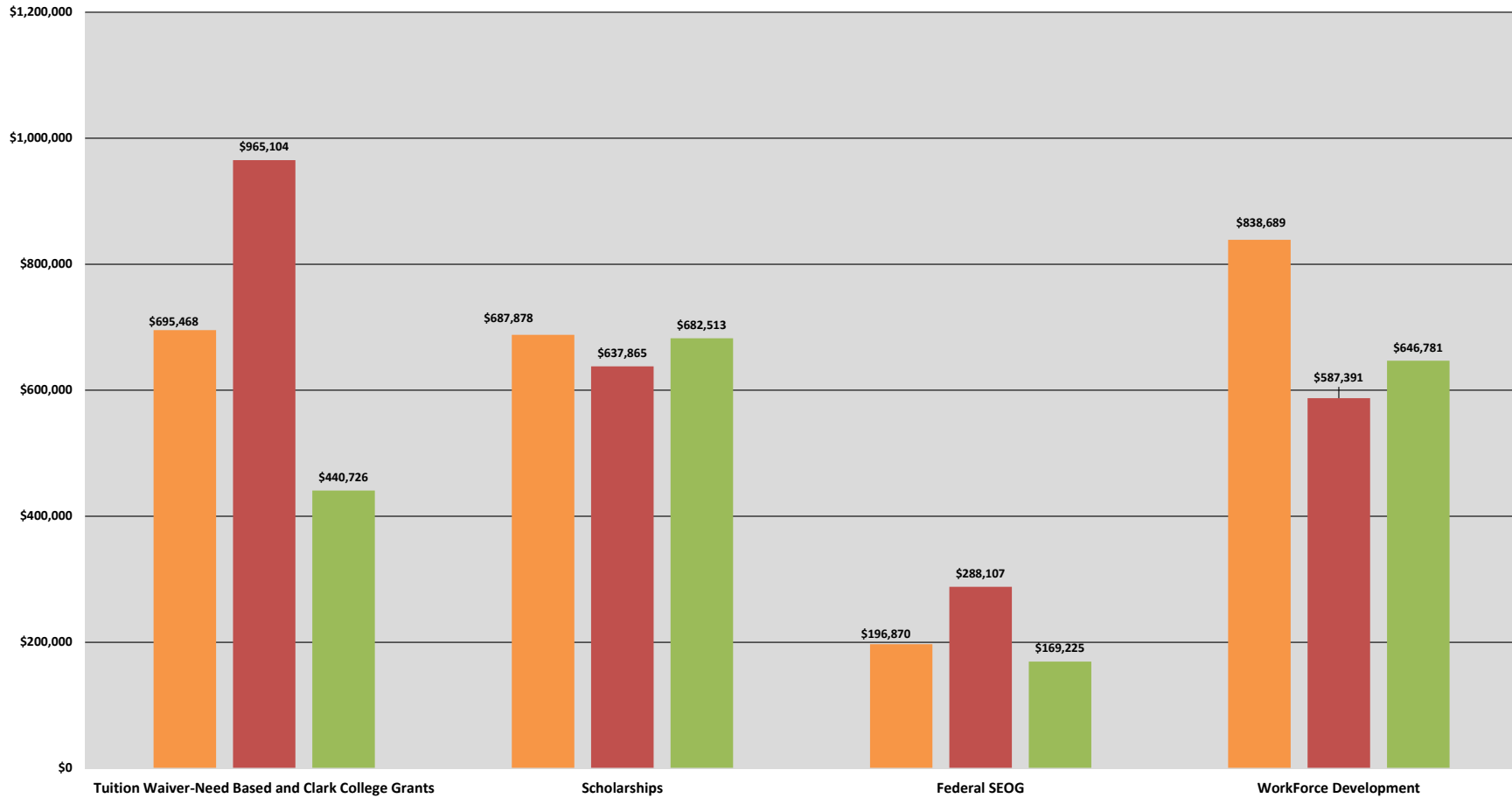


Note: WA State Need Grant includes College Bound Scholarships

**3 Year Comparison Awards by Category (cont'd)**  
July YTD

2015-2016  
 2016-2017  
 2017-2018

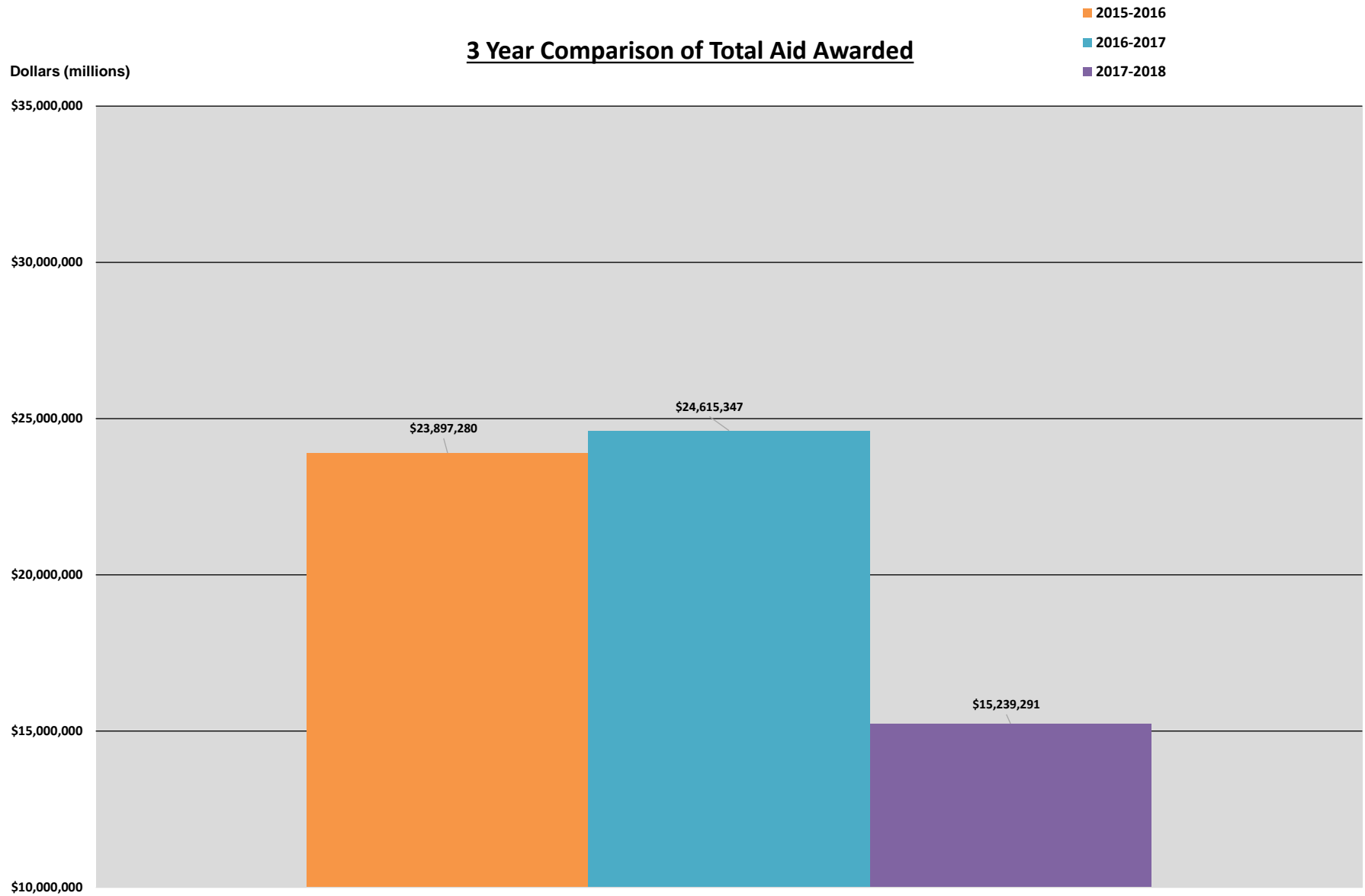
Dollars (millions)



Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

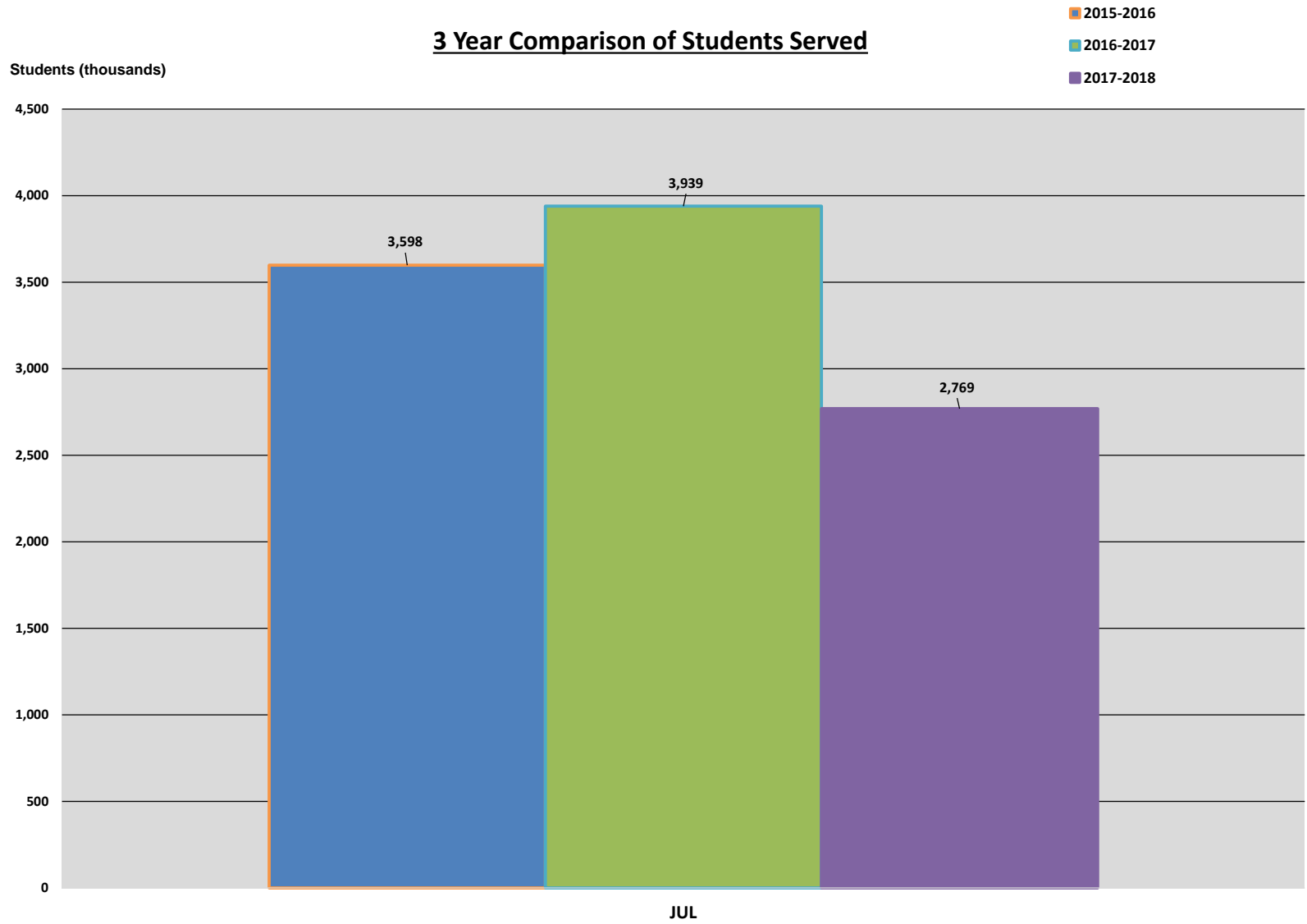


### 3 Year Comparison of Total Aid Awarded



Note: 2017-2018 Awarding is still in progress

### 3 Year Comparison of Students Served



## Clark College - Budget Status Report June 30, 2017

Sources of Funds (Revenues)	FINAL 2016-17 Budget	Revenues to Date	Difference	% Budget Received
<b>Operating Accounts</b>				
State Allocation	34,268,436	34,267,598	(838)	100.0%
Tuition & ABE	19,480,804	18,331,666	(1,149,138)	94.1%
Running Start	9,525,689	10,996,528	1,470,839	115.4%
Excess enrollment	-	-	-	0.0%
Planned use of prior fund 148 balance	2,023,127	-	(2,023,127)	0.0%
Dedicated, matriculation, tech, cont ed	4,791,153	4,772,172	(18,981)	99.6%
<b>Total Operating Accounts</b>	<b>70,089,209</b>	<b>68,367,964</b>	<b>(1,721,245)</b>	<b>97.5%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,916,607	3,827,895	(1,088,712)	77.9%
Internal Support & Agency Funds	1,170,993	1,340,554	169,561	114.5%
ASCC	1,989,198	2,006,755	17,557	100.9%
Bookstore	4,494,707	4,409,835	(84,872)	98.1%
Parking	512,050	411,896	(100,154)	80.4%
Auxilliary Services	1,459,678	1,599,159	139,481	109.6%
Financial Aid	36,941,888	23,809,602	(13,132,286)	64.5%
<b>Total Other Accounts</b>	<b>51,485,121</b>	<b>37,405,696</b>	<b>(14,079,425)</b>	<b>72.7%</b>
<b>Total Sources of Funds</b>	<b>121,574,330</b>	<b>105,773,659</b>	<b>(15,800,671)</b>	<b>87.0%</b>

Uses of Funds (Expenses)	2016-17 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b>Operating Accounts</b>				
President	765,975	670,091	95,884	87.5%
Associate Vice President of Planning & Effectiveness	773,587	742,106	31,481	95.9%
Special Advisor for Diversity & Equity	381,221	291,378	89,843	76.4%
Vice President of Instruction	38,931,601	39,078,406	(146,805)	100.4%
Vice President of Administrative Services	12,598,082	12,443,266	154,816	98.8%
Vice President of Student Affairs	8,880,668	8,418,729	461,939	94.8%
Associate Vice President of Economic & Community Dev	1,222,327	1,104,639	117,688	90.4%
Chief Communication & Information Officer	5,230,909	4,977,439	253,470	95.2%
Associate Vice President of Human Resources	1,167,005	1,097,558	69,447	94.0%
Bank/CC Fees, CTC Link, Unemp	137,834	376,881	(239,047)	
<b>Total Operating Accounts</b>	<b>70,089,209</b>	<b>69,200,494</b>	<b>888,715</b>	<b>98.7%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,916,607	4,166,789	749,818	84.7%
Internal Support & Agency Funds	1,170,993	1,273,369	(102,376)	108.7%
ASCC	1,989,198	2,194,194	(204,996)	110.3%
Bookstore	4,494,707	4,268,790	225,917	95.0%
Parking	512,050	436,949	75,101	85.3%
Auxilliary Services	1,459,678	1,615,100	(155,422)	110.6%
Financial Aid	36,941,888	23,701,543	13,240,345	64.2%
<b>Total Other Accounts</b>	<b>51,485,121</b>	<b>37,656,736</b>	<b>13,828,385</b>	<b>73.1%</b>
<b>Total Uses of Funds</b>	<b>121,574,330</b>	<b>106,857,230</b>	<b>14,717,100</b>	<b>87.9%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>(1,083,570)</b>		
Capital Projects- Foundation and Grant Contributions	490,722	490,722	-	100.0%
Capital Projects- Expenditures	9,141,436	7,997,263	1,144,173	87.5%

**CLARK COLLEGE**  
**Fund and Cash Balances**  
as of July 1, 2017

	<b>Fund Balance</b> (minus non-cash assets) <b>6/30/17</b>	<b>Cash Balance</b> (minus dedicated cash) <b>6/30/17</b>	<b>Required Reserves</b>	<b>Prior Commitments</b> (prior to 7/1/17)	<b>New Commitments</b> (2017/18)	<b>Total Available Cash</b>
<b>145</b>	<b>Grants and Contracts</b>	5,024,141	3,080,345	42,499	145,000	<b>2,892,846</b>
<b>147</b>	<b>Local Capital</b>	368,438	-			-
<b>148</b>	<b>Dedicated Local</b>	3,400,748	(21,327)	-	7,500	<b>(28,827)</b>
<b>149</b>	<b>Operating Fee</b>	351,065	51,685			<b>51,685</b>
<b>448</b>	<b>Print/Copy Machine</b>	76,144	76,144			<b>76,144</b>
<b>460</b>	<b>Motor Pool</b>	110,386	110,386			<b>110,386</b>
<b>522</b>	<b>ASCC</b>	1,246,437	-			-
<b>524</b>	<b>Bookstore</b>	4,364,038	4,364,038	2,000,000		<b>2,364,038</b>
<b>528</b>	<b>Parking</b>	236,034	236,043			<b>236,043</b>
<b>570</b>	<b>Other Auxiliary Enterprise</b>	1,013,177	333,043	30,315		<b>302,728</b>
<b>790</b>	<b>Payroll (clearing)</b>	199,672				-
<b>840</b>	<b>Tuition/VPA</b>	(1,165,019)				-
<b>846</b>	<b>Grants - Fin Aid</b>	5,808				-
<b>849</b>	<b>Student Loans</b>	21,234				-
<b>850</b>	<b>Workstudy (off-campus)</b>	(6,262)				-
<b>860</b>	<b>Institutional Financial Aid Fur Reserves*</b>	935,506		4,759,395		<b>(4,759,395)</b>
	<b>Totals</b>	<b>16,181,547</b>	<b>8,230,357</b>	<b>4,759,395</b>	<b>2,072,814</b>	<b>152,500</b>
				<b>2,072,814</b>		<b>1,245,648</b>

\*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board

S.SAND 7/31/17

## Fund Balance Less Commitments

<b>Available Fund Balance Before Commitments</b>	<b>8,230,357</b>
--	------------------

### Prior Year Commitments

Date	as of July, 2017	Fund	Amount	Total
6/30/2017	CTC Cash Flow Shortage-FY 2017 4th quarter bill	145	42,499	<b>42,499</b>
				-
10/21/2014	Culinary Remodel-use of reserves	524	2,000,000	<b>2,000,000</b>
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
				<b>30,315</b>
<b>Total Prior Commitments</b>				<b>2,072,814</b>

### New Commitments July 1, 2017 to present

Date		Fund	Amount	Fund Total
7/25/2017	Enrollment Consultant	145	10,000	
8/8/2017	PCI Compliance Audit	145	30,000	
8/8/2017	Civitas	145	105,000	
				<b>145,000</b>
8/8/2017	Teaching and learning days	148	7,500	
				<b>7,500</b>
<b>Total New Commitments</b>				<b>152,500</b>

### Required Reserves

<b>10% of \$67,593,954 less \$2,000,000*</b>	<b>4,759,395</b>
<b>Fund Balance After Commitments and Required Reserves</b>	<b>1,245,648</b>

\* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14

## Next Meeting

*No documents for this item*

## Executive Session

*No documents for this item*

## Adjournment

*No documents for this item*