



# CLARK COLLEGE

## BOARD OF TRUSTEES



## **VISION**

Clark College inspires learners to excel, transforms lives, and strengthens our increasingly diverse community.

## **MISSION**

Clark College, in service to the community, guides individuals to achieve their educational and professional goals.

# Clark College Board of Trustees

Wednesday, May 25, 2016,

Ellis Dunn Community Room, GH 213

Board Work Session Agenda—PUB 258C	Accountable	Purpose	Time Estimate
Call to Order	Chair Burkman		3:30 pm
<b>Hot Topics</b>			
<ul style="list-style-type: none"> <li>Executive Session—Consideration of Tenure—Julie Austad <i>An Executive Session will be held under RCW 42.30.110(1) to review the performance of a public employee</i></li> </ul>		Informational	3:30-3:45 pm
<ul style="list-style-type: none"> <li>College Budget Culinary COP STEM Building</li> </ul>	President Knight	Informational	3:45-4:30
<ul style="list-style-type: none"> <li>2014-2015 Financial Statements</li> </ul>	Sabra Sand	Informational	4:30-4:40 pm
<ul style="list-style-type: none"> <li>2016-2017 ASCC Budget</li> </ul>	Omar Alvarez	Informational	4:40-4:55 pm

Business Meeting Agenda	Accountable	Purpose	Time Estimate
Call to Order/Agenda Review	Chair Burkman		5:00 pm
<b>Action Items</b> <ul style="list-style-type: none"> <li>Consideration of Tenure</li> <li>2016-2017 Sabbatical Requests</li> <li>2016-2017 ASCC Budget</li> <li>Minutes from April 27, 2016 Board Meeting</li> </ul>	Chair Burkman	For Approval	
<b>Audience Statements— 3 minutes each</b>	Chair	Informational	5:15 pm
<b>Constituent Reports—</b> <ul style="list-style-type: none"> <li>AHE</li> <li>WPEA</li> <li>ASCC</li> <li>Foundation</li> </ul>	Kimberly Sullivan Billie Garner Sarah Swift Joel Munson	Informational	<i>15 minutes</i>
<b>Reports from Board Members—</b>	Chair Burkman Trustee Jacobsen Trustee Pollard Trustee Strong	Informational	<i>10 minutes</i>
<b>President's Report—</b> <ul style="list-style-type: none"> <li>Student Success Story</li> <li>Faculty Presentation—Korey Marquez, Associate Director of Tutoring <i>"Clark College Tutoring Services"</i></li> <li>2016-2017 Sabbatical Requests</li> <li>2016-2017 ASCC Budget</li> <li>Academic Excellence</li> <li>Social Equity</li> <li>Economic Vitality</li> <li>Environmental Integrity</li> </ul>	Derrick Schimke  President Knight	Informational	<i>30 minutes</i>
<b>Future Topics</b>		<b>Watch List</b>	
College Safety	Review of College Policies	Accreditation	
Enrollment Changes	Service Learning	GISS Student Completion	
Facility Plan	Stackable Credentials	STEM	
Improving Math Scores	Standard 2 Highlights		
K-12	Strategic Plan		
PPI Certificates	The Changing Face of Our Students		
<b>Next Meeting</b> <i>The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, June 8, 2016 in the Ellis Dunn Community Room, GH 213.</i>			
<b>Executive Session</b> <i>An Executive Session will be held under RCW 42.30.110(1) to review the performance of a public employee.</i>			
<b>Adjournment</b> <i>Time and order are approximate and subject to change</i>		Chair Burkman	

# Clark College Board of Trustees

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May , 2016

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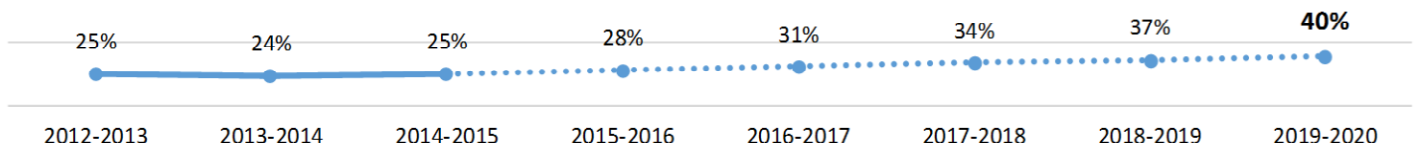
# COMPLETION



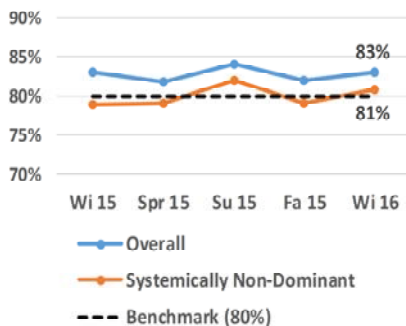
MAY 2016

*Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity, economic vitality, and environmental integrity.*

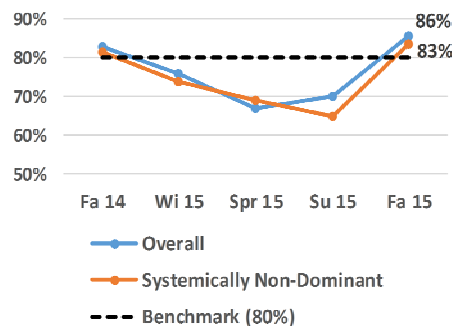
## Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



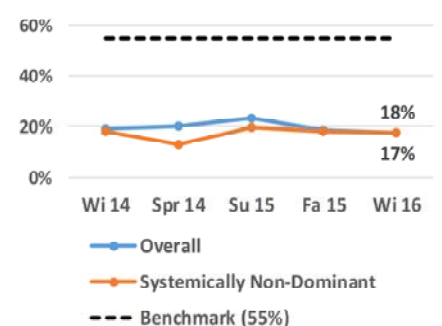
### Course Success Rate: Certificate or Degree-Seeking Students



### First-to-Second Quarter Retention: Certificate/Degree-Seeking by First Quarter Enrolled



### Transfer-Intent Students Completing College-Level Math Within First 4 Quarters Attended



## Monthly Highlights

- ◇ The Instructional Planning Team approved College 101 as a requirement for Associate of Arts—Direct Transfer Agreement beginning Summer 2016.
- ◇ Clark College received an additional \$43,337 in State Need Grant and \$7,600 in Opportunity Grant resources for the 2015-2016 grant year. These supplemental funds have been awarded to financial aid eligible students currently enrolled spring quarter.
- ◇ Student Affairs is reaching out to the 845 Running Start seniors who have not completed an AA degree. This effort is encouraging these students to finish their degree at Clark prior to transferring; promoting the benefits of lower tuition costs, priority registration and familiarity with our institution.
- ◇ A total of 346 Running Start students plan to graduate with an associate degree and high school diploma at the same time. Of these students, 170 (49%) will graduate with Honors, 131 will graduate “With Honors” (cumulative GPA 3.40 – 3.89), 25 will graduate “With Highest Honors” (cumulative GPA 3.90 and above), and 14 will graduate with a perfect 4.0 GPA “With Highest Honors”.

# ENROLLMENT/BUDGET



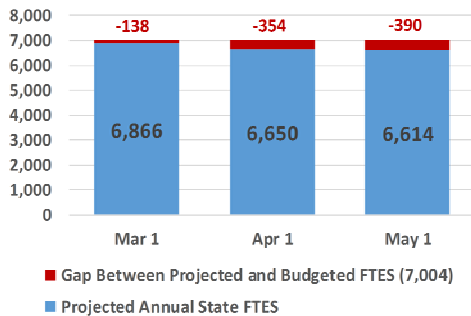
May 2016

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.*

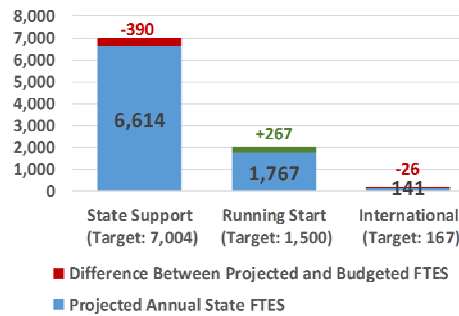
## Educational Attainment in Clark College Service District



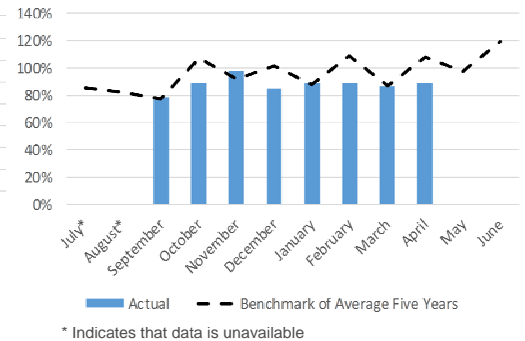
### Projected Annual State FTES Compared to Budgeted FTES



### Projected Annual FTES Based on Current FTES (Jan 1)



### Percent of Monthly Revenue Spent Monthly 2015-2016



## Monthly Highlights

- ◇ Clark College participated in seven College Bound Workshops in local high schools. At these events, 213 students applied for admission and received an application fee waiver. This is a new program developed in partnership between Enrollment Services and Financial Aid.
- ◇ Clark College has launched a partnership with Univision to market to Spanish speaking households in the region. The station will shoot, produce and air stories about academic opportunities at Clark College. The first story which is about our automotive programs began airing in May.
- ◇ The State Auditor's Office completed its audit of the college's 2014-15 financial statements and issued a clean opinion.
- ◇ Student Affairs is introducing the SOAR (Student Orientation Advising and Registration) program this summer. Our current program is being modified to increase student enrollment and matriculation by providing a more focused and engaging program. Students attending this event will participate in sessions focusing on services aligned with guided pathway best practices, including advising, career services, orientation, and paying for college.

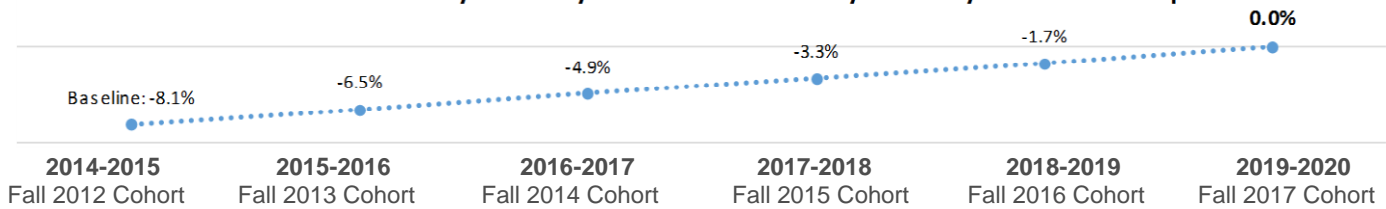
# SOCIAL EQUITY



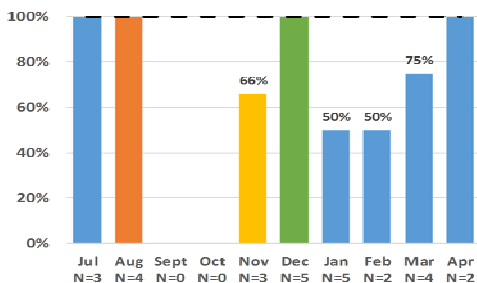
May 2016

*Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.*

**First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups**

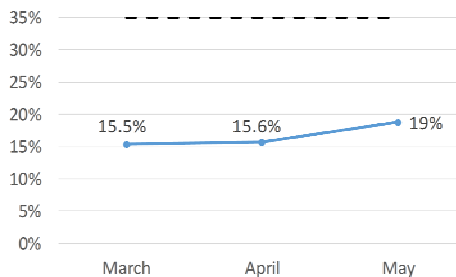


**Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability**



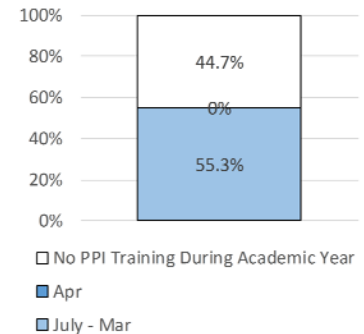
-- Benchmark: 100% of Applicant Pools

**Percent of Employees Of Color or Employees with Reported Disability**



-- Benchmark: 35% of Employees to Match Student Demographics

**Percent of Employees Engaged in Professional Development Opportunities in PPI**



## Monthly Highlights

- ◇ The college sponsored twenty two students to attend the 26<sup>th</sup> Annual Student of Color Conference held on April 21-23 in Yakima. The conference had approximately 900 people from across the CTC system to engage in workshops on identity development, awareness of others, social justice and personal development.
- ◇ Clark College attended three Career Fairs to promote the positions to diverse populations. The fairs included Urban League of Portland 2016 Career Connections Job Fair, Portland Community College Career Fair and Clark College Career Days Fair. The representatives spoke with approximately 299 prospective applicants.
- ◇ The Annual Sakura Event to celebrate the gift of 100 Cherry Trees from our International friends and the arrival of spring. The day was filled with a ceremony to honor the relationship, dance performances, the Portland Taiko Drum Group and displays. We were honored to have guests from the community and Japan.
- ◇ How Applicant Pools met the diversity requirement (at least 25%) in April: 100% of diverse applicants were people of color and no applicants self-reported a disability.

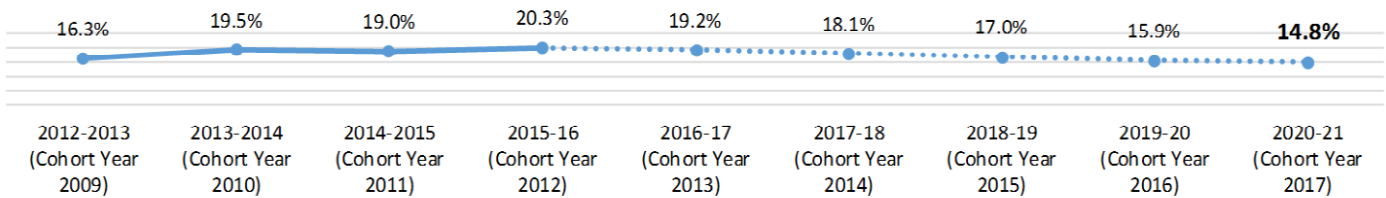
# STUDENT DEBT



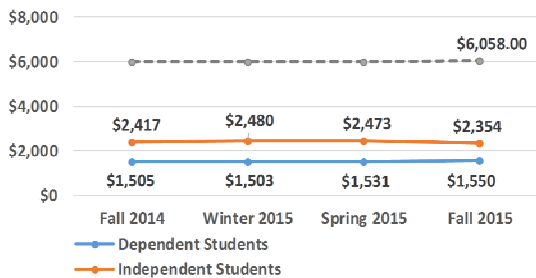
May 2016

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.*

**Student Three Year Loan Default Rate**

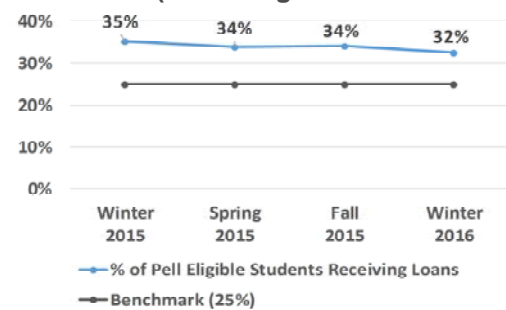


**Average Loans Awarded and Received by Students, by Independent/Dependent Status**



\*Includes Educational Expenses and Cost of Living) Not Living with Parents

**Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)**



## Monthly Highlights

- ◇ In 2015-16, Open Education Resources (OER) courses have saved Clark students between \$97,000 - \$112,000. Currently three Clark courses - BIOL& 160: General Biology (Biology department), ENGL& 101 (Tiffany Kraft), PSYC& 100 (Tess Yevka) - were developed with Clark College Foundation and Library Leadership Council support. During this academic year, these three courses had 786 student enrollments.
- ◇ Financial Aid staff contacted 54 delinquent borrowers to review loan repayment obligations, options to repay, and the importance of avoiding Federal student loan default.
- ◇ Financial Aid reviewed and challenged the Federal draft cohort default list. Staff found 5 students that should not be in default and will be removed from the official default list that will be published in September 2016. This work benefits former Clark students and may reduce the College default rate.
- ◇ Our Financial Literacy Coach collaborated with AARP Tax preparers to provide free tax preparation and electronic filing on campus for Clark Students. The event was a very positive first step and plans to expand for next year are already in the works.



# **ACTION ITEMS**

**ACTION ITEMS**



# MEMORANDUM

To: Clark College Board of Trustees

From: Robert K. Knight  
President

Date: May 25, 2016

Re: Recommendations for Granting Tenure

The following probationary faculty member is presented to the Board of Trustees for consideration of award or denial of tenure:

3 <sup>rd</sup> Year Tenure-Track Faculty	RIF Unit
Julie Austad	Librarian

RKK/ik



# MEMORANDUM

DATE: April 21, 2016  
 RE: Sabbatical Requests for 2016-2017 Academic Year  
 FROM: *RC* Tim Cook, Vice President of Instruction  
 TO: Robert Knight, President

Attached are sabbatical leave applications for the 2016-2017 academic year. The Professional Placement and Advancement Committee (PPAC) met February 11<sup>th</sup>, 2016 and recommended approval of the following applicants. My recommendations are as follows:

FACULTY	DEPARTMENT	NUMBER OF QUARTERS	QUARTERS REQUESTED
Karl Bailey	Chemistry	1	Winter 2017
Kristine Barker	Math	2	Winter 2017, Spring 2017
Michiyo Okuhara	Japanese	2	Winter 2017, Spring 2017
Dian Ulner	Women's Studies	1	Spring 2017
Total		6	

I recommend that all of the applicants on this list be awarded sabbatical leave. My recommendation constitutes a total of 6 quarters for 2016-2017. Please let me know if you have any questions or need additional information

Enclosures  
 TC: ss

- Cc:
- file
  - PPAC Chairperson

**ACTION ITEMS**

Minutes of the Business Meeting of the Board of Trustees  
 Clark College, District No. 14  
 April 27, 2016  
 Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
I.	Call to Order/Agenda Review	<ul style="list-style-type: none"> <li>Chair Burkman called the meeting to order at 5:08 pm.</li> <li>He announced that the board will take a break after the Audience Statements to recognize Assistant Attorney General Bonnie Terada on her retirement.</li> </ul>	
II.	ACTION ITEMS		
		<ul style="list-style-type: none"> <li>Minutes of the March 16, 2016 Board Meeting</li> </ul>	<p><b>A MOTION</b> was made by Trustee Strong to approve the minutes of the March 16 Board meeting. The motion was seconded by Vice Chair Rupley and passed unanimously.</p>
	Recognition	<ul style="list-style-type: none"> <li>President Knight and the trustees honored AAG Terada on her retirement by the presentation of handmade quilt made from Clark College tee shirts. President Knight said that she has worked for college longer than he has been employed at Clark. She was on sabbatical when he started; she returned in 2007 and they have been working together ever since. Ms. Terada has been an invaluable resource for him. She has always been responsive, taken on challenging cases on behalf of the college, and is a delight to work with. He knows he is going to really miss her and wishes her all the best in retirement.</li> <li>Chair Burkman and the other trustees all agreed that it has been a joy working with Ms. Terada and receiving her guidance through the years.</li> <li>Ms. Terada said she will miss Clark College very much. It has been a pleasure to work with an institution with such high standards. She could always count on Clark to do the right thing and make right decision. In turn, she helped us make the right decision based on what was good for the institution.</li> </ul>	
	Audience Statements	<ul style="list-style-type: none"> <li>There were no statements from the audience this evening.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
IV.	CONSTITUENT REPORTS		
	AHE	<ul style="list-style-type: none"> <li>There was no report from the AHE this evening.</li> </ul>	
	WPEA	<ul style="list-style-type: none"> <li>There was no report from the WPEA this evening.</li> </ul>	
	ASCC	<ul style="list-style-type: none"> <li>Ms. Swift and other ASCC officers are working on recruiting next year's student representatives. They expect to receive either 11 or 12 applications for the open positions.</li> <li>The Oswald Awards will be held on May 24. This is a huge event for them and planning is underway.</li> </ul>	
	Foundation	<ul style="list-style-type: none"> <li>Mr. Munson was very happy to report that the Foundation has raised \$5.5 million so far this year. A significant portion of the total will be announced as a major gift at the May 18 Savoring Excellence event.</li> <li>They are working on a brands awareness project with Communications &amp; Marketing. The project so far has been in the form of research as to the community's perception and expectations of and from Clark College.</li> <li>The Foundation is also planning to develop a pool of individuals and organizations to support the upcoming campaign. They have made changes within the Foundation's structure to accommodate the campaign. Mr. Munson spoke about plans for evening salons in prospective donors' homes or special venues where the Foundation will bring faculty to speak to 15-20 people where they can learn about their programs and get to know them personally.</li> </ul>	<ul style="list-style-type: none"> <li>Chair Burkman thanked Mr. Munson for today's workshop presentation.</li> </ul>
	Reports from Board Members	<ul style="list-style-type: none"> <li>Trustee Pollard congratulated everyone involved with this year's Sakura Festival. He also thanked Ms. Terada for her service to the college and said he will miss her. He saw an article in the newspaper discussing Biology Instructor Robert Anitori's trip to Antarctica to collect rock specimens and the rocket students are again in a NASA competition. He said there are so many things to be proud of at Clark. Governor Inslee visited last week and was very impressed with the students he met. He feels the college needs to find better ways to market itself and make known what is happening.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
	<p><b>Reports from Board Members</b></p>	<ul style="list-style-type: none"> <li>• Trustee Strong enjoyed the Sakura Festival. She had the opportunity to meet and speak with several dignitaries from Joyo. She said it's a beautiful event that offers a nice sense of community as everyone gathers at the cherry trees. She was excited to see today's career forums. It's a great way for students to have access to employers they might not normally meet. It also provides them with a lot of one-on-one interaction they typically would not get at a typical job fair.</li> <li>• Vice Chair Rupley donated most of her work clothes to the career fair which may have been too soon as she has been named Superintendent of the Clackamas school system. As a result, she has withdrawn her name from consideration at ACT as President-Elect as she won't have the time to devote to that position. She will focus her Clark time at the college as the board representative to the North County Visioning Task Force. She is very optimistic about the success of the task force and pleased that the college is reaching out to all of North County and not just Ridgefield.</li> <li>• Chair Burkman was very impressed with the students who presented their projects to Governor Inslee during the Sakura Festival. Although he was scheduled to visit for only 15 minutes, the students enthralled him and he stayed for 30 minutes and still didn't get to meet all of them. The projects they chose to work on are not normally associated with a community college and he was so impressed with them. This month Chair Burkman has participated in career focus as a human library so students could learn what a typical day of a city councilor is like. He attended the state audit exit conference; there will be an audit update next month, but the college received a perfectly clean audit. The board members are in the process of conducting the President's evaluation. Every three years, a 360 evaluation is conducted for input from the college and local communities. The results of that evaluation will be discussed in executive session at the May meeting.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
V.	PRESIDENT'S REPORT		
	Student Success Story	<ul style="list-style-type: none"> <li>• Dean of Student Success &amp; Retention Matt Rygg said he worked very closely with Ms. Terada in the area of student conduct. He is very happy for her but sorry that he will no longer have the opportunity to work together.</li> <li>• Dr. Rygg read statement about student Michelle West written by Student Success &amp; Retention Manager Melissa Williams. Ms. Williams wrote that Ms. West showed a deep drive to improve her academic performance and took on all the opportunities offered to her. Ms. West spoke about how motivated she was to be best that she could be while at Clark and knew that she belonged here.</li> </ul>	
	Faculty Presentation	<ul style="list-style-type: none"> <li>• Interim Dean of Business &amp; Health Science Brenda Walstead introduced faculty presenter Dr. Amy Castellano, Lead Phlebotomy Instructor. The phlebotomy program is a certificate program located at WSU-V. It is the only phlebotomy program in the area that provides comprehensive classroom education plus 150 hours of clinical training. There are 24 outside sites where students can take their clinical hours. Phlebotomy has an 88% completion and 81% job placement rate with an average starting wage of \$15-\$17 per hour. One of Dr. Castellano's students was featured in an article in the Oregonian on November 1, 2015 about Second Step Housing. <a href="http://www.oregonlive.com/sharing/index.ssf/2015/11/second_step_housing_season_of.html">http://www.oregonlive.com/sharing/index.ssf/2015/11/second_step_housing_season_of.html</a></li> <li>• On May 21, all of the business and health departments will host the Healthy Penguin Walkabout. The departments are inviting the college and local communities to campus to show how sugar can affect your health and walk the half-mile penguin path.</li> </ul>	
	President's Report	<ul style="list-style-type: none"> <li>• The college is currently in negotiations with Vancouver Public Schools about their use of the WSU-V building for their iTech Prep school. VPS is under a four-year lease agreement, which ends this year, to share the building with Clark students until a permanent facility for the school was built. The high school has taken over almost the entire building and all of the common areas, pushing Clark students into very limited areas so that they no longer have quiet study or gathering areas. There have been complaints about the noise the high school students make. Clark would like to put more healthcare programs at WSU-V, but it is not possible at this time. The lease is up in August and Vancouver Schools want to renew for another four years. Vice Presidents Williamson and Cook are working with the Assistant Superintendent on lease arrangements that mitigate the issues that have arisen. President Knight has spoken with the Vancouver Public Schools Superintendent about the issues.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
	<p>President's Report</p>	<ul style="list-style-type: none"> <li>• A clean audit report on the annual state financial audit by the state auditors was received. The clean audit report is critical to the college and President Knight credited Vice President Williamson and Business Director of Business Services Sabra Sand for the excellent work that that was done.</li> <li>• Clark is building a new relationship with Kyoto Women's University. The university's president attended the Sakura Festival; President Knight met with him for an hour. The Kyoto president met separately with the International Program leadership team. There is a strong possibility to that there will be a formal exchange program with them. In addition, Kyoto Women's University has relationships with many other universities in Japan who could potentially be connected with Clark.</li> <li>• President Knight said that Governor Inslee's visit to Clark was directly due to Trustee Jane Jacobsen. She hosted an event for him locally and he agreed to visit the college in connection with that event.</li> <li>• As the college moves towards guided pathways, enrollment is critical. Every student must be treated as special. We cannot accept the excuse that enrollment is down because the economy is better. We now must figure out what to do better to attract more students and keep them here.</li> <li>• Chair Burkman feels the faculty and staff are so strong and they continually receive awards and it is difficult to understand why enrollment is dropping. He pointed specifically to the Connie Broughton ELC Leadership and Innovation in eLearning Award. Many faculty members are specialized in eLearning and this is a huge recognition for them. Clark College leads the state, by more than double, in eLearning courses that are certified as quality matters.</li> </ul>	



	TOPIC	DISCUSSION	ACTION
VI.	FUTURE TOPICS		WATCH LIST
	College Safety Enrollment Changes Facility Plan K-12 PPI Certificates Review of College Policies	Service Learning Stackable Credentials Standard 2 Highlights Strategic Plan The Changing Face of Our Students	Accreditation GISS Student Completion STEM
VII.	<b>DATE AND PLACE OF FUTURE MEETING</b>		
	The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, May 25, 2016 in the Ellis Dunn Community Room, GHL 213.		
VIII.	<b>EXECUTIVE SESSION</b>		
	No Executive Session was held this evening.		
IX.	<b>ADJOURNMENT</b>		
	There being no further business, Trustee Pollard made a motion to adjourn the meeting; Vice Chair Rupley seconded the motion and the meeting adjourned at 6:20 pm.		

\_\_\_\_\_  
Jack Burkman, Chair

Leigh Kent  
May 11, 2016

**Minutes of the Meeting of the Board of Trustees  
Clark College, District No. 14  
April 27, 2016  
GHL 213**

**TRUSTEES PRESENT**

Jack Burkman  
Royce Pollard  
Jada Rupley  
Rekah Strong

**TRUSTEES ABSENT**

Jane Jacobsen

**ADMINISTRATORS**

Robert Knight	President
William Belden	Vice President of Student Affairs
Robert Williamson	Vice President of Administrative Services
Kevin Witte	Associate Vice President of Economic & Community Development
Shanda Diehl	Associate Vice President of Planning & Effectiveness
Leigh Kent	Executive Assistant to the President

**ADMINISTRATORS ABSENT**

Dr. Tim Cook	Vice President of Instruction
Dr. Chato Hazelbaker	Chief Information and Communication Officer

**GUESTS AND OTHERS**

Bonnie Terada	Assistant Attorney General
Joel Munson	Sr. Vice President of Development
Sarah Swift	ASCC President
Matthew Rygg	Dean of Student Success & Retention
Michelle West	Student Presenter
Brenda Walstead	Interim Dean of Business & Health Science
Dr. Amy Castellano	Lead Instructor, Phlebotomy

# **ACADEMIC EXCELLENCE**

**PRESIDENT'S REPORT  
MAY 2016**

**ACADEMIC EXCELLENCE**

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.
  
- Psychology Professor Mika Maruyama has received Natural Science Foundation funding to participate in the First Year Research Initiative coordinated by the University of Texas at Austin. The purpose of the initiative is to engage undergraduate students in scientific research activities early in their college education. This type of experiential learning is one of the effective active learning strategies that the college has prioritized in the 2016-2021 Academic Plan. Professor Maruyama, Anthropology Instructor Robert Schubert, and Geography Instructor Heather McAfee will travel to the University of Texas at Austin this summer to begin curriculum development. Progress being measured: Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective. (OOI)
  
- For the third time, the Clark College Jazz Ensemble demonstrated the excellence for which Clark is known as they distinguished themselves at the 2016 University of Northern Colorado/Greeley Jazz Festival held April 21 – 23, 2016. This year, eight Clark College Jazz Ensemble students received the Special Citation for Outstanding Musicianship awards, recognized from the 8,000 festival participants and colleges and universities representing seven states. Progress being measured: Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective. (OOI)
  
- Members of Advising Services, John Maduta and Kim Marshel, along with a group of other Clark College ctcLink subject matter experts and project managers, attended the Columbia Basin College ctcLink Training in Richland, WA on April 25-28. The Advising Services attendees learned about challenges that Spokane schools and Tacoma faced when they implemented PeopleSoft, what issues still exist, and what Clark can do to minimize the institutional conversion impact. Takeaways from

## ACADEMIC EXCELLENCE

this training helped us better understand our own role in data cleanup and what buildout will be required of those involved with the Academic Advising Reports (AAR), Transfer Credit Tables, and various functions within the Campus Solutions pillar of the PeopleSoft product. *Making progress toward: Engage faculty, administrators, and staff in professional development experiences that enhance student learning.* (SA)

- Academic Advisors Melissa Boles, Margit Brumbaugh, Wendé Fisher, Kira Free, and Mike Shingle completed the two-hour long Academic Achievement Workshop training hosted by Student Success Programs on April 6. Academic Achievement workshops (*formerly “Academic Intervention” workshops*) are one-hour sessions focused on student success. Participants primarily include students on Academic Concern or Academic Intervention phases of the Academic Standards Policy, but may also include students pursuing a financial aid appeal, attending for extra credit in a class, or just seeking strategies and support during their time at Clark. The training opportunity allowed Advisors to learn more about the workshop content, the Academic Standards Policy, and prepare to lead their own sessions for students. *Making progress toward: Implement and institutionalize practices that increase academic performance, retention, and completion.* (SA)
- Although Clark College was not chosen to receive one of the five College Spark state grant awards to support reorganizing the degrees and certificate into guided pathways, the college is committed to using both state and national resources to plan to implement guided pathways. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (P&E)

# **SOCIAL EQUITY**

## SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

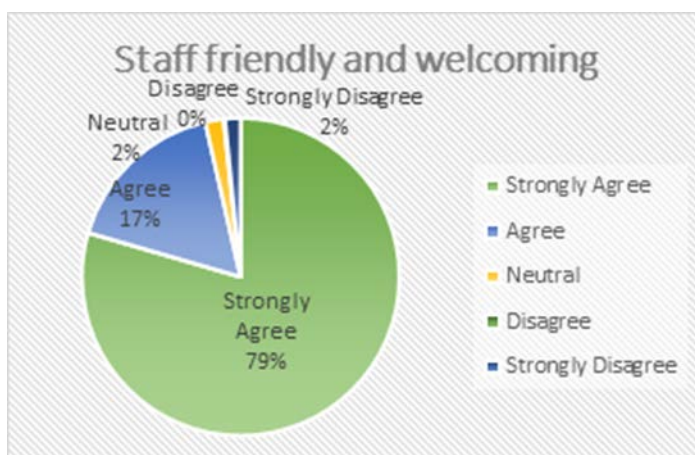
- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.
- Clark College Libraries submitted the Native Voices final report on April 6. With an overall attendance of 324 people, the Native Voices exhibit helped Cannell Library reach the goal of outreach to students, faculty, staff, and community members.

Cannell Library also achieved the goal for community education with the help of community partners. Almost all of the events involved key people from outside the library. Throughout the exhibit, the Library was able to connect community events with the cross-promotion of the Native Voices exhibit, the Woven contemporary basketry exhibit at Clark College's Archer Gallery, and the One November Morning exhibit about the Sand Creek Massacre at the Clark County Historical Museum.

*Progress being measured: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. Partners: Office of Diversity and Equity, Native American Culture Club, Archer Gallery, Clark County Historical Museum, Native Arts and Cultures Foundation. (OOI)*

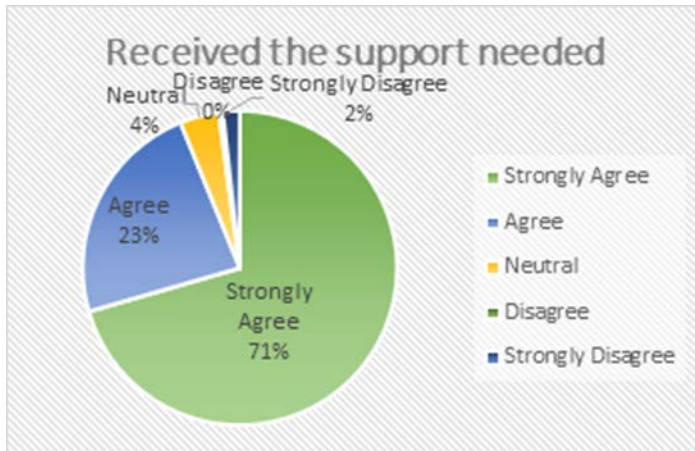
- During Week four of spring quarter, Student Tutoring Services conducted a student satisfaction survey in all centers. There were 1,116 visits to tutoring centers across the main campus that week, and 698 student satisfaction surveys were received for a 62.5% response rate.

96% indicated the staff were welcoming and friendly during their visit:

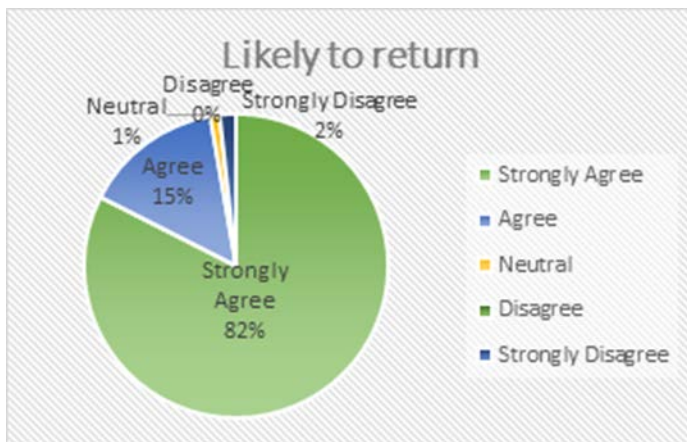


## ACADEMIC EXCELLENCE

- 94% indicated they received the support needed during their visit:



- 97% indicated that they were likely to return:



Progress being measured: *Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions. (OOI)*

- Director of Security Ken Pacheco and Assistant Director of HR/Title IX Coordinator Maria Masson provided training to the athletic department on compliance with Title IX and the Violence Against Women Act. *Progress being measured: demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation (HR).***
- The college was represented at several recent career fairs, including the Urban League of Portland, Portland Community College, and Clark College's own career day. *Progress being measured: institutionalize hiring and retention practices that challenge systems of power, privilege and inequity (HR).***



## ACADEMIC EXCELLENCE

- **Dolly England, Outreach Diversity Manager, presented two trainings on Equity in Hiring and Social Media and Diversity Recruitment at South Puget Sound Community College on May 5. The first training was presented to SPSCC's Instructional Council. The second training was presented to staff who would potentially serve on screening committees. Ms. England continues to receive invitations to present these trainings to other colleges and organizations. *Progress being measured: institutionalize hiring and retention practices that challenge systems of power, privilege and inequity (HR).***
- Disability Support Services is shifting the accommodation approval process. Our goal is to improve access by reducing student wait times for notification of approved accommodations. Starting in May, DSS will review documentation prior to the student meeting and accommodations determinations will be made at the meeting through an interactive discussion about the student's needs. More significantly, the meetings will allow meaningful conversations; teaching students how to utilize the accommodations and coaching when we deny an accommodation. Our outcome will be timely accommodation decisions, a greater understanding of the implementation of accommodations, and consequently equitable classroom experiences for students with disabilities. *Making progress toward: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (SA)*
- Kelly Jones, Veterans Resource Manager, Raelynn Reeder, Veterans Club President, and other Vet Club members participated in the Spring Quarter Involvement Fair on April 13. They provided information about the military, what resources the VRC provides, and upcoming activities of the Vet Club. *Making progress toward: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (SA)*
- The 2016 Career Clothing Closet assisted over 400 students in receiving professional clothing. Sharron Orr, Program Assistant, coordinated the donations and event. Record numbers of donations included a Portland area retailer who donated a large number of men's suits and a private donation that included 180 pairs of shoes, 300 scarves and over 150 purses. We also had volunteers from the community, including a stylist, assist the students in putting together complete looks that added to their sense of confidence for interviewing or beginning work. Nick Ashanti, a Clark College Nursing student, volunteered an extraordinary amount of his time and talent; helping with the sorting and set up of clothes and then many hours assisting students with selecting outfits and pairing accessories. With the large number of donations, volunteers and students agreed that this year's event was a great success; we were able to leave clothing out in strategic places in Gaiser and PUB throughout the Career Days event. We continue have inventory coming in everyday for next year's event and are already planning for 2017. *Making progress toward: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (SA)*

## SOCIAL EQUITY

- Diversity Outreach Manager Dolly England, Diversity & Equity Administrative Assistant IV Roslyn Leon Guerrero, Transitional Studies Program Manager, Monica A. Wilson, and Diversity Outreach Specialist, Rosalba Pitkin worked in collaboration with the Latino Community Resource Group (LCRG) to host the Multicultural Resource Fair on April 2. The goal of the fair is to take actions on inequities by making community resources available for everybody at Clark College and in our community. Mario Paredes from Seattle University School of Psychology and Executive Director of CONSEJO was the keynote speaker. Approximately 45 vendors from Health, Education, Immigration, Culture, and Human Rights agencies were present. Approximately 500 people, including Clark College students, attended the event. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.* (ODE)
- Diversity Outreach Specialist Rosalba Pitkin attended the Social Justice Leadership Institute training at Bellevue Community College on April 7. The topic of the workshop was Finance/Value assessment and discussion facilitated by Rachel Solemsaas. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.* (ODE)
- Diversity Outreach Manager Dolly England and Diversity Outreach Specialist Rosalba Pitkin attended the Together Washington: Governor's Race and Equity Summit hosted by Governor Jay Inslee at Cascadia College on April 15. The purpose of the summit was for government, business, and non-profit leaders to discuss how we can advance policies and practices that promote racial equity. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.* (ODE)
- Diversity Outreach Manager Dolly England, Multicultural Retention Manager Felisciana Peralta and Diversity Outreach Specialist Rosalba Pitkin co-sponsored with the President's Office and Washington State Minority and Justice Commission a screening of "3 ½ Minutes 10 Bullets" film sponsored by the Washington State Minority Justice Commission on April 17. Washington State Supreme Court Justice Mary Yu provided a welcome address to approximately 91 people. Mr. Ron Davis, the father of Jordan Davis, the unarmed teen shot and killed and the subject of the film, was there to give a keynote address followed by a panel discussion. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.* (ODE)
- The Annual Sakura Event celebrating the gift of 100 cherry trees from our international friends and the arrival of spring was held on April 21. The day was filled with a ceremony to honor the relationship, dance performances, the Portland Taiko Drum Group and displays. Eighteen guests from Joyo, Japan, Governor Jay Inslee, and approximately 300 people attended the activities throughout the day. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.* (ODE)

## SOCIAL EQUITY

- Clark College was a sponsor through the Community Wide Diversity Event for the Citizenship Day on April 23 with One America. Diversity Outreach Specialist, Rosalba Pitkin, collaborated with different community groups such as Latino Community Resource Group (LCRG), OneAmerica, American Immigration Lawyers Association AILA –WA and LULAC to make this event possible. During this event, Clark College students and community in general attended to complete their citizenship application. Attorneys, paralegals and interpreters were there to give legal orientation to people who were applying for their citizenship. Approximately 120 people attended the legal clinic resulting in 66 that were eligible for the citizenship process. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (ODE)*
- The Multicultural Student Affairs Program sponsored 22 Clark College students to attend the 26<sup>th</sup> Annual Students of Color Conference from April 21-23 in Yakima. Advisors and workshop presenters included Multicultural Student Affairs Program Director Felisciana Peralta, Diversity Outreach Specialist Rosalba Pitkin, and Women’s Studies Faculty member, Dian Ulner. Diversity Outreach Manager Dolly England presented a workshop titled, “Young, Brown, and Talented: How to Get a Job”. The keynote speakers were Amer Ahmed, Fallon Fox, and Terrence Clemens. Approximately 900 people attended the event from colleges across Washington State. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- Diversity & Equity Administrative Assistant 4 Roslyn Leon Guerrero, Women’s Studies faculty member Kushlani de Soya, Enrollment Specialist Amy Tam, and International Programs Specialist Nguyen Huynh, attended the Asian Reporter Foundation’s Annual Scholarship and Awards Banquet in Portland, OR on April 22. Approximately 200 people attended the event to see high school students receive scholarships from the Asian Reporter Foundation. Clark College representatives reached out and connected with a scholarship recipient who will be attending Clark College in summer 2016. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- Multicultural Retention Manager Felisciana Peralta, Enrollment Services Program Coordinator Anna Schmasow, Facilities Services Fiscal Specialist 2, and Diversity Outreach Specialist, Rosalba Pitkin attended the 7<sup>th</sup> Annual Early College Academy Luncheon held by Native American Youth and Family Center (NAYA) on April 27. The event honored the 2016 graduates and included student speaker Tamika Perez who provided the attendees with a slam poetry group performance of Sacred Poetry. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*

# **ECONOMIC VITALITY**

## ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.
  
- The Welding Department, led by the efforts of Welding Instructor Brian McVay, are now a certified Washington Association of Building Officials (WABO) testing center. The WABO Welder Certification Program was developed in response to the need for a uniform set of welding qualifications. WABO certification is required for structural welders and welding operators seeking employment on a building site in the state of Washington. *Progress being made: Align program offerings with regional workforce needs to include technical and work-readiness skills. (OOI)*
  
- Clark College received an additional \$43,337 in State Need Grant resources for the 2015-2016 grant year. The supplemental funds have been awarded to financial aid eligible students currently enrolled in spring quarter. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
  
- Financial Aid staff contacted 54 delinquent borrowers to review loan repayment obligations, options to repay, and the importance of avoiding Federal student loan default. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
  
- Financial Aid reviewed and challenged the Federal draft cohort default list provided by the Department of Education. Staff found five students that should not have been identified as being in default and who will be removed from the official default list that will be published in September 2016. This work benefits former Clark students and may reduce the college's default rate. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*

## ECONOMIC VITALITY

- Brianna Lisenbee, Employer Relations Specialist, met and/or spoke with various local companies (such as: Penske, Scribe America, Boeing and Indaba Systems) to cultivate partnerships and opportunities for Clark College students by posting job and internship openings on Penguin Jobs, setting up program tours for company representatives, and encouraging participation in Career Days 2016. *Making progress toward: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (SA)*
- The Career Days 2016 kickoff events on April 25 included the workshop "Choosing a Career" in which Career Counselor Carole Mackewich facilitated a career assessment workshop to assist job seekers. The day ended with a workshop for 97 people on "Skills for Impression Management"—a three part series for job seekers on how to build a stronger repertoire of communication skills and to create their very best impression at subsequent events throughout Career Days. LinkedIn, a business-oriented social networking site with over 300 million members, was a large focus for Career Days 2016. In addition to the Drop-in Resume Clinic on April 26, trained staff members and local Human Resources representatives also assisted jobseekers to create and improve their LinkedIn profiles. The following volunteers participated, representing a variety of fields: Megan Berriman – Rebound Orthopedics & Neurosurgery; Abhay Johnson – Providence Health Services; Joseph Hernandez – ABM; Jennifer Hibbs – Armed Forces Reserve Center; Jessica Campbell – Manpower; Kim Dianich – PeaceHealth; Lee Gray – Community Medication Services; Heather Chases – WSU Vancouver; and Sarah Rolerkite – WSU Vancouver. Thirty-one job seekers attended the Drop-in Resume and LinkedIn Clinic. For the second year in a row, Career Days 2016 featured the "Human Library: Borrow an Expert" event. This event was done in collaboration with the Clark College Foundation and Clark College Libraries. Students, alumni and community members were given the opportunity to "borrow" a successful business leader and Clark Alumni for a short informational interview session. Eight experts were available from various occupations. They included: Eliot Altschul, Director of Counseling and Health at Clark College; Sherri Bennett, Executive Director of YWCA Clark County; Jack Burkman, Clark College Trustee; Megan Costello, Recruiter for Waste Connections, Inc.; Zeb Hallmark, Technician at Linear Technology; Matthew Rygg, Dean of Student Success and Retention at Clark College; Karla Sylwester, Dental Hygienist; and Gail Weeks, Oncology Nurse at PeaceHealth. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
- Nearly 1,200 jobseekers attend the Career Days 2016 Career Fair on April 27. Once again we combined the Career Fair with the Health Careers Fair. We reached full capacity with over 85 employers. Some of the employers present included Boeing, PeaceHealth, Legacy, Dick Hannah Dealerships, KOIN Local 6 Television, Frito-Lay, iQ Credit Union, WaferTech, and Quantem Aviation. *Making progress toward: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (SA)*

## ECONOMIC VITALITY

- Ridgefield High School (RHS) incorporated the Career Coach Tool as part of their Career Month 2016. Approximately 300 RHS students utilized Career Coach via the Clark College website. This came about after RHS staff saw a Career Coach presentation at the April Educators Luncheon and connected with Catharine Keane, Associate Director of Career Services, about using Career Coach in the high school. During the week of April 11, Catharine led a before-hours Career Coach demonstration for counseling staff and 29 students, and the school History teachers were asked to work with 9<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students to have them complete the “short assessment” through Career Coach and then document their findings (top three Holland Codes and top three Strong Matches). Amy McKenna, the High School & Beyond Coordinator said, “We thought (Career Coach) was a great way to expose students to thinking about life after high school, in a quick and efficient manner.” *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Kelly Jones, Veterans Resource Manager, met with Tom Engel from Vantage Point Business Solutions on April 20. Tom’s company represents smaller businesses in the Portland area who want to hire more veterans. He offered a unique opportunity that one of our student veterans is going to pursue. *Making progress toward: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students’ education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (SA)
- Kelly Jones, Veterans Resource Manager, arranged for one of the VRC’s donors, Jane Hagelstein, to meet with a student veteran on April 26 to discuss how to start a small business, how to write a business plan, tax implication information, and how to market his product. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Employment Specialist Trisha Haakonstad facilitated a classroom presentation on Resume Development to Pharmacy Technician students on May 5. The presentation provided students with a general overview of resumes, tips, and formatting ideas; as well as healthcare specific resume recommendations. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Clark College partnered with local area high schools to accept the Smarter Balance test scores in lieu of COMPASS test scores for Running Start eligibility purposes. Students who scored at Level 3 or 4 are eligible to enroll directly in college-level courses once they are admitted. *Making progress towards: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

## ECONOMIC VITALITY

- Economic and Community Development (ECD) has partnered with Clark instructors Ann Koering, Chris Lewis and John Gilmore to develop 300 hours (11 modules) of classroom and lab curriculum for advanced manufacturing and 70 hours (six modules) of pre-apprenticeship construction trades curriculum. The curriculum will allow clients (employers) to review modules, select sections that are applicable to their workforce and work with ECD to customize trainings that pertain to their specific needs. This will reduce the time and expense for developing curriculum and allow for a faster training turnaround. It will also allow ECD to coordinate with workforce partners to customize training for unemployed/underemployed job seekers, so they can gain the skills they need to enter the workforce. The Southwest Washington Workforce Development Council (SWWDC) provided funding for this project through the Job Driven National Emergency Grant (JDNEG). The grant's intention is to support curriculum development in high-growth and high-demand industries. *Progress being made: align program offerings with regional workforce needs to include technical and work-readiness skills.* (ECD)
- In April, the third cohort of Kapstone employees began the second year of a two-year customized Trade Skills Training. The six students will attend class every Thursday and Friday from April to October, while applying skills to their everyday work Monday through Wednesday. The objective of this program is to develop the communication and trade skills required for lay workers to take on roles as millwrights, pipefitters, and electricians. Trade skills are generic for all three job roles, and include the fundamentals of each trade discipline (welding, machining, and mechatronics) along with core skills in math, precision measurement, metallurgy, piping, reading blueprints and assembly drawings, troubleshooting, and communicating professionally. Eighteen Kapstone employees have attended the customized training. *Progress being made: align program offerings with regional workforce needs to include technical and work-readiness skills.* (ECD)



# **ENVIRONMENTAL INTEGRITY**

## ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.
  
- During the first few weeks of spring quarter, students visiting the Language and Writing Center were offered an opportunity to respond to the new furniture installed over spring break. Comments were uniformly positive . Examples include:
  - "This is definitely a place I would like to learn in!"
  - "It looks so fresh and clean and inviting, I love it!"
  - "I love the colors and the layout, it's very calming."
  - "I wish my classrooms looked this nice! You should do this in the math center too."

*Progress being measured: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (OOI)*
  
- The culinary arts remodel project went out to bid the week of May 2. A walkthrough with potential contractors and subcontractors was held on site May 10. Bid proposals will be opened May 24.

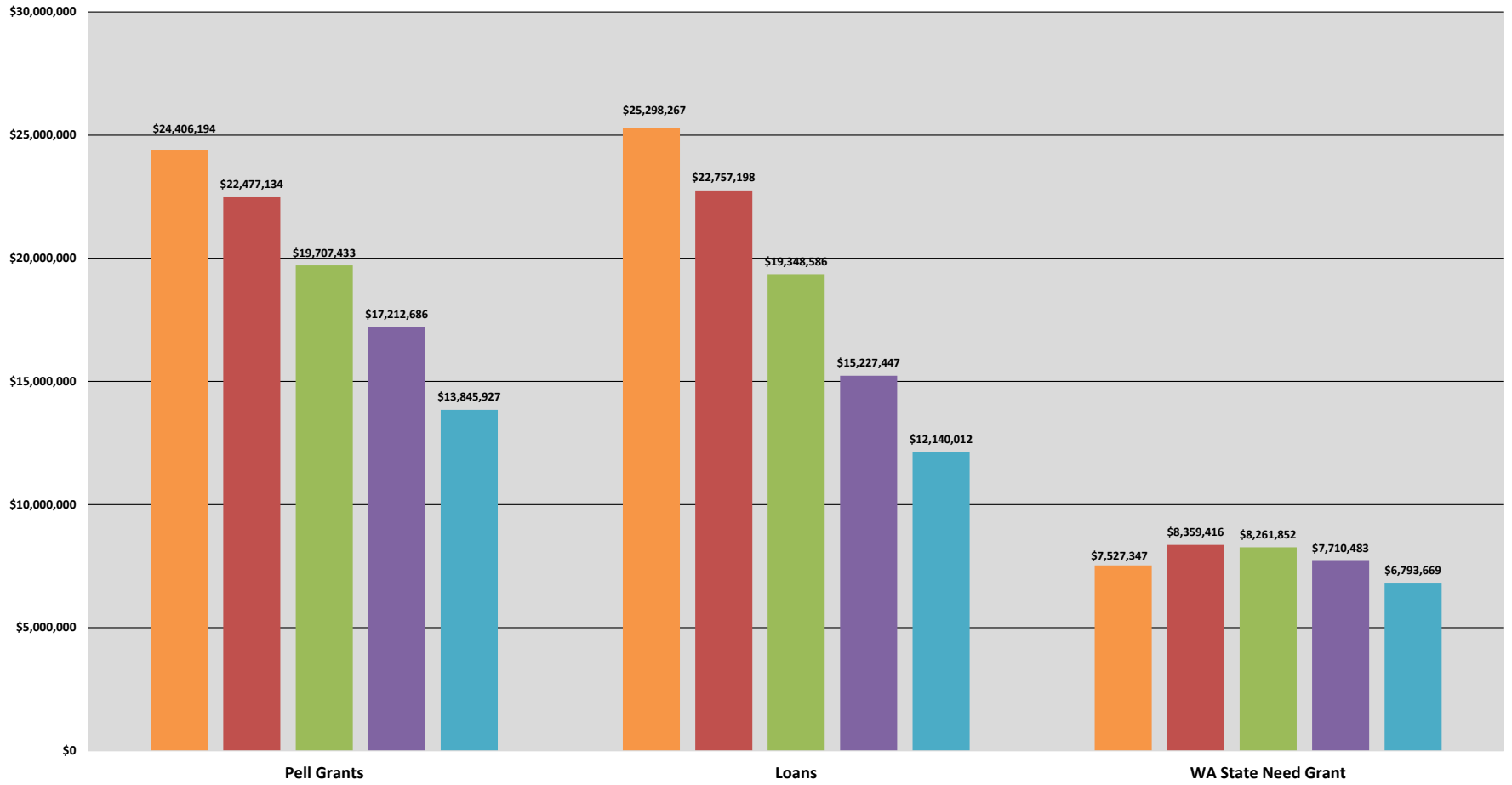
*Progress being measured: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)*
  
- Work on the new 70,000 square foot STEM building is nearing completion. The college expects to have a temporary occupancy permit at the end of May or early June. Using a combination of STEM course fees, additional support from the Clark College Foundation, and a portion of the college's current year fund balance, critical classroom, lab and IT/Media furniture and equipment will be secured to ensure the building is fully operational in September. *Progress being measured: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)*
  
- In April, the Wave One ctCLink colleges, including Clark College, began the configuration of their own instance of PeopleSoft. While many of the settings are global and will be the same for all 34 colleges, there are still many local configurations. Examples of local configurations include how we grade courses, our hourly rates of pay for part-time instructors, and a list of all our assets. After the initial configuration, the ctCLink staff were able to successfully convert the first round of data from the legacy system into the new PeopleSoft environment. The ctCLink team at Clark College has completed over 60 configuration documents. The team has been working quickly to clean up the data for conversion. Where possible, the team is working with SBCTC to make global modifications to our data, which is much more efficient than changing thousands of individual records. *Progress being made: Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (CHANGE MGMT)*

# STATISTICS

**5 Year Comparison of Awards by Category**  
**April YTD**

■ 2011-2012 
 ■ 2012-2013 
 ■ 2013-2014  
■ 2014-2015 
 ■ 2015-2016

Dollars (millions)

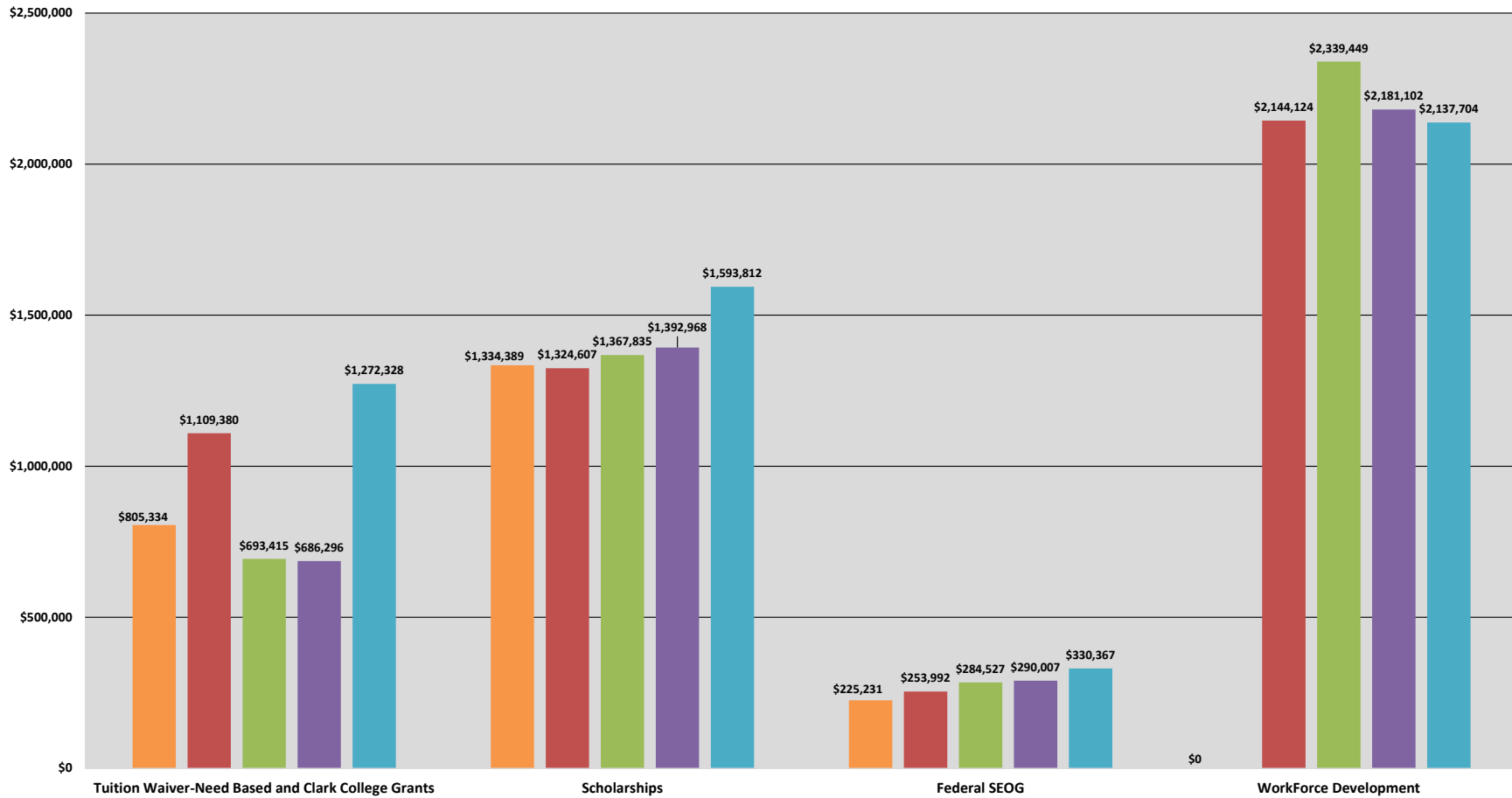


Note: WA State Need Grant includes College Bound Scholarships

**5 Year Comparison Awards by Category (cont'd)**  
**April YTD**

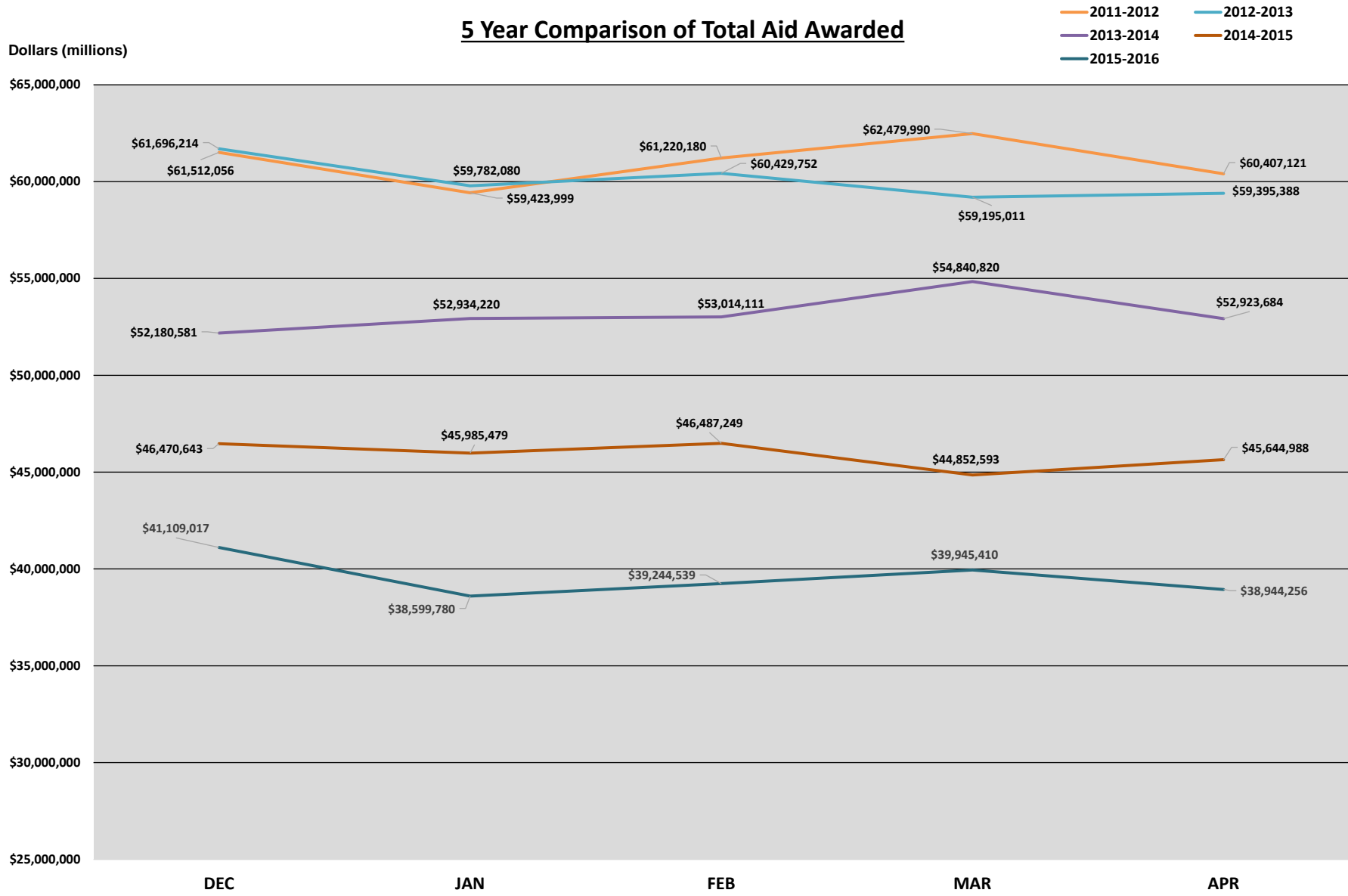
■ 2011-2012    ■ 2012-2013  
■ 2013-2014    ■ 2014-2015  
■ 2015-2016

Dollars (millions)

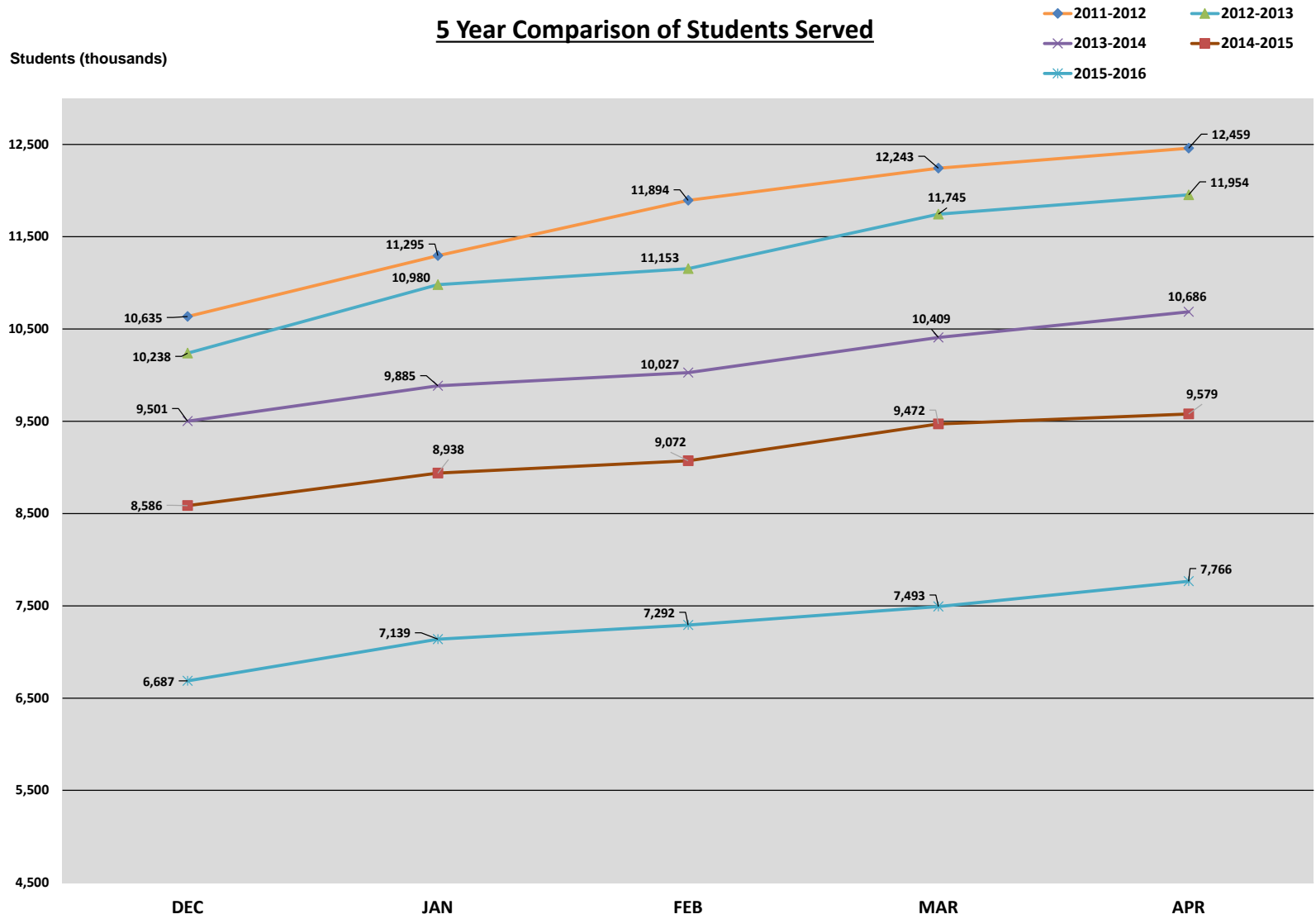


Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

### 5 Year Comparison of Total Aid Awarded



### 5 Year Comparison of Students Served



## Clark College - Budget Status Report April 30, 2016

Sources of Funds (Revenues)	2015-16 Budget	Revenues to Date	Difference	% Budget Received
<b>Operating Accounts</b>				
State Allocation	29,855,889	23,908,355	(5,947,534)	80.1%
Tuition & ABE	19,682,494	20,466,207	783,713	104.0%
Running Start	8,297,157	7,635,394	(661,763)	92.0%
Excess enrollment	-	-	0	0.0%
Planned use of prior fund 148 balance	1,036,331	-	(1,036,331)	0.0%
Dedicated, matriculation, tech, cont ed	4,619,837	4,090,630	(529,207)	88.5%
<b>Total Operating Accounts</b>	<b>63,491,708</b>	<b>56,100,586</b>	<b>(7,391,122)</b>	<b>88.4%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,732,530	3,100,312	(1,632,218)	65.5%
Internal Support & Agency Funds	1,160,452	1,070,965	(89,487)	92.3%
ASCC	2,058,006	1,842,265	(215,741)	89.5%
Bookstore	4,533,413	4,263,720	(269,693)	94.1%
Parking	529,738	330,188	(199,550)	62.3%
Auxilliary Services	1,347,080	1,240,744	(106,336)	92.1%
Financial Aid	27,502,333	25,655,920	(1,846,413)	93.3%
<b>Total Other Accounts</b>	<b>41,863,552</b>	<b>37,504,113</b>	<b>(4,359,439)</b>	<b>89.6%</b>
<b>Total Sources of Funds</b>	<b>105,355,260</b>	<b>93,604,699</b>	<b>(11,750,561)</b>	<b>88.8%</b>

Uses of Funds (Expenses)	2015-16 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b>Operating Accounts</b>				
President	784,867	505,161	279,706	64.4%
Associate Vice President of Planning & Effectiveness	573,104	504,783	68,321	88.1%
Special Advisor for Diversity & Equity	367,334	252,993	114,341	68.9%
Vice President of Instruction	38,410,157	29,040,852	9,369,305	75.6%
Vice President of Administrative Services	7,678,206	6,654,351	1,023,855	86.7%
Vice President of Student Affairs	8,481,849	6,902,126	1,579,723	81.4%
Associate Vice President of Economic & Community Dev	1,176,100	880,254	295,846	74.8%
Chief Communication & Information Officer	5,117,024	4,077,374	1,039,650	79.7%
Associate Vice President of Human Resources	903,067	757,172	145,895	83.8%
Bank & credit card fees	-	221,236	(221,236)	
<b>Total Operating Accounts</b>	<b>63,491,708</b>	<b>49,796,300</b>	<b>13,695,408</b>	<b>78.4%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,732,530	3,824,224	908,306	80.8%
Internal Support & Agency Funds	1,160,452	1,211,915	(51,463)	104.4%
ASCC	2,058,006	1,476,889	581,117	71.8%
Bookstore	4,533,413	4,067,554	465,859	89.7%
Parking	529,738	455,102	74,636	85.9%
Auxilliary Services	1,347,080	1,350,954	(3,874)	100.3%
Financial Aid	27,502,333	26,142,858	1,359,475	95.1%
<b>Total Other Accounts</b>	<b>41,863,552</b>	<b>38,529,496</b>	<b>3,334,056</b>	<b>92.0%</b>
<b>Total Uses of Funds</b>	<b>105,355,260</b>	<b>88,325,797</b>	<b>17,029,463</b>	<b>83.8%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>5,278,903</b>		
Capital Projects- Expenditures	29,866,407	21,350,441	8,515,966	71.5%



**CLARK COLLEGE**  
**Fund and Cash Balances**  
as of July 1, 2015

	<b>Fund Balance</b> (minus non-cash assets) <b>6/30/15</b>	<b>Cash Balance</b> (minus dedicated cash) <b>6/30/15</b>	<b>Required Reserves</b>	<b>Prior Commitments</b> (prior to 7/1/15)	<b>New Commitments</b> (2015/16)	<b>Total Available Cash</b>
145 Grants and Contracts	4,660,291	3,418,289			1,502,419	<b>1,915,870</b>
145 CIS	377,797	377,797			377,797	-
147 Local Capital	34,991	-				-
148 Dedicated Local	4,168,089	721,775		63,998	646,600	<b>11,177</b>
149 Operating Fee	362,371	111,284				<b>111,284</b>
440 Central Store (Catalog)	19,014	19,014				<b>19,014</b>
448 Print/Copy Machine	(199)	(199)				<b>(199)</b>
460 Motor Pool	79,023	79,023				<b>79,023</b>
522 ASCC	1,319,724	-				-
524 Bookstore	3,926,048	3,926,048		2,000,000		<b>1,926,048</b>
528 Parking	335,974	335,974				<b>335,974</b>
570 Other Auxiliary Enterprise	1,090,871	325,247		30,315		<b>294,932</b>
790 Payroll (clearing)	208,490					-
840 Tuition/VPA	(196,795)					-
846 Grants - Fin Aid	84,651					-
849 Student Loans	18,637					-
850 Workstudy (off-campus)	(2,750)					-
860 Institutional Financial Aid Fui Reserves*	1,151,517		4,200,358			<b>(4,200,358)</b>
<b>Totals</b>	<b>17,637,744</b>	<b>9,314,252</b>	<b>4,200,358</b>	<b>2,094,313</b>	<b>2,526,816</b>	<b>492,765</b>

\*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board  
(Reserves amount is an estimate until budget is finalized)

## Fund Balance Less Commitments

<b>Available Fund Balance Before Commitments</b>	<b>9,314,252</b>
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<b>Prior Year Commitments</b>				
Date	as of July, 2014	Fund	Amount	Total
7/1/2014	Gorge-Student Affairs position	148	12,998	
7/22/2013	STEM Grant	148	25,000	
11/27/2013	Security Street Legal Carts - 2	148	26,000	
				<b>63,998</b>
10/21/2014	Culinary Remodel-use of reserves	524	2,000,000	
				<b>2,000,000</b>
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
				<b>30,315</b>
<b>Total Prior Commitments</b>				<b>2,094,313</b>

<b>New Commitments July 1, 2014 to present</b>				
Date		Fund	Amount	Fund Total
8/1/2015	CTC Cash Flow Shortage-FY 2016	145	375,733	
8/1/2015	CTC Cash Flow Shortage-FY 2017	145	375,733	
7/1/2015	Culinary A & E	145	650,000	
7/1/2015	Director of Grants	145	100,953	
				<b>1,502,419</b>
7/1/2014	Funds formerly held at CIS	145	377,797	
				<b>377,797</b>
8/18/2015	CTC Link Cost	148	375,000	
8/18/2015	Diversity Recruitment Plan	148	19,000	
8/18/2015	Teaching and Learning Days	148	7,600	
8/18/2015	Networking Position	148	60,000	
10/6/2015	STEM Building Coordinator	148	22,000	
10/6/2015	SEAM Consultant	148	27,000	
10/6/2015	Branding	148	40,000	
10/20/2015	Start Next Quarter campaign	148	13,000	
1/19/2016	Univision	148	11,000	
1/28/2016	Salary Survey Consultant	148	50,000	
3/30/2016	Clark County Fair	148	22,000	
				<b>646,600</b>
<b>Total New Commitments</b>				<b>2,526,816</b>

### Required Reserves

<b>10% of \$62,003,584 less \$2,000,000*</b>	<b>4,200,358</b>
<b>Fund Balance After Commitments and Required Reserves</b>	<b>492,765</b>

\* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14