



Clark College
BOT Meeting
Wednesday, April 26, 2017 5:00 PM (PDT)
GHL 213



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BOT Meeting
Wednesday, April 26, 2017 5:00 PM (PDT)
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- I. Call to Order/Agenda Review - Chair Burkman
- II. Introductions - President Knight
- III. Action Items - Chair Burkman
 - A. Minutes from March 10, 2017 Special Meeting/Executive Session - Chair Burkman
 - B. Minutes from March 14, 2017 Special Meeting/Executive Session - Chair Burkman
 - C. Minutes from March 14, 2017 Board Meeting - Chair Burkman
- IV. Audience Statements - Chair Burkman
- V. Constituent Reports
 - A. AHE - Kimberly Sullivan
 - B. WPEA - Billie Garner
 - C. ASCC - Sarah Moe
 - D. Foundation - Lisa Gibert
- VI. Reports from Board Members
- VII. President's Report
 - A. Student Success Story - Brittany Doucet
 - B. Faculty Presentation - Alison Dolder, Earl Frederick, Aaron Guerra
New Culinary Program and Food Options
 - C. Highlights
 - D. Statistics
 1. Budget Status
 2. Fund Balance
 3. Financial Aid
- VIII. Next Meeting
The next meeting of the Board of Trustees is currently scheduled for Wednesday, May 24, 2017 in the Ellis Dunn Community Room, GHL 213.
- IX. Executive Session
An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- X. Adjournment
Time and order are approximate and subject to change.

Call to Order/Agenda Review

No documents for this item

Introductions

No documents for this item

Action Items

No documents for this item

Meeting Minutes for March 10, 2017 Special Meeting/Executive Session

Attendees:

Jack Burkman
Jada Rupley
Jane Jacobsen
Jennifer Mankowski-Dixon
Robert Knight
Dr. Tim Cook

Absent:

Rekah Strong

Call to Order:

Chair Burkman called the special meeting to order at 9:05 am.

In accordance with RCW 42.30.110(1), the Board will convene an Executive Session to review the performance of a public employee in connection with the tenure process. At the conclusion of the Executive Session, the Board will reconvene its special meeting.

The Executive Session was expected to last until 11:50 am. No final action will be taken during the Executive Session.

At 11:45 am, an announcement was made that the Executive Session would be extended to 12:15 pm.

At 12:12, an announcement was made that the Executive Session would be extended to 12:25 pm.

At 12:25, an announcement was made that the Executive Session would be extended to 12:30 pm.

Adjournment:

The Executive Session ended at 12:30 pm and the special meeting was reconvened; there being no further business, the special meeting was adjourned at 12:30 pm.

No action was taken by the Board during Executive Session.

Jack Burkman, Chair

Leigh Kent
Recorder
March 20, 2017

Meeting Minutes for March 14, 2017 Special Meeting/Executive Session

Attendees:

Jack Burkman
Jada Rupley
Jane Jacobsen
Royce Pollard
Rekah Strong
Jennifer Mankowski-Dixon
Robert Knight
Dr. Tim Cook

Call to Order:

Chair Burkman convened an Executive Session under RCW 42.30.110(1) at 4:30 pm to review the performance of a public employee in connection with the tenure process. At the conclusion of the Executive Session, the Board will reconvene its special meeting.

The Executive Session was expected to last until 4:55 pm. No final action will be taken during this Executive Session.

At 4:55 pm, an announcement was made that the Executive Session would be extended to 5:05 pm.

Adjournment:

The Executive Session under RCW 42.30.110(1) ended at 5:05 pm.

The special meeting was reconvened at 5:05 pm.

No action was taken by the Board during Executive Session. There being no further business, the special meeting was adjourned at 5:05 pm.

Jack Burkman, Chair

Leigh Kent
Recorder
March 20, 2017

Meeting Minutes for March 14, 2017 Board of Trustees Meeting

Attendees:

Jack Burkman
Jane Jacobsen
Royce Pollard
Jada Rupley
Rekah Strong

Administrators:

Robert Knight, President
Dr. Tim Cook, Vice President of Instruction
William Belden, Vice President of Student Affairs
Bob Williamson, Vice President of Administrative Services
Kelly Woodward, Vice President of Human Resources & Compliance
Kevin Witte, Vice President of Economic & Community Development
Shanda Diehl, Associate Vice President of Planning & Effectiveness
Dr. Chato Hazelbaker, Chief Communications & Information Officer
Leigh Kent, Executive Assistant to the President

Others:

Lindsay Christopher, English, Tenure Candidate
Michael Ludwig, Dental Hygiene, Tenure Candidate
Brian McVay, Welding, Tenure Candidate
Alexis Nelson, English, Tenure Candidate
Tobias Peterson, English, Tenure Candidate
Mary Ellen Pierce, Nursing, Tenure Candidate
Lora Whitfield, Early Childhood Education, Tenure Candidate
Genevieve Howard, Dean of Workforce, Career, and Technical Education
Dr. Peter Williams, Dean of STEM
Lisa Gibert, Clark College Foundation President/CEO
Jennifer Mankowski-Dixon, Assistant Attorney General
Prof. Roberto Anitori, Professor, Biology
Danielle Plessner, Tenure Administrative Assistant
Bill Skates, ASCC Finance Director

Call to Order:

Chair Burkman called the meeting to order at 5:15 pm.

Motion:

Trustee Jacobsen made a motion to accept the agenda as presented. The motion was seconded by Trustee Pollard and was accepted unanimously.

Introductions:

Guided Pathways liaisons Margit Brumbaugh and Dr. Karl Bailey will meet the Board in April.

Action Items—Consideration of Tenure:

Chair Burkman said that the Board of Trustee spent considerable time reviewing the tenure notebooks and meeting with the tenure candidates. It is a process that they take very seriously. They have conducted multiple executive sessions and researched questions as they prepared to move forward with today's vote. Chair Burkman called for motions as follows:

- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Lindsay Christopher, English. Trustee Jacobsen made the motion to grant tenure and Vice Chair Rupley seconded. The motion passed unanimously.
- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Michael Ludwig, Dental Hygiene. Vice Chair Rupley made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.
- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Brian McVay, Welding. Trustee Pollard made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.
- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Alexis Nelson, English. Trustee Pollard made the motion to grant tenure and Vice Chair Rupley seconded. The motion passed unanimously.
- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Tobias Peterson, English. Trustee Jacobsen made the motion to grant tenure and Trustee Strong seconded. The motion passed unanimously.
- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Mary Ellen Pierce, Nursing. Trustee Pollard made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed with three trustees accepting and two abstaining.
- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Jack Sande, Network Technology. There were no motions made to grant tenure.
- The Board of Trustees, having given reasonable consideration to the recommendation of the Probationary Review Committee, hereby directs the President to notify Jack Sande that his contract for the academic year 2017-2018 will not be renewed. Vice Chair Rupley made the motion to notify the probationer of the non-renewal of contract and Trustee Jacobsen seconded. The motion passed unanimously.

- The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 10, 2017 special executive session, grant tenure to Lora Whitfield, Early Childhood Education. Trustee Pollard made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The tenure appointments are effective at the beginning of the fall quarter 2017.

Action Item: Minutes from February 22, 2017 Board of Trustees Meeting:

Chair Burkman asked for a motion to accept the minutes with a correction. The minutes were corrected to reflect the verbiage for the Board entering into an executive session “to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or, litigation or potential litigation”. Vice Chair Rupley made the motion to change the wording and Trustee Strong seconded. The motion passed unanimously.

Acknowledgement of Financial Audit Presentation at Work Session

Chair Burkman said that the trustees received an update from Sabra Sand at the work session about the financial audit, and from Tanya Kerr regarding the risk management framework. This is the third year the college has been audited by the State Auditor’s Office in connection with accreditation rules. Chair Burkman participated in the exit interview where the auditors gave the college a clean audit. The state auditors looked very closely at the STEM building finances, payroll, and the balance sheet. He greatly appreciates the work done by SAO and Clark’s finance department, particularly Ms. Sand and Ms. Kerr. The trustees are very pleased that Ms. Kerr has decided to return to the college.

Audience Statements—none.

There were no statements from the audience this evening.

Constituent Reports

AHE—There was no report from the AHE this evening as Ms. Sullivan is participating in interviews.

WPEA—There was no report from the WPEA this evening.

ASCC—Finance Director Bill Skates reported this evening. The Executive Council recently took the Meyers-Briggs assessment which provided them with the opportunity to learn about themselves and their teammates. This week they met with 12 students visiting from Japan. The finance committee has approved some one-time funding requests and there is \$70,331 remaining in the S&A fund. Twenty-five students attended a Club Connect meeting which was a very good turnout. They are encouraging students to apply for clubs and councils next year; so far 31 applications have been submitted and 29 clubs have been chartered.

Foundation—Ms. Gibert distributed a Columbian ad featuring Alicia Cooper, Miss Clark County, this year’s recipient of the Miss Clark County Scholarship. The Foundation has provided this scholarship for many years, and it is the most sought-after scholarship within the whole pageant. Vice Chair Rupley knows Ms. Cooper and is very proud of her success.

Ms. Gibert hosted an alumni and friends event in Tucson and Phoenix, Arizona recently. This was the first time the Foundation has hosted an event outside of the immediate area; 17 retired science faculty attended.

Reports from Board Members

Chair Burkman congratulated *The Independent* for winning the website news category winner and taking fourth place the National Scholastic Press Association's Associated Collegiate Press Midwinter National College Journalism Convention in San Francisco. He also thanked President Knight for his testimony in favor of replacing the I-5 bridge in the legislature last week. He also congratulated the recipients of this year's Iris Awards. The event has a great history honoring the area's great leaders.

Trustee Pollard congratulated the college and the President on receiving three clean audits in a row. It is very unusual in the state system to not receive any audit findings; most institutions receive some comments. As Chair Burkman shared the auditors' comments, Clark is a role model for the other colleges.

Vice Chair Rupley said the Chairs and Vice Chairs of the college and Foundation meet with President Knight and Ms. Gibert on a quarterly basis. She is finding these meetings very helpful in terms of keeping the lines of communication open between the two organizations as well as working to make things work better. She is looking forward to the future campaign. She would like the organizations to consider a project manager to help with the work that comes out of the campaign.

Trustee Jacobsen enjoyed the Iris awards. The group of recipients are wonderful leaders.

President's Report

Student Success Story—there was no student success story this evening.

Faculty Presentation—Dr. Cook introduced biology Prof. Roberto Anitori who discussed the BUILD-EXITO program (Building University Infrastructure Leading to Diversity-Enhancing Cross-Disciplinary Infrastructure Training at Oregon). This is a pathway program that provides opportunities for students to do medical research with Clark's four-year partners. Students are recruited primarily from Pacific Northwest community colleges during their first or second year. They receive comprehensive training on how to be a researcher, receive their AA degrees at Clark, and they finish up their degrees at Portland State University. Trustees saw a video of one of the students from the first 2015 cohort. Clark receives five annual slots for this program. Each student receives a stipend, help with tuition, three categories of mentors, a supportive environment, and actual research experience. Clark is very fortunate to be involved in a program like this. Requirements to be in the program are to be a full-time student with three years remaining on a four-year degree, a 2.5 GPA, and U.S. citizen or U.S. national.

President Knight was pleased to announce that the culinary project is starting to show some progress with the outside building walls now going up. There has been some extra expense incurred due to change orders. There have been delays due to weather. The plan is still for a fall 2017 opening.

The screening committee for the Associate Vice President for Diversity, Equity, & Inclusion will meet this week to decide who to bring in for interviews.

The college and Foundation have established fundraising priorities for the next campaign and presented them to the Chairs/Vice Chairs of the respective boards (the BOD/BOT group). The Foundation has set a goal to raise \$35 million.

The Executive Cabinet is beginning the 2017-2018 budget process. They reviewed operational and one-time funds earlier today.

The men's basketball team won the Southern Division but lost in the first round of finals. The team lost their coach this year due to family issues and lost their best player due to disciplinary issues. The new coach held everything together and they made it to the finals.

We are 120 FTES short of the budget target this term. International FTES are down also. Running Start continues to trend significantly over target. Guided Pathways will help enrollment as will bringing back culinary and increasing enrollment in the Bachelors of Applied Science degrees. Our enrollment shortage translates to between a three and four million dollar loss to the college.

Next Meeting

The next meeting of the Board is Trustees will be held Wednesday, April 26 in GHL 213.

Executive Session

No executive session was held this evening.

Adjournment

There being no further business, Vice Chair Rupley made a motion to adjourn the meeting at 6:00 pm. Trustee Jacobsen seconded and the motion passed unanimously.

Jack Burkman, Chair

Leigh Kent
Recorder
March 20, 2017

Audience Statements

No documents for this item

Constituent Reports

No documents for this item

AHE

No documents for this item

WPEA

No documents for this item

ASCC
BOARD OF TRUSTEES REPORT
April 2017

ACADEMIC EXCELLENCE

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

Progress

SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

Progress

ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

Progress

- **The ASCC has approved a total of \$17,448.00 one-time fund requests since our last report creating a balance of \$160,305.00 in approved requests. A total of \$685,883.00 remains in the one-time funds balance.**

New Requests:

- **Model United Nations Far West Conference (\$5,819.00)**
- **Camp Jitterbug (\$11,629.00)**

- **During the end of March, the S&A Fee Committee held their initial review and allocations meeting that spanned three days. The committee members, made up of the ASCC Finance Director Bill Skates (chair), the ASCC Executive Assistant Jennette Kachmar, seven students at large, one Clark college staff member, and one Clark faculty member, reviewed and approved 36 different ASCC program budgets. Appeals for the approved budgets are due to the committee by April 21st.**

ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

Progress

- **On March 16, Shannon Leininger, our Club Coordinator, hosted Club Celebration. Twenty-three club members participated in the event to discuss various club activities, network, and prepare for the Spring Involvement Fair.**
- **On March 9, Emma Tran, our Activities Director, hosted the event "Jump In and Make a Difference" which hosted Patricia Coash as the community involvement speaker. Students were able to learn about how they can be active members of their community and the benefits of being involved in their community. Sixty-five students attended this inspirational and informative event.**

Foundation

No documents for this item

Reports from Board Members

No documents for this item

ACADEMIC EXCELLENCE

PRESIDENT'S REPORT
APRIL 2017

ACADEMIC EXCELLENCE

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

Progress—

An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- Two Automotive students recently passed the ASE (Automotive Service Excellence) L1 exam. The L1 (Advanced Diagnostic Specialist) exam is the highest (and most challenging) certification exam that ASE offers. It is quite an achievement for students to pass this exam, as there are many technicians who have been in the field for years who cannot pass. Congratulations to Tim Muhkin and Stephen Olson, who are both due to graduate this spring. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (OOI)
- On January 21, the Diesel Department hosted the regional Skills USA competition. Seven students from Cascadia Technical Academy competed, and the top three will continue on to participate in the state competition. Top state competitors will move on to the national competition. (OOI)
- On February 14, the STEM NERD Girls hosted the STEM Singles Appreciation Day. Roses could be purchased to freeze in liquid nitrogen and shatter. *Progress being made: Create and sustain an inclusive and dynamic curriculum and environment that reflects our diverse college community.* (OOI)

ACADEMIC EXCELLENCE

- On February 21, the STEM NERD Girls hosted approximately 20 Japanese exchange students, providing a tour and conducting helicopter testing in the drop tower. *Progress being made: Create and sustain an inclusive and dynamic curriculum and environment that reflects our diverse college community.* (OOI)
- On February 23, the Engineering Department participated in the 53rd annual Engineers Week exhibit hall extravaganza. This event invites high school students from NW Oregon and SW Washington to explore engineering. Over 350 students participated. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (OOI)
- The Mathematics Department has completed the first stage in developing the new pre-college mathematics courses. During winter quarter 2017, Professors Joan Zoellner, Chris Milner, and Tracy Nehnevaj developed the course content for Pre-College Math 1 and 2 (tentative titles) and the supplemental instruction for Finite Mathematics (Math 105), College Algebra (Math 111), and Trigonometry (Math 103). The Mathematics department came together to review and approve the proposed content. For spring quarter, Joan Zoellner, John Mitchell, and Sally Keely will work on the second stage of the proposal, which is to determine how the proposal will fit the needs of degrees and certificates at Clark College that require pre-college mathematics. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (OOI)
- This school year has seen a resurgence of the Clark College Math Club. On March 9, the Math Club hosted Game Night for the students at Clark College. Many students came to play games with their peers that involved mathematics, geometry, strategy, and/or problem solving. Students enjoyed socializing and food, and the chance to have a moment of relaxation before final exams. Special thanks to Sarah Luther, Mark Eddinger, Kanchan Mathur, and especially, new faculty member, and game master, Hannah Jackson. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (OOI)
- Clark College Reference and Instruction Librarians recently collaborated with Chemistry faculty on an integrative assignment in all four sections of CHEM 142: General Chemistry II (<http://libraryguides.library.clark.edu/chem142-all>). Over the course of winter and spring quarters, students will complete an annotated bibliography project. A key component of the project is a cooperatively designed required “drop in” workshop taught by the librarians. The assignment was developed based on review of the Associate in Science Transfer degree outcomes assessment data. *Progress being made: Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning. Implement and institutionalize practices that increase academic performance, retention, and completion.* (OOI)

ACADEMIC EXCELLENCE

- Disability Support Services hosted the first ALEKS Math Workshop for Assistive Technology Users on March 17. This workshop invited students and staff who use Assistive Technologies, such as screen readers for individuals who are blind, to try Clark's new math placement tool, ALEKS, and provide feedback to Disability Support Services. *Progress being made: Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.* (SA)
- Catharine Keane, Associate Director of Career Services, conducted a 30-minute presentation to 11 staff registered at the New Faculty Orientation on April 3. Topics included Student Success Workshops, Career Days 2017, services and resources for career exploration, co-ops and internships, networking and connecting with industry and the job search process. Faculty may help engage and inform their students with these concepts. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (SA)
- Catharine Keane, Associate Director of Career Services, co-presented with Professor Robert Hughes in the two-hour CTG 106 - Social Media Exploration class on March 1. Topics covered the role of social media in professional networking, online job search and development of LinkedIn profiles. *Progress being made: Create and advance accessible, integrated, and technology-enriched learning environments.* (SA)
- Tasaday Turner from Advising Services and Kate Jacky from Financial Aid facilitated a presentation for the Instructional Planning Team on February 27 and the Academic Excellence Council on March 22. The presentations covered how the building of program curriculum within a degree or certificate affects financial aid funding. This included the capability for a student to transition from one program to another, along with the student's own ability to achieve program completion. This presentation intended to support the Guided Pathways initiative. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (SA)
- Mallory Graves and Hannah Throop from the Financial Aid Office participated in the College Bound Scholarships visits at local high schools (Columbia River, Hays Freedom, and Legacy) in March. In addition, Hannah presented financial aid information at the College Planning Day and the Dental Hygiene Advising Day for prospective students. Their combined efforts, reached more than 300 students to provide them with generic financial aid and scholarship information. *Progress being made: Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.* (SA)
- During March, Workforce Education Services and the Veteran Certifying Team went through compliance survey/audit for some of their programs. The team did an excellent job of preparing for the compliance visits and received satisfactory and excellent marks. *Progress being made: Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.* (SA)
- A change in Advanced Placement (AP) policy allowed the Office of Credential Evaluations to correct approximately 45 previous record notations to permit AP scores of three (3) or higher to count as

ACADEMIC EXCELLENCE

- Specified Elective [SE] as opposed to the previous policy that defaulted these AP scores to General Elective [GE]. This change provides students with AP scores, intent on completing transfer degrees, a greater chance of effectively fulfilling remaining degree requirements. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (SA)
- The Credential Evaluations office finalized winter 2017 completions with a total of 290 combined degree and certificates awarded (down ≈12%). As a comparison to winter 2016, completions came in right at 331 also down ≈11% from 370 in the previous winter of 2015. This reduction in completions is consistent with our declining enrollment (rolling-period). *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (SA)
- During March, the Recruitment and Outreach Team completed eight (8) recruitment visits to: ten (10) local middle/high schools (Gresham HS, Hudson's Bay, Mountain View, Hela, Battle Ground, Evergreen, David Douglas, Columbia River, Lyle and Columbia); four (4) local businesses/community organizations (Evergreen Faith-Based Coffee, Ridgefield Main Street Meeting, Daybreak Youth Services and Open House Ministries) and two (2) Clark County Jail Re-Entry Presentations. *Progress being made: Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.* (SA)
- The Recruitment and Outreach Team collaborated with the Financial Aid Office to offer three (3) College Bound workshops at local high schools (Columbia River, Hayes Freedom and Legacy High Schools). Students applied for admission to Clark and had their fee waived if they were a College Bound student. A total of 17 applications were received for fall 2017. *Progress being made: Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.* (SA)
- During March, the Student Ambassadors assisted over 1,000 students and community members at the Gaiser Hall Information Desk. *Progress being made: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.* (SA)
- During March, the Recruitment and Outreach Team partnered with Transitional Studies and Advising to hold new student orientations for students enrolling in Career and Academic Preparation (CAP) or ESL classes in spring quarter. One hundred and sixty-two (162) new ESL students attended and ninety-seven (97) new CAP students attended. *Progress being made: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.* (SA)
- Spring quarter Penguin Welcome Days were held in March with a total of one hundred and twelve (112) new students attending. *Progress being made: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.* (SA)

ACADEMIC EXCELLENCE

- Spring quarter Enrollment Labs were held in March in partnership with the Welcome Center, Enrollment Services, Advising Services, Financial Aid and Career Services. Fifty-eight (58) students attended these labs. *Progress being made: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.* (SA)
- The Recruitment and Outreach Team hosted the annual College Planning Day sponsored by The Washington Council on March 28. Over 400 high school students from our service district, from 13 high schools attended and were able to hear four different college presentations from the 17 Washington colleges present. *Progress being made: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.* (SA)
- Ninety-seven (97) international students have enrolled for spring term 2017. This includes eight (8) new international students representing Chile, China, Colombia, Hong Kong, Japan and Vietnam. *Progress being made: Maximize the college's return on investment by responsibly allocating available resources.* (SA)
- Clark College submitted a proposal to SBCTC to continue funding of Basic Education for Adults and Integrated English Literacy and Civics Education (BEA/IELCE) in Transitional Studies. This is the first year for this funder to make the proposal a competitive process. The funding is for one year, then requires a renewal process for up to four more years, "contingent upon performance and available funding". Funds will maintain Transitional Studies English as a Second Language (ESL) and Career and Academic Preparation (CAP) courses and other BEA/IELCE courses and supports, as well as ESL Career Pathway Advisor position to expand and customize support, resources and class/career pathways for ESL students. *Progress being made: Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.* (P&E)
- Clark College was selected into the American Association of Community Colleges Pathways 2.0 Institute! The institute provides mentoring and consultative services to help community colleges design and implement guided academic and career pathways at scale, for all of their students. The institute consists of:
 - 1) a model series of three workshops, each 2.5 days in length and each engaging five-person teams of varying composition from a competitively selected group of 24 colleges;
 - 2) three customized on-site technical assistance visits to the college; and
 - 3) two focused one-day workshops for participating college leaders, conducted in conjunction with AACC's annual convention.

All institutes will support the selected community colleges in work to design and implement clear, structured student pathways to high-quality credentials that are aligned both to university transfer and to jobs with value in the labor market. Each event will focus on a critical aspect of institutional change and pathway design/implementation; each will require advance work by the colleges, and each will result in products developed by the participating college teams, including action plans and

ACADEMIC EXCELLENCE

assessment of needs for technical assistance. The institute format combines discussions with experts, coaching, and facilitated discussion/planning sessions for college teams. *Progress being made: Implement and institutionalize practices that increase academic performance, retention, and completion.* (P&E)

SOCIAL EQUITY

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Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

Progress—

An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- Winter quarter 2017, the Clark College Nursing Faculty voted to integrate and adopt a new student evaluation tool recommended by the Nursing Care Quality Assurance Commission (NCQAC). The tool is called the “Just Culture” Student Practice Event Evaluation Tool (SPEET). The purpose of the “Just Culture” model is to provide a mechanism for Nursing Faculty to develop a culture that promotes learning from student practice errors while properly assigning accountability for behaviors and consistently evaluating events. The principle behind “Just Culture” is that the discipline should be tied to the behavior of individuals and related potential risks more than the actual outcome of their actions. “Just Culture” promotes the use of non-disciplinary actions whenever appropriate (including coaching, counseling, training and education). This encourages discussion and reporting of errors and near misses without fear of retribution. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (OOI)*
- The NERD Cave is a space that has been set up and is available for students to grab some quick energy in the form of granola bars, coffee, or cereal. The April theme is “Colony Collapse Disorder”. Supplies are on hand for students to plant bee friendly plants. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (OOI)*
- Partnerships Manager Narek Danielyan is building momentum for the College in the High School concurrent enrollment program through the National Association of Concurrent Enrollment accreditation. Work has begun on the structure and data needed for Clark to have an accredited College in the High School program. This revenue-generating program will provide a unique opportunity for Clark to serve local and rural district students who are unable to participate in

SOCIAL EQUITY

Running Start. Access to college course work on a high school campus is a key issue of equity for students in rural areas. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (OOI)*

- The Office of Diversity and Equity, in collaboration with the Teaching and Learning Center, coordinated the quarterly PPI in the Classroom Series: *DREAMers and Immigrants*. It was held on March 1, 2017. Due to the immigration climate, students declined to be on the panel. The Director of Student Inclusion and Equity Services hosted a workshop on Immigration 101. There were over 75 people at the event. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (ODE/OOI)*
- Diversity Outreach Specialist, Rosalba Pitkin, attended the Traditional POWWOW at Heritage High School on March 4 that was sponsored by Evergreen, Vancouver, and Battle Ground Schools' Native American Educational Program Title IV programs. Rosalba represented the Office of Diversity and Equity in order to promote the DREAM CATCHER scholarship during the traditional blanket dance. During the dance, the community donated \$700 to the scholarship. The scholarship is awarded to a Clark College student who identifies as Native American or Indigenous Peoples. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs; Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (ODE)*
- The Multicultural Students Affairs Program hosted the quarterly Queer Student Luncheon on March 7, 2017. The keynote speaker was Clark College's Counselor and Faculty in the Human Development Department, Summer Brown, LMFT. During the luncheon, it was announced that Clark College will be the hosting site of the Queer I am Conference on November 17-18, 2017. There were about 150 present for the luncheon. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- The Diversity Outreach Specialist, Rosalba Pitkin, gave a recruitment presentation at King Elementary School on March 7, 2017. Rosalba described the different programs that Clark College offers and the process to register. In addition, she explained what services the Office of Diversity and Equity offer to the students. About 20 families were present for the event. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- The Office of Diversity and Equity, through the Diversity Community Wide Events, sponsored the annual International Women's Festival on March 10 and 11, 2017 and which was also held at Clark College. Clark College received free tickets for employees and staff to attend. There were over 150 people present at the event. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (ODE)*

SOCIAL EQUITY

- The Diversity Outreach Specialist, Rosalba Pitkin, was recognized as an Honorable Mention of the 2017 Women of Distinction Award by Washington State University. A luncheon was held for the recipients on March 24, and a ceremony was held for the community on March 30 to celebrate the accomplishments of the women nominated. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- The Diversity Outreach Specialist, Rosalba Pitkin, facilitated a recruitment presentation at Marshall Elementary School for parents' night on March 23, 2017. She encouraged parents of the elementary students to enroll at Clark College. She described the different programs that Clark College offers and the process to register. In addition, she explained what services the Office of Diversity and Equity provides to students and the community. About 24 families were present for the event. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- Megan Jasurda, Director of Disability Support Services and ADA Compliance, drafted Clark College's first Accessibility Policy and solicited feedback from various campus groups, including the IT Leadership Team and the Social Equity Council in preparation for this proposal to go to Executive Cabinet in May. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (SA)*
- Disability Support Services staff proctored accommodations for students throughout winter quarter who requested accommodations such as extended time on exams, quiet room testing, and use of a computer with assistive technology, braille exams, and a reader for the exam, etc. Disability Support Services had students request Testing Accommodations for 353 courses winter quarter. *Progress being made: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (SA)*
- Career Services staff Edie Blakley, Catharine Keane and Trisha Haakonstad received training on "Gaining Cultural Competence in Career Counseling" through membership with the Oregon Career Development Association on March 10. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (SA)*
- Chippi Bello, Associate Dean of Financial Aid, participated in the International Women's Festival held at Clark College on March 10-11. The purposes of the event were to celebrate, honor, and connect women who made, and will make, a difference in their community. Moreover, to provide women with the "tools they need to flourish and prosper in all aspects of their busy lives, giving them a sense of empowerment. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (SA)*

SOCIAL EQUITY

- Kayla Demaray and Chippi Bello from the Financial Aid Office participated in training where they received updates from the Federal Department of Education as well as the Washington State Achievement Councils. Topics included loans, grants, college bound scholarships, and ctLink updates. The meeting provided useful updates and opportunity to connect/network with colleagues in the field. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (SA)*
- Director of Advising Services, John Maduta, and Associate Director Shelley Ostermiller, attended the half-day Public Employment Relations Commission (PERC) Training on March 13. Understanding of collective bargaining agreements and resolving labor-management disputes are apropos to skills needed in hiring employees reflective of the college's diverse students. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (SA)*
- Workforce Education Services hosted the Department of Social and Health Services (DSHS) Basic Food Employment and Training (BFET) staff at Clark for their quarterly team meeting to share policy updates and best practices. There were 343 students enrolled in the BFET Program during fall quarter and it continues to be the largest program under the Workforce Education Services umbrella. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (SA)*

ECONOMIC VITALITY

ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

Progress—

An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- Four students from the Diesel Department have accepted internship offers from Pacific Power Group in Ridgefield WA. This plant remanufactures Perkins diesel engines. Don Gonser, the Diesel Chair, has been working with his Advisory Committee members at PPG since fall quarter to facilitate this opportunity for students to gain experience and possibly a job offer after the internship is completed. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (OOI)*
- Welding – The following press release was included in the February edition of the American Welding Society Journal:

“The welding technology program at Clark College, Vancouver, WA, is offering its students certification tests approved by the Washington Association of Building Officials and required for welding professionals performing code work in the state. Tests for 3G Limited Certification and 3G and 4G Unlimited Certification can be taken by students and recent graduates at the college for reduced rates. Welding professionals in the community can also take the tests at Clark but are not eligible for student prices”.

Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (OOI)

ECONOMIC VITALITY

- Clark College hosted the Northwest Regional Science Olympiad on March 24. Participants included 183 high school students on 18 teams and 170 middle school students on 14 Washington teams, in addition to 49 middle schoolers on four teams from Corvallis, Oregon. Over 130 student, staff and community volunteers assisted with the event. There were 19 faculty, the Dean of STEM, two students, one former engineering student/alumni (returning to help for a third year), and nine community members (including engineers from HP and Bonneville Power Administration) running 48 different events. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (OOI)
- The Surveying and Geomatics Program hosted a Professional/Technical session which had two students asking numerous questions about the program. Faculty member Tim Kent was assisted by a student in the program, who provided great feedback to the high school students. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (OOI)
- The Surveying and Geomatics Program participated in the 53rd annual Engineers Week exhibit hall extravaganza. Several students and high school teachers expressed interest and indicated that they were previously unaware of the Surveying & Geomatics program at Clark College. Tim Kent received invitations from both Columbia River and Wahkiakum High Schools to present surveying and geomatics information to the students. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (OOI)
- Every year, the Mathematics Department hosts the American Mathematics Competition for students in our local school districts. Students from middle school, grades 9-10, and grades 11-12 each take a respective examination (AMC 8, AMC 10, AMC 12) to compete with students across the nation. This year, three exceptional students qualified for the American Invitational Mathematics Examination (AIME). To qualify for this exam, a student needs to rank in the top 5% on the AMC 12 or the top 2.5% on the AMC 10. These students took the exams on March 7 (AIME 1) and March 22 (AIME 2). The results are still pending. Those who perform well on the AIME are invited to United States of America Mathematical Olympiad. Thanks to Professor Kanchan Mathur for coordinating this event with the Evergreen and Vancouver School Districts. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (OOI)

ECONOMIC VITALITY

- On February 14, 2017, *The Columbian* newspaper published a special insert about Professional and Technical Education. The insert highlighted high school career and technical education programs and made connections directly to Clark College and local employment. Supported by local industry with purchased advertising, content included value, cost and diversity of PTE options for students. The publication was paid for with a Perkins Leadership grant and focused on Professional Technical day, held February 23. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (OOI)
- On February 10, Clark College hosted a Food Summit event, held at CTC from 8 to 5 p.m. The event opened with three "Food Talk" speakers; Jeff Harvey CEO of Burgerville, Amanda Osborne, Program Director Ecotrust, and Tim Crosby of the Cascadia Food Shed. Twelve breakout sessions offered participants information about agricultural science, marketing, restaurant entrepreneurship, fermentation and nutrition. Clark College Culinary program provided a locavore lunch showcasing the taste and talent of the future Tod & Maxine McClasky Culinary Institute, while Clark County Food System Council member business shared their wares. Partner organization, Slow Food SW Washington hosted the afternoon wine, beer and kombucha tea tasting over conversation.

More information can be found at the following links:

<http://www.columbian.com/news/2017/feb/10/growing-our-future-a-taste-worth-developing/>
<http://www.clark.edu/about/news-and-media/releases/2017/food-summit.php>

Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (OOI)

- Career Services hosted Enrollment Labs and provided career development sessions at Penguin Welcome Days. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Austin Keever, Financial Literacy Coach, hosted AARP Free Tax Prep Workshops on campus and assisted 24 students in getting their taxes properly filed, in addition to the 47 one on one coaching sessions that he conducted from March 1 to April 5. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Sarah Laughlin and Jim Fedio, both from Fuel Medical Group, conducted a Vet Success Workshop on March 1. There were seven attendees from the college and community. The discussion centered on reference checking. They discussed what constitutes a compelling list of references, how you create

ECONOMIC VITALITY

a list that sets you apart and how to coach your references on how they can help you seal the deal.

Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)

- Kelly Jones, Veterans' Resource Center (VRC) Manager, Les Burger and George Bryant, both members of the Veterans Advisory Board, all met with Kent VanArnam and Teresa Cole from Dick Hannah Dealerships. They discussed the possibility of allowing veterans to shadow their personnel in the dealership operations areas such as marketing, accounting and others. They also discussed the possibility of conducting a Vet Success Workshop to explain the service technician and service writer opportunities available at their dealerships. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
- Kelly Jones, VRC Manager, was invited to speak at the Vancouver Kiwanis Club on March 2. Approximately 15 people attended the presentation. Kelly focused her discussion primarily on the difficulty student veterans face during their transition from the military. The club was also interested in how they can engage the younger generation of veterans and discussed how their businesses could offer opportunities to our student veterans. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
- Kelly Jones, VRC Manager, was invited to speak at the Saint Helens Kiwanis Club on March 14. Approximately 20 people attended the presentation. This presentation was more about whom our veterans are and how to communicate with them. Several attendees were veterans and wanted to know more about the barriers our student veterans face while attending college. The club has decided to create a scholarship to assist local student veterans with living expenses while they attend college. *Progress being made: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (SA)*
- Andrew Viscariello, Loan and Default Management Specialist from the Financial Aid Office, conducted financial literacy sessions entitled "Managing Your Student Loans After Dark" on March 7 and 8. The purpose of the sessions were to educate students on managing their post-college debt and repayment options. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
- In March, the Loan Committee made calls to approximately 150 students who are delinquent in student loan payments and emailed approximately 1,265 students. In addition, the committee

ECONOMIC VITALITY

emailed 800 students with details on their current debt. They continue to reach out to students who need to complete their Exit Counseling requirement as well. The purpose of the calls and emails are to inform and educate students about the implication of their delinquency on their credit, to provide them with resources to help them get back on track, and to educate students about the financial aid process as it relates to their loans. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

- During March, a number of staff from the Financial Aid and Workforce Education Services participated in Penguin Welcome Days and the Enrollment Lab. They presented financial aid information and assisted students in completing the financial aid process. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- A number of staff from the Financial Aid Office participated in the Financial Aid Remediation WebEx during the week of March 20 to listen and learn from the ctLink Wave One schools some of the issues involving the implementation of PeopleSoft. The SBCTC Technology Implementation team facilitated the WebEx. *Progress being made: Leverage resources to create and sustain future innovations.* (SA)
- Rebecca Kleiva, Workforce Education Services Program Specialist, and Tyler Bieber, Entry Services Program Specialist, facilitated Clark College Information Sessions at the Clark County Jail Re-Entry program, designed to connect individuals nearing their release with community services, Clark College educational opportunities, and Workforce Education Services. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Rebecca Kleiva, Workforce Education Services Program Specialist, facilitated weekly Information Sessions at WorkSource Vancouver to provide clients with information about Clark College educational opportunities and Workforce Education Services. During the month of March, approximately 40 WorkSource clients participated in these Information Sessions. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Rebecca Kleiva, Workforce Education Services Program Specialist facilitated a Financial Aid/Workforce Education Services Information Session at the spring orientation for students accepted in the Clark College Nursing Program. *Progress being made: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

ECONOMIC VITALITY

- In March, Economic and Community Development (ECD) completed a four-part Supervisory Training for 14 supervisors of a large manufacturing plant. They have six manufacturing plants in the U.S. and Mexico. ECD has been working steadily with the company's corporate headquarters located in Vancouver for the past three years. The company asked ECD to work with their management personnel to customize training similar to what was previously delivered in their Vancouver and North Carolina locations, in order to unite sites and keep management practices consistent among them. For the coming year, the company wanted the training to focus on four key areas: Motivating Others, Communication and Delegation, Conflict Resolution and Providing Feedback. *Progress being made: align program offerings with regional workforce needs to include technical and work-readiness skills.* (ECD)
- A company that produces high performance lasers, with headquarters in Vancouver, has contracted with ECD to deliver a six-series Leadership Essentials Training Program for their new management personnel. The client worked with ECD to identify learning essentials they consider "must have" components of the training program. In collaboration with ECD, their CEO, and the Human Resources team, we created a comprehensive leadership program that consists of the following courses: Your Role as a Supervisor, DISC Behavioral Assessment, Interviewing and Selection, Providing Feedback, Motivational/Situational Leadership, Time Management, Conflict Resolution and Managing Diversity. This employer was looking to offer an impactful program that would be used company-wide to build a company culture of meaningful and thoughtful collaboration. Each session is followed up with instructor summaries, homework and quizzes that are turned in to the CEO for review. *Progress being made: align program offerings with regional workforce needs to include technical and work-readiness skills.* (ECD)

ENVIRONMENTAL INTEGRITY

ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

Progress—

An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- A number of improvements were recently made to the Child and Family Services complex. Four roofs were replaced, a new play structure was installed, and ADA accessible doorways are coming in late April. *Progress being made: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)*
- During Spring Break, the roof on Foster Hall was replaced, adding insulation to save on energy costs. *Progress being made: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)*
- Although weather continues to be a hindrance, the culinary arts remodel project is approximately 30% complete. Much of the interior concrete slab and walls are finished and the ceiling and roof structure is taking shape. The beams visible now on the project will be exposed on the interior of the building. The glass clerestory structure is currently being set. Interior framing is expected to start by the end of April.

With the weather getting dryer, the contractor has been able to step up efforts to make up for lost time by completing multiple tasks simultaneously and hiring additional subcontractors. We still anticipate that the College will have access to the facility by the start of Fall Quarter 2017, but substantial completion (including permitting and commissioning) may not be achieved until October. *Progress being made: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)*

- Included in this packet, Susan Maxwell – Clark's ctLink Project Director – provided a status report memorandum to the Clark College Board of Trustees regarding what is happening both at the state level and within the college related to the ctLink project. *Progress being made: Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (Change Mgmt)*



To: Clark College Board of Trustees and President Knight
From: Susan Maxwell, Clark College ctclink Project Director
Date: April 12, 2017
RE: April 2017 ctclink update

I would like to share some important updates with you about the ctclink project.

- Ciber, the firm hired to help the Washington State Board for Community and Technical Colleges (SBCTC) implement the ctclink project, filed for Chapter 11 protection on April 10, 2017. However, they have secured financing to fund ongoing operations as they work to sell the company to Capgemini America. SBCTC is currently reviewing their options for continued assistance with implementation.
- Since late 2016, ctclink project staff at SBCTC have focused exclusively on remediation of the First Link colleges. Over the past few weeks, resources have been freed up to provide additional training on running queries, attempts to repair security roles in the sandbox, and demonstrations of functionality to assist with data governance.
- Remediation sessions began in March for the First Link colleges (i.e., Community Colleges of Spokane – including Spokane Falls Community College and Spokane Community College – and Tacoma Community College). Each session addresses one or more issues with PeopleSoft that were identified as critical (compliance), urgent (mission-critical), or high (important but has a workaround) importance. The First Link colleges presented each of these high priority issues to the SBCTC staff as well as individuals from other colleges, including Clark. Once the issues are understood, a team follows up with a solution. Medium and low importance issues will be addressed after remediation.
- The Washington Association of Community and Technical Colleges' Presidents (WACTC) formalized the governance structure of the ctclink project. The technology subcommittee of WACTC, WACTC-Tech, is now the governance body for the ctclink project. Both Dr. Tim Cook, Vice President of Instruction, and I serve on WACTC-Tech.
 - WACTC-Tech voted to remove all modules from the scope of the project that were not purchased at the beginning of the project. These were de-scoped because they were not essential to core business processes and required additional funding.
 - WACTC-Tech charged a group of ctclink Project Managers to hold Common Process Workshops. Three Common Process Workshop pilots will begin the week of April 17. Staff from Clark will attend workshops on grant management, hiring, and admissions. The purpose of these workshops is to come to an agreement among the colleges as to common business processes in PeopleSoft. These common processes will help streamline implementation procedures.

- SBCTC is working on hiring someone at the executive level to direct the ctclink project. Contract negotiations are under way and no additional information will be available until negotiations are complete.
- At Clark College, our focus during this time has been on learning about queries and reporting in PeopleSoft. We have clarified our program curriculum in preparation for data entry into PeopleSoft, which has also informed catalog improvements. In addition, we are documenting, critically evaluating, and improving our business processes to effectively operate within PeopleSoft.

Student Success Story

No documents for this item

Faculty Presentation

No documents for this item

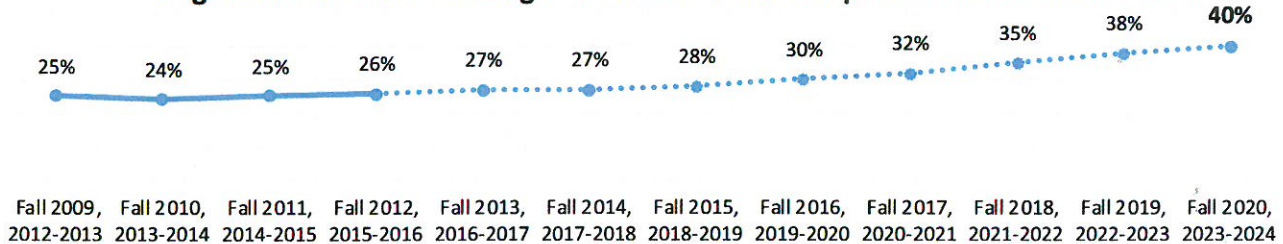
COMPLETION



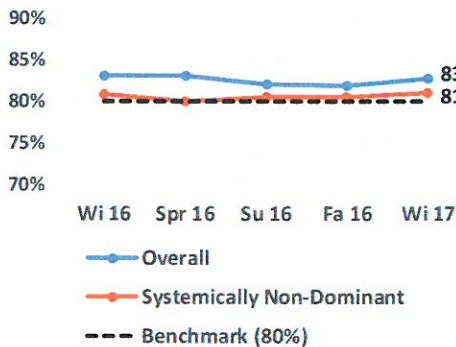
APRIL 2017

Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity, economic vitality, and environmental integrity.

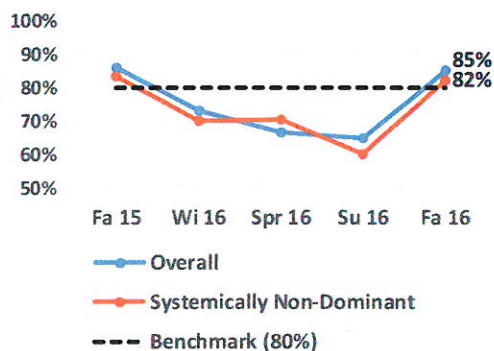
Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



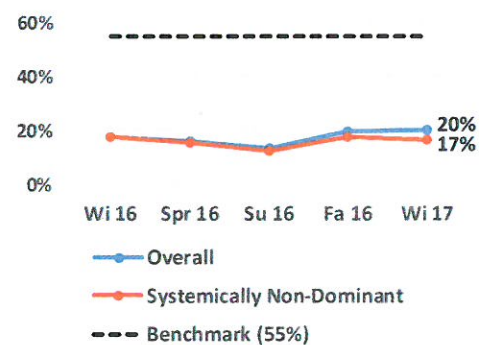
Course Success Rate: Certificate or Degree-Seeking Students



First-to-Second Quarter Retention: Certificate or Degree-Seeking Students



Transfer-Intent Students Completing College-Level Math Within First 4 Quarters Attended



Monthly Highlights

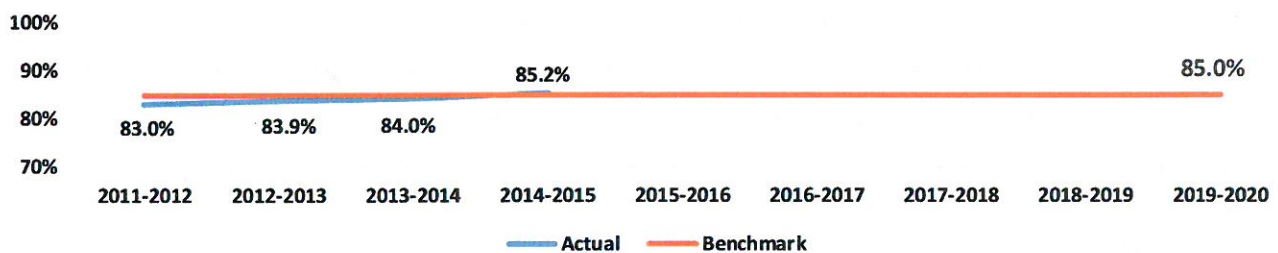
- ◇ The Credential Evaluations office finalized winter 2017 completions with a total of 290 combined degree and certificates awarded.
- ◇ To date, the Credential Evaluations office has received 2,613 graduation applications for 2016-2017.
- ◇ Clark College was invited to participate as a member in the American Association of Community Colleges' Pathways 2.0 Institute through a competitive application process. AACC selected and invited the member colleges based on the college's demonstration of serious commitment to transformational work at scale to improve college completion and equity in student outcomes. The Institute provides mentors and consultative services to the selected colleges regarding how to effectively design and implement guided pathways at scale, for all of their students.

EMPLOYMENT/TRANSFER

APRIL 2017

Clark College, in service to the community, guides individuals to achieve their educational and professional goals. Through the college's focus on student outcomes, the college aims to connect students to their long-term educational goals. For Clark College students these goals are most often employment and/or transferring to another higher education institution.

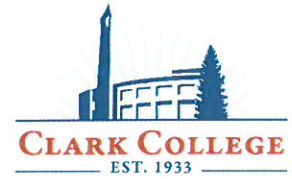
Percent of Graduates by Year Who Transfer and/or are Employed within 1 Year of Graduation



Monthly Highlights

- ◇ Four students from the Diesel Department have accepted internship offers from Pacific Power Group (PPG) in Ridgefield WA. This plant remanufactures Perkins diesel engines. The Diesel Department chair has been working with Advisory Committee members at PPG since fall quarter to facilitate this opportunity for students to gain experience and possibly a job offer after the internship is completed.
- ◇ The following press release was included in the February edition of the American Welding Society Journal: The welding technology program at Clark College, Vancouver, Wash., is offering its students certification tests approved by the Washington Association of Building Officials and required for welding professionals performing code work in the state. Tests for 3G Limited Certification and 3G and 4G Unlimited Certification can be taken by students and recent graduates at the college for reduced rates. Welding professionals in the community can also take the tests at Clark but are not eligible for student prices.
- ◇ International Programs assisted eight (8) international students in gaining approval for off campus employment. International students may apply to U.S. Citizenship and Immigration Services (USCIS) to work in the U.S. for up to one year after they have completed a degree program. Additionally, international students with "Severe Economic Hardship", generally associated with home country, family or sponsor economic changes, may apply to USCIS to work off campus while pursuing a degree.

ENROLLMENT



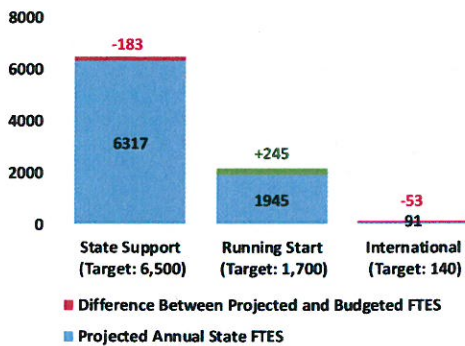
APRIL 2017

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.

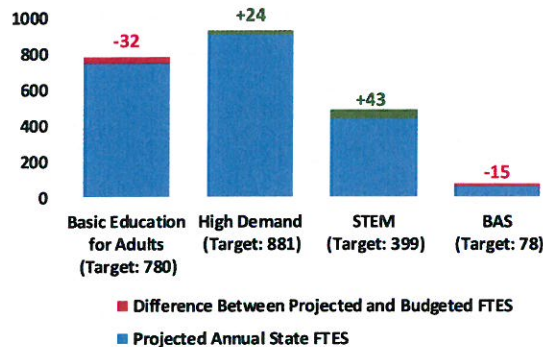
Percent of Full-Time Equivalent Students (FTES) Generated based on College Budget and State Allocation



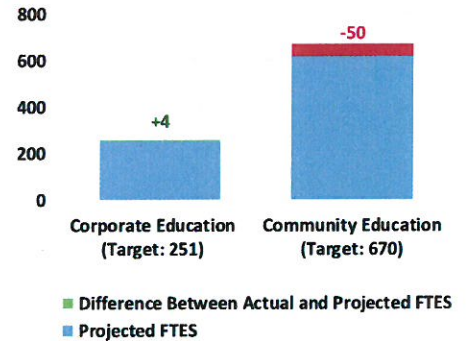
Projected Final Annual FTES Based on Current FTES (Jan 1)



Projected Priority FTES Based on Current FTES (Jan 1)



Projected Corporate and Community Education FTES Based on Current FTES (Jan 1)



Monthly Highlights

- ◇ Disability Support Services hosted the first ALEKS Math Workshop for Assistive Technology Users on March 17. Students who are blind and use screen readers provided feedback on how their technologies access the new ALEKS tool to Disability Support Services staff.
- ◇ International Programs enrolled eight (8) new international students for spring quarter 2017. New students represent Chile, China, Colombia, Hong Kong, Japan and Vietnam.
- ◇ The Welcome Center completed eight (8) off-campus recruitment events in March.
- ◇ The Welcome Center, in partnership with Financial Aid, conducted three (3) College Bound visits in March, where College Bound students could apply for free admission and receive Financial Aid information.

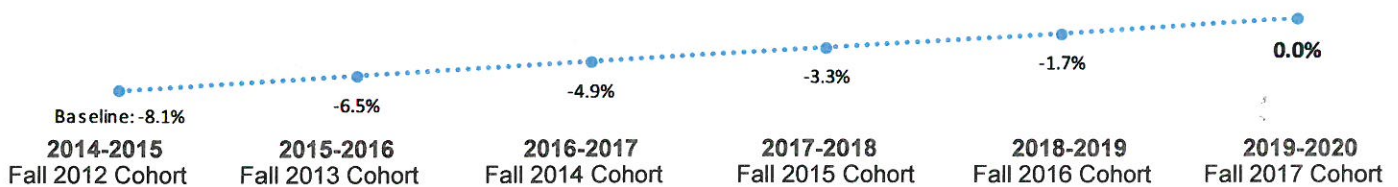
SOCIAL EQUITY



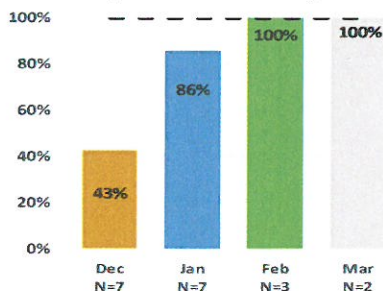
APRIL 2017

Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.

First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups

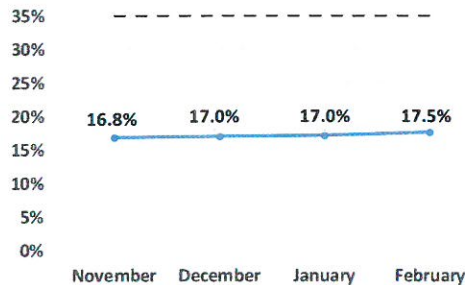


Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability



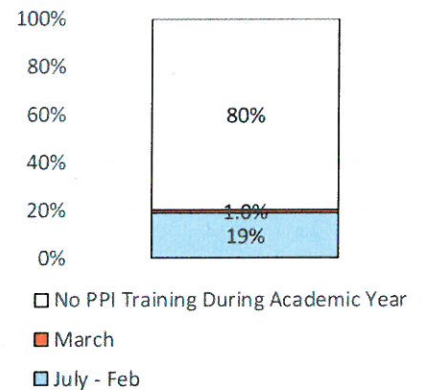
-- Benchmark: 100% of Applicant Pools

Percent of Employees Of Color or Employees with Reported Disability



-- Benchmark: 35% of Employees to Match Student Demographics

Percent of Employees Engaged in Professional Development Opportunities in PPI



Monthly Highlights

- ◇ The Director of Disability Support Services & ADA Compliance drafted Clark College's first Accessibility Policy and solicited feedback from various campus groups, including the IT Leadership Team and the Social Equity Council.
- ◇ Disability Support Services received student-testing accommodations for 353 courses during winter quarter.
- ◇ The Queer Students Luncheon was held on March 7, 2017. Summer Brown was the speaker. Approximately 150 people attended the event.
- ◇ The Office of Diversity and Equity, through the Diversity Community Wide Events, sponsored the annual International Women's Festival held at Clark College on March 10 - 11, 2017.
- ◇ Ten employees attended the Equity in Hiring training that was held on March 22.
- ◇ On March 30, Clark College secured to host the annual Queer I am Conference for November 17-18, 2017.

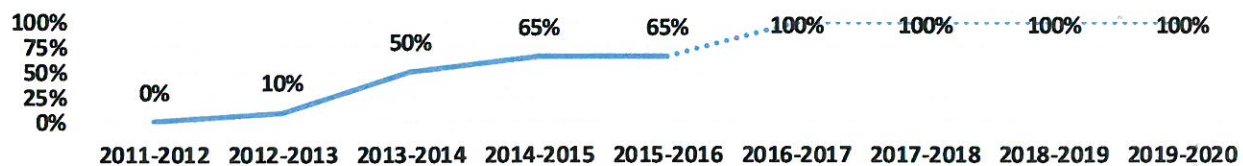
STUDENT LEARNING



APRIL 2017

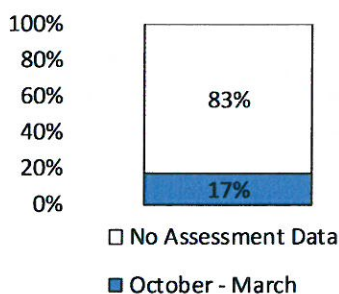
Clark College facilitates student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking. Clark College's degrees and certificates awarded are the result of a culmination of learning. The college aligns its curriculum with learning outcomes and applies evidence to continually advance student learning.

100% of programs have made improvements based on assessment of program learning outcomes

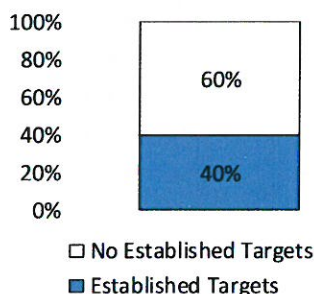


Due to faculty workload, the expectation is that faculty will complete their program assessment work by September 30th of the next academic year.

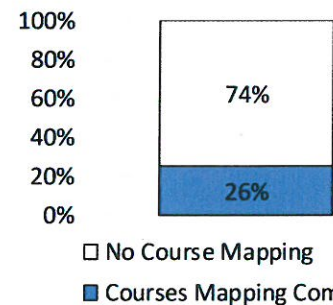
Proportion of Programs with Assessment Data On File



Proportion of Learning Outcomes with Established Learning Targets



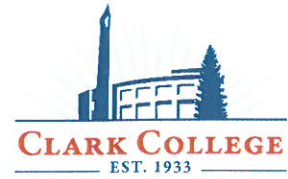
Proportion of Programs that have Mapped Learning Outcomes to Courses



Monthly Highlights

- ◇ Accounting analyzed the success rate of individual questions from the final exam to determine where students were underperforming. The results were used to enhance classroom instruction and to refine the content chosen for the exam.
- ◇ Computer Assisted Drafting and Design assessed all program outcomes as a part of the capstone end-of-AAS-degree project. Based on assessment findings of the written communication program outcome, existing curriculum was modified to strengthen learning.
- ◇ BMED (Business Technology Medical Office) used students' practicum/externship supervisor evaluations for assessing program outcomes. The feedback provided by these supervisors is being used to improve the evaluation forms to ensure the assessment tools are measuring program outcomes accurately.
- ◇ All Associate of Arts-Direct Transfer Agreement (AA-DTA) program-level outcomes were assessed. Based on assessment findings, the plethora of choices causing a lack of coherence within the AA-DTA program was identified as an area that needs improvement. Guided pathways will provide a clear, coherent sequence of courses and services for the AA-DTA. Guided pathways also provide the structure for connecting learning across and within disciplines.

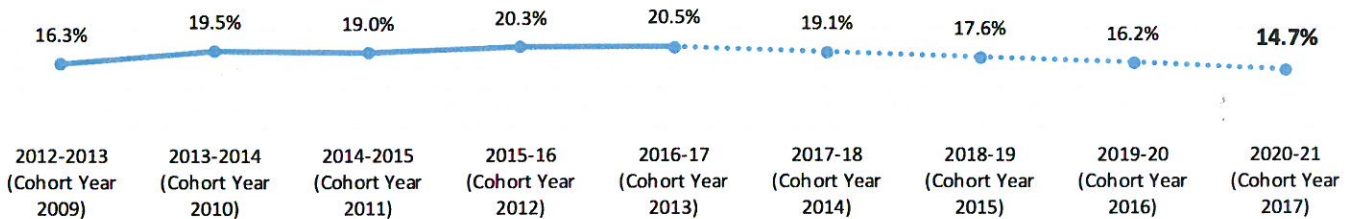
STUDENT DEBT



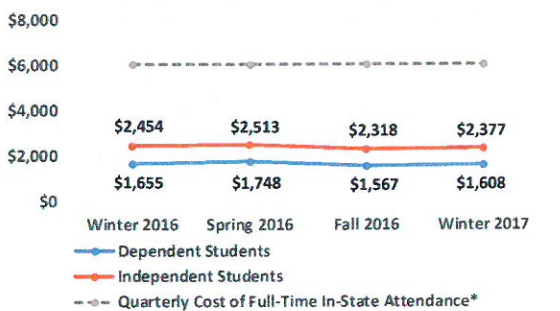
APRIL 2017

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.

Student Three Year Loan Default Rate

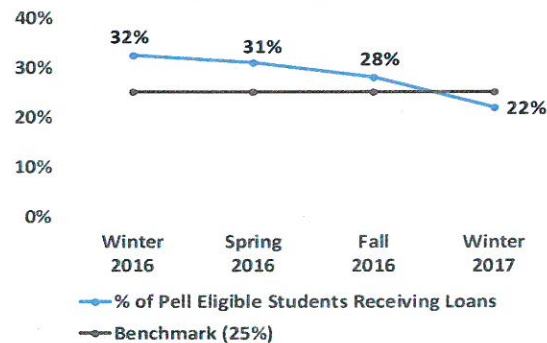


Average Loans Awarded and Received by Students, by Independent/Dependent Status



*Includes Educational Expenses and Cost of Living (Not Living with Parents)

Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)



Monthly Highlights

- ◇ The Loan Committee made calls to approximately 150 students in March who are delinquent in student loan payments and emailed approximately 1,265 students. In addition, the committee emailed 800 students with details on their current debt and they continue to reach out to students who needed to complete their Exit Counseling requirement.
- ◇ On March 7 and 8, a financial literacy session entitled “Managing Your Student Loans after Clark” was presented.
- ◇ The Financial Literacy Coach hosted AARP Free Tax Prep Workshops on campus who assisted 24 students in getting their taxes properly filed, in addition to the 47 one on one coaching sessions he conducted from March 1 to April 5.
- ◇ The Veterans Resource Center started a free loan book program in spring 2015 with 50 books. The program has grown to a current inventory of 1025 books; currently 210 students have signed books out of the program. They have expanded to now serve international students as well as non-veterans. Non-veterans can utilize the program after all veterans and international students have received their books. This program has saved students a significant amount of money.

Statistics

No documents for this item

Clark College - Budget Status Report March 31, 2017

Sources of Funds (Revenues)	2016-17 Budget	Revenues to Date	Difference	% Budget Received
<u>Operating Accounts</u>				
State Allocation	31,389,192	22,239,141	(9,150,051)	70.8%
Tuition & ABE	19,480,804	18,074,869	(1,405,935)	92.8%
Running Start	9,651,939	7,369,583	(2,282,356)	76.4%
Excess enrollment	-	-	-	0.0%
Planned use of prior fund 148 balance	1,896,877	-	(1,896,877)	0.0%
Dedicated, matriculation, tech, cont ed	4,791,153	4,298,512	(492,641)	89.7%
Total Operating Accounts	67,209,965	51,982,105	(15,227,860)	77.3%
<u>Other Accounts</u>				
Grants & Contracts less Running Start	5,030,506	2,221,931	(2,808,575)	44.2%
Internal Support & Agency Funds	1,170,993	1,049,566	(121,427)	89.6%
ASCC	1,927,172	1,793,500	(133,672)	93.1%
Bookstore	4,494,707	3,322,817	(1,171,890)	73.9%
Parking	512,050	333,256	(178,794)	65.1%
Auxilliary Services	1,459,678	1,075,978	(383,700)	73.7%
Financial Aid	36,876,312	17,667,467	(19,208,845)	47.9%
Total Other Accounts	51,471,418	27,464,515	(24,006,903)	53.4%
Total Sources of Funds	118,681,383	79,446,620	(39,234,763)	66.9%

Uses of Funds (Expenses)	2016-17 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<u>Operating Accounts</u>				
President	756,141	464,075	292,066	61.4%
Associate Vice President of Planning & Effectiveness	773,587	470,932	302,655	60.9%
Special Advisor for Diversity & Equity	381,221	208,892	172,329	54.8%
Vice President of Instruction	38,900,929	26,865,189	12,035,740	69.1%
Vice President of Administrative Services	9,877,456	7,564,491	2,312,965	76.6%
Vice President of Student Affairs	8,900,390	6,244,289	2,656,101	70.2%
Associate Vice President of Economic & Community Dev	1,222,327	847,739	374,588	69.4%
Chief Communication & Information Officer	5,230,909	3,831,572	1,399,337	73.2%
Associate Vice President of Human Resources	1,167,005	789,582	377,423	67.7%
Bank & credit card fees	-	169,465	(169,465)	
Total Operating Accounts	67,209,965	47,456,225	19,753,740	70.6%
<u>Other Accounts</u>				
Grants & Contracts less Running Start	5,030,506	3,650,944	1,379,562	72.6%
Internal Support & Agency Funds	1,170,993	1,203,708	(32,715)	102.8%
ASCC	1,927,172	1,558,191	368,981	80.9%
Bookstore	4,494,707	3,741,160	753,547	83.2%
Parking	512,050	340,295	171,755	66.5%
Auxilliary Services	1,459,678	1,309,153	150,525	89.7%
Financial Aid	36,876,312	20,603,694	16,272,618	55.9%
Total Other Accounts	51,471,418	32,407,143	19,064,275	63.0%
Total Uses of Funds	118,681,383	79,863,368	38,818,015	67.3%
Difference - Excess (Deficiency)	-	(416,748)		
Capital Projects- Foundation and Grant Contributions	469,809	469,809	-	100.0%
Capital Projects- Expenditures	9,141,436	7,074,516	2,066,920	77.4%

CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2016

	Fund Balance (minus non-cash assets) 6/30/16	Cash Balance (minus dedicated cash) 6/30/16	Required Reserves	Prior Commitments (prior to 7/1/16)	New Commitments (2016/17)	Total Available Cash
145 Grants and Contracts	6,768,462	5,291,762		375,733	2,291,826	2,624,203
145 CIS	377,797	377,797			-	377,797
147 Local Capital	(1,569,058)	-				-
148 Dedicated Local	3,046,591	(487,859)		75,000	535,548	(1,098,407)
149 Operating Fee	394,200	153,838				153,838
440 Central Store (Catalog)	-	-				-
448 Print/Copy Machine	17,012	17,012				17,012
460 Motor Pool	105,705	105,705				105,705
522 ASCC	1,435,056	-				-
524 Bookstore	4,161,622	4,161,622		2,000,000		2,161,622
528 Parking	231,381	231,381				231,381
570 Other Auxiliary Enterprise	1,082,182	337,112		30,315		306,797
790 Payroll (clearing)	177,344					-
840 Tuition/VPA	1,849,021					-
846 Grants - Fin Aid	(1,141,921)					-
849 Student Loans	21,910					-
850 Workstudy (off-campus)	(3,054)					-
860 Institutional Financial Aid Fui Reserves*	790,146		4,503,344			(4,503,344)
Totals	17,744,396	10,188,370	4,503,344	2,481,048	2,827,374	376,604

*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board

S.SAND 4/11/17

Fund Balance Less Commitments

Available Fund Balance Before Commitments	10,188,370
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Prior Year Commitments				
Date	as of July, 2016	Fund	Amount	Total
8/1/2015	CTC Cash Flow Shortage-FY 2017	145	375,733	375,733
7/22/2013	STEM Grant	148	25,000	
1/28/2016	Salary Survey Consultant	148	50,000	75,000
10/21/2014	Culinary Remodel-use of reserves	524	2,000,000	2,000,000
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	30,315
Total Prior Commitments				2,481,048

New Commitments July 1, 2016 to present				
Date		Fund	Amount	Fund Total
7/1/2015	Moore vs. Healthcare Authority Settlement	145	1,293,579	
7/1/2015	STEM FFE	145	447,441	
7/1/2015	Athletic Coaches	145	31,500	
7/1/2015	ECD Computer Replacement	145	10,400	
7/1/2016	Lawnmower	145	70,000	
7/1/2016	Culinary Arts COP	145	71,406	
10/11/2016	Firewall Software	145	25,000	
11/15/2016	Guided Pathways	145	87,500	
11/22/2016	STEM Costs	145	225,000	
1/31/2017	Baird-Restroom Repairs	145	30,000	2,291,826
7/1/2014	Funds formerly held at CIS	145	-	-
7/1/2016	CTC Link Cost	148	459,274	
7/1/2016	Teaching and Learning Days	148	4,150	
7/1/2016	Assessment Cost	148	29,000	
7/1/2016	Penguin Welcome days	148	22,000	
1/26/2017	Classified Teaching Payout	148	21,124	535,548
Total New Commitments				2,827,374

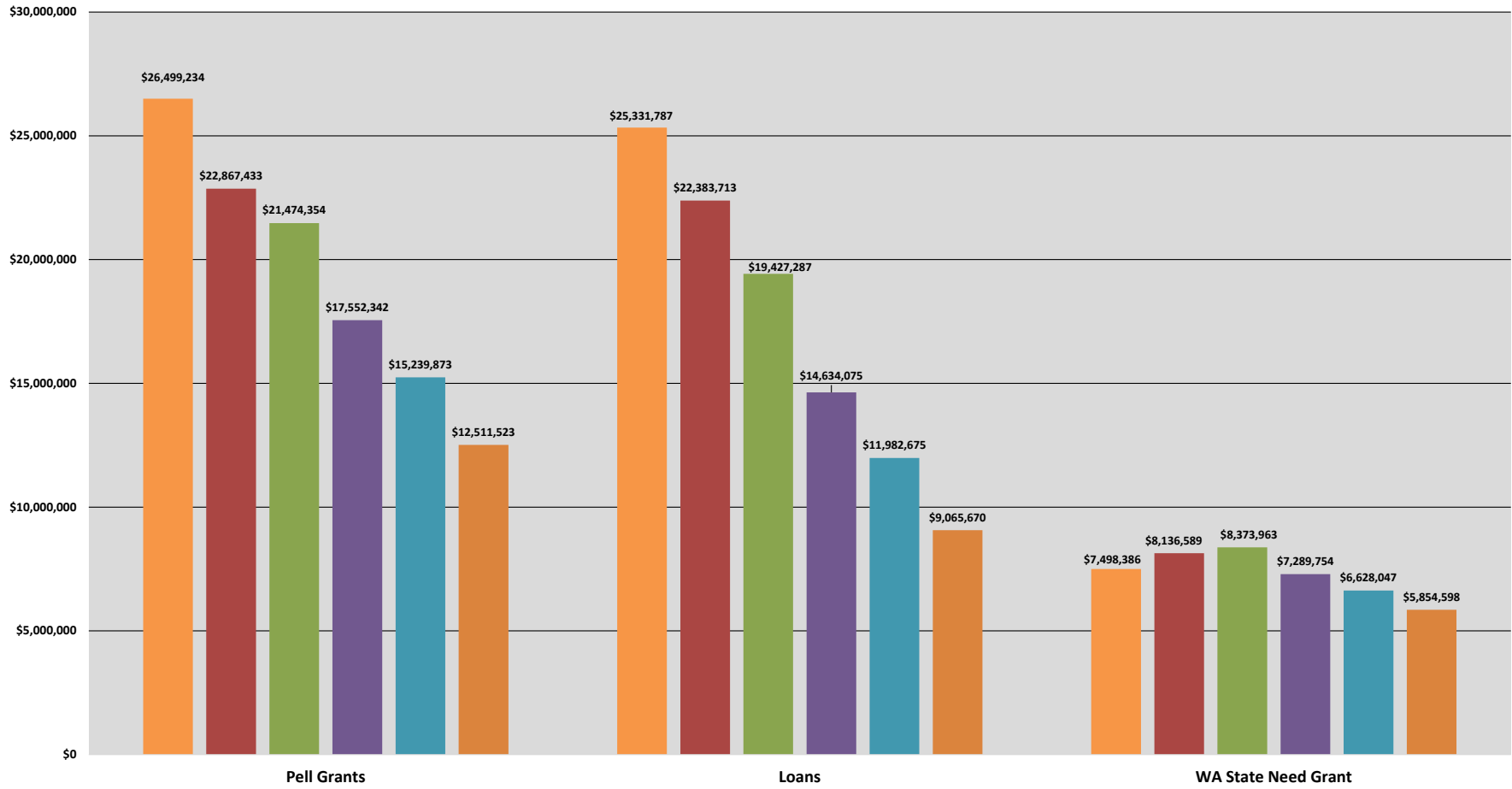
Required Reserves	
10% of \$65,033,438 less \$2,000,000*	4,503,344
Fund Balance After Commitments and Required Reserves	
	376,604

* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14

6 Year Comparison of Awards by Category
March YTD

■ 2011-2012 ■ 2012-2013 ■ 2013-2014
■ 2014-2015 ■ 2015-2016 ■ 2016-2017

Dollars (millions)

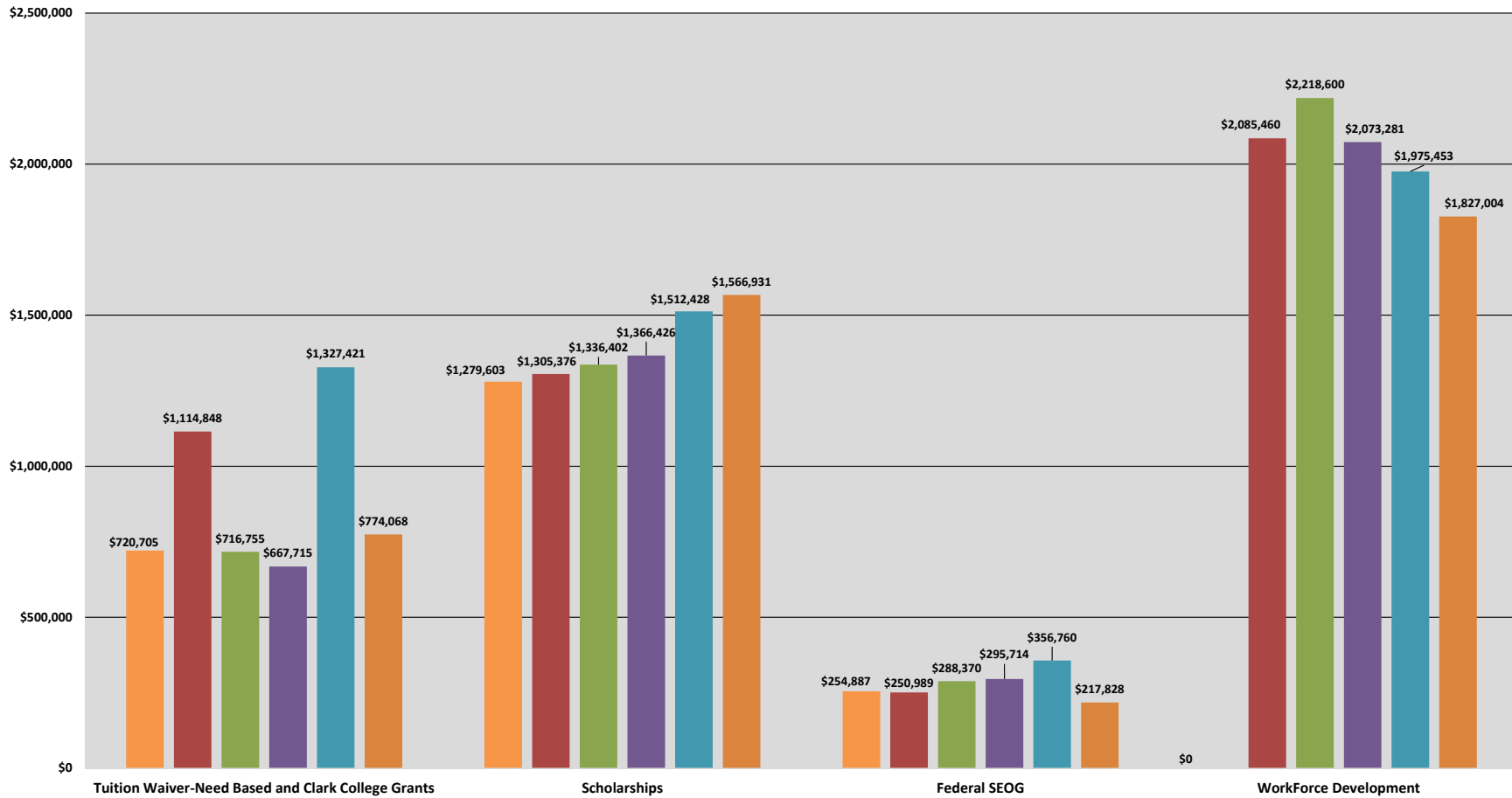


Note: WA State Need Grant includes College Bound Scholarships

5 Year Comparison Awards by Category (cont'd)
March YTD

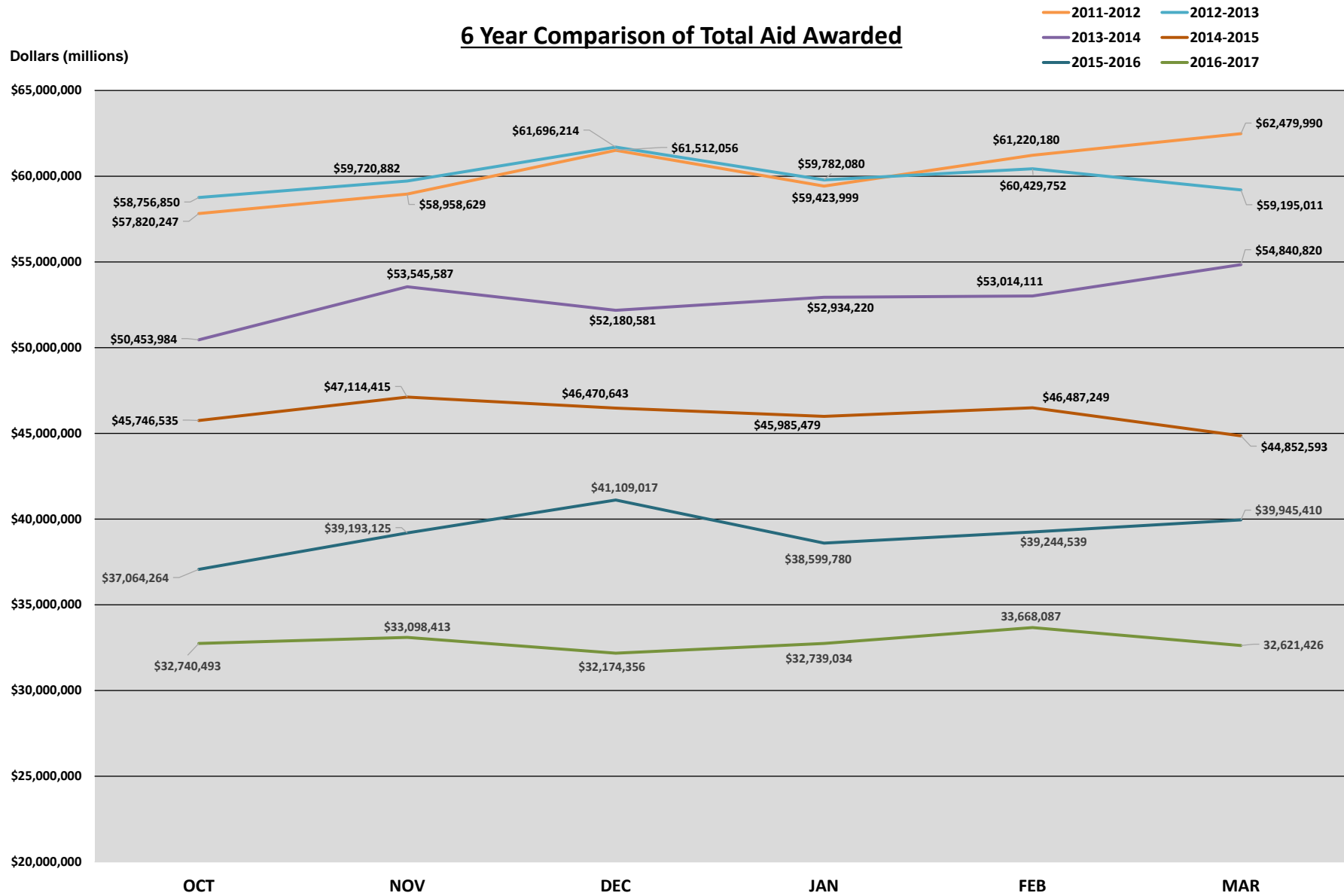
- 2011-2012
- 2012-2013
- 2013-2014
- 2014-2015
- 2015-2016
- 2016-2017

Dollars (millions)

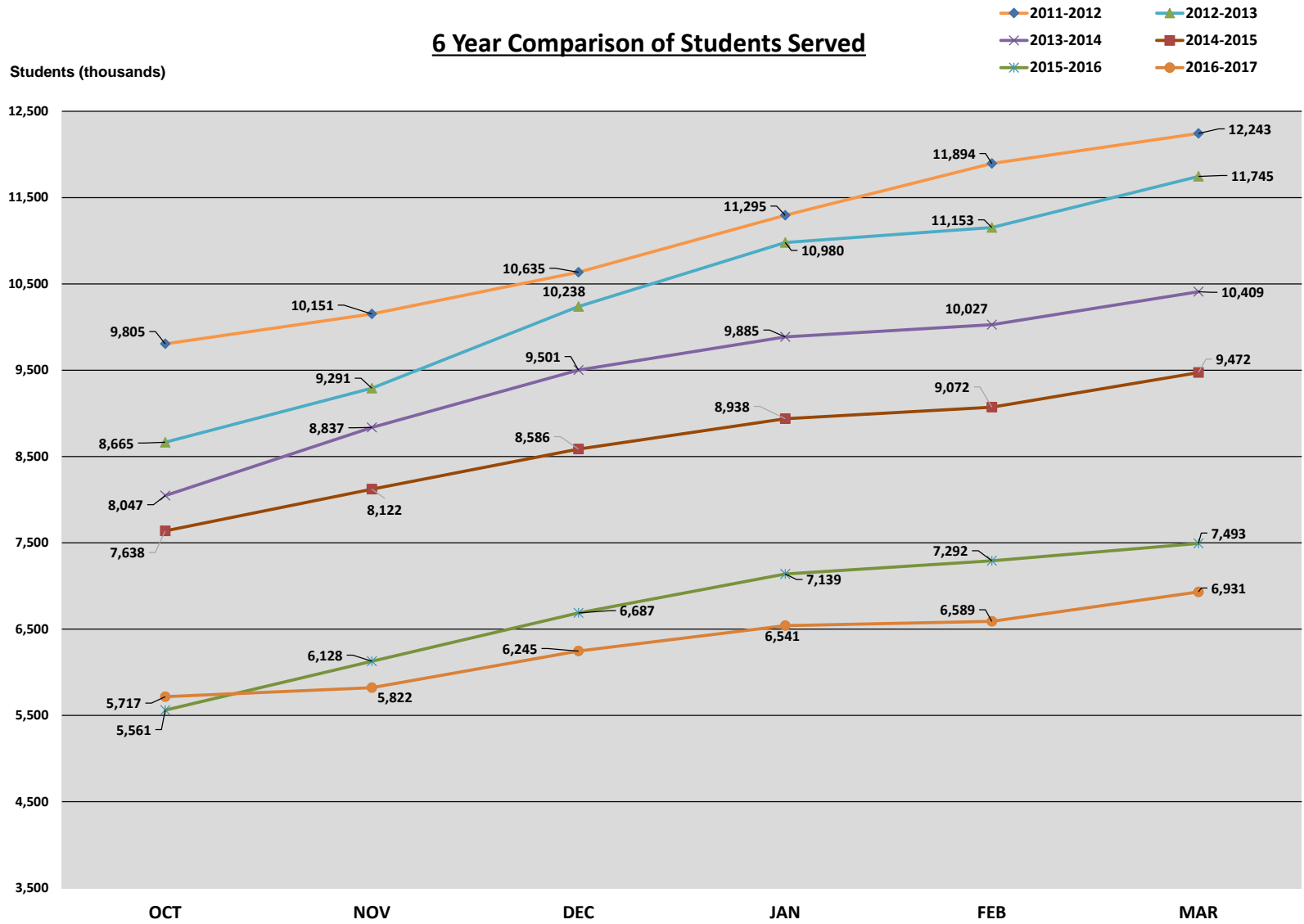


Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

6 Year Comparison of Total Aid Awarded



6 Year Comparison of Students Served



Next Meeting

No documents for this item

Executive Session

No documents for this item

Adjournment

No documents for this item