



Clark College
BOT Meeting
Wednesday, March 14, 2018 5:00 PM (PDT)
GHL 213



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- I. Call to Order/Agenda Review - Vice Chair Pollard
- II. Introductions - President Knight
- III. Action Items - Vice Chair Pollard
 - A. Minutes from February 2018 Board of Trustees Meeting
 - B. Consideration of Tenure
- IV. Audience Statements - Vice Chair Pollard
- V. Constituent Reports - Vice Chair Pollard
 - A. AHE - Kimberly Sullivan
 - B. WPEA - Billie Garner
 - C. ASCC - Grace Moe
 - D. Foundation - Lisa Gibert
- VI. Reports from Board Members - Vice Chair Pollard
- VII. Guided Pathways - President Knight
- VIII. President's Report - President Knight
 - A. Student Success Story - Yasmeen Magar
 - B. Transitional Studies--Jail Outreach Efforts - Kristin Amundson, Instructor
 - C. Scorecards
 - D. Statistics
- IX. Next Meeting - Vice Chair Pollard

The next meeting of the Board of Trustees is currently scheduled for Wednesday, April 25, 2018 in the Ellis Dunn Community Room, GHL 213.
- X. Executive Session - Vice Chair Pollard

An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- XI. Adjournment - Vice Chair Pollard

Time and order are approximate and subject to change.

Call to Order/Agenda Review

No documents for this item

Introductions

No documents for this item

Action Items

No documents for this item

Clark College
Minutes of the Regular Meeting of the Board of Trustees
Wednesday, February 28, 2018
GHL 213

In Attendance

Jack Burkman, Chair
Jada Rupley, Vice Chair
Jane Jacobsen, Trustee
Royce Pollard, Trustee
Rekah Strong, Trustee

Administrators

Robert Knight, President
Dr. Tim Cook, Vice President of Instruction
William Belden, Vice President of Student Affairs
Bob Williamson, Vice President of Administrative Services
Kevin Witte, Vice President of Economic & Community Development
Shanda Diehl, Associate Vice President of Planning & Effectiveness
Dr. Loretta Capeheart, Associate Vice President of Diversity, Equity & Inclusion
Dr. Chato Hazelbaker, Chief Communications Officer
Val Moreno, Chief Information Officer
Dr. Darcy Rourk, Interim Vice President of Human Resources & Compliance
Leigh Kent, Executive Assistant to the President

Others

Jennifer Mankowski-Dixon, Assistant Attorney General
Lisa Gibert, President/CEO Clark College Foundation
Grace Moe, ASCC President
Sabra Sand, Director of Business Services
Prof. Radmila Ballada, Library
Prof. Julie Austad, Library

I. **Call to Order/Agenda Review**

Chair called the meeting to order at 5:10 pm. There were not be a student presentation this evening.

The trustee work session consisted of an advising department update, and presentations from the Foundation about the financial dashboard and campaign priorities.

Chair Rupley acknowledged each of the trustees for reviewing the tenure notebooks in conjunction with this year's tenure process. She also was pleased that the trustees were able to attend Rob Johnstone's guided pathways presentations.

II. **Introductions**

President Knight introduced Ben Bagherpour, SEH Vice President, who has just been appointed to the SBCTC board of trustees. This is the first time in 10 years that Southwest Washington has had a representative at the state board. Mr. Bagherpour said he is looking forward to working with the colleges at the state level. He has been very involved with the Evergreen Public Schools and the regional STEM network and served with President Knight on a number of community boards.

Chair Rupley and President Knight then presented the Clark College Transforming Lives award to Nicholas Freese. He was a student success story presenter and his journey impacted both the board and President Knight. Mr. Freese credits Clark College for helping to transform his life and turn it around. He was the recipient of the Val Ogden Presidential Scholarship and is now attending WSUV. Chair Rupley presented him with a congratulatory plaque and \$500 scholarship.

III. **2016-2017 Audited Financial Statements**

President Knight and Vice President Williamson introduced Sabra Sand, Director of Business Services. The State Auditor's Office has just completed an audit of Clark College's 2016-2017 financial statements and pronounced it a clean audit. This is the second year in a row that this has been done. The college was singled out for a financial aid statement audit, and she and the SBCTC developed a template that the other colleges use when they receive financial aid audits. Her work is so well regarded that the SBCTC often seeks her assistance and guidance as do the business officers of the other colleges.

Vice President Williamson said that we never say enough about the good work Ms. Sand performs each day. On behalf of President Knight and himself, he thanked her for everything she does for the college.

Ms. Sand guided the trustees through the most recent audit and introduced new standards that the college will be audited on next year. Vice Chair Pollard said that the audits are a herculean endeavor and congratulated her on this year's success. Trustee Burkman attended this year's exit interview, as he has done for many years, and said the one constant is the State Auditor always recognizing the work Ms. Sand does. They respect her very much and she is a great leader. Chair Rupley said education audits are always a challenge and she thanked Ms. Sand for adjusting her schedule so that she could attend the meeting this evening.

IV. **Action Items**

A. Minutes from January 2018 Board of Trustees Meeting

MOTION: Trustee Strong made a motion to approve the minutes. Trustee Jacobsen seconded the motion and it unanimously passed.

V. **Audience Statements**

There were no statements from the audience this evening.

VI. **Constituent Reports**

A. **AHE**

President Knight reported on behalf of Prof. Sullivan. He, Dr. Cook, Ms. Sullivan, and Ms. Mixon met today to discuss AHE areas of concern. The union is currently negotiating faculty's role in the guided pathways advising model. Relations with the union continue to go well.

B. **WPEA**

There was no report from the WPEA this evening.

C. **ASCC**

Ms. Moe presented on behalf of the students. Chair Rupley acknowledged the awesome reports the ASCC is submitting this year. Students have been active during Welcome Week and have approved a number of one-time funding requests for club activities. The clubs have been hosting a number of events including the involvement fair and providing pizza at basketball games. All ASCC committees have a full roster, but there are still nine openings available on tenure committees.

D. **Foundation**

Ms. Gibert presented a copy of the response letter from the Foundation's auditors. They verify the College and Foundation are in compliance with bylaws and the operating agreement. Chair Rupley thanked her for Foundation staff time to present to the trustees during the work session.

VII. **Reports from Board Members**

Trustee Burkman acknowledged the collaborative relationship between *The Independent* and *The Columbian*. There was a very well-written article on international students this week and is a great honor for a student to be featured in a local newspaper. He spent a lot of time in February on guided pathways, attending Lori Suddick's visit and meeting Rob Johnstone. This is a lot of work at a very fast pace, and Clark's team is very dedicated to this process. He looks forward to attending the Iris Awards on March 8 and having this year's recipients join Chair Rupley and Trustee Jacobsen in the honor.

Trustee Jacobsen said Rob Johnstone's presentation was very inspirational as well as fun to listen to. She is liaison to the Foundation's board of trustees and is participating on their retreat planning committee. Guided pathways will be a large part of their retreat. She completed reviewing tenure binders and is so impressed with the Clark faculty members.

Vice Chair Pollard gained a new appreciation for guided pathways while listening to Rob Johnstone. Chair Rupley has been listening to Johnstone's podcasts on her daily commute.

VIII. President's Report

- A. February is Black History Month and there were many really inspirational events that took place during the month. He attended a motivational talk by Eric Thomas; Mr. Thomas told students that their lives do not need to be defined by how their lives have been in the past. He met with the Social Equity Council to discuss how to increase hiring pools so that they reflect college diversity. He met with the Black Student Union who brought forth some issues to leadership. President Knight asked them to write up their concerns and the college provided them with a formal written response. They have a good dialogue going and he enjoyed meeting with them.

He met with Sabra Sand and Susan Maxwell today about ctclink. It appears that Clark will be the next college to go live along with the SBCTC. No date has been set, but it looks like March or May 2019. Clark will need additional staffing and funding from the SBCTC to be ready. The trustees provided background information on the ctclink project and voiced their concerns to Mr. Bagherpour.

The Sakura Festival is on April 19. Joyo, Japan is sending a delegation who will be here a few days. President Knight will have lunch with Joyo's mayor on April 16. Mr. Kageyama, the cherry tree donor, will be visiting Vancouver for the last time. In his honor, a path through the Japanese Garden towards the trees will be named for him. There will be a dinner held that evening in his honor as well. The Soroptomists will also be donating two Japanese ornamental plum trees which will be planted that week. The Nez Perce have been invited to attend Sakura but he has not heard if they will be able to come.

He visited the lab today where students in Roberto Anitori's (former faculty presenter) class are studying bacteria in a DNA genetic analyzer. They are testing to see if the bacteria can be used as a worldwide antibiotic. It's a very exciting real world experience the students are participating in.

A search firm has been hired for the Vice President of Human Resources. A national search settled on a Lake Oswego firm and they will be visiting the college next week.

Trustee Burkman asked about universal design which was mentioned in the Social Equity portion of the report. Facilities are built and outfitted to support all students including those with disabilities. Regardless of their issues, they can enter a classroom and it will be ready for them to learn.

The faculty collective bargaining bill was passed by the state senate. The colleges will now be challenged to do local bargaining with the faculty with no funds to provide salary increases. The state has provided \$9 million in funds to be distributed across 34 community and technical colleges. Local legislators have indicated they will work to get a better bill next session.

ACTION: Chair Rupley asked the trustees to review the annual ACT nominations that she recently forwarded to them.

ACTION: Chair Rupley and Trustee Strong indicated that they would like to attend the ACCT Annual Conference in New York City in October 2018

ACTION: Chair Rupley will not be available to attend the March board meeting. She asked Vice Chair Pollard to preside in her absence.

Chair Rupley asked President Knight to prepare an outline for the guided pathways retreat and provide information that trustees need to know.

She would like a review from the beginning of the process and information about the pillars.

She would like faculty presentations to show how guided pathways are being implemented.

ACTION: Chair Rupley also would like the college to celebrate guided pathways successes along the way. This is a very important change and staff will need to mark the milestones.

ACTION: Trustee Burkman requested a new Guided Pathways line item be added to the monthly board agenda.

B. **Student Success Story**

There was no student success story this evening.

C. **Faculty Presentation**

Profs. Radmila Ballada and Julie Austad discussed the transition of the Cannell Library to become accessible and usable for disabled students. They worked with outside vendors and learned assistive technology in order to provide students with the tools so they could use library resources.

ACTION: Trustee Strong requested that the trustees tour the library or have a future meeting in there so they can see the updated technology students are using.

IX. **Next Meeting**

There will be a special tenure executive session on March 9, 2018 from 9:00-12:00 noon in SHL 214. There will be a special guided pathways retreat on March 9, 2018 from 1:00-5:00 pm in SHL 214. Trustees will also discuss Bachelors' of Applied Science degrees.

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, March 14, 2018 in the Ellis Dunn Community Room, GHL 213.

X. Executive Session

There was no executive session this evening.

XI. Adjournment

There being no further business, Chair Rupley adjourned the meeting at 6:45 pm.

Jada Rupley, Chair

Leigh Kent
Recorder
March 1, 2018



MEMORANDUM

To: Clark College Board of Trustees

From: Robert K. Knight
President

Date: March 14, 2018

Re: Recommendations for Granting Tenure

The following probationary faculty members are presented to the Board of Trustees for consideration of award or denial of tenure:


3rd Year Tenure-Track Faculty	RIF Unit
1. Glenna Afflerbaugh	Dental Hygiene
2. Patricia Atkinson	Economics
3. Caron Byrd	Adult Basic Education
4. Rebecca Herman	Dental Hygiene
5. Yusufu Kamara	Economics
6. Donald Ludwig	Sociology
7. Laura Nagel	Library
8. Robert Weston	Mathematics
9. Tess Yevka	Psychology

RKK/lk



MEMORANDUM

To: Robert K. Knight
President

From: Tim Cook, Ed. D. 
Vice President of Instruction

Date: February 28, 2018

Re: Recommendations for Granting Tenure

The Tenure Review Committees have forwarded their recommendations on whether or not to grant tenure for the following third year tenure-track faculty:

3 rd Year Tenure-Track Faculty	RIF Unit
1. Glenna Afflerbaugh	Dental Hygiene
2. Patricia Atkinson	Economics
3. Caron Byrd	Adult Basic Education
4. Rebecca Herman	Dental Hygiene
5. Yusufu Kamara	Economics
6. Donald Ludwig	Sociology
7. Laura Nagel	Library
8. Robert Weston	Mathematics
9. Tess Yevka	Psychology

The Board will vote regarding tenure on Wednesday, March 14, 2018.

Audience Statements

No documents for this item

Constituent Reports

No documents for this item

AHE

No documents for this item

WPEA

No documents for this item

ASCC
BOARD OF TRUSTEES REPORT
March 2018

ACADEMIC EXCELLENCE

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

Progress

- **None**

SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

Progress

- **On Friday, February 23rd, from 10:00am-11:00am student leaders attended a Financial Literacy training held in PUB 161. Austin Keever, the Financial Literacy Coach in Career Services, led the training. Austin demonstrated to student leaders how to approach students in relation to financial goals. Austin explained what tools are available to students at Clark College, as well as in the community. We also learned what makes a financial conversation productive. In all, 21 students attended the training.**

ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

Progress

- **None**

ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

Progress

- **ASCC filled all open positions in committees, including all positions in Tenure committees.**
- **ASCC has chartered 23 clubs.**

**Foundation
March 2018**

❖ **Strategic Initiatives – Areas of significance:**

1. **Development:** *Increase donor participation, fundraising and efficiency in operations.*

Through February 16, 2018, development success is really beginning to hit its stride. Through a number of outreach activities like Savoring Excellence, Conversations and other joint affiliated activities at the college, the word is getting out that Clark College is on the move and is well worth a private investment. Contributions to date are \$2.22 million with two estates expected to be realized before the end of the fiscal period, estimated at an additional \$1.6 million. These funds are designated for scholarships thereby further enhancing student support.

In addition to funding noted above, there are some significant donations anticipated of an in-kind nature. Two of these donations will impact the campus at Boschma Farms with large scale infrastructure improvements. The first involves a stub road which will be provided through a partnership with a local developer and the second is the provision of broadband conduit made possible by the Port of Ridgefield. These additions are significant as they represent costs that would have been incurred by the college as the campus is developed, but through these relationships the expense bore by the State of Washington will be dramatically reduced.

It is important to note, the financial presentation provided within our report represents a period ending date far different from the development reports. The variance noted is due to this timing difference along with rules by which GAAP (generally accepted accounting principles) applies. The reason for the delays in our accounting statements are twofold: 1) the investment portfolio includes a large number of limited liability partnerships which take longer to report than standard marketable securities, and 2) turnover within our administrative staff have caused some delays. This timing difference will always occur, but the hope is to bring the dates closer together.

2. **Strategic Alignment:** *Builds on the mantra, “together we are stronger. “Develop a process in which foundation involvement is improved, agree upon matrix that establishes the campaign components, collaborate advocacy at local, state and federal levels to support higher education and philanthropic initiatives and report annually to college trustees.*

The direct interaction between the college and the foundation continues to grow as significant project activity escalates. A number of high profile projects have reinforced collaborative efforts between the executive leadership and the respective boards. Two specific areas necessitating elevated conversations have included the foundation's involvement in guided pathways, the commercial development activity at Boschma Farms and the adjoining development aspects currently under negotiation involving the Pioneer road extension and the conduit infrastructure needed for introducing fiber for high speed internet.

- 3. Fiduciary Responsibility:** *Clear reporting to the board to make financial decisions, oversight of key financial processes and compliance with governing documents, transparency to the college regarding support and assets available and maximizing foundation assets.*

Form 990: The foundation completed the initial draft of Form 990 – Return of Organization Exempt from Income Tax. Information reported on Form 990 includes income, expense, assets and liabilities for the fiscal year ended June 30, 2017. It also includes nonfinancial information such as board member makeup, significant activities undertaken in the year and compliance with legal requirements. The foundation's tax consultant is reviewing the 990 draft and will communicate any needed changes by April 2018. The return will be reviewed by the foundation's finance committee and board before the IRS filing deadline of May 15, 2018.

Bylaws: A taskforce made up of select members of the foundation staff and board completed an extensive review of the bylaws. Changes drafted into a red-lined version will be reviewed by the executive committee before review/approval by the full board in June 2018.

Utilization of assets: The foundation convened the Marketplace at Boschma Farms taskforce. The taskforce is evaluating land identified for commercial development at Clark College at Boschma Farms, developing an objective/purpose statement to guide taskforce efforts and will submit recommendations to the foundation and college boards. Membership is made up of foundation and college staff, board members and a college trustee.

- 4. Board Relations:** *Review and define a process for finding, recruiting and nominating new board members, further clarify the expectations of board members, annual review and evaluation of the performance of board members and understanding of the college's and foundation's vision and goals.*

The committee charged with board relations is currently looking at the foundation's process for recruiting and retaining board members. All aspects of these two critical processes are under review so that they provide new and

prospective board members the types of information that can make them productive and engaged in a shorter period of time. Both the college and the foundation represent institutions which are complex in form and rich in content. The task is meant to streamline these activities while engaging these new members into the topics at hand in a meaningful and expeditious way. The next meeting should solidify a draft update to the process which will feature a new mentoring program.

Respectfully submitted,

Lisa Gibert
Foundation Chief Executive Officer
March 14, 2018

Attachments:

Financial Dashboard
Development Dashboard
Annual Giving Comparison



Financial Dashboard as of November 30, 2017

Contributions/Donations Received

1973 - Present

	Year to Date	6/30/2017	6/30/2016	6/30/2015	Life to date
Unrestricted	\$ 104,121	\$ 351,760	\$ 1,022,195	\$ 638,948	
Temp. Restricted	422,586	1,483,984	4,128,267	805,178	
Perm. Restricted	186,417	103,677	346,685	220,404	
Total	\$ 713,123	\$ 1,939,421	\$ 5,497,147	\$ 1,664,530	\$ 92,294,007

College Support Expended

	Year to Date		6/30/2017		6/30/2016		6/30/2015		1973 - Present	
	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Life to date	
Program	\$ 37,458	\$ 318,880	\$ 298,054	\$ 495,521	\$ 432,044	\$ 643,482	\$ 434,710	\$ 369,297	\$ 33,104,086	
Boschma Farms land acquisition	185,185	-	444,444	-	1,244,444	-	444,444	-	5,318,516	
Capital projects - STEM/Dental Hyg./Othe	-	3,265	175,000	252,559	-	1,537,786	5,415	175	13,386,854	
College & Community Relations	14,509	-	81,718	-	46,821	-	37,931	-	180,978	
Scholarships	4,678	325,370	9,063	900,038	9,416	848,625	19,353	672,913	10,370,335	
Total	\$ 241,830	\$ 647,516	\$ 1,008,279	\$ 1,648,119	\$ 1,732,724	\$ 3,029,893	\$ 941,853	\$ 1,042,385	\$ 62,360,770	

Scholarships

	YTD	6/30/2017	6/30/2016	6/30/2015	6/30/2014
Number of scholarship awards	433	715	846	789	743
Total number of Clark College Students (Fall Census)	10,959	11,313	11,392	12,123	12,917

Cost of tuition (Spring 2017) - 12 credits for 3 qtrs. = \$3,528. Excludes books or additional fees such as nursing, labs, etc.

Net Assets by Type	11/30/2017
Unrestricted	\$ 17,234,368
Board Restricted	11,260,785
Temporarily Restricted	14,408,438
Permanently Restricted	54,019,434
Net Assets	\$ 96,923,025

Net Assets at 11/30/2017

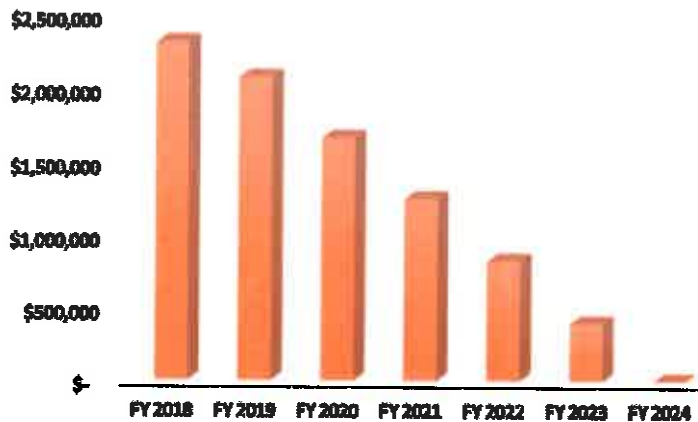


- Unrestricted
- Board Restricted
- Temporarily Restricted
- Permanently Restricted

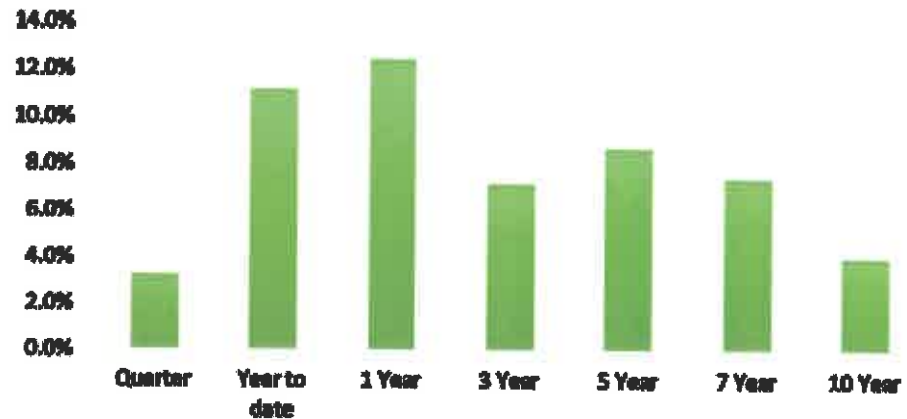
Unrestricted Net Assets

	Year to Date	6/30/2017	6/30/2016	6/30/2015	6/30/2014	Projected Liquid Unrestricted Net Assets Available (Balance in Future Years)	
Assets							
Cash	\$ 58,792	\$ 533,396	\$ 434,119	\$ 493,183	\$ 517,523	6/30/2018	\$ 2,812,427
Investments	6,843,570	7,067,349	7,797,334	7,174,405	6,783,040	6/30/2019	2,292,983
Pledges Receivable	174,225	133,280	65,880	62,090	73,939	6/30/2020	1,773,538
Prepays/Deposits/Other Assets	392,246	164,818	120,217	116,667	127,934	6/30/2021	1,279,094
Land/building/equipment	12,720,920	12,731,837	13,038,307	13,041,589	12,896,207	6/30/2022	784,649
Liabilities							
A/P/Other Liabilities	(639,243)	(422,434)	(1,957,849)	(675,487)	(516,391)	6/30/2023	352,242
Note Payable	(2,316,142)	(2,481,701)	(2,873,600)	(4,251,388)	(4,628,310)		
Unrestricted Net Assets	\$ 17,234,368	\$ 17,726,545	\$ 16,624,408	\$ 15,961,059	\$ 15,253,942		

Boschma Debt Paydown (payments \$37,037/month)



Investment Pool Returns - Through 11/30/17



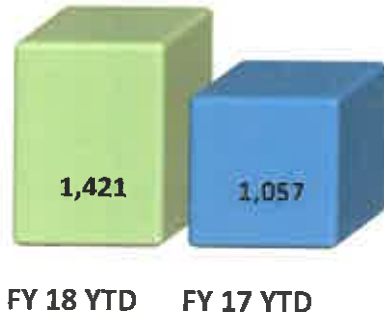
Endowment

Distribution Details

	FY 18	FY 17	FY 16	FY 15	FY 14
College Program	\$ 1,229,465	\$ 1,187,928	\$ 1,153,185	\$ 1,049,170	\$ 911,842
Unrestricted	1,733,270	1,704,605	1,650,472	1,455,009	1,344,005
College Program Reserves	232,247	201,368	248,212	203,443	160,332
Total	\$ 3,194,982	\$ 3,093,901	\$ 3,051,869	\$ 2,707,622	\$ 2,416,179

Clark College Foundation Dashboard Feb 15, 2018

Total Number of Donors



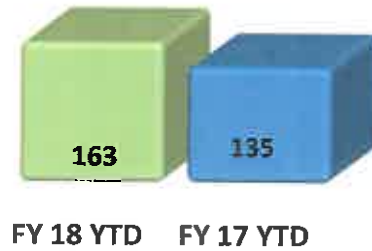
Total Number of New Donors



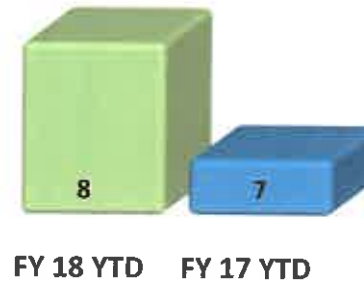
Total Number of Retained Donors



Total Number of \$1,000+ Donors



Total Number of New Major Donors



Giving Participation

Foundation Board



Trustees



Executive Cabinet



Foundation Staff





**Clark College Foundation
Annual Giving Comparison
as of February 15, 2018**

	FY2018	FY2017	FY2016	FY2015
TYPE				
Cash/Stock/Property	\$1,936,049	\$1,032,495	\$1,254,375	\$1,654,918
Pledge	\$38,090	\$1,015,831	\$4,442,124	\$171,375
In-kind	\$18,325	\$220,399	\$81,907	\$55,319
Deferred Irrevocable at Face Value*	\$230,000	\$100,000	\$9,953	\$62,425
TOTAL	\$2,222,464	\$2,368,725	\$5,788,359	\$1,944,037
SOURCE				
Board Members (includes ex officio)	\$69,810	\$641,410	\$111,404	\$53,710
Employees	\$22,868	\$54,078		
Alumni	\$954,225	\$185,508	\$380,645	\$746,654
Friends	\$438,021	\$545,993	\$331,164	\$542,097
Estates	\$133,901	\$26,200	\$23,000	\$6,083
Family Foundations and Trusts	\$61,566	\$337,988	\$4,450,530	\$292,295
Corporate & Community Foundations	\$417,158	\$222,342	\$140,220	\$187,560
Corporations/Other Organizations	\$124,737	\$353,892	\$343,482	\$106,480
Government Entities	\$178	\$1,314	\$7,914	\$9,158
TOTAL	\$2,222,464	\$2,368,725	\$5,788,359	\$1,944,037
PURPOSE				
Current Use				
Unrestricted	\$388,316	\$495,391		
Faculty Support	\$0	\$0		
Programs/Other	\$192,375	\$423,516		
Scholarships	\$523,223	\$377,189		
Sponsorships	\$3,384	\$34,600		
Technology/Equipment	\$0	\$0		
Endowed				
Unrestricted	\$0	\$0		
Faculty Support	\$0	\$0		
Programs/Other	\$4,000	\$33,456		
Scholarships	\$874,746	\$103,393		
Technology/Equipment	\$0	\$0		
Capital				
Culinary	\$6,350	\$780,515		
STEM	\$70	\$20,465		
Programs/Other	\$0	\$200		
Deferred Irrevocable at Face Value*				
Programs/Other	\$230,000	\$100,000		
TOTAL	\$2,222,464	\$2,368,725	\$0	\$0
*Number of irrevocable gifts secured	2	1		
Deferred Revocable at Face Value	\$130,000			

Reports from Board Members

No documents for this item

Guided Pathways

No documents for this item

March 2018 President's Report

Academic Excellence: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

Objective 1: Implement and institutionalize practices that increase academic performance, retention, and completion.

- Next steps for developing and implementing a pathways-focused advising model, (through March).
 - 1) Identify internal mechanisms for assigning/reassigning advisors' caseloads
 - 2) Solidify technology tools in use for managing caseloads and tracking students' progress (e.g., Canvas, AdvisorTrac, SAGE, Degree Audit, etc.)
 - 3) Design and implement professional advisor training based on Appreciative Advising framework (incorporates career/transfer focus)
 - 4) Coordinate summer/fall 2018 rollout in conjunction with other college-wide Guided Pathways-designed initiatives
 - 5) Assess and adjust as needed along the way with support from Planning & Effectiveness (iterative process) (SA)
- A new version of the English Readiness Assessment (ERA) is being piloted this quarter. Students may now opt in to complete their ERA at home with the support of the ERA faculty through Canvas or on campus in a proctored environment. (SA)
- The pilot course of Clark's proposed accelerated pre-college math sequence is underway for Winter 2018. This accelerated sequence, in tandem with co-requisite remediation, will get students to college-level math more quickly and with greater retention, leading to increased academic success and achievement of student learning outcomes. (P&E)

Objective 3: Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.

- The dental hygiene program's students experienced first-hand active learning by participating in the free Children's Dental Health day held on 2/3/2018. Students work together to organize the event, and then on the day they take radiographs, clean teeth, and provide sealants for over 100 children who lack dental care. Dental hygiene faculty and some local dentists volunteered their time to work with students to provide care to a population that is in desperate need of oral health treatment. Students grasp the global perspective of this problem while actively learning clinical skills and communication/soft skills. (OOI)
- The number of STEM CURE (course-based undergraduate research experience) courses is expanding due to an ASCN grant. CUREs embody active learning, engaging students in research in addition to normal coursework, increasing student persistence and success in the sciences. (P&E)

Objective 6: Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

- After submission of the progress report in response to the 2015 accreditation site visit, the Medical Assistant (MA) program has maintained continuing accreditation, with the next comprehensive review to be scheduled no later than fall 2024. A major portion of this work required aligning curriculum with MA learning outcomes, competencies, and assessments for all courses in the program. (OOI)

Environmental Integrity: Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

Objective 16: Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.

- In February 2018, eight (8) light poles that are located along the walkways within the interior green space of main campus were upgraded to brighter LED-type fixtures. These new fixtures provide better illumination for the green space area as a whole but are specifically intended to provide improved lighting at walkway intersections and at campus map locations. (AS)
- Christy Campbell, SBCTC's ctLink Project Director, has asked Clark College to be the next college to convert to ctLink. The Clark College ctLink Steering Team made a recommendation to President Knight that the college work with SBCTC to implement in Spring 2019. President Knight has approved this plan. (P&E)

ADDENDUM

ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

Progress—

An activity or strategy that has demonstrated progress toward meeting one of this core theme's objectives; identify the progress you are measuring.

An activity that involves partners within the community—identify the partner and purpose of the partnership.

- Employer Relations Specialist Scott Clemans individually connected with over 30 hiring organizations in February, to establish relationships, raise awareness of Career Services, and promote open positions to college students and alumni. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Employment Specialist Trisha Haakonstad conducted a classroom presentation on Resume Building & Cover Letters for BTEC 148 - *Business Professional Self-Development* (Instructor Debi Jack) on February 14 to approximately 22 students. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Employment Specialist Trisha Haakonstad conducted a classroom presentation on Resume Building for DIES 224 - *Diesel Procedures* (Instructor Don Gonser) on February 15 to approximately 20 students. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

- Catharine Keane, Career Services Associate Director, presented to 22 students in the CGT 106 - Social Media class on February 14 and 28. During the first class, she provided an overview of professional networking concepts, Career Services job search resources and instructions for using LinkedIn. During the second session, she collaborated with the instructor and students to review and edit their new LinkedIn profiles. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Associate Director Catharine Keane brought partners from the community to instruct the 21 students in her HDEV 200 Professional Development class on January 16. Jessica Collins, Sr. Recruiter at Peace Health, spoke from an employer's perspective about recruiting via LinkedIn, resumes, interview skills and salary negotiation. On February 13, Bobby Castaneda, Director of Client Relations at CLEAResult and a Clark College alumni, provided instruction on professional networking skills and selling self during the job search process. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- In February, the Financial Aid Office focused on outreach for the Funding Fair and Financial Aid Night events. Through Facebook, our Funding Fair and Financial Aid Night, so far has reached more than 10,000 people. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- In February, the Loan Committee reached out to more than 1,000 students via e-mails and phone calls who are in loan repayments, delinquent in student loan payments with details on their current debt, and students who need to complete their Exit Counseling requirement as well. The purpose of the calls and emails are to inform and educate students about the implication of their delinquency to their credits, to provide them with resources to help them get back on track, and to educate students about the financial aid process as it relates to their loans. Because of their efforts, 28 students are now enrolled for spring quarter. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

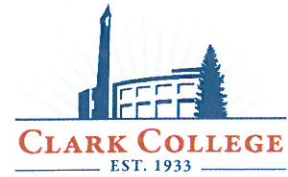
Student Success Story

No documents for this item

Transitional Studies--Jail Outreach Efforts

No documents for this item

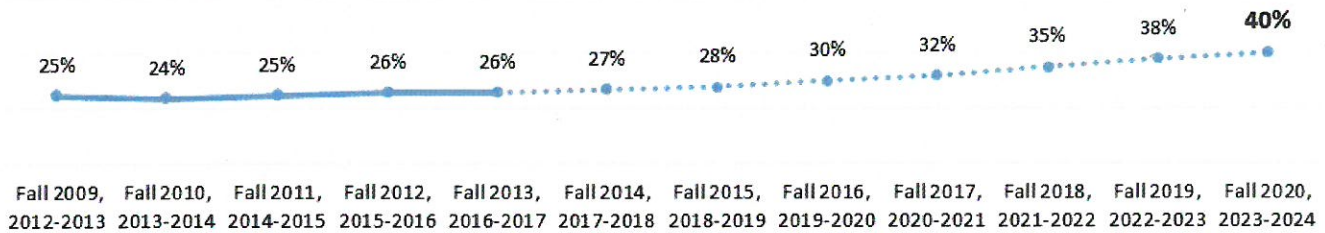
COMPLETION



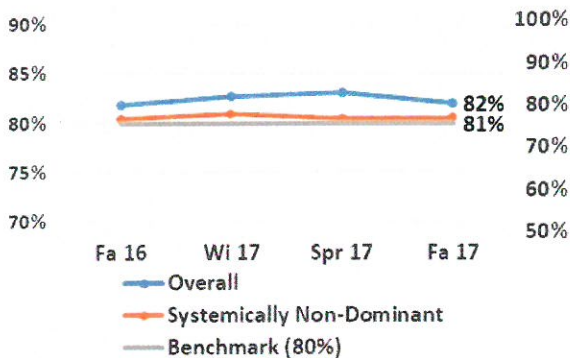
MARCH 2018

Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity, economic vitality, and environmental integrity.

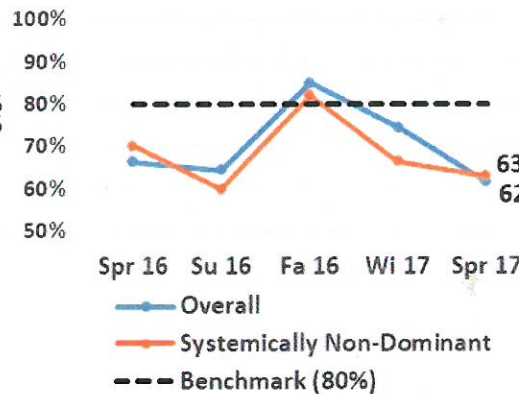
Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



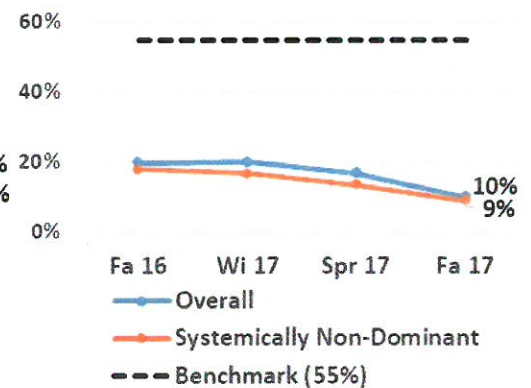
Course Success Rate: Certificate or Degree-Seeking Students



First-to-Second Quarter Retention: Certificate or Degree-Seeking Students



Transfer-Intent Students Completing College-Level Math Within First 4 Quarters



Monthly Highlights

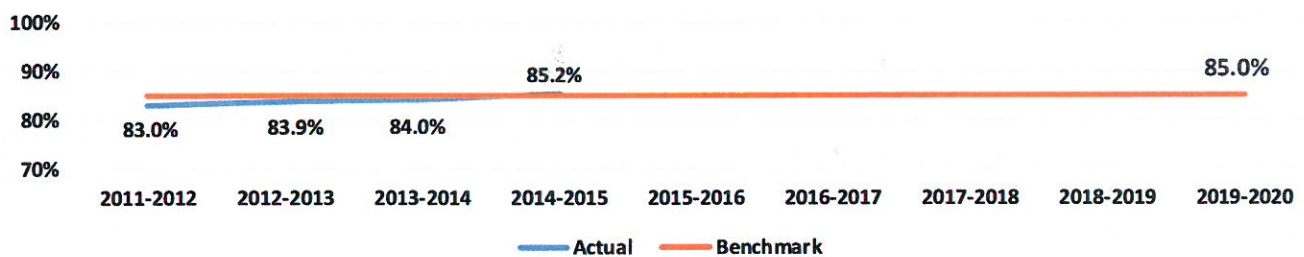
- ◇ Next steps for developing and implementing a pathways-focused advising model, (through March): 1) Identify internal mechanisms for assigning/reassigning advisors' caseloads; 2) Solidify technology tools in use for managing caseloads and tracking students' progress; 3) Design and implement professional advisor training (incorporates career/transfer focus); 4) Coordinate summer/fall 2018 rollout in conjunction with other college-wide Guided Pathways-designed initiatives; 5) Assess and adjust as needed along the way (i.e., iterative process).
- ◇ The pilot course of Clark's proposed accelerated pre-college math sequence is underway for Winter 2018. This accelerated sequence, in tandem with co-requisite remediation, will get students to college-level math more quickly and with greater retention, leading to increased academic success and achievement of student learning outcomes.

EMPLOYMENT/TRANSFER

MARCH 2018

Clark College, in service to the community, guides individuals to achieve their educational and professional goals. Through the college's focus on student outcomes, the college aims to connect students to their long-term educational goals. For Clark College students these goals are most often employment and/or transferring to another higher education institution.

Percent of Graduates by Year Who Transfer and/or are Employed within 1 Year of Graduation



Monthly Highlights

- ◇ The dental hygiene program's students experienced first-hand active learning by participating in the free Children's Dental Health day held on 2/3/2018. Students work together to organize the event, and then on the day they take radiographs, clean teeth, and provide sealants for over 100 children who lack dental care. Dental hygiene faculty and some local dentists volunteered their time to work with students to provide care to a population that is in desperate need of oral health treatment. Students grasp the global perspective of this problem while actively learning clinical skills and communication/soft skills.
- ◇ After submission of the progress report in response to the 2015 accreditation site visit, the Medical Assistant (MA) program has maintained continuing accreditation, with the next comprehensive review to be scheduled no later than fall 2024. A major portion of this work required aligning curriculum with MA learning outcomes, competencies, and assessments for all courses in the program.

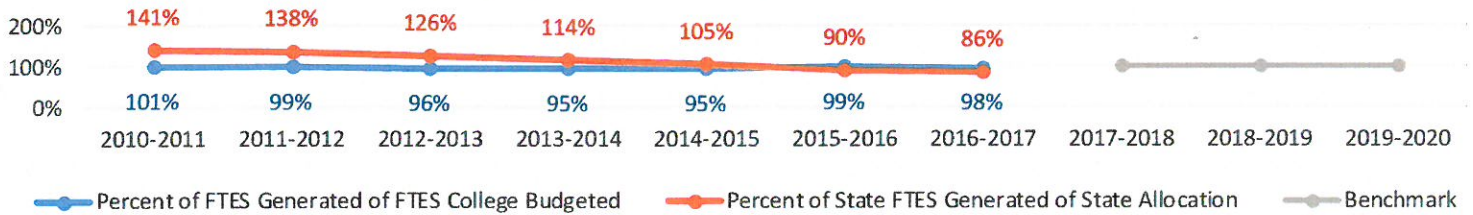
ENROLLMENT



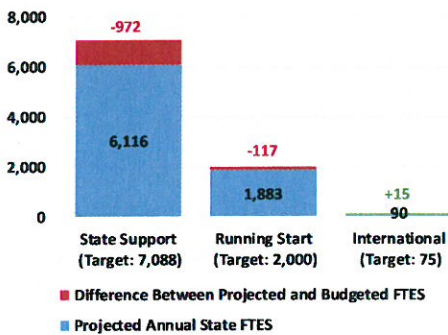
MARCH 2018

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.

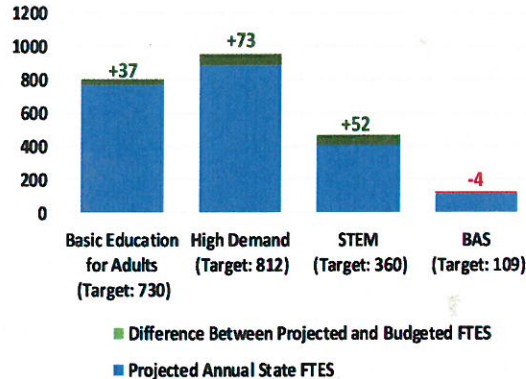
Percent of Full-Time Equivalent Students (FTES) Generated based on College Budget and State Allocation



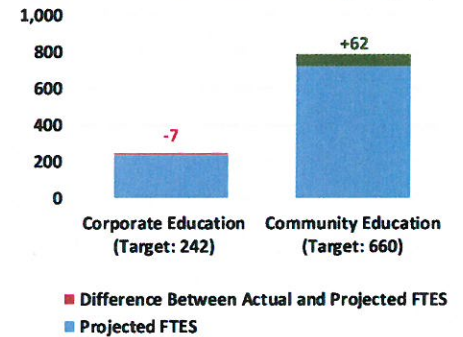
Projected Final Annual FTES Based on Current FTES (Aug 1)



Projected Priority FTES Based on Current FTES (Aug 1)



Projected Corporate and Community Education FTES Based on Current FTES (Aug 1)



Monthly Highlights

- ◇ A new version of the English Readiness Assessment (ERA) is being piloted this quarter. Students may now opt in to complete their ERA at home with the support of the ERA faculty through Canvas or on campus in a proctored environment.
- ◇ Christy Campbell, SBCTC's ctcLink Project Director, has asked Clark College to be the next college to convert to ctcLink. The Clark College ctcLink Steering Team made a recommendation to President Knight that the college work with SBCTC to implement in Spring 2019. President Knight has approved this plan.

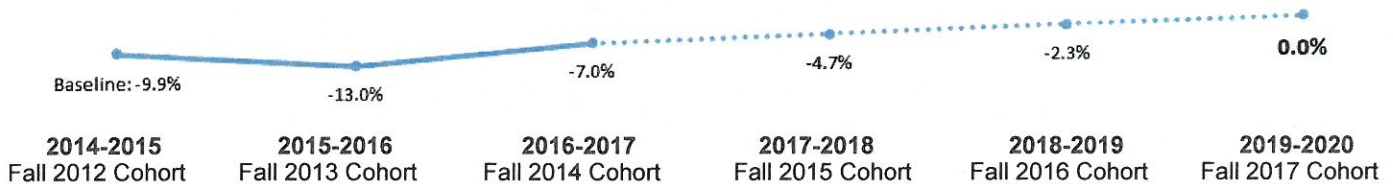
SOCIAL EQUITY



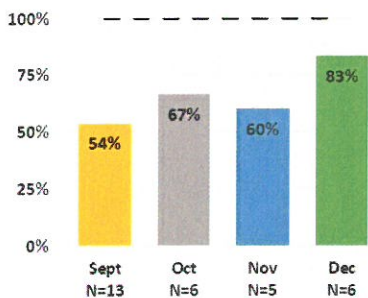
MARCH 2018

Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.

First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups

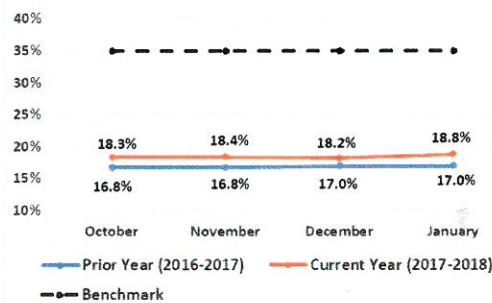


Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with Reported Disability



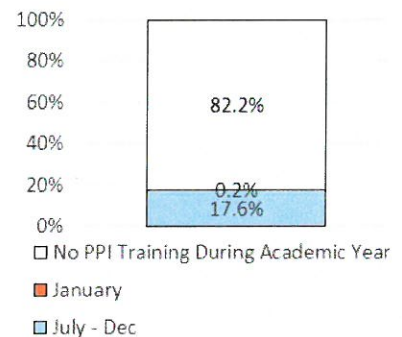
-- Benchmark: 100% of Applicant Pools

Percent of Employees Of Color or Employees with Reported Disability



-- Benchmark: 35% of Employees to Match

Percent of Employees Engaged in Professional Development Opportunities in PPI



□ No PPI Training During Academic Year
 ■ January
 ■ July - Dec

Monthly Highlights

- ◇ In February 2018, eight (8) light poles that are located along the walkways within the interior green space of main campus were upgraded to brighter LED-type fixtures. These new fixtures provide better illumination for the green space area as a whole but are specifically intended to provide improved lighting at walkway intersections and at campus map locations.

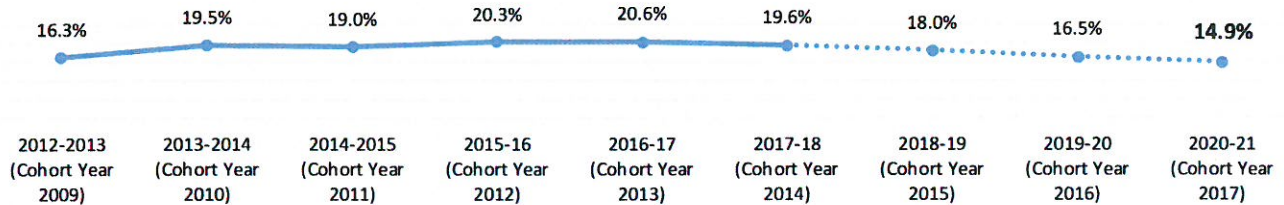
STUDENT DEBT



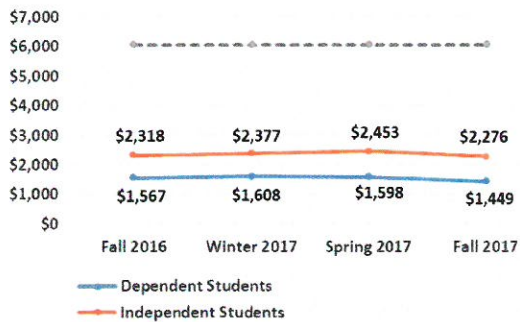
MARCH 2018

Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.

Student Three Year Loan Default Rate

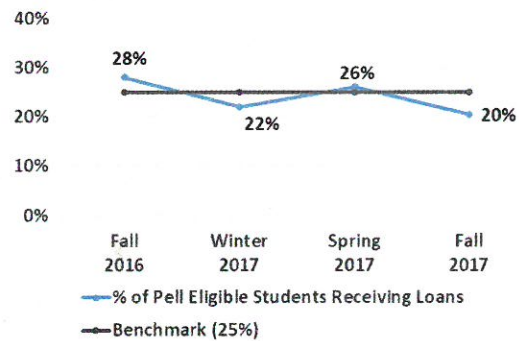


Average Loans Awarded and Received by Students, by Independent/Dependent Status



*Includes Educational Expenses and Cost of Living (Not Living with Parents)

Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)



Monthly Highlights

- ◇ The college and Foundation are exploring a possible scholarship program to help low income students in financial need who are at risk of being dropped for non-payment.

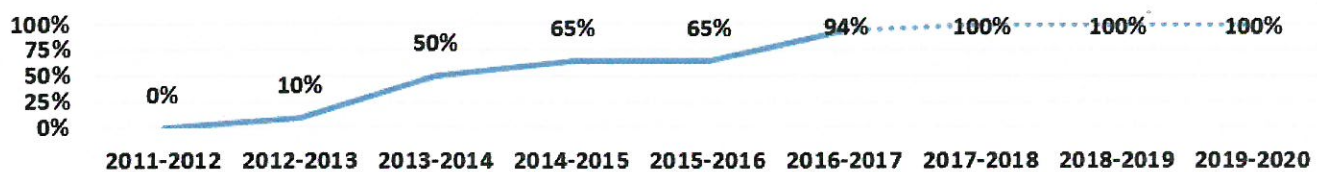
STUDENT LEARNING



MARCH 2018

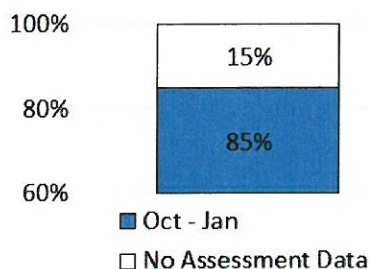
Clark College facilitates student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking. Clark College's degrees and certificates awarded are the result of a culmination of learning. The college aligns its curriculum with learning outcomes and applies evidence to continually advance student learning.

100% of programs have made improvements based on assessment of program learning outcomes

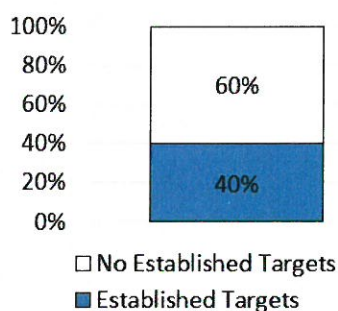


Due to faculty workload, the expectation is that faculty will complete their program assessment work by September 30th of the next

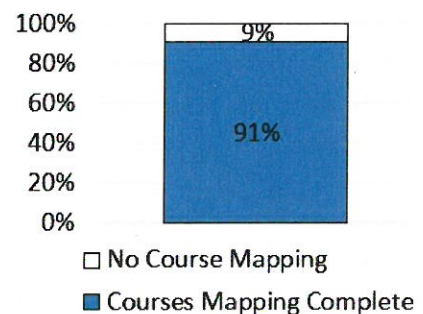
Proportion of Program Groups with Assessment Data On File



Proportion of Learning Outcomes with Established Learning Targets



Proportion of Programs that have Mapped Learning Outcomes to Courses



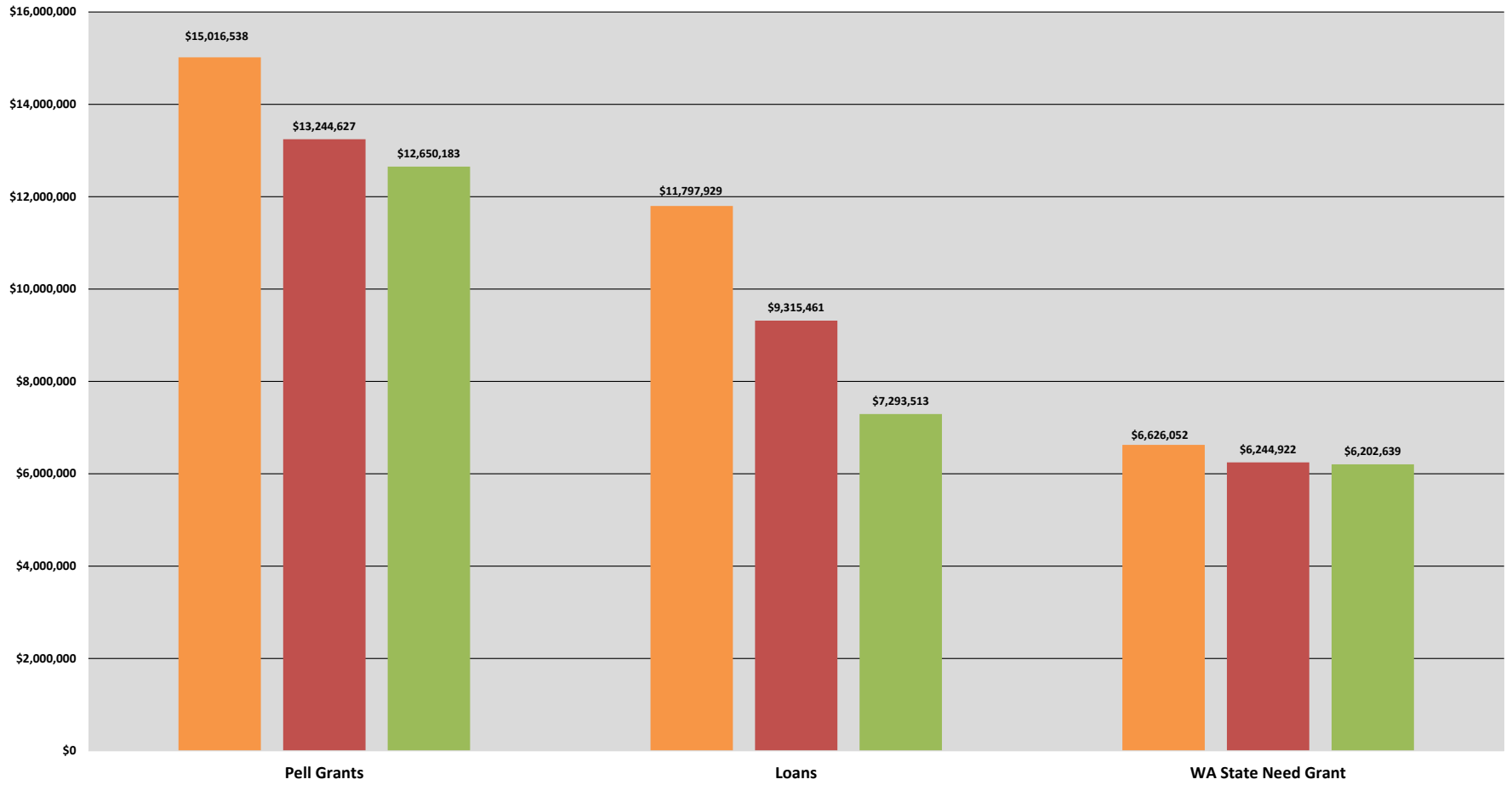
Monthly Highlights

- ◇ The number of STEM CURE (course-based undergraduate research experience) courses is expanding due to an ASCN grant. CUREs embody active learning, engaging students in research in addition to normal coursework, increasing student persistence and success in the sciences.

3 Year Comparison of Awards by Category
February YTD

■ 2015-2016
■ 2016-2017
■ 2017-2018

Dollars (millions)

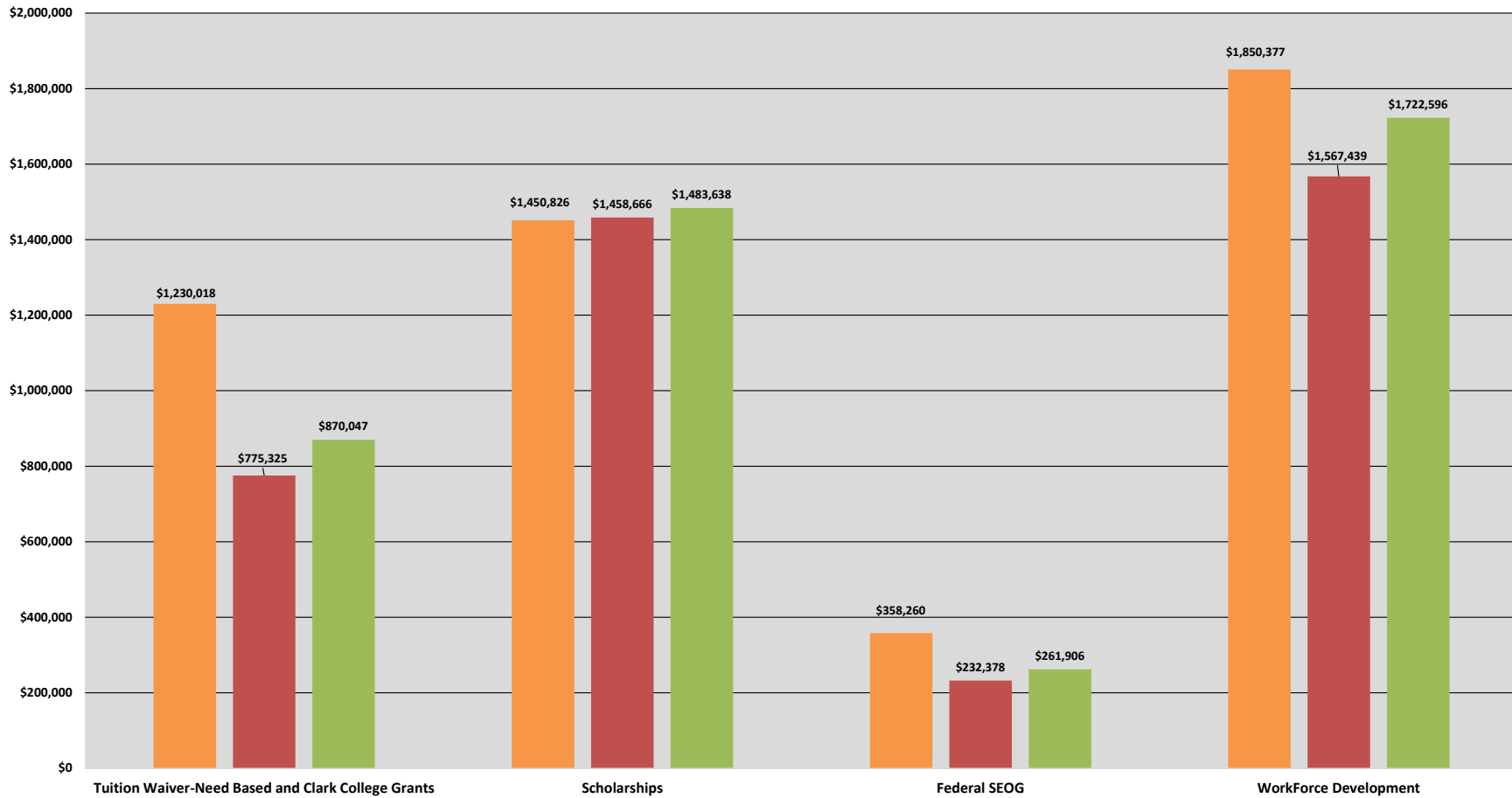


Note: WA State Need Grant includes College Bound Scholarships

3 Year Comparison Awards by Category (cont'd)
February YTD

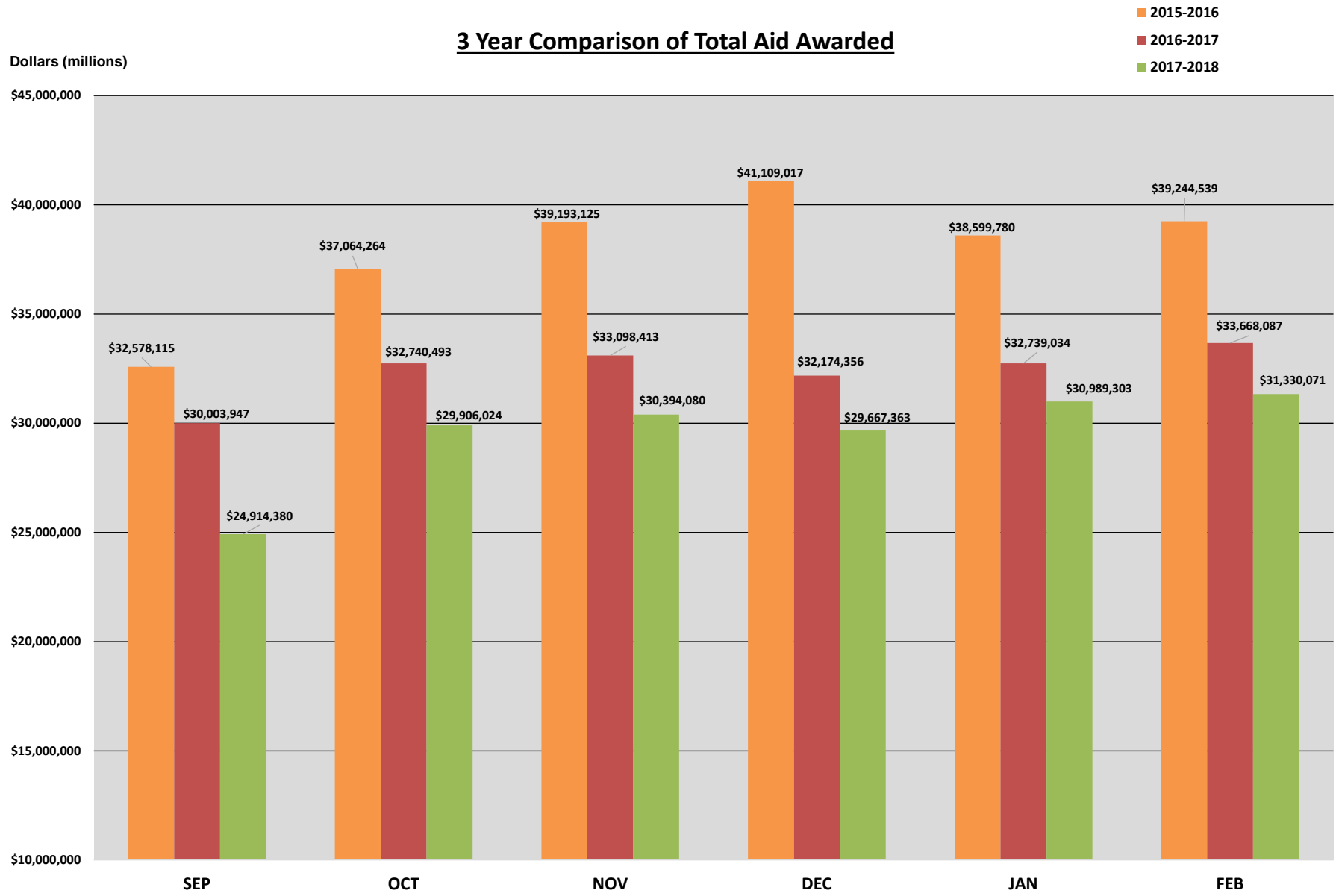
■ 2015-2016
■ 2016-2017
■ 2017-2018

Dollars (millions)

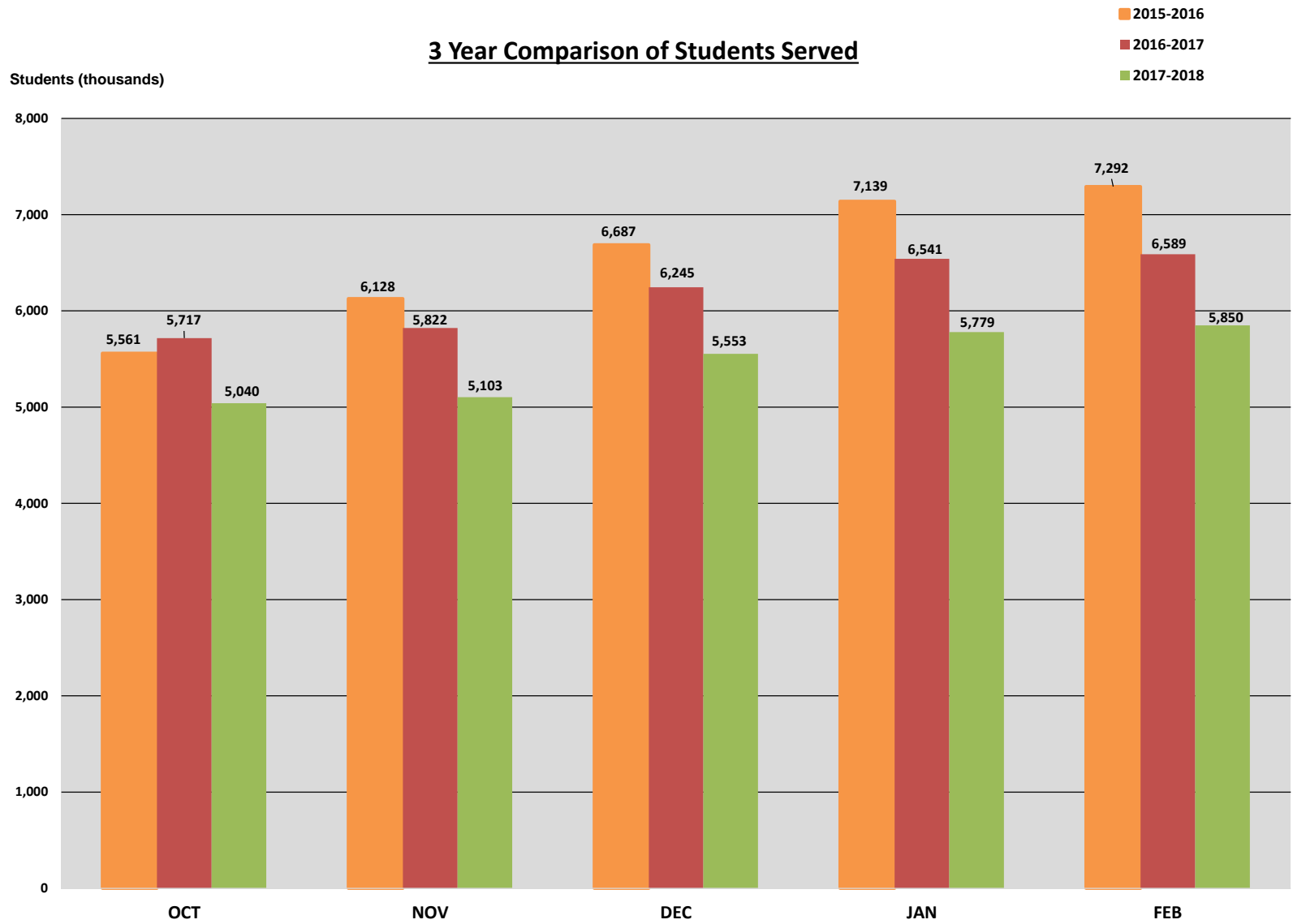


Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

3 Year Comparison of Total Aid Awarded



3 Year Comparison of Students Served



CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2017

	Fund Balance (minus non-cash assets) 6/30/17	Cash Balance (minus dedicated cash) 6/30/17	Required Reserves	Prior Commitments (prior to 7/1/17)	New Commitments (2017/18)	Total Available Cash
145	Grants and Contracts	5,024,141	3,080,345	42,499	1,165,973	1,871,873
147	Local Capital	368,438	-			-
148	Dedicated Local	3,400,748	(21,327)	-	7,500	(28,827)
149	Operating Fee	351,065	51,685			51,685
448	Print/Copy Machine	76,144	76,144			76,144
460	Motor Pool	110,386	110,386			110,386
522	ASCC	1,246,437	-			-
524	Bookstore	4,364,038	4,364,038	2,000,000		2,364,038
528	Parking	236,034	236,043			236,043
570	Other Auxiliary Enterprise	1,013,177	333,043	30,315		302,728
790	Payroll (clearing)	199,672				-
840	Tuition/VPA	(1,165,019)				-
846	Grants - Fin Aid	5,808				-
849	Student Loans	21,234				-
850	Workstudy (off-campus)	(6,262)				-
860	Institutional Financial Aid Fur Reserves*	935,506		4,759,395		(4,759,395)
Totals		16,181,547	8,230,357	4,759,395	2,072,814	1,173,473

*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board

S.SAND 3/8/18

Fund Balance Less Commitments

Available Fund Balance Before Commitments	8,230,357
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Prior Year Commitments				
Date	as of July, 2017	Fund	Amount	Total
6/30/2017	CTC Cash Flow Shortage-FY 2017 4th quarter bill	145	42,499	42,499
				-
10/21/2014	Culinary Remodel-use of reserves	524	2,000,000	2,000,000
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
				30,315
Total Prior Commitments				2,072,814

New Commitments July 1, 2017 to present				
Date		Fund	Amount	Fund Total
7/25/2017	Enrollment Consultant	145	10,000	
8/8/2017	PCI Compliance Audit	145	30,000	
8/8/2017	Civitas	145	105,000	
8/22/2017	Paid sick leave for hourly employees-HR tracking cost-SS est	145	20,000	
8/22/2017	Culinary Arts COP	145	-	
8/22/2017	CTC Link Costs	145	226,500	
8/22/2017	Small Mower	145	30,000	
8/22/2017	Window Coverings	145	20,000	
8/22/2017	CTC Kitchen Refrigerator replacement	145	3,100	
8/22/2017	CM - Advertising (16-17 need)	145	20,000	
8/22/2017	ALEKS Math assessment and English readiness	145	75,000	
8/22/2017	Additional Security Cameras	145	37,500	
8/22/2017	Additional Campus lighting	145	19,800	
8/22/2017	Guided Pathways support	145	10,000	
8/22/2017	Electric charging stations	145	113,000	
8/22/2017	Culinary Point of Sale and Patio Furniture	145	136,073	
8/22/2017	Assessment moves	145	75,000	
8/22/2017	Addntl employee liability	145	200,000	
9/26/2017	Culinary Arts-SHE facility costs			
3/6/2018	VP of HR Hiring Consultant	145	35,000	
				1,165,973
8/8/2017	Teaching and learning days	148	7,500	
				7,500
Total New Commitments				1,173,473

Required Reserves	
10% of \$67,593,954 less \$2,000,000*	4,759,395
Fund Balance After Commitments and Required Reserves	224,675

* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14

Next Meeting

No documents for this item

Executive Session

No documents for this item

Adjournment

No documents for this item