

ACTION ITEMS



MEMORANDUM

TO: Dr. Tim Cook, Vice President of Instruction
FROM: Academic Calendar Committee
Rachele Bakic, Chair
DATE: April 11, 2016
SUBJECT: Recommendation for 2017-19 Academic Calendar

The Academic Calendar Committee has finalized its recommendation for the 2017-19 Academic Calendar. The draft calendar is attached. Also attached is the amended 2016-2017 calendar which now reflects the observance of Presidents day on Monday, February 20, 2017.

I want to acknowledge the Academic Calendar Committee members for their work. The members participating were: Chato Hazelbaker, Cheryl Konen, Darla Utter (non-voting), Karen Driscoll, Matthew Gallaher, Mike Godson, Miranda Saari (non-voting), Roz Leon-Guerrero, Samuel Triebs, Sarah Swift and Sherri Meadors.

You'll recall, based on feedback that was provided to the Academic Calendar Committee in 2014, Clark College remained open for business on President's Day and closed one day in December for the 2015-16 & 2016-17 academic years. In planning the next calendar cycle, the committee has received feedback that faculty, staff and students would prefer to be closed along with the K-12 schools and businesses closed in observance of President's Day.

All members of the Clark College community were invited to provide feedback on their preference for observing President's Day. There were 148 responses to the survey, representing a 14.5% response rate. The survey was sent to the Clark College community via email. The survey was open during the period of February 29 – March 6, 2016. The results are as follows:

Please select which calendar you prefer Clark College to observe?

| | |
|---|------------|
| The college closed on President's Day in observance of holiday | 55.4% (82) |
| The college open on President's Day and closed one day during December winter break | 35.1% (52) |
| No preference | 9.5% (14) |

In addition to developing the proposed calendar, the committee modified the guiding principles to use for future academic calendar development. Our hope is that the committee will review these principles prior to the start of their work to help provide consistency in the development of the academic calendar. A copy of these guiding principles is also attached.

Thank you for your consideration of the recommended 2017-19 academic calendar.

Regards,

Rachele Bakic
Chair, Academic Calendar Committee
Associate Dean of Instructional Operations
Office of Instruction

Clark College
PROPOSED DRAFT - 2017-2019 Academic Calendar

| | 2017-18 | 2018-19 |
|---|-------------------------|-------------------------|
| SUMMER QUARTER | | |
| July 4 th Holiday | July 4 (T) | July 4 (W) |
| Classes begin | July 10 (M) | July 9 (M) |
| End of 1 st 4-week session | Aug. 4 (F) | Aug. 3 (F) |
| 2 nd 4-week session begins | Aug. 7 (M) | Aug. 6 (M) |
| Last day of 2 nd 4-week session | Sept. 1 (F) | Aug. 31 (F) |
| Last day of 8-week session | Sept. 1 (F) | Aug. 31 (F) |
| FALL QUARTER | | |
| Labor Day Holiday | Sept. 4 (M) | Sept. 3 (M) |
| Faculty Workday | Sept. 15 (F) | Sept. 14 (F) |
| Faculty Workdays, Orientation, Registration, Advising | Sept. 18 - 22 (5 days) | Sept. 17-21 (5 days) |
| Classes Begin | Sept. 25 (M) | Sept. 24 (M) |
| Faculty Workday (no classes) | Oct. 13 (F) | Oct. 12 (F) |
| Veterans Holiday | Nov. 10 (F) | Nov. 12 (M) |
| Faculty Workday (no classes) | Nov. 22 (W) | Nov. 21 (W) |
| Thanksgiving Holiday | Nov. 23-24 (Th-F) | Nov. 22-23 (Th-F) |
| Last Day of Classes | Dec. 8 (F) | Dec. 7 (F) |
| Final Exams | Dec. 11 -14 (M-T-W-Th) | Dec. 10-13 (M-T-W-Th) |
| Faculty Workday | Dec. 15 (F) | Dec. 14 (F) |
| Christmas Holiday | Dec. 25 (M) | Dec. 25 (T) |
| WINTER QUARTER | | |
| New Year's Day Holiday | Jan. 1 (M) | Jan. 1 (T) |
| Faculty Workday | Jan. 5 (F) | Jan. 4 (F) |
| Classes Begin | Jan. 8 (M) | Jan. 7 (M) |
| Martin Luther King Holiday | Jan. 15 (M) | Jan. 21 (M) |
| Presidents Day Holiday | Feb. 19 (M) | Feb. 18 (M) |
| Last Day of Classes | Mar. 16 (F) | Mar. 15 (F) |
| Final Exams | Mar. 19-22 (M-T-W-Th) | Mar. 18-21 (M-T-W-Th) |
| Faculty Workday | Mar. 23 (F) Mar. 26 (M) | Mar. 22 (F) Mar. 25 (M) |
| SPRING QUARTER | | |
| Faculty Workday | Apr. 6 (F) | Apr 5 (F) |
| Classes Begin | Apr. 9 (M) | Apr. 8 (M) |
| Memorial Day Holiday | May 28 (M) | May 27 (M) |
| Last Day of Classes | June 15 (F) | June 15 (F) |
| Final Exams | June 18-21 (M-T-W-Th) | June 17-20 (M-T-W-Th) |
| Graduation | June 21 (Th) | June 20 (Th) |
| Faculty Workday | June 22 (F) | June 21 (F) |

| | <u>Fall 17</u> | <u>Winter 18</u> | <u>Spring 18</u> | <u>Fall 18</u> | <u>Winter 19</u> | <u>Spring 19</u> |
|--------------------|----------------|------------------|------------------|----------------|------------------|------------------|
| Instructional Days | 50 | 48 | 49 | 50 | 48 | 49 |
| Exam Days | 4 | 4 | 4 | 4 | 4 | 4 |
| Faculty Workdays | 9 | 3 | 2 | 9 | 3 | 2 |
| | 63 | 55 | 55 | 63 | 55 | 55 |

NOTE: For classes that fall on a Monday holiday, instructors will need to adjust schedule to accommodate for instructional time.

Clark College
2016-2017 Academic Calendar
MODIFIED - FINAL

| | 2016-17 |
|---|--------------------------|
| SUMMER QUARTER | |
| July 4 th Holiday | July 4 (M) |
| Classes begin | July 5 (T) |
| End of 1 st 4-week session | July 29 (F) |
| 2 nd 4-week session begins | Aug. 1 (M) |
| Last day of 2 nd 4-week session | Aug. 26 (F) |
| Last day of 8-week session | Aug. 26 (F) |
| FALL QUARTER | |
| Labor Day Holiday | Sept. 5 (M) |
| Faculty Workdays and Orientation | Sept. 12-16 (5 days) M-F |
| Classes Begin | Sept. 19 (M) |
| Faculty Workday (no classes) | Oct. 7 (F) |
| Veterans Holiday | Nov. 11 (F) |
| Faculty Workday (no classes) | Nov. 23 (W) |
| Thanksgiving Holiday | Nov. 24-25 (Th-F) |
| Last Day of Classes | Dec. 2 (F) |
| Final Exams | Dec. 5-8 (MTWTH) |
| Faculty Workdays | Dec. 9 (F), Dec. 12 (M) |
| 4 th Friday of December Alternate Holiday* | Dec. 23 (F) |
| Christmas Holiday | Dec. 26 (M) |
| WINTER QUARTER | |
| New Year's Day Holiday | Jan. 2 (M) |
| Faculty Workday | Jan 6 (F) |
| Classes Begin | Jan. 9 (M) |
| Martin Luther King Holiday | Jan. 16 (M) |
| Presidents Day Holiday | Feb. 20 (M) |
| Last Day of Classes | Mar. 17 (F) |
| Final Exams | Mar. 20-23 (MTWTH) |
| Faculty Workdays | Mar.24 (F), Mar. 27 (M) |
| SPRING QUARTER | |
| Classes begin | Apr. 10 (M) |
| Memorial Day Holiday | May 29 (M) |
| Last Day of Classes | June 16 (F) |
| Final Exams | June 19-22 (M-TH) |
| Graduation | June 22 (TH) |
| Faculty Workday | June 23 (F), June 26 (M) |

| | <u>Fall 16</u> | <u>Winter 17</u> | <u>Spring 17</u> |
|--------------------|----------------|------------------|------------------|
| Instructional Days | 50 | 48 | 49 |
| Exam Days | 4 | 4 | 4 |
| Faculty Workdays | 9 | 3 | 2 |
| | 63 | 55 | 55 |

NOTE: For classes that fall on a Monday holiday, instructors will need to adjust schedule to accommodate for instructional time.

***In lieu of President's Day, the college will recognize the 4th Friday in December as the alternate holiday.**

ACADEMIC CALENDAR COMMITTEE CALENDAR DEVELOPMENT GUIDELINES

Updated March 2016

The purpose of this document is to outline a set of guidelines in creating the biennial academic calendar. The guidelines are intended to ensure consistent decision-making and application of calendar scheduling decisions.

- For all Federal Student Aid programs, a week of instructional time is any period of 7 consecutive days in which at least one day of regularly scheduled instruction, examination, or (after the last day of classes) at least one scheduled day of study for examinations occurs (<https://ifap.ed.gov/sfahandbooks/attachments/Vol3Ch1Sept29.pdf>).
- When developing the academic calendar, ensure that it complies with the FSA definition of an academic year which is defined as “at least 30 weeks of instruction time.”
- Establish a minimum of two weeks between instructional quarters with the exception of fall and winter quarter, which will typically have three weeks. Rationale: Student Affairs needs time to process grades and determine financial aid eligibility.
- Review summer start date upon full implementation of ctcLink (PeopleSoft).
- For now, start summer term after fiscal year begins (July 1).
- Ensure that the faculty contractual year consists of one hundred seventy-three (173) days.
- Holidays will be scheduled for the day it is observed nationally. Rationale: Reduced holiday bus schedules and childcare issues for students can be challenging. The following holidays are celebrated:
 - July 4-Independence day
 - First Monday in September-Labor Day
 - NOT OBSERVED- Second Monday in October-Columbus Day Holiday
 - Nov. 11-Veteran’s Day
 - Fourth Thursday of November-Thanksgiving preceded by a Wednesday Faculty Workday
 - Dec. 25-Christmas Day
 - Jan 1-New Year’s Day
 - Third Monday in January-Martin Luther King Day
 - Third Monday in February-President’s Day Holiday
 - Last Monday in May-Memorial Day
- Traditionally, the Faculty workday for fall term is scheduled on the Friday before Columbus Day Holiday. Rationale: Local schools generally have the Friday before and Monday of Columbus Day off. This allows students to be home for childcare.
- Based on campus feedback and survey results received in winter 2016, there is overall support for the college to be closed in observance of President’s day. Moving forward, the Academic Calendar committee should continue to observe President’s Day Holiday when planning the academic calendar.

- Over the past several years, the academic calendar committee has tried to accommodate the various requests from the campus to align the VPS and EPS districts to the Clark spring break. For many reasons, this is not always feasible.
 - 1) VPS and EPS create their calendars yearly while Clark's is biennial.
 - 2) VPS and EPS are on a semester schedule and Clark is quarterly.
- The start of the term should be on Mondays.
- Whenever possible, do not have Monday be the last day of classes, as it is confusing to students.
- The Academic Calendar Committee will present the proposed calendar to the Vice President of Instruction, who will in turn present to Executive Cabinet. Once approved, it will be submitted to the Board of Trustees no later than June 30th of the year prior to the start of the new Academic Biennial Calendar (i.e. this year it needs to be submitted by at least May 2016).



MEMORANDUM

DATE: April 21, 2016
 RE: Sabbatical Requests for 2016-2017 Academic Year
 FROM: *RC* Tim Cook, Vice President of Instruction
 TO: Robert Knight, President

Attached are sabbatical leave applications for the 2016-2017 academic year. The Professional Placement and Advancement Committee (PPAC) met February 11th, 2016 and recommended approval of the following applicants. My recommendations are as follows:

| FACULTY | DEPARTMENT | NUMBER OF QUARTERS | QUARTERS REQUESTED |
|-----------------|-----------------|--------------------|--------------------------|
| Karl Bailey | Chemistry | 1 | Winter 2017 |
| Kristine Barker | Math | 2 | Winter 2017, Spring 2017 |
| Michiyo Okuhara | Japanese | 2 | Winter 2017, Spring 2017 |
| Dian Ulner | Women's Studies | 1 | Spring 2017 |
| Total | | 6 | |

I recommend that all of the applicants on this list be awarded sabbatical leave. My recommendation constitutes a total of 6 quarters for 2016-2017. Please let me know if you have any questions or need additional information

Enclosures
 TC: ss

- Cc:
- file
 - PPAC Chairperson

ACTION ITEMS



To: Clark College Board of Trustees

From: Robert K. Knight, President

Date: June 1, 2016

Subject: 2016-2017 Budget

The typical schedule for Board of Trustees approval for the College's budget is June of each year. The State Board of Community and Technical Colleges has not yet finalized allocations for 2016-2017 and it does not appear that allocations will be ready in time for the Board's June meeting.

Under these circumstances, the Board has typically approved a resolution authorizing the College to continue operating at current year budget levels until such time as a new budget is adopted. Therefore, I recommend that the Board approve the attached resolution authorizing expenditures equal to the 2015-16 budget. I anticipate that a 2016-17 budget will be available for the Trustees to approve at the August 2016 Board meeting.

Clark College *The Next Step*

1933 FORT VANCOUVER WAY | VANCOUVER, WA 98663-3598 | 360-699-NEXT | WWW.CLARK.EDU

ACTION ITEMS

RESOLUTION NO. 145

A RESOLUTION of the Board of Trustees of Clark College, Community College District 14, State of Washington, authorizing the expenditure of state and local funds in an amount equal to the 2015-16 budget, until a formal budget is adopted for 2016-2017.

WHEREAS the State Board of Community and Technical Colleges has not yet finalized allocations for 2016-17; and

WHEREAS Clark College District 14 cannot complete its budget for 2016-17 until state allocations have been finalized; and

WHEREAS it is necessary to provide continuity of College operations until allocation decisions are finalized; and

WHEREAS final analysis and discussion will occur prior to the September 2016 Board meeting;

BE IT HEREBY RESOLVED that the Board of Trustees of Clark College, Vancouver, Washington authorizes:

- Expenditure of state and local funds in an amount equal to the 2015-2016 budget; and

ADOPTED by the Board of Trustees of Clark College at its regular meeting held June 8, 2016.

SIGNED AND APPROVED by the Chair of the Board and the President of Clark College this 8th day of June, 2016.

**CLARK COLLEGE
COMMUNITY COLLEGE DISTRICT 14**
By:

JACK BURKMAN
Chair, Board of Trustees

ATTEST:

Robert K. Knight
President, Clark College
Secretary, Board of Trustees

ACTION ITEMS

Minutes of the Business Meeting of the Board of Trustees
 Clark College, District No. 14
 May 25, 2016
 Ellis Dunn Room GHL 213

| | TOPIC | DISCUSSION | ACTION | | | | | | | | | | | | |
|-------------------|---|--|---|-----------|-------------|-------------------|------|-------------------------|-------------------|----------|-------------------------|--------------|-----------------|-------------|---|
| I. | Call to Order/Agenda Review/Recognition | <ul style="list-style-type: none"> Chair Burkman welcomed Jennifer Mankowski-Dixon to her first meeting as Clark College's new Assistant Attorney General. | <ul style="list-style-type: none"> Chair Burkman called the meeting to order at 5:04 pm. | | | | | | | | | | | | |
| II. | ACTION ITEMS | <ul style="list-style-type: none"> Consideration of Tenure Dr. Cook recognized Kathy Ostermiller and tenure support staff Kimberly Haas-Deurwaarder and Danielle Plessler for the tremendous amount of work that goes into the books. 2016-2017 Sabbatical Requests—President Knight recommends that the board approve sabbatical requests for: <table border="0" style="margin-left: 20px;"> <tr> <td>o Karl Bailey</td> <td>Chemistry</td> <td>Winter 2017</td> </tr> <tr> <td>o Kristine Barker</td> <td>Math</td> <td>Winter 2017/Spring 2017</td> </tr> <tr> <td>o Michiyo Okuhara</td> <td>Japanese</td> <td>Winter 2017/Spring 2017</td> </tr> <tr> <td>o Dian Ulner</td> <td>Women's Studies</td> <td>Spring 2017</td> </tr> </table> Trustee Pollard requested someone from Instruction speak to the trustees at a future meeting about what a sabbatical is and the benefit of sabbatical to our students. He also requested that the faculty members who take sabbaticals attend a board meeting upon their return and discuss their sabbatical with the trustees. 2016-2017 ASCC Budget Chair Burkman thanked the ASCC Finance Director Omar Alvarez for the great job he did presenting a very nice summary of how ASCC formed their 2016-2017 budget. The trustees appreciate the rigor and thoughtfulness that went through the process. | o Karl Bailey | Chemistry | Winter 2017 | o Kristine Barker | Math | Winter 2017/Spring 2017 | o Michiyo Okuhara | Japanese | Winter 2017/Spring 2017 | o Dian Ulner | Women's Studies | Spring 2017 | <p>A MOTION was made by Trustee Pollard after having given reasonable consideration to the recommendations of the Tenure Review Committee at the May 25 executive session, grant tenure to:</p> <p>Julie Austad, Librarian</p> <p>Tenure will become effective at the beginning of fall quarter 2016. The motion was seconded by Trustee Jacobsen and was unanimously approved.</p> <p>A MOTION was made by Trustee Strong to approve Sabbatical Requests for 2016-2017. Trustee Pollard seconded the motion and it was unanimously approved.</p> <p>A MOTION was made by Trustee Jacobsen to approve the ASCC budget. The motion was seconded by Trustee Strong and was unanimously approved.</p> |
| o Karl Bailey | Chemistry | Winter 2017 | | | | | | | | | | | | | |
| o Kristine Barker | Math | Winter 2017/Spring 2017 | | | | | | | | | | | | | |
| o Michiyo Okuhara | Japanese | Winter 2017/Spring 2017 | | | | | | | | | | | | | |
| o Dian Ulner | Women's Studies | Spring 2017 | | | | | | | | | | | | | |

| | TOPIC | DISCUSSION | ACTION |
|-----|---------------------|--|--|
| | | <ul style="list-style-type: none"> Minutes from April 27, 2106 Board Meeting. | <p>A MOTION was made by Trustee Strong to approve the minutes of the March 16 Board meeting. The motion was seconded by Trustee Pollard and was unanimously approved.</p> |
| | Audience Statements | <ul style="list-style-type: none"> The parent of a Clark student who was in the process of a Code of Student Conduct issue presented to the trustees. She discussed how the process has been handled and how she and the student have not been able to obtain satisfactory resolution to the situation. She claimed that they have been unable to get answers and have received conflicting information from those involved in the process. | <ul style="list-style-type: none"> Chair Burkman thanked the parent for bringing the issues to the board. He asked her to give her and the student's name to the President and assured her that he will follow up and report to the board on the status of the issues and what is occurring. Chair Burkman assured her that the President will involve the appropriate staff members and will make sure it goes to conclusion. Your name and student's name to the president. Trustee Jacobsen asked that President Knight follow through with his investigation prior to the student's punishment occurring. President Knight also requested that the parent provide when the conduct issue occurred, the faculty member, and dean involved. |
| IV. | CONSTITUENT REPORTS | | |
| | AHE | <ul style="list-style-type: none"> There was no report from the AHE this evening. | |
| | WPEA | <ul style="list-style-type: none"> The WPEA's written report stood as submitted. | |
| | ASCC | <ul style="list-style-type: none"> ASCC President Sarah Swift highlighted this year's Oswald awards. President Knight and Vice President Belden attended; over 200 students were honored. ASCC has sent out requests that the 2016-2017 new student leaders will accept their positions and are awaiting confirmation on new officers for next year. Ms. Swift's final presentation to the board will take place at the next meeting on June 8. | <ul style="list-style-type: none"> Chair Burkman congratulated her for a good job on the budget. |

| | TOPIC | DISCUSSION | ACTION |
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| IV. | CONSTITUENT REPORTS | | |
| | Foundation | <ul style="list-style-type: none"> • Joel Munson, Senior Vice President of Development spoke on behalf of the Foundation this evening. There are many positive things going on now. • The Foundation is engaged in branding awareness exercise with Communications & Marketing. He thanked Mr. Hazelbaker and his team for a great partnership. The consulting group has completed interviews of 400 people in the community who shared their views and concerns about the college. • The Foundation has launched a peer rating/screening program which will be an ongoing endeavor to identify new people and entities as prospective donors for new fundraising efforts. • Savoring Excellence was a smashing success. There were almost 200 people in attendance and two people wrote checks that evening and gave them to Mr. Munson. • On June 6, the Foundation is hosting a sneak peek and tour of the STEM building. • On June 14 and 15, the Foundation is holding their annual board retreat and will launch a new fundraising program in concert with the new campaign. | |
| | Reports from Board Members | <ul style="list-style-type: none"> • Trustee Royce Pollard was pleased to see new faces at this year's Savoring Excellence. He commented that the college's baseball and basketball teams routinely receive compliments on their success. Tonight, he wanted to recognize the Jazz Ensemble for receiving a Special Citation for Musicianship at the Greeley, Colorado Jazz Festival. The award was voted on from 8,000 festival participants from seven states. • Trustee Pollard also acknowledged the good work of the Financial Aid staff for contacting 54 delinquent student borrowers to help them make arrangements for repayment when they are in trouble and helping relieve them of emotional upset. • Chair Burkman liked the new format of Savoring Excellence which focused on networking around students and their projects. He attended the Phoenix unveiling and praised the students for publishing such a great magazine that has won so many major awards. It was fascinating to hear the background stories of the new tenure recipients at the Tenure Reception; he congratulated them for their achievements. • As the newest trustee, Trustee Jacobsen commented on how much is going on at the college and how much she is quickly learning about Clark. She enjoyed attending the tenure interviews. The candidates are all top quality and dedicated, and had great sparks in their eyes. She enjoyed seeing the tenure candidates' families at the Tenure Reception; it was really inspiring to see them and their dedication to students and to Clark. The local community and the state should be proud of the great leadership at Clark. | <ul style="list-style-type: none"> • Chair Burkman attended the first part of the Penguin Roundtable and requested that President Knight review the meeting at a future board meeting. |

| | TOPIC | DISCUSSION | ACTION |
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| V. | PRESIDENT'S REPORT | | |
| | Student Success Story | <ul style="list-style-type: none"> Mr. Belden introduced the Director of Disability Support Services & ADA Compliance Officer Megan Jasurda. She said that 406 students identify as disabled this quarter. She introduced Derrick Schimke, this evening's student success story presenter, who spoke on why he chose Clark and his experiences at the college. He is a returning student and this time has embraced everything that Clark does for all its students. He plans to work in elementary education so that he can give back to others who need a little extra support. | |
| | Faculty Presentation | <ul style="list-style-type: none"> Associate Director of Tutoring Korey Marquez highlighted Clark College's tutoring services. Over the past three years, she has worked with faculty to change the way tutoring services are perceived and revamped the physical layouts of the tutoring centers. The college consolidated from seven separate tutoring centers to four locations centered on subjects. The four centers are: <ol style="list-style-type: none"> 1. Language/writing center. 2. STEM center. 3. Accounting/business center. 4. Transitional studies tutoring center. She showed before and after pictures of the language/writing center and better organization has helped the students with their studies. The college has completed training of more peer tutors so there is more access to students who need assistance. They are also doing program assessments to monitor how successful the program is. Including e-tutoring, there are 45,000 visits per year to the tutoring centers. The centers are positively affecting a lot of lives. Surprisingly, this accounts for a small percentage of the total student body; many students visit regularly, some daily, while others visit monthly or quarterly. Student Destiny Shoemaker spoke about how the tutoring centers have helped her progress at Clark. | |
| | President's Report | <ul style="list-style-type: none"> President Knight reported that bids from contractors who submitted proposals for the culinary remodeling project have been opened. The college is now assessing the bids and will determine how to move forward by the end of the week (May 27). The faculty hiring process is progressing and will be winding down within the next couple of weeks. A new group of tenure track faculty have been hired. There are a lot of talented instructors who want to work here and he and Dr. Cook are very happy with the quality of applicants this year. Several times they struggled with choosing from the top two or three candidates. Penguin Roundtable—as the college looked at historical enrollment data, it was obvious that it had dropped steeply and the college as a whole needed to respond quickly and determine how to stop the slide. Historically enrollment followed the unemployment line: as unemployment rose, enrollment rose. We are no longer tracking along the | |

| | TOPIC | DISCUSSION | ACTION |
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| | | <p>unemployment line. The only reason the college met budget this year is due to Running Start. Running Start will not cover the budget gap in the future if enrollment continues the steep decline it is on now. President Knight has declared the college is in an enrollment crisis. The college enrollment is now below the state FTES level from 2001. Many of the colleges' enrollments are dropping but Clark's dropped precipitously over the last two years. We made a move to online applications and online advising, which seemed like a logical move to make at the time, but our demographics are 75% first generation students, working students, and 30% low income students. These demographics require significant structure and face-to-face interactions. Online processes are not as structured. The purpose of Penguin Roundtable (PRT—supervisors, managers, and faculty leadership) was to determine what we should do by fall and in the long-term. Guided Pathways will help in the long-term and will take five years to implement.</p> <ul style="list-style-type: none"> • Another issue is student retention; many students are not returning for their second quarter or from spring to fall. If the student retention level could be held, we would meet our enrollment targets. • The feedback from the Penguin Roundtable will be compiled and sent to the college, and by end of year, we will assess and identify what will be done based on college leaders' recommendations. • Meeting attendees asked to have PRT a couple of times per year. • Compounding the enrollment issue, the state funding model will change with the beginning of the 2016-2017 year. President Knight was a strong advocate for the new funding model. Going forward, allocations will be based upon the average enrollment over the past three years. Allocation for 2016-2017 will be sufficient, but in 2017-2018, enrollment averages could be lower and allocation levels would drop. • President Knight is looking forward to reviewing the PRT comments and moving the college forward. Clark will make significant efforts to help each student be successful. • Chair Burkman commented that enrollment started going down as soon as the recession ended. There was a lot of good work from the PRT attendees, but he cautioned that there is no one silver bullet that will solve all the enrollment issues. We are living in a changing world, and there may be different way of looking at things. • Chair Burkman noted that the 2014-2015 audited financial statements were reviewed and discussed at today's work session. The college received a clean audit from the State Auditor's Office and the college has done its due diligence in meeting its accreditation standards. | <ul style="list-style-type: none"> • President Knight will update the board on PRT feedback and actions in the next few weeks. • Chair Burkman said that despite possibly losing allocation funding with the new funding allocation mechanism being put in place, President Knight has set the state on the right course to funding the colleges correctly. |

| | TOPIC | DISCUSSION | ACTION |
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| VI. | FUTURE TOPICS | | WATCH LIST |
| | College Safety Enrollment Changes Facility Plan K-12 PPI Certificates Review of College Policies | Service Learning Stackable Credentials Standard 2 Highlights Strategic Plan The Changing Face of Our Students | Accreditation GISS Student Completion STEM |
| VII. | DATE AND PLACE OF FUTURE MEETING | | |
| | The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, June 8, 2016 in the Ellis Dunn Community Room, GH 213. | | |
| VIII. | EXECUTIVE SESSION | | |
| | In accordance with RCW 42.30.110(1), the board recessed into Executive Session at 6:30 pm to review the performance of a public employee. The executive session lasted until 6:45 pm at which time the regular meeting was reconvened. | | |
| IX. | ADJOURNMENT | | |
| | There being no further business, Trustee Pollard made a motion to adjourn the meeting; Trustee Jacobsen seconded the motion and the meeting adjourned at 6:45 pm. | | |

Jack Burkman, Chair

Leigh Kent
June 1, 2016

ACADEMIC EXCELLENCE

PRESIDENT'S REPORT
JUNE 2016

ACADEMIC EXCELLENCE

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
 - Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
 - Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
 - Create and advance accessible, integrated, and technology-enriched learning environments.
 - Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
 - Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.
-
- Several English faculty presented at the Assessment, Learning, and Teaching Conference May 4 - 6 at the Vancouver Hilton, and several others attended. The following faculty presented:
 - Toby Peterson and Joe Pitkin: "How We Assessed Every Outcome This Year!"
 - Lindsay Christopher (with others), "Integrative Learning: Small Steps to Connect Big Ideas"
 - Elizabeth Donley and Kendra Birnley: "Meet the eLC Leadership and Innovation Award Recipients"
 - Jill Darley-Vanis (with others), "Integrating Culture, Integrating Thought: Moving towards Integrative Learning at Clark College"
Progress Being Measured: Academic Excellence. Engage faculty, administrators, and staff in professional development experiences that enhance student learning. (OOI)
-
- On May 21, students from the various programs within the Business and Health Sciences Unit hosted a Penguin Walkabout, focusing on the effects of sugar. Student representatives from each program planned the event with faculty assistance. Each group provided a health assessment, information, and an activity for participants. This joint activity assists students in working collaboratively to help the community and learn more about their discipline and those around them. *Progress being measured: Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective. (OOI)*
-
- Faculty Speaker Series – Dr. Robert Close, Physics, was the featured speaker at the Faculty Speakers Series on May 11 in the Ellis Dunn Community Room. "Illuminating the Theory of Relativity" included a brief introduction and history on the theory of relativity followed by an interactive demonstration of how the wave nature of matter affects our measurements and perceptions of space and time. Faculty Speaker Series events are free and open to the public, drawing students,

ACADEMIC EXCELLENCE

faculty, staff, administration and community members. *Progress being measured: engage faculty, administrators, and staff in professional development experiences that enhance student learning. (OOI)*

- Maria Masson, Assistant Director of Human Resources and Title IX Coordinator, Matt Rygg, Dean of Student Success & Retention and Title IX Deputy Coordinator, and Natalie Shank, Assistant Director of Student Care & Community Standards, participated in the Northwest Association of Title IX Administrators training on April 18-21 and received the Civil Rights and Title IX Investigation Training Certificate of Completion. *Progress being measured: Engage faculty, administrators, and staff in professional development experiences that enhance student learning. (SA)*
- During April and May, Economic & Community Development (ECD) completed the development of more than 125 summer open enrollment classes as well as the class schedule “Explorations,” which was made available to the local and business community beginning May 17, 2016. Summer Youth Camps are again being offered as a pathway for youth to experience the Clark College environment. The four programs reflect strong integration between ECD and other Clark departments. The camps include Summer Dance 16, in partnership with Vancouver School of Arts & Academics faculty; Storytelling & Performance Camp, leveraging Clark’s Decker Theatre; STEM Camp with Astrophysics, Astronomy, Geology and Engineering; and Visual Arts & Imagination Camp. A persons of interest series – Power, Corruption & Pipe Dreams – will also be offered this summer. The series will include classes on the power and influence of Warren G. Harding, Richard P. Daley, Huey P. Long, Indira Gandhi, Mary-Queen of Scots, Mobutu Sese Seko and two contrasting popes. *Progress being made: create and sustain an inclusive and dynamic curriculum and environment that reflects our diverse college community. (ECD)*

SOCIAL EQUITY

SOCIAL EQUITY

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

- Power, Privilege & Inequity in the Classroom -- Faculty Development and the Office of Diversity and Equity coordinated this quarterly event held on May 11. Moderated by Felis Peralta, the panel of students addressed issues of gender identity. Progress being measured: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (OOI) delete?

- In support of the Social Equity plan, Executive Cabinet approved converting 28 single-stall restrooms in various buildings on the main campus into all-gender restrooms. Costs for new signage and door hardware will come to \$9,450 and will be covered by one-time savings in the Office of Diversity and Equity's budget. Restroom conversion will be completed over the summer. *Progress being measure: create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes. (AS).*

- Student Affairs staff participated in Safe Space training during the all staff meeting on May 20. The 1.5 hour session provided training on identity terms, information on how we can make our space feel safe to students, and other information about ways to support gender equality. At the end of the training, participants signed an Ally Pledge indicating their commitment to providing a safe space for students of any sexual orientation or gender identity. Participants then traded in their pledge sheet for a Clark College Safe Space sign to hang in their office/work setting. *Making progress toward: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (SA)*

- Kelly Jones, Veterans Resource Center Manager, delivered a Military History Talk at the Marshall House on May 19 entitled, "Changing Army Culture, A Female Perspective." Approximately 40 people from the college and the broader community attended. Her talk provided a detailed account of her 26 years of service and how over that time not only her perspective, but the Army's perspective of female veterans changed. *Making progress toward: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (SA)*

- Diversity Outreach Manager Dolly England represented the College at two job/career fairs in May. She attended Congresswoman Jaime Herrera Beutler's 6th Annual Job Fair in Vancouver and spoke to 25 job seekers. Ms. England, along with Kelly Jones Veteran's Resource Center Manager and Tiara

SOCIAL EQUITY

Simpson Veteran's Resource Center Navigator, attended the Vancouver Veterans, Guard and Reserve Hiring Event and spoke to 35 job seekers. *Progress being measured: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (HR)*

- The Clark College Latino Celebration Committee coordinated the 8th annual Latino Celebración de mi Gente: Día del Niño/ Día del Libro on May 6. The event featured children's bilingual play, puppet theater, and Peruvian and Mexican dance performances. There were over 350 people in attendance. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (ODE)*
- The Community Wide Diversity Committee at Clark College sponsored May Day on May 7 with the Ke Kukui Foundation. The full-day event was free to the Clark College community. The Ke Kukui Foundation collaborated with the Diversity & Equity Administrative Assistant 4, Roslyn Leon Guerrero, and Bookstore Buyer, Kaina Barba, and community partners for the event. May Day is Lei Day in Hawaii. The day showcased the Hawaiian Culture and highlighted a royal court representing the islands in Hawaii. There were many cultural performances, language education, vendors from the Pacific Islands, children's corner and activities that focused on the Hawaiian culture. There were over 850 people in attendance. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- The Teaching and Learning Center and the Multicultural Student Affairs Program sponsored the Power, Privilege and Inequity in the Classroom – Gender Identity Panel on May 11. There were five students on the panel that talked about their gender identity and how the college can improve practices for the LGBTQIA population. There were over 82 people in attendance at the event. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (ODE)*
- Diversity & Equity Administrative Assistant 4, Roslyn Leon Guerrero, and Bookstore Buyer, Kaina Barba, assisted the Asian Pacific Islander Club in coordinating and organizing the Taste of the Islands and Ukulele Jam Session on May 12, 2016. There were workshops offered for Ukulele, Hula and Storytelling in the morning. The afternoon festivities featured cultural performances, ukulele jam session, lei making table with fresh flowers from the Pacific islands, and a Pacific Islander band. There were over 500 people in attendance. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*

SOCIAL EQUITY

- The Office of Diversity and Equity participated with the YWCA to screen the documentary of Black Girl in Suburbia on May 19 at the Kiggins Theater in Vancouver, WA. Multicultural Retention Manager Felisciana Peralta, moderated the panel discussion after the film. Diversity Outreach Manager Dolly England, participated as a panelist with Melissa Lowery, director of the documentary, and other women of color from the community. There were approximately 167 people in attendance. *Progress being made: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation. (ODE)*
- The Multicultural Student Affairs Program hosted the first Queer Students Luncheon on May 17. The keynote speaker was English Professor Marylynne Diggs. She spoke about her journey and how she came to Clark College and built a community for the LGBT population. There were more than 180 people in attendance. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- Clark College celebrated the first annual Pride Day on May 17. The full-day event featured morning workshops on LGBTQIA topics, Queer Students Luncheon, Guest Speaker and Spoken Word Artist, Denice Frohman, and a DRAGons and Fairies Drag Show. The Pride flag was raised for the day. The Office of Diversity and Equity, the Activities Programming Board of Clark College and Clark College's Queer Penguins and Allies Club collaborated for the day. There were over 500 people in attendance throughout Pride Day. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- The Diversity Outreach Specialist, Rosalba Pitkin, and Diversity and Equity Administrative Assistant 4, Roslyn Leon Guerrero, participated in a Woman of Color panel on May 19. The panel was in a Women's Studies class at Clark College. There were approximately 45 students in attendance in all. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*
- The Clark College Native American Club sponsored the Traditional Cultural Music Festival on May 20 and collaborated with the Office of Diversity and Equity. The event started with a blessing of the floor by Native American elders. There were many performances from many cultures throughout the night. Also, there were resources for the community about the many cultural groups at the event. There were more than 150 people in attendance throughout the day. *Progress being made: Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity. (ODE)*

ECONOMIC VITALITY

ECONOMIC VITALITY

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career, and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
 - Align program offerings with regional workforce needs to include technical and work-readiness skills.
 - Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.
 - Maximize the college's return on investment by responsibly allocating available resources.
 - Leverage resources to create and sustain future innovations.
-
- On May 7, the students in the Dental Hygiene program participated in a community event to provide free oral cancer screenings, oral hygiene instructions, and information about our clinic. This event brought many community partners together to provide access to screenings that many community members cannot otherwise access. This event allowed the Dental Hygiene students the opportunity to practice their skills and provide information to the community. *Progress being measured: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (OOI)*
-
- The Advising Services team met with experts from Career Coach on May 5 to review the Career Coach tool that has been added to the Clark College website. Career Coach is a tool we have available to members of the local community that reviews interests, career options, career outlook, and salary options in the SW Washington area and is one that we can share with students who may be undecided or want to learn more about how their program of interest can lead to career opportunities. This tool will help students review major options, explore career opportunities, and pursue programs of study that ties these areas of interest together. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs. (SA)*
-
- The Financial Aid Office has implemented a default management prevention plan. In April, they emailed approximately 1,250 former loan borrowers. They also made 479 phone calls. Of these calls, 70 calls led to conversation about the resources Clark and SALT offer for borrowers; 149 were discovered to be bad numbers; and 260 students were left messages. In addition, a presentation and forum on default management for the retention staff was provided on May 18. This event discussed how we can provide education to other staff, streamline our efforts at Clark College, and approach default prevention as a campus-wide issue (rather than just a financial aid issue). The Financial Aid team also partnered with Enrollment Services to visit local high schools for College Bound workshops. The teams visited seven high schools and had 213 students apply. This is a recruiting effort for 2016-2017 to encourage College Bound students in our local area to apply for admission to Clark College

ECONOMIC VITALITY

and to get help with their FAFSA/WASFA questions earlier in the year. We set most of the dates intentionally before the summer and fall priority date of May 18 to help ensure early notification of their awards. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

- Financial literacy is becoming more prevalent on campus. During the week of May 16-20, six College 101 classes participated in a newly crafted workshop on selecting better bank accounts, improving their credit scores, and establishing financial goals. The Working Student Success Network (WSSN) grant has also implemented a new case management tool for improved tracking and data collection. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Members of the Career Services team attended advanced training and completed the certificate of proficiency for Career Coach from Economic Modeling Specialists International (EMSI). The four-hour training provided participants with insight on the data used to develop the Career Coach tool. We discussed possible modifications to our interface that will better support the work we are doing at Clark. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

ENVIRONMENTAL INTEGRITY

ENVIRONMENTAL INTEGRITY

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

- The College expects to receive a temporary occupancy permit for the new 70,000 square STEM building before the end of June. During the summer, classroom, lab, and office equipment and furniture will be moved and installed. The building will be opened as planned in September to begin serving students. *Progress being measured: improve the college's physical and virtual environment to maximize access and appropriate use of space and technology. (AS)*

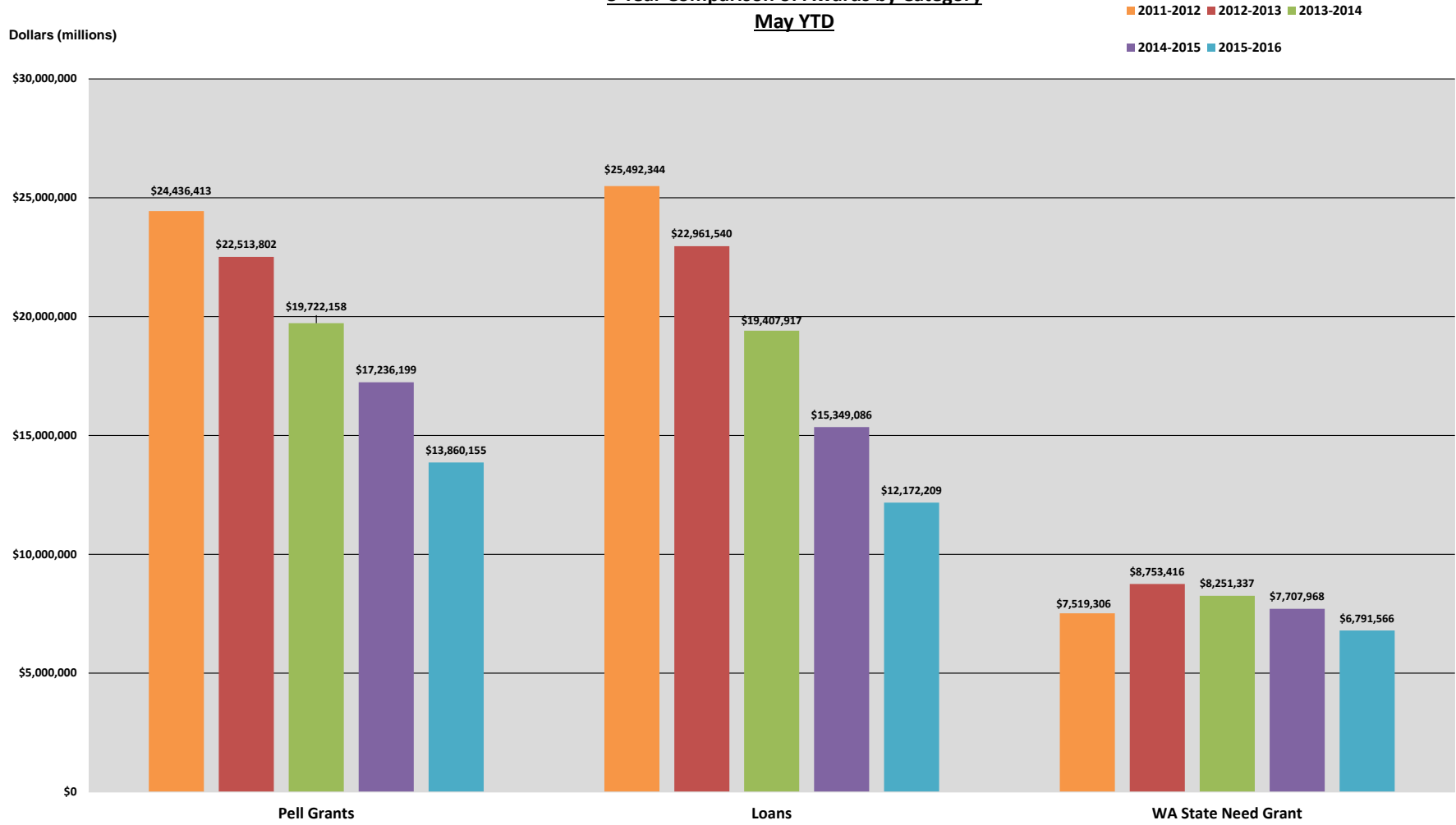
- Two construction bids for the culinary remodel project were opened on May 24. The low bid exceeded the Maximum Allowable Construction Cost of \$5.35 million. As a result, the College is looking at its options for moving this project forward. (AS)

- The Planning and Accreditation Committee developed a proposal for a new committee structure in response to the Shared Governance Oversight Committee's 2014 recommendation. The aim of the proposal is to improve the effectiveness of one crucial method of the shared governance within the context of mission fulfillment. The Planning and Accreditation Committee, based on careful analysis of the external and internal political environment of community colleges, is proposing a committee structure within the four core theme structure: one council for each of the core themes, i.e., academic excellence, social equity, economic vitality, and environment integrity. The focus of the work within the committee structure is proposed to be directly related to the five college outcomes, each core theme's objectives, and guided pathways. Each council – within the scope of the core theme as defined in its description and the objectives – will do the following work:
 - Focus on improving the college's ability to achieve its mission within each core theme – membership consisting of small, interdisciplinary, and college-representative teams.
 - Monitor outputs as they directly relate to outcomes.
 - Collaborate with stakeholders to develop recommendations of innovative strategies that improve student learning, student success, and alignment with regional workforce needs.
 - Coordinate implementation strategies within executive leadership and organizational leadership teams.
 - Represent the views and interests of their constituents.

The proposal identifies the scope of work, membership, communication strategy, and interaction between the councils and other groups. Included in the proposal is the elimination of a number of college-wide communities. College-wide feedback sessions will be held in August and September. Based on the feedback in late September, the college will decide to adopt the proposal, adopt a revised proposal, or continue with the current committee structure. *Making progress toward: Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions. (P&E)*

STATISTICS

5 Year Comparison of Awards by Category
May YTD

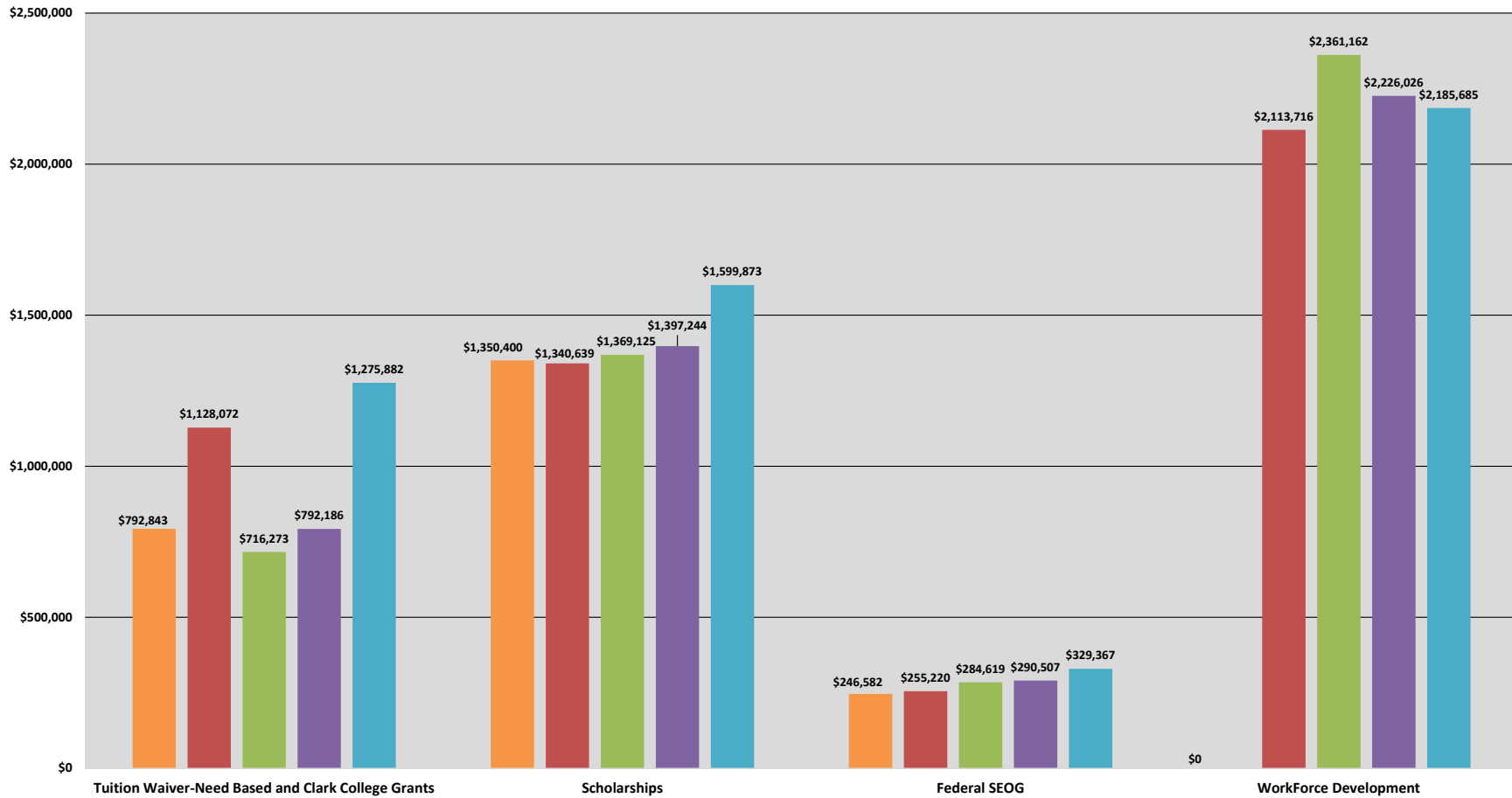


Note: WA State Need Grant includes College Bound Scholarships

5 Year Comparison Awards by Category (cont'd)
May YTD

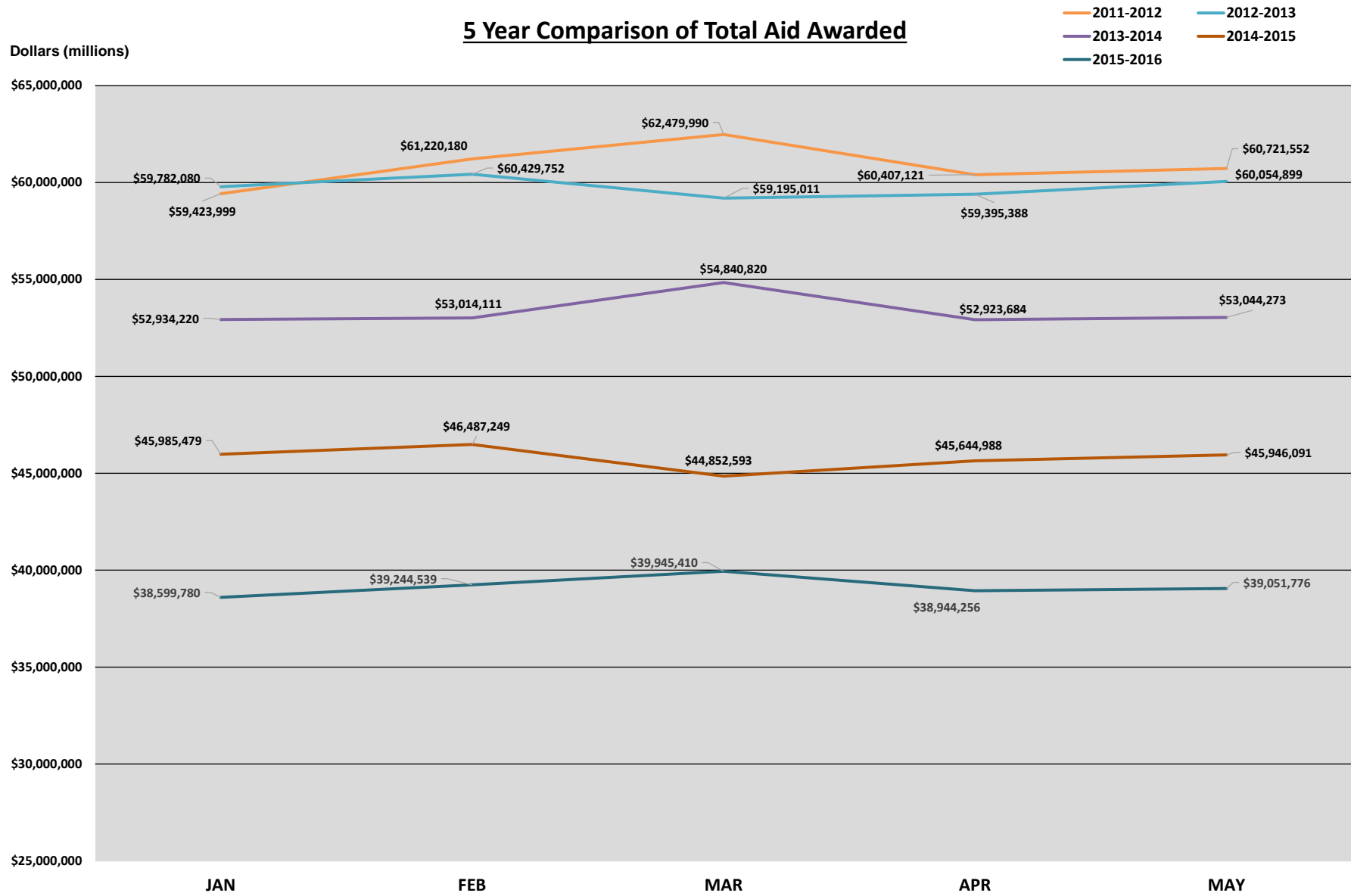
■ 2011-2012 ■ 2012-2013
■ 2013-2014 ■ 2014-2015
■ 2015-2016

Dollars (millions)

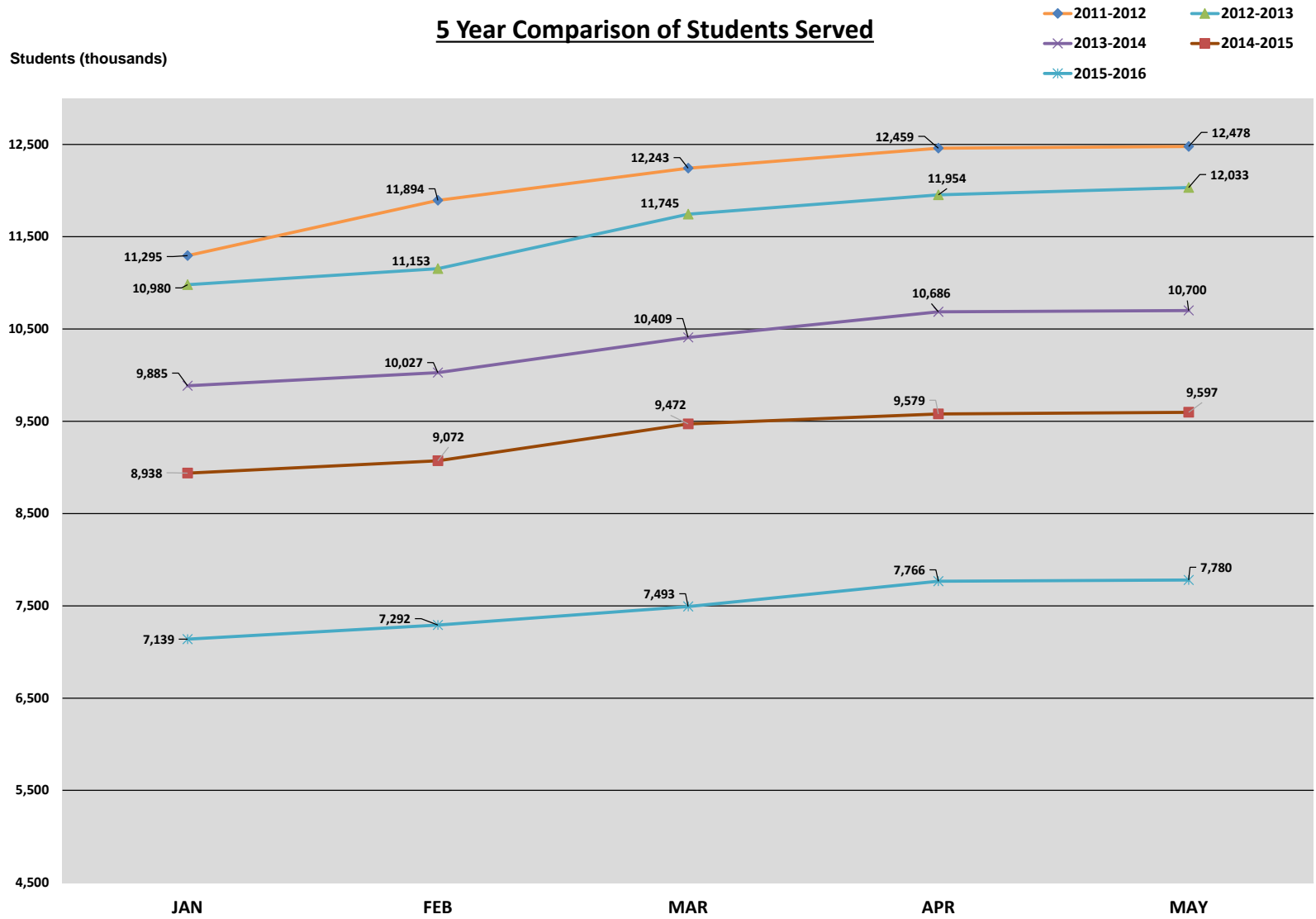


Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

5 Year Comparison of Total Aid Awarded



5 Year Comparison of Students Served



CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2015

| | Fund Balance (minus non-cash assets) 6/30/15 | Cash Balance (minus dedicated cash) 6/30/15 | Required Reserves | Prior Commitments (prior to 7/1/15) | New Commitments (2015/16) | Total Available Cash |
|--|---|--|------------------------------|---|---|---------------------------------|
| 145 Grants and Contracts | 4,660,291 | 3,418,289 | | | 1,502,419 | 1,915,870 |
| 145 CIS | 377,797 | 377,797 | | | 377,797 | - |
| 147 Local Capital | 34,991 | - | | | | - |
| 148 Dedicated Local | 4,168,089 | 721,775 | | 63,998 | 646,600 | 11,177 |
| 149 Operating Fee | 362,371 | 111,284 | | | | 111,284 |
| 440 Central Store (Catalog) | 19,014 | 19,014 | | | | 19,014 |
| 448 Print/Copy Machine | (199) | (199) | | | | (199) |
| 460 Motor Pool | 79,023 | 79,023 | | | | 79,023 |
| 522 ASCC | 1,319,724 | - | | | | - |
| 524 Bookstore | 3,926,048 | 3,926,048 | | 2,000,000 | | 1,926,048 |
| 528 Parking | 335,974 | 335,974 | | | | 335,974 |
| 570 Other Auxiliary Enterprise | 1,090,871 | 325,247 | | 30,315 | | 294,932 |
| 790 Payroll (clearing) | 208,490 | | | | | - |
| 840 Tuition/VPA | (196,795) | | | | | - |
| 846 Grants - Fin Aid | 84,651 | | | | | - |
| 849 Student Loans | 18,637 | | | | | - |
| 850 Workstudy (off-campus) | (2,750) | | | | | - |
| 860 Institutional Financial Aid Fui Reserves* | 1,151,517 | | 4,200,358 | | | (4,200,358) |
| Totals | 17,637,744 | 9,314,252 | 4,200,358 | 2,094,313 | 2,526,816 | 492,765 |

*Reserves of 10% reduced by \$2,000,000 on October 21, 2014 to fund Culinary remodel as approved by Board
(Reserves amount is an estimate until budget is finalized)

Fund Balance Less Commitments

| | |
|--|------------------|
| Available Fund Balance Before Commitments | 9,314,252 |
|--|------------------|

| Prior Year Commitments | | | | |
|--------------------------------|----------------------------------|------|-----------|------------------|
| Date | as of July, 2014 | Fund | Amount | Total |
| 7/1/2014 | Gorge-Student Affairs position | 148 | 12,998 | |
| 7/22/2013 | STEM Grant | 148 | 25,000 | |
| 11/27/2013 | Security Street Legal Carts - 2 | 148 | 26,000 | |
| | | | | 63,998 |
| 10/21/2014 | Culinary Remodel-use of reserves | 524 | 2,000,000 | |
| | | | | 2,000,000 |
| 7/1/2011 | Basic Events | 570 | 18,535 | |
| 7/1/2011 | Government Events | 570 | 10,000 | |
| 11/27/2013 | Basic Events | 570 | 1,780 | |
| | | | | 30,315 |
| Total Prior Commitments | | | | 2,094,313 |

| New Commitments July 1, 2014 to present | | | | |
|--|--------------------------------|------|---------|------------------|
| Date | | Fund | Amount | Fund Total |
| 8/1/2015 | CTC Cash Flow Shortage-FY 2016 | 145 | 375,733 | |
| 8/1/2015 | CTC Cash Flow Shortage-FY 2017 | 145 | 375,733 | |
| 7/1/2015 | Culinary A & E | 145 | 650,000 | |
| 7/1/2015 | Director of Grants | 145 | 100,953 | |
| | | | | 1,502,419 |
| 7/1/2014 | Funds formerly held at CIS | 145 | 377,797 | |
| | | | | 377,797 |
| 8/18/2015 | CTC Link Cost | 148 | 375,000 | |
| 8/18/2015 | Diversity Recruitment Plan | 148 | 19,000 | |
| 8/18/2015 | Teaching and Learning Days | 148 | 7,600 | |
| 8/18/2015 | Networking Position | 148 | 60,000 | |
| 10/6/2015 | STEM Building Coordinator | 148 | 22,000 | |
| 10/6/2015 | SEAM Consultant | 148 | 27,000 | |
| 10/6/2015 | Branding | 148 | 40,000 | |
| 10/20/2015 | Start Next Quarter campaign | 148 | 13,000 | |
| 1/19/2016 | Univision | 148 | 11,000 | |
| 1/28/2016 | Salary Survey Consultant | 148 | 50,000 | |
| 3/30/2016 | Clark County Fair | 148 | 22,000 | |
| | | | | 646,600 |
| Total New Commitments | | | | 2,526,816 |

Required Reserves

| | |
|---|------------------|
| 10% of \$62,003,584 less \$2,000,000* | 4,200,358 |
| Fund Balance After Commitments and Required Reserves | 492,765 |

* Reserve as approved by the Board on June 11, 2014, use of reserve approved 10/21/14

THERE WILL BE NO BUDGET STATUS REPORT THIS MONTH